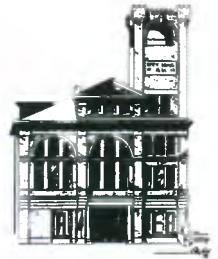


CITY OF WINCHESTER, KENTUCKY

FISCAL YEAR 2020 BUDGET



City of Winchester

Office of the City Manager

Established 1793

MEMORANDUM

TO: Honorable Mayor and City of Winchester Board of Commissioners

FROM: Matt Belcher, City Manager

DATE: May 7, 2019

RE: Proposed City of Winchester FY 2020 Operating Budget

Budget Summary:

I present to you the proposed FY 2020 annual operating budget for your review and consideration.

As we complete yet another fiscal year, I am pleased to report the financial health of the City of Winchester is strong. The combined cash balance (as of 4/30/19) between the General Fund and the Capital Equipment Fund is approximately \$6 million, with approximately \$2 million in restricted accounts and approximately \$4.5 million being unrestricted. However, we must remain vigilant and conservative in the short term given the uncertainty that remains in the State Pension System, as personnel costs continue to be nearly 80% of the City's budget.

The following proposed FY 2020 budget is expected to finish the year with an estimated \$379,830 General Fund deficit, \$884,400 being transfers to outside agencies and \$895,000 economic development tax incentives. Proposed grant related expenditures are \$2,125,650, which are pass-through and does not include our local match. The proposed budget also assumes a 12%, or \$334,300, increase in pension costs as a result of recently enacted legislation by the Kentucky General Assembly, but is still an ongoing issue.

The proposed FY 2020 Capital Equipment Fund is expected to finish the year with a \$193,167 surplus. Expected revenue over expenditure figures for both the General Fund and Capital Equipment Fund are explained in greater detail in the budget on pages 2 and 135, respectively.

As customary, maintaining essential government services was a primary goal in developing this budget. The proposed FY 2020 budget also assumes a 3% across-the-board salary increase for all City employees. Another primary goal in developing the FY 2020 budget was to maintain a modest, much deserved pay increase for our dedicated workforce.

The FY 2020 budget assumes no new positions City-wide. We are in the process of hiring personnel to fill existing openings, which will continue into the new fiscal year. As discussed in previous City Commission workshops, the EMS Department has requested to create additional positions. However,

with the uncertainty regarding our pensions looming, and the unknown of ensuring additional revenues for said positions, as well as the need to have additional discussions with County Government, I am not recommending any additional EMS positions for FY 2020.

Below are some additional highlights of the FY 2020 proposed budget:

Revenues:

The FY 2020 budget:

- Assumes the maximum allowable 4% property tax increase as recommended each year;
- Assumes a 2% payroll tax increase as recommended each year;
- Assumes a 2% increase in the insurance premium tax as recommended each year; and
- Assumes EMS revenues to be approximately \$1 million annually, which is consistent with prior year(s).

Expenditures:

The FY 2020 budget:

- Assumes a 3% across-the-board salary increase for all full-time City employees;
- Assumes a 3% increase in health care premiums;
- Assumes no creation of additional positions, only the filling of existing openings;
- Assumes approximately \$2,125,650 in possible grant expenditures, including \$1,000,000 of TE Grant funds for Sphar Building construction, if accepted, \$50,000 City-match, and \$150,000 Greater Clark Foundation match; \$1,000,000 for the Lincoln Street CDBG Project, with \$622,000 City-match; as well as \$125,650 for the SAFER Grant in the Fire Department.
- Includes the public transit service with the use of General Fund dollars.
- Establishes a fixed dollar amount for travel/training per department, resulting in approximately \$30,000 cost savings.
- Holds the Transfers to outside agencies to FY 2019 levels; recommends no additional increases to Transfers section.
- Continues to appropriate funds to essential needed capital equipment items and vehicles. Recommends one large capital equipment purchase—a street sweeper in the Public Works

- Department and one large capital construction project—a storage building in the Fire Department, which had been previously deferred pending the construction of the training facility.
- Continues to appropriate funds toward MS4 storm water activities and capital improvement project(s) at a level consistent to prior years and our ability to achieve goals and complete needed project(s).
- Appropriates \$300,000 of MAPS funds toward City street paving, which is consistent with prior years.

Closing Recommendations:

I am proud of the work the City has accomplished during the past six years I have been City Manager. Under the leadership and direction of the City Commission, we have completed many much needed projects and addressed several emergency repairs of critical infrastructure and equipment.

As discussed previously, while the City currently has a modest reserve in both the General Fund and Capital Equipment Fund, and has been fortunate to end the fiscal year with a surplus in the cash balance in recent years, it is important the City achieve and maintain a balanced budget in the coming years as the need for essential services increases and revenue projections remain relatively flat. We are working hard toward this end. However, beginning in FY 2020, the expected revenue projections will not keep up with expected expenses, with an expected General Fund deficit of \$379,830. This trend is expected to continue unless additional revenues are obtained or more drastic cuts are made to expenses. For this reason, in FY 2020 and beyond, I highly recommend the City consider a modest tax increase in payroll, property and insurance premiums in order to maintain critical services and the 12% (or greater) pension increases that have been mandated. I would encourage the City to explore establishing a surplus pension fund to budget annually for additional increases to employee pensions. Additionally, I would recommend the City contribute a portion toward an employee who establishes and enrolls in a supplemental retirement plan through Kentucky Deferred Compensation, which is a voluntary program for public employees offered by the State.

Without question, the City of Winchester is growing. This is evident in terms of the growth in our private sector business community and the increased demand in housing, as well as increased demand upon City services and other public sector agencies and organizations. That said, how we handle growth in the coming years will be a function of planning and implementation of said plan. To that end, in FY 2020, I would recommend the City create a strategic plan that would set forth goals and objectives you as policymakers would like to see achieved in the short and long term. Additionally, this would be a good tool for administration to utilize in order to carry out said goals and objectives. Furthermore, I recommend a continued investment in our downtown in FY 2020. The City has made great strides in previous years through implementing objectives set forth in the Downtown Master Plan, such as the creation of a downtown TIF District and the establishment of a downtown development fund. In FY 2020, I highly recommend we complete the design for a downtown streetscape project so construction funding can be budgeted and/or sought through grants in future year(s).

The City of Winchester has a proven track record of being fiscally responsible with taxpayer dollars, while providing adequate funding to carry out essential services for this community. It is fundamentally important for the City to continue to find ways to reduce expenses, increase revenues, develop new revenue streams, and strive to achieve greater efficiency in our operations. However, it is also important that the City should be a reflection of our community, developing innovative strategies to meet the needs of its citizens and embracing an ever-changing technological world. We strive to maintain a dedicated, safe, and diverse workforce that is responsive to the public.

Continuing to improve our cash position is very important. As stated above, the City has been fortunate to build a reserve balance. However, in order to prevent having to utilize our current reserves on an annual basis, we should continue to be fiscally responsible with regard to expenses where possible. Such is the case this past year with regard to several emergency infrastructure repairs. In the coming year, and beyond, there will be one or multiple unanticipated emergencies. It is vital that we have a reserve in order to cover these unforeseen events. The City's action with regard to the payroll tax a few years ago and its proactive stance as it relates to tax incentives to encourage job creation, coupled with continued economic growth overall, have enabled the City to receive additional revenues. Having a balanced budget each fiscal year improves our cash position and protects a healthy reserve in future years. Additionally, having a reserve on hand enables the City to have more options and flexibility as it relates to short-term *and* long-term financial decisions. To this end, I would encourage the City to establish a dedicated O & M Reserve account for emergencies if and when they arise so as not to impede our cash position. Additionally, the creation of dedicated accounts for capital road or other large projects is recommended for future planning purposes. For instance, creating a dedicated fund account for the 7th Street/Alternative Truck Route Project would be beneficial should needed State funding be approved.

The Transfers to other agencies have grown steadily over the past five years. FY 2020 transfers account for nearly \$884,400 of our General Fund expenses. While we are contractually obligated with regard to our jointly-funded organizations, I recommend we continue to be mindful of our transfers out to other agencies, and we continue to only transfer public funds to organizations that serve a public purpose. In FY 2020, I have recommended no new increases to the Transfers section of the budget and to hold those expenditures level to FY 2019 levels.

Improving staff efficiency is very important. Fostering a safe and productive workforce is vital to the organization. The City has worked very hard to cross-train employees, and made great strides in many areas to ensure there is no redundancy in our day-to-day operations. This has become evident this past year with the retirement and/or pending retirement of several key employees who had many years of dedicated service with the City—most notably, our City Clerk, HR/Risk Manager and City Treasurer. The institutional knowledge will be greatly missed in FY 2020 and beyond. We have been very fortunate to have individuals on staff that have filled those positions and are doing a great job to ensure a high level of continuity in our operations.

The City Treasurer/Finance Director remains open, and I will soon be presenting a plan to fill that vacancy on an interim basis for FY 2020. Additionally, we need to formally adopt a safety incentive program and other measures in an effort to curtail our Workers Compensation insurance costs, as well as continue to maintain a culture of safety among our workforce. Although I am not recommending the creation of any new positions City-wide, it is vital that we fill any and all current vacancies. Among

these staff openings is the maintenance worker position in the Police Department, which I am recommending be enhanced to include daily cleaning, janitorial and maintenance duties at City Hall, as well as some modest litter control in the downtown area.

Furthermore, the need continues for enhanced public interaction and security at City Hall. In FY 2020, I am recommending the creation of a receptionist station in the foyer of City Hall, to be staffed with existing personnel; the performance of minimally invasive security measures, such as key pad entry at selected points within City Hall; a new phone system; and, minor construction activities on the 2nd floor to achieve greater staff efficiency and create additional office, storage, conference room, and kitchen area space. All of these measures may not be completed in FY 2020, however I am recommending we introduce this plan in the upcoming year and take some first steps toward this end.

Building public-private partnerships and investing in the broader community are important. As a City government, our first responsibility is service delivery. However, the City alone cannot do many of the major community projects that especially involve capital construction, planning, administration and oversight. I would encourage the City to be proactive with respect to partnering with other public agencies, and, where possible, private entities to carry out major projects such as neighborhood housing and infill redevelopment, improvements to the downtown, quality-of-life projects and other capital improvements. Case in point is our ongoing Lincoln Street residential redevelopment project. In FY 2020, I recommend in concert with our other local boards and agencies, we look at planning and seeking funding for other neighborhood residential redevelopment projects, particularly in the North Winchester area.

Finally, managing our long-term debt is critical. To date, the City has managed its long-term debt very well. As the need for City services increase, we must continue to be mindful of the amount of money we borrow to fund equipment and capital projects. Additionally, we should continue to seek out every available grant opportunity and, as mentioned previously, encourage more public-private partnerships to leverage the amount of tax payer dollars which are spent on projects or equipment that have to be financed. We should continue to strengthen our reserves and keep our long-term debt to a minimum.

In closing, all City departments and employees strive to be efficient with limited resources. We fully recognize the challenges we face as a local government to provide a high level of service in the most cost-effective manner possible. We further understand we are accountable to the taxpayers and citizens of Winchester, Kentucky. I want to thank all the department heads and their staff who assist with the budget process each year. I would especially like to thank our Finance Department for crafting this proposed FY 2020 budget. Without these individuals, our annual budget process would not be possible. We look forward to working with you in making any necessary further adjustments and formalizing the FY 2020 budget.

Sincerely,



Matt Belcher,
City Manager

**CITY OF WINCHESTER, KENTUCKY
FISCAL YEAR 2020 BUDGET
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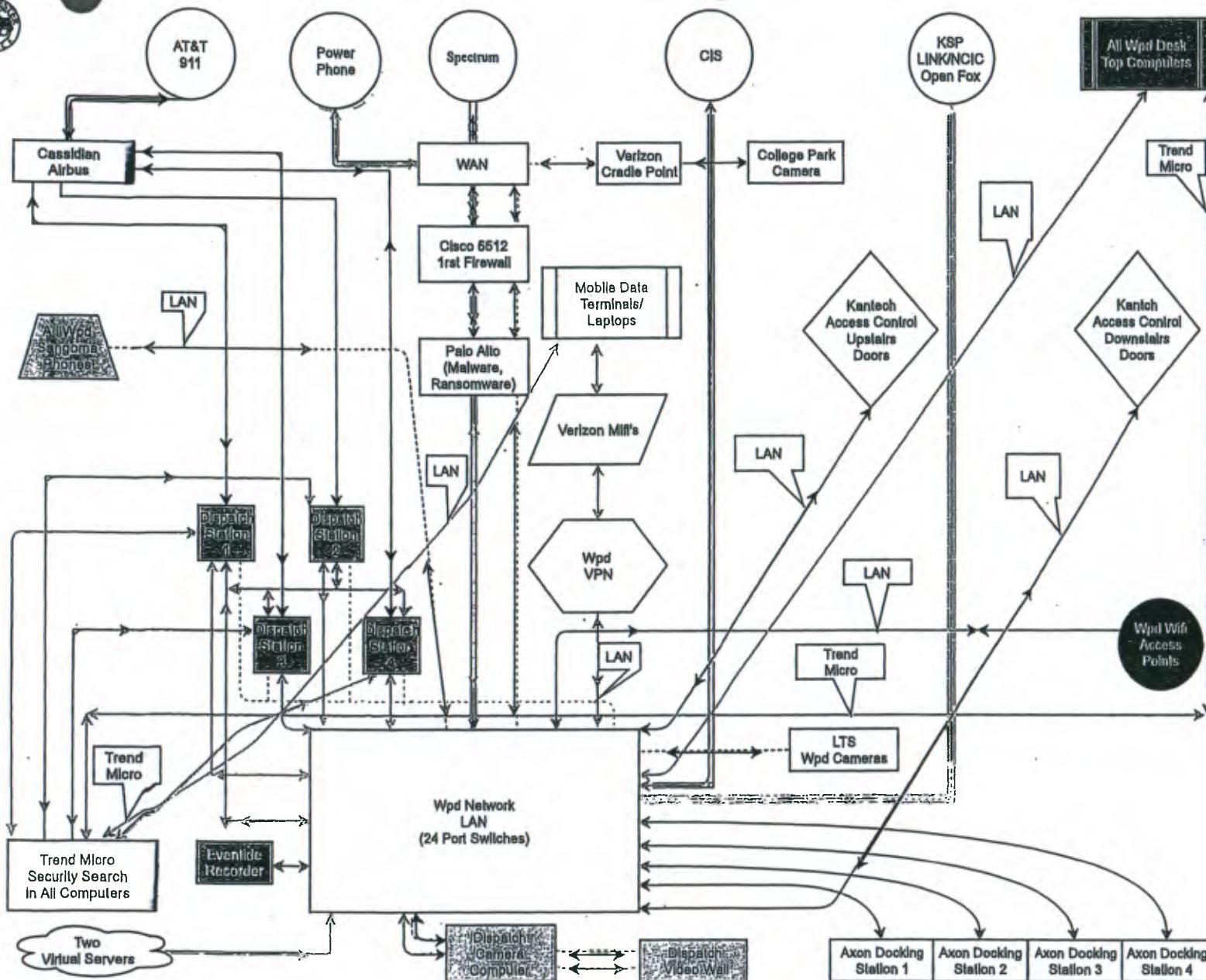
**CITY OF WINCHESTER, KENTUCKY
FISCAL YEAR 2020 BUDGET**

ACRONYMS/ABBREVIATIONS

501C(3)	IRS Non-Profit Status for Corporations
ACLS	Advanced Cardiac Life Support
AFG	Assistance to Firefighters Grant
AED	Automated Emergency Defibrillator
AICP	American Institute of Certified Planners
ALS	Advanced Life Support
AMLS	Advanced Medical Life Support
ASP	Application Service Provider
BDU	Basic Duty Uniform
BERT	Bluegrass Emergency Response Team
BGADD	Bluegrass Area Development District
BIO-HAZ	Biological Hazard
BIO-MED	Biological Medical
BMP	Best Management Practice
CAAK	Code Administrator Association of Kentucky
CALLYO	Cell Phone Investigation Tool
CAD	Computer-Aided Dispatch
CDBG	Community Development Block Grant
CDL	Commercial Drivers License
CDP	Carter Dixon Partnership
CELLIOTITE	Cell Phone Investigation Tool
CERS	County Employees Retirement System
CFDA	Catalog of Federal Direct Assistance
CID	Criminal Investigation Division
CM	City Manager
CMI	Civica Creative Microsystems Incorporated (Tax Client and Authority Tax software)
CMRS	Commercial Mobile Radio Service
CPA	Certified Public Accountant
CPI	Consumer Price Index
CPR	Cardiopulmonary Resuscitation
CPU	Central Processing Unit
CSEPP	Chemical Stockpile Emergency Preparedness Program
DES	Disaster Emergency Services
DGA	Dense Grade Aggregate (rock)
DNA	Deoxyribonucleic Acid
DOW	Division of Water
EC	Emergency Care
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
FCC	Federal Communications Commission
FF/EMT	Firefighter/Emergency Medical Technician
GAAP	Generally Accepted Auditing Procedures
GIS	Geographic Information Systems
GPS	Global Positioning System
HAZ-MAT	Hazardous Material

HPC	Historic Preservation Commission
HR	Human Resources
HRA	Health Reimbursement Account
ICMA	International City Managers Association
IFSTA	International Fire Service Training Association
IIMC	International Institute of Municipal Clerks
IT	Information Technology
ITLS	International Trauma Life Support
KACP	KY Chiefs Association
KAPA	Kentucky American Planning Association
KENA	Dispatcher Association
KGFOA	Kentucky Governmental Finance Officers Association
KIA	Kentucky Infrastructure Authority
KLC	Kentucky League of Cities
KLEFPF	KY Law Enforcement Foundation Program Fund
KMCA	Kentucky Municipal City Clerk
KMESHA	KY Municipal Environmental Safety & Health Association
KSP	Kentucky State Police
LEEDS	Internet Investigation Software
LGEA	Local Government Economic Assistance
LINK	Law Enforcement Information Network Kentucky
LOCATE PLUS	Investigations People Locator
MAPS	Municipal Aid Program
MCI	Mass Casualty Incident
MDC	Mobile Data Computer
MDT	Mobile Data Terminal
MICR	Magnetic Ink Character Recognition
MS4	Municipal Small Separate Storm water System
NCIC	National Crime Information Center
NFPA	National Fire Prevention Association
NIBP	Non-Invasive Blood Pressure
NPDES	National Pollution Detection Elimination System
O/T	Overtime
OC	Oleoresin Capsicum (Pepper Spray)
OSHA	Occupational Safety & Health Administration
P & F	Policeman & Fireman Pension Fund
P & F	Policeman & Fireman Retirement Fund
P/T	Part/time
PALO ALTO	Internet Security Emails
PALS	Pediatric Advanced Life Support
PEPP	Pediatric Education for Pre-Hospital Providers
PFFIP	Professional Firefighter Incentive Program
PILOT	Payment in Lieu of Taxes
PMI	Internet Investigation Software
PPV	Positive Ventilation Fan
PVA	Property Valuation Administrator
RC&D	Resource Conservation & Development
ROCIC	Regional Office Crime Information Center
R-O-W	Right of Way
S&W	Salaries and Wages
SCBA	Self-Contained Breathing Apparatus
SSI	Software Solutions Inc.

TDD	Telecommunication Device for the Deaf
TEA-21	Transportation Enhancement Act
UFIR	Uniform Financial Information Report
VIP	Visual Intelligence Portfolio (finance software)
W/CC	Winchester/Clark County
WI FI	Wireless Devices
WMU	Winchester Municipal Utilities



**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

REVENUE ESTIMATES

SOURCE OF REVENUE	ACTUAL REVENUE FY2016	ACTUAL REVENUE FY2017	ACTUAL REVENUE FY2018	ESTIMATED REVENUE FY2019	PROPOSED REVENUE FY2020	PROJECTED REVENUE FY2021	PROJECTED REVENUE FY2022
BEGINNING FUND BALANCE	4,860,769	3,847,857	4,333,598	4,588,998	4,625,798	4,769,716	5,050,816
TAXES							
Ad Valorem Tax	1,807,688	1,826,434	1,840,000	1,913,000	2,000,000	2,200,000	2,300,000
Vehicle Ad Valorem Tax	183,434	196,806	190,000	190,000	200,000	205,000	205,000
Delinquent Property Tax	44,521	18,640	18,000	20,000	21,000	22,000	23,000
Prop Tax Penalty and Interest	21,676	19,304	20,000	21,000	22,000	22,500	23,000
Franchise Tax	62,355	54,866	145,000	100,000	102,000	103,000	104,000
Payroll Tax	7,414,411	7,923,997	8,000,000	7,500,000	9,000,000	9,000,000	9,000,000
Bank Shares	125,240	119,466	117,000	125,000	127,500	131,000	134,000
PILOT(Municipal Housing)	73,990	86,748	75,000	88,000	95,000	96,000	97,000
PILOT (Catalent)	0	43,397	43,400	44,000	46,000	46,900	47,700
Insurance Premium Tax	2,264,691	2,348,985	2,400,000	2,500,000	2,600,000	2,650,000	2,700,000
Omitted Tangible Property Tax	52,260	9,220	21,600	22,000	25,000	26,000	27,000
TOTAL TAXES	12,050,266	12,647,863	12,870,000	12,523,000	14,238,500	14,502,400	14,660,700
LICENSES & PERMITS							
Occupational License	314,574	302,631	315,000	320,000	325,000	350,000	350,000
Kentucky Utilities Franchise	523,757	584,943	600,000	570,000	600,000	520,000	530,000
Columbia Gas Franchise	105,338	132,797	150,000	150,000	150,000	150,000	155,000
Building Permits	62,268	65,842	60,000	75,000	76,500	77,000	78,000
Storm Water Permit Fees	0	425	300	1,500	2,500	2,200	2,300
TOTAL LICENSES & PERMITS	1,005,937	1,086,638	1,125,300	1,116,500	1,154,000	1,099,200	1,115,300
NON-TAX REVENUE							
Parking Fines	1,530	980	1,000	550	1,000	1,000	1,000
Interest	24,364	39,387	88,000	94,000	96,000	95,000	96,000
Miscellaneous Income	24,232	71,744	81,000	59,000	62,000	64,000	65,000
Reimbursable Grant Income	0	21,496	123,000	220,000	400,000	400,000	400,000
EMS Revenue	1,328,055	1,133,513	1,300,000	1,350,000	1,500,000	1,600,000	1,650,000
Administrative Hearing Board Fees/Fines	0	106	600	500	700	800	800
Gain on Sale of Assets	0	23,727	3,000	0	0	0	0
Communications Tower Lease	0	0	0	6,000	6,000	6,000	6,000
Credit Card Convenience Fees				250	1,000	1,000	1,000
Maintenance Liens				6,000	7,000	5,000	5,000
TOTAL NON-TAX REVENUE	1,378,181	1,290,953	1,596,600	1,736,300	2,066,700	2,167,800	2,219,800
INTERGOVERNMENTAL TRANSFERS							
Police Citation Fees	20,543	18,401	17,000	15,000	18,000	19,000	20,000
Police Service Fees/County	9,623	6,435	6,500	5,000	7,000	7,200	7,400
KLEPFF	110,521	155,203	155,000	162,500	180,000	184,000	188,000
PFFIP	217,625	274,111	275,000	271,000	280,000	285,000	290,000

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

REVENUE ESTIMATES

SOURCE OF REVENUE	ACTUAL REVENUE FY2016	ACTUAL REVENUE FY2017	ACTUAL REVENUE FY2018	ESTIMATED REVENUE FY2019	PROPOSED REVENUE FY2020	PROJECTED REVENUE FY2021	PROJECTED REVENUE FY2022
<u>INTERGOVERNMENTAL TRANSFERS (cont)</u>							
Fiscal Court/911 Revenue	285,105	276,458	270,000	250,000	275,000	280,000	285,000
Fiscal Court/Communications Reimbursement	135,188	163,991	130,000	140,000	155,000	150,000	150,000
Fiscal Court/EMS Reimbursement	325,118	493,442	350,000	375,000	385,000	390,000	400,000
Other Income/County & State	17,312	22,103	20,000	20,000	25,000	26,000	28,000
Telecommunications Excise Tax	116,325	116,317	116,000	110,000	118,000	118,000	118,000
CMRS E-911 Reimbursement	158,922	190,079	230,000	210,000	230,000	232,000	234,000
Fiscal Court/Planning & Zoning	20,500	20,500	20,500	20,500	21,000	20,500	20,500
Federal Emergency Management Agency	23,236	0	0	0	0	0	0
Other Income/State & Federal	13,755	15,074	17,500	18,000	172,500	150,000	120,000
State Econ Development Grant	0	0	64,000	64,000	64,000	0	0
Other Grants (TEA 21, CDBG, SAFER)	0	0	0	0	2,150,000	2,150,000	2,150,000
TOTAL INTERGOVERNMENTAL TRANS.	1,453,773	1,752,114	1,671,500	1,661,000	4,080,500	4,011,700	4,010,900
Total Revenues	14,434,384	16,777,568	17,263,400	17,036,800	21,539,700	21,781,100	22,006,700
Total Expenditures	15,947,296	16,291,827	17,008,000	17,000,000	21,395,782	21,500,000	22,000,000
Excess of Revenue over Expenditures	(1,512,912)	485,741	255,400	36,800	143,918	281,100	6,700
Prior Period Adjustment	0	0	0	0	0	0	0
Transfer In	500,000	0	0	0	0	0	0
EXPECTED ENDING FUND BALANCE	3,847,857	4,333,598	4,588,998	4,625,798	4,769,716	5,050,816	5,057,516

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND REVENUE DESCRIPTIONS
FISCAL YEAR 2020 BUDGET**

Real Property Ad Valorem Tax	Current Year Taxes based on assessments purchased from Property Valuation Administrator at the maximum rate allowed.
Vehicle Ad Valorem Tax	Collected by County Clerk on all City motor vehicles
Delinquent Property Tax	Collections of delinquent property tax bills
Prop Tax Penalty & Interest	Penalty and Interest collected on property tax bills
Franchise Tax	Based on assessments received from the State on real and tangible property of Public Service Corporations
Payroll Tax	Rate is 2% - Employee License Fee withheld by employers on any employee working within the City - received monthly/quarterly
Bank Franchise & Deposit	Based on assessments received from the State
PILOT (Municipal Housing)	Payment in Lieu of Taxes - received from the Winchester Housing Authority
PILOT (Catalent)	Payment in Lieu of Taxes - Catalent Industrial Revenue Bond 2016 - 2035
Insurance Premium Tax	Rate is 8% - Collected by insurance companies from policyholders within the City - received quarterly
Omitted Tangible Property Tax	Property taxes collected by the State for tangible assessments within the City
Occupational Licenses	Occupational or Business license fees for anyone doing business with the City - received in April and May
Kentucky Utilities Franchise	Rate is 3% of gross revenue (Franchise agreement effective 2015-2025) - received quarterly
Columbia Gas Franchise	Rate is 1.75% of gross revenue (Franchise agreement effective 2007 - 2017) - received monthly
Building Permits	City and County building permit fees collected by Planning Office
Storm Water Permit Fees	Grading Permits/Inspection Fees/O&M agreement recording fees collected by Planning & Zoning
Parking Fines	Parking Ticket Fines
Interest	Interest received on checking accounts and investments
Miscellaneous Income	Auction proceeds, telephone commissions, miscellaneous

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND REVENUE DESCRIPTIONS
FISCAL YEAR 2020 BUDGET

Reimbursable Grant Income	Reimbursements from grants in which expenses are paid up front through departmental budgets
EMS Revenue	Service fees collected from ambulance runs
Admin Hearing Board Fees/Fines	Citations issued by Planning & Zoning
Police Citation Fees	Enacted by State Legislature House Bill 413 in FY2004 - collected by State based on a \$20 additional fee for Circuit Court and District Court costs
Police Service Fees/County	Police Service Fees; collected by county
CEPFP	Incentive pay from State for police officers - \$4,000 per qualified person plus 39.58% (\$1,583.20) for City's portion of CERS-HAZ
FFIP	Incentive pay from State for firefighters - \$4,000 per qualified person plus 39.58% (\$1,583.20) for City's portion of CERS-HAZ
Fiscal Court/911 Revenue	Rate is \$3.00 per month per line (effective 07-01-2008) - Collected by telephone companies - received quarterly from Fiscal Court
Fiscal Court/Communications Reimb	County's portion of Communications Costs - 25% of deficit (quarterly expenses less quarterly revenue times 25%)
Fiscal Court/EMS Reimbursement	County's portion of EMS Costs - 45% of deficit (quarterly expenses less quarterly revenue times 45%)
Other Income/County & State	County reimbursement for miscellaneous expenses
Main Street Revenue	Revenue collected for Main Street projects
Telecommunications Excise Tax	Enacted by State Legislature House Bill 272 in FY2005. To be collected by the State based on a 3% state excise tax on multi-channel video programming service, 2.4% tax on gross revenues from multi-channel video programming services, and a 1.3% tax on gross revenues from communication services.
CMRS E-911 Reimbursement	Rate is \$0.70 per cell phone - Collected by the State - received quarterly
Fiscal Court/Planning & Zoning	County's commitment for Flood Plain Mgmt and Admin Hearing Bd members fees
Federal Emergency Mgmt Agency	FEMA reimbursement for disaster relief
Other Income State/Federal	State and Federal reimbursements

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
DEPARTMENTAL EXPENSE SUMMARY
FISCAL YEAR 2020 BUDGET**

Agency Requests

DEPARTMENT	100 PERSONNEL SERVICES	200 CONTRACTUAL SERVICES	300 MATERIALS & SUPPLIES	400 OTHER EXPENSES	TOTAL
COMMISSION	53,792	19,200	11,500	10,400	94,892
LEGAL	200	63,200	0	3,000	66,400
CITY MANAGER	537,900	31,000	7,600	2,500	579,000
FINANCE	375,100	158,000	5,500	1,300	539,900
PLANNING	547,900	134,090	12,800	3,500	698,290
MAIN STREET	62,300	19,600	15,800	700	98,400
ENGINEERING	0	0	0	0	0
CONSERVANCY	0	0	0	0	0
ADMINISTRATION	82,500	856,900	7,000	0	946,400
COMMUNICATIONS	1,221,200	198,700	10,000	7,500	1,437,400
POLICE	4,042,700	325,000	259,800	20,000	4,647,500
FIRE	4,605,000	322,350	308,400	3,300	5,239,050
EMS	2,408,000	373,800	262,000	700	3,044,500
PUBLIC WORKS	1,020,700	114,000	114,250	200	1,249,150
SPECIAL PROJECTS	0	0	0	4,027,500	4,027,500
TOTAL EXPENDITURES	14,957,292	2,615,840	1,014,650	4,080,600	22,668,382
TRANSFERS					962,400
GRAND TOTAL					23,630,782

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
DEPARTMENTAL EXPENSE SUMMARY
FISCAL YEAR 2020 BUDGET**

CITY MANAGER RECOMMENDATIONS

DEPARTMENT	100 PERSONNEL SERVICES	200 CONTRACTUAL SERVICES	300 MATERIALS & SUPPLIES	400 OTHER EXPENSES	TOTAL
COMMISSION	53,350	14,200	11,500	10,400	89,450
LEGAL	200	63,000	0	3,000	66,200
CITY MANAGER	537,900	31,500	7,000	2,500	578,900
FINANCE	375,100	158,000	5,500	1,300	539,900
PLANNING	547,900	184,090	8,600	3,500	744,090
MAIN STREET	62,300	19,600	15,700	700	98,300
ADMINISTRATION	82,500	849,400	7,000	0	938,900
CENTRAL COMMUNICATIONS	1,221,200	198,700	10,000	7,500	1,437,400
POLICE	4,017,700	325,000	259,800	20,000	4,622,500
FIRE	4,449,500	322,350	308,400	3,300	5,083,550
EMS	2,408,000	371,300	262,000	700	3,042,000
PUBLIC WORKS	1,020,700	112,000	112,750	200	1,245,650
SPECIAL PROJECTS	0	0	0	1,977,500	1,977,500
TOTAL EXPENDITURES	14,776,350	2,649,140	1,008,250	2,030,600	20,464,340
TRANSFERS					958,900
GRAND TOTAL EXPENDITURES					21,423,240

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
DEPARTMENTAL EXPENSE SUMMARY
FISCAL YEAR 2020 BUDGET

APPROVED BY COMMISSION

DEPARTMENT	100 PERSONNEL SERVICES	200 CONTRACTUAL SERVICES	300 MATERIALS & SUPPLIES	400 OTHER EXPENSES	TOTAL
COMMISSION	53,792	19,200	11,500	10,400	94,892
LEGAL	200	63,200	0	3,000	66,400
CITY MANAGER	537,900	31,000	7,600	2,500	579,000
FINANCE	375,100	158,000	5,500	1,300	539,900
PLANNING	547,900	134,090	12,800	3,500	698,290
MAIN STREET	62,300	19,600	15,800	700	98,400
ADMINISTRATION	82,500	856,900	7,000	0	946,400
CENTRAL COMMUNICATIONS	1,221,200	198,700	10,000	7,500	1,437,400
POLICE	4,042,700	325,000	259,800	20,000	4,647,500
FIRE	4,605,000	322,350	308,400	3,300	5,239,050
EMS	2,408,000	373,800	262,000	700	3,044,500
PUBLIC WORKS	1,020,700	114,000	114,250	200	1,249,150
SPECIAL PROJECTS					<u>1,792,500</u>
TOTAL EXPENDITURES	14,957,292	2,615,840	1,014,650	53,100	20,433,382
TRANSFERS					<u>962,400</u>
GRAND TOTAL EXPENDITURES					21,395,782

**CITY OF WINCHESTER, KENTUCKY
PERSONNEL SERVICES
FISCAL YEAR 2020 BUDGET**

AGENCY REQUESTS	COMM DEPT	LEGAL DEPT	C.M. DEPT	FIN DEPT	PLAN DEPT	MAIN ST DEPT	ADMIN DEPT	911 DEPT	POLICE DEPT	FIRE DEPT	EMS DEPT	PUB WKS DEPT	
	10	12	13	14	15	16	19	23	25	26	28	31	TOTALS
S & W	48,700	0	317,000	210,000	300,000	41,000	0	640,000	1,605,000	1,750,000	1,136,000	550,000	6,597,700
S & W, P/T	0	0	0	0	5,000	0	0	0	85,000	0	175,000	0	265,000
S & W, O/T	0	0	0	1,000	0	0	0	110,000	475,000	385,000	250,000	25,000	1,246,000
LEFPP	0	0	0	0	0	0	0	0	136,000	0	0	0	136,000
PFFIP	0	0	0	0	0	0	0	0	0	156,000	95,000	0	251,000
S & W, ADJ	0	0	0	0	0	0	0	0	0	11,000	12,000	0	23,000
HEALTH INS	0	0	75,000	55,000	80,000	7,000	0	210,000	430,000	575,000	190,000	180,000	1,802,000
LIFE INS	0	0	700	500	700	100	0	2,000	3,700	6,000	3,000	1,700	18,400
HEALTH REIMB	0	0	7,000	7,000	7,000	600	7,500	26,500	32,000	45,000	30,000	18,000	180,600
SOCIAL SECURITY	3,750	0	20,000	18,000	20,000	3,200	0	58,500	185,000	195,000	135,000	48,000	686,450
WORKER'S COMP	175	200	3,000	800	10,000	200	0	2,200	125,000	115,000	125,000	60,000	441,575
UNEMPLOY INS	200	0	1,200	800	1,100	200	0	3,000	7,000	8,000	5,000	2,000	28,500
CERS-NONHAZ	0	0	77,000	55,000	73,500	10,000	0	159,000	43,000	13,500	28,000	124,000	583,000
CERS-HAZ	0	0	0	0	0	0	0	0	825,000	1,115,000	525,000	0	2,465,000
CERS-INCENTIVE	0	0	0	0	0	0	0	0	55,000	75,000	35,000	0	165,000
PENSION FUND	0	0	0	0	0	0	75,000	0	0	0	0	0	75,000
TOTALS	52,825	200	500,900	348,100	497,300	62,300	82,500	1,211,200	4,006,700	4,449,500	1,608,000	1,008,700	14,964,225

**CITY OF WINCHESTER, KENTUCKY
PERSONNEL SERVICES
FISCAL YEAR 2020 BUDGET**

CITY MANAGER RECOMMENDATIONS													
	COMM DEPT	LEGAL DEPT	C.M. DEPT	FIN DEPT	PLAN DEPT	MAIN ST DEPT	ADMIN DEPT	911 DEPT	POLICE DEPT	FIRE DEPT	EMS DEPT	PUB WKS DEPT	
S & W	10 4 7,800	12	13 283,700	14 230,000	15 300,000	16 40,500	19	23 646,000	25 1,505,000	26 1,850,000	28 776,000	31 545,000	TOTALS 6,224,000
S & W, P/T	0		0		5,000				55,000		125,000	0	185,000
S & W, O/T			0	500	0	500		110,000	475,000	385,000	250,000	25,000	1,246,000
KLEFPF									136,000				136,000
PFFIP										156,000	52,000		208,000
S & W, ADJ										11,000	6,000		17,000
HEALTH INS			79,300	55,000	70,000	7,000		210,000	430,000	575,000	175,000	180,000	1,781,300
LIFE INS			700	500	700	100		2,000	3,700	6,000	2,000	1,600	17,300
HEALTH REIMB			5,500	7,000	7,000	600	7,500	26,500	32,000	43,000	20,000	18,000	167,100
SOCIAL SECURITY	4,100		25,000	18,000	24,000	3,100		58,500	170,000	190,000	92,000	46,000	630,700
WORKER'S COMP	700	200	3,000	800	8,500	200		2,200	120,000	115,000	105,000	60,000	415,600
UNEMPLOY INS	200		1,200	800	1,100	200		3,000	7,000	8,000	4,000	2,000	27,500
CERS-NONHAZ	2,000		61,000	46,000	65,200	8,700		158,700	26,000	11,300	25,800	123,000	527,700
CERS-HAZ									727,000	998,000	461,000		2,186,000
CERS-INCENTIVE									48,700	55,000	19,200		122,900
CERS FFPO INTEREST													
PENSION FUND								65,000					65,000
TOTALS	54,800	200	459,400	358,600	481,500	60,900	72,500	1,216,900	3,735,400	4,403,300	2,113,000	1,000,600	13,957,100

**CITY OF WINCHESTER, KENTUCKY
PERSONNEL SERVICES
FISCAL YEAR 2020 BUDGET**

APPROVED BY COMMISSION

	COMM DEPT 10	LEGAL DEPT 12	C.M. DEPT 13	FIN DEPT 14	PLAN DEPT 15	MAIN ST DEPT 16	ADMIN DEPT 19	911 DEPT 23	POLICE DEPT 25	FIRE DEPT 26	EMS DEPT 28	PUB WKS DEPT 31	TOTALS
S & W	47,500		340,000	218,000	255,000	40,000		631,000	1,450,000	1,950,000	760,000	565,000	6,256,500
S & W, P/T	5,000		0		5,000				55,000		125,000	0	190,000
S & W, O/T			1,000	500	500	500		100,000	400,000	385,000	250,000	25,000	1,162,500
KLEFPF									136,000				136,000
PFFIP										156,000	76,000		232,000
S & W, ADJ										11,000	6,000		17,000
HEALTH INS			83,500	55,000	48,000	7,000		185,000	400,000	563,000	195,000	170,000	1,706,500
LIFE INS			800	500	700	100		1,900	3,700	6,800	2,000	1,600	18,100
HEALTH REIMB			7,000	7,000	5,000	600	7,500	26,500	32,000	43,000	20,000	18,000	166,600
SOCIAL SECURITY	4,050		27,000	17,000	21,500	3,100		56,000	155,000	190,000	92,000	46,000	611,650
WORKER'S COMP	500	200	3,000	800	8,500	200		2,000	115,800	115,000	102,000	60,000	408,000
UNEMPLOY INS	200		1,200	700	900	100		2,000	7,000	5,500	4,000	2,000	23,600
CERS-NONHAZ	1,750		70,000	52,100	50,000	8,000		148,000	30,000	10,000	30,000	118,100	517,950
CERS-HAZ									686,000	780,000	326,000		1,792,000
CERS-INCENTIVE									44,000	50,000	25,000		119,000
CERS FFPO INTEREST										116,000			116,000
PENSION FUND							45,000						45,000
TOTALS	459,000	200	533,500	351,600	395,100	59,600	52,500	1,152,400	3,514,500	4,381,300	2,013,000	1,005,700	13,518,400

CITY OF WINCHESTER, KENTUCKY
APPROVED POSITIONS
FISCAL YEAR 2020 BUDGET

CITY MANAGER DEPT

City Manager	1
R/Risk/LAN	1
urchasing Officer	1
City Clerk	1
Admin Assistant	2
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PLANNING / ENGINEERING DEPT

Planning Director	1
Engineering Technician	1
Building Inspector Back-up	1
Building Inspector	1
Admin Assistant	1
Stormwater Coordinator	1

FIRE/EMS DEPT

Chief	1
Battalion Chiefs	3
Lieutenants	9
FF/EMT's	39
Training Officer	1
Fire Marshal	1
Major/EMS	1
Admin Assistant	1

FINANCE DEPT

Finance Director	1
Deputy City Treasurer	1
Account/Payroll Clerk	1
License Clerk	2
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POLICE / COMMUNICATIONS

Chief	1
Captains	4
Sergeants	6
Patrol Officers	23
Comm Supervisor	1
Comm Officers	15
Meter Attendant/Code Enforcement	1
Admin Assistant	1
Maintenance Worker	1
Data Entry Clerk	1

PUBLIC WORKS

Director	1
Street Foreman	1
Dep Street Foreman	1
Operators	9
Mechanic	2
Admin Assistant	1

MAIN ST DEPARTMENT

Main Street Director	1
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	City Manager	Finance	Planning	Main St	Engineering	Conservancy	Police/Commun	Fire/EMS	Public Works	Total
2002	8.5	4	4	1	0	0	45	56	15	133.5
2003	8	4	4	1	1	0	48	56	15	137
2004	8	4	4	1	1	0	49	56	15	138
2005	8	4	4	1	1	0	49	56	15	138
2006	8	4	4	1	1	1	49	56	15	139
2007	8	4	4	1	1	1	49	56	15	139
2008	7	4	4	1	1	1	49	56	15	138
2009	7	4	5	1	1	1	49	56	15	139
2010	7	4	5	1	1	1	49	56	15	139
2011	7	4	5	1	1	1	49	56	15	139
2012	7	4	5	1	1	1	48	56	15	138
2013	7	4	5	1	1	1	48	56	15	138
2014	7	4	4	1	1	1	48	56	15	137
2015	7	4	5	1	1	1	49	56	15	139
2016	7	4	5	1	1	1	49	56	15	139
2017	7	4	5	1	1	0	51	56	15	140
2018	7	5	5	1	1	0	54	59	15	147
2019	6	5	6	1	0	0	54	56	15	143
2020	6	5	7	1	0	0	54	56	15	144

CITY OF WINCHESTER, KENTUCKY
CDBG/OTHER GRANTS
FISCAL YEAR 2020 BUDGET

GRANT	GRANT NO.	TOTAL AWARDED	FUNDS RECEIVED	PROJECTED REVENUE	PROJECTED EXPENDITURES
<u>FEDERAL GRANTS</u>					
TEA-21 GRANT SPHAR BLJILDING RENOVATION City match is \$50,000 Greater Clark Foundation match \$350,000	SAI KY201409301033 Contract #1600002478 CFDA #20.225	1,000,000		1,000,000	1,000,000
CDBG SUB-RECIPIENT SPHAR BUILDING RENOVATION Fiscal Court is recipient		0	0	0	0
CDBG GRANT LINCOLN ST REDEVELOPMENT City match is approx \$650,000	SAI KY201706280831 Contract #17-037 CFDA #14.228	1,000,000	0	1,000,000	1,000,000
SAFER GRANT		359,000	0	125,650	125,650
TOTAL		2,359,000		2,125,650	2,125,650

**CITY OF WINCHESTER, KENTUCKY
HOTEL/MOTEL TRANSIENT ROOM TAX
FISCAL YEAR 2020 BUDGET**

REVENUES	ACTUAL REVENUE FY2016	ACTUAL REVENUE FY2017	ACTUAL REVENUE FY2018	ESTIMATED REVENUE FY2019	PROPOSED REVENUE FY2020
Room Tax Revenue	135,822	134,776	135,000	135,000	140,000
Delinquent Penalty and Interest	423	404	500	2,000	1,000
Interest on Checking Account	83	95	100	500	200
TOTAL REVENUE	136,329	135,275	135,600	137,500	141,200
EXPENDITURES	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ESTIMATED EXPENSES FY2019	PROPOSED EXPENSES FY2020
Room Tax Transfer	136,347	135,275	146,768	130,000	140,000
TOTAL EXPENDITURES	136,347	135,275	146,768	130,000	140,000
Total Revenues	136,329	135,275	135,600	137,500	141,200
Total Expenditures	136,347	135,275	146,768	130,000	140,000
Excess of Revenue over Expenditures	-18	0	-11,168	7,500	1,200

3% of Gross Revenue of all City/County Hotels, Motels, and Bed & Breakfasts
Collected by City then transferred to W/CC Tourism Commission on Monthly Basis

**CITY OF WINCHESTER, KENTUCKY
SPECIAL FUNDS
FISCAL YEAR 2020 BUDGET**

	BEGINNING FUND BALANCE	FY2020 ESTIMATED REVENUE	FY2020 ESTIMATED EXPENSES	ENDING FUND BALANCE
Police Department Special Fund (Fund 07)	105,395	8,000	67,000	46,395
Police Department Federal Forfeiture Fund (Fund 08)	57,669	30,000	5,000	82,669
Fire Department Special Fund (Fund 10)	35,618	9,000	25,000	19,618
Main Street Project (Fund 12)	203,983	45,000	86,500	162,483
Administration Special Fund (Fund 13)	44,563	14,000	18,600	39,963
Rails to Trails Fund	9,519	193	0	9,712
TOTALS	456,747	106,193	202,100	360,840

CITY OF WINCHESTER, KENTUCKY
SMALL FUNDS
FISCAL YEAR 2020 BUDGET

POLICE DEPT SPECIAL FUND (FUND 07)

ACCOUNT	ACCOUNT CLASSIFICATION	EXPLANATION OF REQUEST	AMOUNT
07.23.5.220	Professional Services	Professional services as needed	0
07.23.5.322	Promotion/Education Materials	911 Pocket Calendars	2,700
07.23.5.399	Other Materials & Supplies	Student prizes - drawings for calendars	200
07.25.5.215	Training & Travel	Training and travel (Explorers competition)	3,500
07.25.5.220	Professional Services	Professional services as needed	0
07.25.5.222	Narcotics Investigation	Drug Buy Money	0
07.25.5.299	Other Contractual Services	Other as needed	0
07.25.5.315	Police Supplies	Mobile Speed Board	10,000
07.25.5.322	Promotion/Education Materials	DARE programs supplies (shirts, trophies, certificates, etc.)	5,100
07.25.5.399	Other Materials & Supplies	Community Cameras	15,000
07.25.5.615	Motor Vehicles	Motor Vehicle (1)	30,500
		Total	67,000
		DARE, Auction Fund, State & Local Forfeiture Fund	

CITY OF WINCHESTER, KENTUCKY
SMALL FUNDS
FISCAL YEAR 2020 BUDGET

POLICE DEPT FEDERAL FORFEITURE FUND (FUND 08)

ACCOUNT	ACCOUNT CLASSIFICATION	EXPLANATION OF REQUEST	AMOUNT
08.25.5.215	Travel & Training		0
08.25.5.222	Informant & Buy Money	Drug Buy Money	5,000
08.25.5.246	Communications/Computers		0
08.25.5.312	Body Armor		0
08.25.5.317	Firearms & Weapons		0
08.25.5.399	Other		0
		Total	5,000

CITY OF WINCHESTER, KENTUCKY
SMALL FUNDS
FISCAL YEAR 2020 BUDGET

FIRE DEPARTMENT SPECIAL FUND (FUND 10)

ACCOUNT	ACCOUNT CLASSIFICATION	EXPLANATION OF REQUEST	AMOUNT
10.26.5.215	Training & Travel		0
10.26.5.220	Professional Services		0
10.26.5.299	Other Contractual Services		0
10.26.5.310	Office Supplies		0
10.26.5.315	Fire Supplies	Project Lifesaver 1. Wristbands, batteries, maintenance - \$250 2. Other program materials and costs - \$50 3. Transmitter-\$300	600
10.26.5.322	Promotion/Education Materials	Fire Prevention Materials	6,400
10.26.5.399	Other Materials & Supplies	Calendar Fund 1. EMS appreciation weeks, 9/11 remembrance, etc.	1,000
10.28.5.224	Equipment Maintenance/Repair	Community CPR/AED Program 1. CPR books, cards - \$1,200 2. Community AED maintenance contract - \$1,800 3. AED batteries - \$700 4. Community AED replacement program - \$11,300 5. Hazmat expenses to be reimbursed - \$2,000	17,000
		Total	25,000
		Calendar Fund, AED & CPR Fund, Project Lifesaver	

CITY OF WINCHESTER, KENTUCKY
SMALL FUNDS
FISCAL YEAR 2020 BUDGET

MAIN STREET PROJECT (FUND 12)

ACCOUNT	ACCOUNT CLASSIFICATION	EXPLANATION OF REQUEST	AMOUNT
12.16.5.210	Postage		0
12.16.5.211	Advertising		0
12.16.5.212	Duplicating & Printing		0
12.16.5.215	Training, Travel & Lodging		0
12.16.5.220	Professional & Technical Fees		0
12.16.5.230	Communications Services		0
12.16.5.299	Other Contractual Services		0
12.16.5.310	Office Supplies		0
12.16.5.322	Promotional Materials		0
12.16.5.399	Other Materials & Supplies		0
12.16.5.405	Dues & Subscriptions		0
12.16.5.420	Special Projects	1. Mural Project 2. Winchester Image Improvement Plan (Maple & Main Street greenscape) 3. Implementation of Downtown Master Plan 4. Sponsorships 5. Rock The Block (funds from sponsorships)	10,000 10,000 50,000 10,000 6,500 <hr/> 86,500
		Total	86,500
		Main Street Project	

CITY OF WINCHESTER, KENTUCKY
SMALL FUNDS
FISCAL YEAR 2020 BUDGET

ADMINISTRATION SPECIAL FUND (FUND 13)

ACCOUNT	ACCOUNT CLASSIFICATION	EXPLANATION OF REQUEST	AMOUNT
13.01.5.299	Other Contractual Services	Heritage Park Paver Project	1,000
13.01.5.399	Other Materials & Supplies		0
13.01.5.420	Special Projects		0
13.15.5.206	Historic Preservation Bd Fees	HPC - Board fees - six members, \$25 per meeting	1,800
13.15.5.211	Advertising	Tree Board - Arbor day advertising	200
13.15.5.215	Training & Travel	HPC - Local training board members/staff	3,500
13.15.5.220	Professional Services	HPC - Legal fees; documentary; update historic inventory	7,000
13.15.5.230	Communications Services	HPC - Web page maintenance and website hosting	0
13.15.5.299	Other Contractual Services	HPC - Preservation Week	1,000
13.15.5.322	Promotion/Education Materials	HPC - Historic designation plaques and interstate signage	1,250
13.15.5.323	Training Materials	HPC - Reference materials and books	250
13.15.5.399	Other Materials & Supplies	Tree Board - Tree seedlings	300
13.15.5.405	Dues & Subscriptions	HPC - Miscellaneous subscriptions	200
13.16.5.215	Training & Travel		200
13.16.5.220	Professional Services		700
13.16.5.299	Other Contractual Services		700
13.16.5.399	Other Materials & Supplies		0
13.6.5.420	Special Projects	Christmas Parade	500
13.31.5.299	Other Contractual Services	Cemetery Maintenance	0
13.31.5.399	Other Materials & Supplies		0
		Total	18,600
		HPC, Tree Board, Christmas Parade, Cemetery Maintenance	

**CITY OF WINCHESTER, KENTUCKY
MUNICIPAL AID PROGRAM FUND
FISCAL YEAR 2020 BUDGET**

REVENUES	ACTUAL REVENUE FY2016	ACTUAL REVENUE FY2017	ACTUAL REVENUE FY2018	ESTIMATED REVENUE FY2019	PROPOSED REVENUE FY2020
BEGINNING FUND BALANCE	877,936	854,885	966,275	987,375	1,000,955
ENDING FUND BALANCE	854,885	966,275	1,000,955	977,475	
Municipal Aid Road Funds	365,656	369,066	370,000	280,000	370,000
Municipal Road Bond Funds (Discretionary)	0	0	0	33,000	
Municipal Road Bond Funds (JL04)	43,720	40,140	141,400	65,000	75,000
Reimbursable Grant Income	0	0	0	0	
Other Revenue	0	15,320	200	0	
Interest	5,555	8,188	14,000	25,000	20,000
TOTAL REVENUES	414,931	432,714	525,600	403,000	465,000
EXPENDITURES	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ESTIMATED EXPENSES FY2019	PROPOSED EXPENSES FY2020
Paving	268,091	194,848	259,730	306,000	300,000
Pavement Repair	26,179	31,676	25,880	23,000	33,500
Advertising	380	224	-124	0	400
Construction Materials	12,625	18,530	18,246	16,000	27,000
Salt	56,696	18,432	33,080	30,000	35,000
Special Projects	46,751	40,696	140,858		20,000
Miscellaneous Expenses	1,204	1,827	1,154	1,650	3,000
Traffic Signs, Paint, Miscellaneous	26,056	15,091	12,096	10,300	26,000
Engineering Services	0	0	0	0	0
TOTAL EXPENDITURES	437,982	321,324	490,920	386,950	444,900
Total Revenues	414,931	432,714	525,600	403,000	465,000
Total Expenditures	437,982	321,324	490,920	386,950	444,900
Excess of Revenue over Expenditures	(23,051)	111,390	34,680	16,050	20,100

**CITY OF WINCHESTER, KENTUCKY
MUNICIPAL AID PROGRAM FUND
FISCAL YEAR 2020 BUDGET**

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
701	Paving	Paving Program	300,000
702	Pavement Repair	Small pavement repairs (contractor services for crack sealing)	33,500
703	Advertising	Legal notices as required	400
704	Construction Materials	DGA, asphalt, and cold patch for street repair	27,000
705	Salt	For deicing City streets during winter (800 tons)	35,000
707	Special Projects	Martin Luther King Jr Drive bridge repairs & renovation	20,000
		<u>FY2019 History</u> 1. Fulton Road extension: Phase I (\$585,000 - \$220,500 spent for eng and ROW clearance) \$1.4M authorized for construction 2. West Washington Street culvert repair over Town Branch Cost to be determined 3. Martin Luther King Jr Drive bridge - engineering	
		<u>FY2018 History</u> 1. Downtown Mast Arms	140,900
		<u>FY2017 History</u> 1. Fulton Road - engineering 2. Downtown Mast Arms - engineering 3. Seventh Street - engineering	225 2,236 38,234 40,695
708	Miscellaneous	Barricades, batteries, globes, etc.	3,000
709	Traffic Signs & Paint	Regulatory signs, street name signs, bolts, blanks, paint for control markings	26,000
710	Engineering Services	Other engineering services as needed	

CITY OF WINCHESTER, KENTUCKY
LOCAL GOVERNMENT ECONOMIC ASSISTANCE FUND
FISCAL YEAR 2020 BUDGET

VENUES	ACTUAL REVENUE FY2016	ACTUAL REVENUE FY2017	ACTUAL REVENUE FY2018	ESTIMATED REVENUE FY2019	PROPOSED REVENUE FY2020
Coal Severance Tax	8,153	9,089	8,000	5,000	6,000
Interest	80	43	100	64	100
Model Curb Reimbursement from State	0	0	0	0	0
TOTAL REVENUE	8,233	9,132	8,100	5,064	6,100
EXPENSES	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ESTIMATED EXPENSES FY2019	PROPOSED EXPENSES FY2020
Curb Repair	0	0	0	0	0
Special Projects	26,125	4,750	14,250	0	4,500
TOTAL EXPENDITURES	26,125	4,750	14,250	0	9,500
Total Revenues	8,233	9,132	8,100	5,064	6,100
Total Expenditures	26,125	4,750	14,250	0	4,500
Transfers In	0	0	0	0	0
Excess of Revenue over Expenditures	(17,892)	4,382	(6,150)	5,064	1,600
BEGINNING FUND BALANCE	20,634	2,742	7,124	974	6,038
ENDING FUND BALANCE	2,742	7,124	974	6,038	7,638

CITY OF WINCHESTER, KENTUCKY
LOCAL GOVERNMENT ECONOMIC ASSISTANCE FUND
FISCAL YEAR 2020 BUDGET

CCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
501	Curb Repair	Curb Repair on state roads	0
502	Special Projects	Special projects (to be determined) 1. W/CC Transit Service (started October, 2008)	9,500
		<u>FY2019 History</u> 1. W/CC Transit Service (started October, 2008)	9,500
		<u>FY2018 History</u> 1. W/CC Transit Service (started October, 2008)	9,500
		<u>FY2017 History</u> 1. W/CC Transit Service (started October, 2008)	4,750
		<u>FY2016 History</u> 1. W/CC Transit Service (started October, 2008)	26,100

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020
BUDGET**

TRANSFERS

ACCOUNT	(Page #)	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
W/CC Planning Commission	(1)	7,000	37,000	7,000	7,000	7,000	7,000	7,000	7,000
W/CC Parks & Recreation	(2-7)								
Parks & Recreation		271,300	296,604	379,699	369,900	369,900	400,000	369,900	369,900
Parks & Recreation Capital Projects		(\$50,000 MATCH COLLEGE PARK PLAYGROUND/\$12,500 LYKINS)					217,500	62,500	62,500
W/CC Parks & Recreation	(8-9)								
Recreation Program		57,000	72,015	56,820	57,000	57,000	57,000	57,000	57,000
Fiscal Court - DES	(10)	6,404	6,769	7,106	10,700	10,700	11,700	10,700	11,200
Communications Tower	(11)						6,000	0	0
Fiscal Court - Animal Shelter	(12)	20,000	28,000	28,000	25,000	25,000	50,000	25,000	25,000
City Managed Spay/Neuter Program								15,000	15,000
Bluegrass ADD	(13)	3,493	3,493	3,493	3,500	3,500	3,500	3,500	3,500
KY River Foothills - Aging Services	(14-15)	32,600	32,600	32,600	32,600	32,600	32,600	32,600	32,600
W/CC Board of Adjustments	(16-17)	1,500	1,500	1,500	1,500	1,500	2,250	1,500	1,500
W/CC Industrial Authority	(18)	118,000	119,000	123,260	138,300	138,300	141,000	138,300	138,300
Heritage Commission	(19-20)	12,000	12,000	15,000	15,000	15,000	15,000	15,000	15,000
Holly Rood "Raise the Roof"		0	0	50,000	0	0	0	0	0
Fiscal Court-Fall/Spring Cleanup	(21)	2,059	2,974	2,500	2,500	2,500	2,500	2,500	2,500
W/CC Tourism - Beautification	(22-23)	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
W/CC Tourism - Marketing/Promotions		0	0	0	0	0	10,000	5,000	5,000

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020
BUDGET

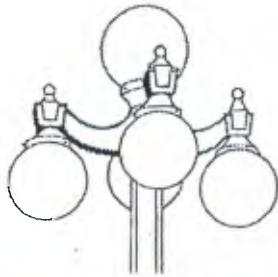
TRANSFERS

ACCOUNT		ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL BUDGET FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
7 Winchester Tree Board	(24)	500	500	500	0	0	500	0	0
7 Clark County GIS Consortium	(25-31)	87,900	87,000	87,000	87,000	87,000	87,000	87,000	87,000
3 Youth & Elderly Projects									
Nursing Home Ombudsman	(32-35)	4,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Community Ed Program	(36)	7,500	9,000	9,000	7,500	7,500	9,000	7,500	7,500
1 KY Regional Cable Commission-Dues	(37)	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
2 Bluegrass Heritage Museum	(38-42)	58,500	52,000	48,000	48,000	48,000	58,000	48,000	48,000
MLK Celebration		0	1,000	2,500	0	0	0	0	0
5 Daniel Boone Pioneer Festival	(43)	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020
BUDGET**

TRANSFERS

ACCOUNT		ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL BUDGET FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
3 Winchester Historic Preservation	(44)	500	500	1,000	500	500	500	500	500
4 Bluegrass Emergency Response	(45)	1,375	1,375	1,375	1,400	1,400	1,400	1,400	1,400
7 YMCA		5,000	0	0	0	0	0	0	0
3 Farmers Market Depot Street Canopy	(46)	2,000	4,000	4,000 18,000	4,000 18,000	4,000	4,250	4,000 10,000	4,000 10,000
9 Winchester Labor Day	(47)	500	1,700	2,500	5,000	5,000	10,000	5,000	5,000
0 Winchester Council for the Arts	(48-49)	50,000	10,944	15,000	30,000	30,000	50,000	30,000	30,000
1 Bluegrass Tomorrow		0	0	0	0	0	0	0	0
W/CC Unity Committee MLK	(50-51)	0	0	0	2,500	2,500	2,500	2,500	2,500
Community Work Camps	(52-53)	0	0	0	10,000	10,000	10,000	0	3,000
TOTAL TRANSFERS		760,631	797,474	895,353	894,400	894,400	1,206,700	958,900	962,400



WINCHESTER/CLARK COUNTY PLANNING COMMISSION

Robert Jeffries

Director of Planning and Community Development
Phone: 859-744-7019 Fax: 859-744-6240
rjeffries@winchesterky.com

April 11, 2019

FY 7-1-19 to 6-30-20

DRAFT

<u>ESTIMATED EXPENDITURES</u>		<u>ESTIMATED REVENUES</u>	
Insurance	11,000	City Appropriations	9,000
Commissioners	9,600	County Appropriations	9,000
Attorney Retainer	9,120	Hearing Fees*	12,150
Court Actions-Attorney Fees	2,000	Plat Review Fees*	5,200
Secretary	3,000	Interest Income	10
Audit	5,000	Maps/Books	20
Engineering Review	2,500	Revenue on hand	<u>25679</u>
Supplies & Meetings	1,000	TOTAL	<u>61059</u>
Travel/Training	2,000		
Newspaper	1,000		
Printing	230		
Dues and Subscriptions	1,260		
Cash Bond (Mallard Place)	13,000		
Contingency	349		
TOTAL	61059		

Note: The revenue on hand includes the FY19 appropriation from City and County (*FY19 appropriations have not been deposited*). The revenue on hand remained is stable this year.

*Assumptions used to estimate revenue:

2 Public Hearings/Development Plans per month at \$450 each	10,800
3 Zoning Map Amendments at \$450 each	1,350
1 minor subdivision plat each week at \$100.00 each	<u>5,200</u>
	<u>\$17,350</u>

This budget reflects \$100.00 compensation for 8 members attending 12 meetings per year. City and County appropriation showing an increase for FY20 due to an allowance for the dictation of meetings when needed and to offset the raise given to Planning Commission in FY18.



Winchester-Clark Co. Parks and Recreation

*15 Wheeler Ave.
Winchester, Ky. 40391
(859)744-9554 fax: (859)737-3409*

March 15, 2019

Mr. Matt Belcher
City Manager
City of Winchester
P.O. Box 40
Winchester, KY 40932

Dear Mr. Belcher:

Enclosed is our proposed FY 2020 operations budget and request for funds from both the City and County. This request does not include the land recreation budget that supports the land programming portion of our program, which is covered in a separate budget request to the City.

We are projecting 28% of our proposed budget will be derived from the sale of passes and facility rentals. We have had over 16,000 visits in the first eight months of the program year for all aquatic uses including open swimming, swim lessons, water aerobics, swim teams and therapy sessions.

We have again budgeted for our annual financial audit and the contracted financial services in the accounting services line item. We are not anticipating any changes to our current staffing in the budget. We have included a 2% cost of living adjustment for our six permanent employees. We have included additional funds in the maintenance personnel line item as we move toward paying our seasonal workers \$10 per hour.

The credit card debt retirement line item has been removed as we are now current with both accounts. We have included the pool facility depreciation item again to help us meet major repairs/replacement needs. The parks maintenance item includes another round of playground mulch for our play areas. The building maintenance item will allow us to continue with repairs to the library.

We have accepted a quote for play equipment for Fairfield Park using funds in our current budget supplemented by a \$5,000 grant from the Fiscal Court's Community Foundation Fund. We are able to purchase the equipment on sale (40% off) which will provide really nice play features for children at a price we can manage.

We are including a list of capital projects for your consideration in the coming year. While all are needed, the replacement of the play equipment at College Park is our highest priority. Please refer to the narrative included for additional information.

Mr. Matt Belcher:

-2-

We look forward to discussing our proposed budget and needs at a work session with you and the Commission. We appreciate the continuing support given the Parks and Recreation Board by you and the City Commission.

Respectfully submitted,



Charles H. Eury, Chairman
Winchester-Clark County
Parks & Recreation Board

Enclosure



WINCHESTER-CLARK COUNTY PARKS AND RECREATION

2019 – 2020 Final Operations Budget

Revenues:

Income

City of Winchester Income	\$400,000.00
Clark County Fiscal Court Income	300,000.00
Facilities Rental	40,000.00
Pass Fees	200,000.00
Silver Sneakers	35,500.00
Drink Vending Machine	<u>7,500.00</u>

Total

\$983,000.00

Expenses: Salaries

Director	\$ 45,000.00
Programs & Marketing Director	40,800.00
Maintenance Foreman	36,000.00
Programming & Membership Assistant	33,700.00
Maintenance Personnel	78,000.00
Lifeguard Staff	110,000.00
Aquatics Director	35,300.00
Custodial Staff	38,700.00
Front Desk Staff	51,000.00
Payroll Taxes	<u>39,000.00</u>

Total

\$507,500.00

Operating Expenses:

Advertising	\$ 5,000.00
Accounting Services	22,000.00
Bank & Processing Fees	12,000.00
Insurance-Health	30,000.00
Insurance-Property & General Liability	22,000.00
Insurance-Workmans Comp	16,000.00
Pool Chemicals and General Pool Supplies	15,000.00
Pool Facility Depreciation	20,000.00
Janitorial Supplies	10,000.00
Porta Pot Rentals	6,500.00
Parks Maintenance	25,000.00
Building Maintenance	40,000.00
Pool Repairs	40,000.00
Supplies-Office	6,000.00
Printing Copying	7,500.00
Fitness Equipment Rental	32,000.00
Telephone, Media	8,000.00
Travel & Training	5,000.00
Unemployment Insurance	5,000.00
Utilities-Water	32,000.00
Utilities-Electric	75,000.00
Utilities- Natural Gas	14,000.00
Vehicle & Equipment Fuel	10,000.00
Vehicle & Equipment Repair/Maintenance	<u>17,500.00</u>

Total

\$475,500.00

Total Budget

\$983,000.00



WINCHESTER-CLARK COUNTY PARKS AND RECREATION

2019 – 2020 Final Operations Budget

Revenues:

Income

City of Winchester Income	\$400,000.00
Clark County Fiscal Court Income	300,000.00
Facilities Rental	40,000.00
Pass Fees	200,000.00
Silver Sneakers	35,500.00
Drink Vending Machine	<u>7,500.00</u>
Total	\$983,000.00

Expenses: Salaries

Director	\$ 45,000.00
Programs & Marketing Director	40,800.00
Maintenance Foreman	36,000.00
Programming & Membership Assistant	33,700.00
Maintenance Personnel	78,000.00
Lifeguard Staff	110,000.00
Aquatics Director	35,300.00
Custodial Staff	38,700.00
Front Desk Staff	51,000.00
Payroll Taxes	<u>39,000.00</u>
Total	\$507,500.00

Operating Expenses:

Advertising	\$ 5,000.00
Accounting Services	22,000.00
Bank & Processing Fees	12,000.00
Insurance-Health	30,000.00
Insurance-Property & General Liability	22,000.00
Insurance-Workmans Comp	16,000.00
Pool Chemicals and General Pool Supplies	15,000.00
Pool Facility Depreciation	20,000.00
Janitorial Supplies	10,000.00
Porta Pot Rentals	6,500.00
Parks Maintenance	25,000.00
Building Maintenance	40,000.00
	40,000.00



RECEIVED

MAR 14 2019

WINCHESTER-CLARK COUNTY PARKS AND RECREATION
CITY OF WINCHESTER

2018-2019 Tentative Capital Items

College Park Playground Equipment Replacement \$105,000

The College Park Playground (dedicated as Fort Freeman Playground in 1999) has served the surrounding neighborhood and greater Winchester Community for the last 20 years. According to original developers, College Park Playground is one of the last wooden-based structures in Kentucky. Despite regular maintenance and upkeep over the past years, including replacement of a slide, reconstruction of the swinging bridge, and ongoing improvements, the playground has been worn to the point of needing total replacement. Due to its age, the individual components of the playground are no longer available as replacements.

Funds for this project will provide for the replacement of the large playground structure and swings at College Park (see design attached). In addition, this funding will allow Winchester-Clark County Parks and Recreation staff the opportunity to consult with a nationally recognized non-profit organization, Unlimited Play, to develop a fully handicapped accessible site plan. Unlimited Play has worked with groups similar to WCCPR to organize community fundraising efforts for fully inclusive playgrounds. A fully accessible playground at College Park would be the first of its kind in Winchester and one of only two others in Central Kentucky.

Lykins Park Rear Parking Lot Re-pavement \$50,000

This project provides for repairing the large parking lot in front of the restrooms/concession building. This lot provides parking for the play area, Little League Baseball and Softball, picnic shelter use, and the stage. In addition, it serves as a concession venue for July 4th and Pioneer Festival events and the location for the Annual Bicycle Rodeo.

The surface of this parking lot has been resealed numerous times but the asphalt has broken down in several areas.

Tennis/Basketball Court Resurfacing \$45,000

Funds are requested for the resurfacing of the tennis and/or basketball courts for WCCPR parks. Resurfacing and restriping was completed at Harmon Park basketball courts in the 2018-2019 Fiscal Year. This was the most recent court resurfacing in the past eight years.

Health and Wellness Center Security Cameras \$10,000

Installation of security cameras has been a need at the College Park Gym for several years. We have had several companies look at the facility and offer proposals including pricing. In addition, much of the wiring was pulled with the building renovation.

We are proposing ten camera installations throughout the facility with the monitor installed at the front desk. In non-peak hours and on weekends we have minimal staff coverage in the building making it difficult to monitor individuals who may be in unauthorized areas of the facility. This is particular true with the fitness center completion.

Health and Wellness Center Keycard System \$7,500

This system will increase security by restricting access in paid programming areas. Patrons will use key codes to gain access to specified areas based on their membership level. This process will prevent individuals from entering unauthorized areas, particularly the fitness center. Again, this will be very valuable during times of minimal staff coverage.

TOTAL.....\$217,500



Winchester-Clark Co. Parks and Recreation

15 Wheeler Ave.

Winchester, Ky. 40391

(859)744-9554 fax: (859)737-3409

MA

19

March 15, 2019

CITY

OF
WINCHESTER

Mr. Matt Belcher
City Manager
City of Winchester
P.O. Box 40
Winchester, KY 40392

Dear Mr. Belcher:

Enclosed is our proposed FY 2020 recreation land programs budget and request for funds from the City. Operational funding, including water-based activities is being requested under separate cover.

We have had over 46,000 visits in the first eight months of the program year for all land uses including the walking track, the gym, the fitness room and all land-based classes.

We moved our Programming Director's salary to the operating budget so that all permanent employees are in one budget. This recreation budget now includes our summer day camp program, the child watch services, and our land programs instructors. We have added to the supplies item to adequately provide for day camp and child watch needs.

In addition, it includes our personal trainers and the revenue they generate. We receive 20% of this revenue, with the balance paying for their services. The program fees amount is only a portion of the revenue received for program delivery. Other revenue is imbedded in the pass fees we receive, whether through a daily or an annual pass purchase.

The enclosed budget reflects supplementation of the amount requested from the City Commission by \$98,300 or 63.3% of the total budget.

Please contact our Programming Director, Deborah Jackson, or Director Jeff Lewis if you or the City Commission have questions or need additional information. We appreciate the continued support given the Parks and Recreation Board by you and the City Commission.

Respectfully submitted,

Charles H. Eury, Chairman
Winchester-Clark County
Parks & Recreation Board

Enclosure



WINCHESTER-CLARK COUNTY PARKS AND RECREATION

2019 – 2020 Tentative Recreation Budget

Revenues:

City of Winchester	\$57,000.00
Program Fees	7,000.00
Sports League Fees	4,000.00
Day Camp Fees	30,000.00
Disc Golf	1,100.00
Personal Trainer	56,000.00
Chess	<u>200.00</u>
Total:	\$ 155,300.00

Expenses:

Salaries

Child Watch Staff	25,000.00
Summer Camp Staff	33,000.00
Program Instructors	<u>17,500.00</u>
Total:	\$75,500.00

Operating Expenses:

Supplies	\$20,000.00
Equipment Replacement	3,000.00
Day Camp Expense	<u>3,000.00</u>
Total:	\$26,000.00

Special Events:

Disc Golf	\$1,100.00
Chess	<u>300.00</u>
Total:	\$ 1,400.00

Contract Services

Personal Training	\$45,000.00
League Officials	1,400.00
Programs Instructors	<u>6,000.00</u>
Total:	\$ 52,400.00

Grand Total: **\$155,300.00**



Winchester/Clark County

2019-2020 DES/EMA BUDGET REQUEST

ITEM	DESCRIPTION	AMOUNT
Fuel/Travel	For county travel, emergency response, overnight travel, etc.	\$2,000.00
Office Cost	Cost share office supplies, utilities, phone, cable, internet etc	\$4,000.00
Equipment	Maintenance and replacement expense for radios, office equipment etc.	\$500.00
Salary	Compensation for Director	\$20,290.00
Staff Salary	10 hrs per week	\$7,800.00
Vehicle	Maintence/Parts/Labor/Expenses etc. for Vehicle	\$1,500.00
Dues	Kentucky Emergency Management Association Annual Dues	\$50.00
	County \$11,700.00 City \$11,700.00 State \$12,740.00	Total \$36,140.00





Winchester/Clark County

2019-2020 Commo Tower Budget Request

ITEM	DESCRIPTION	AMOUNT
Telephone	Phone/Security/Internet	\$1,500.00
Electric	Electric power for equipment	\$1,800.00
Annual Lease	Lease of property at tower site (Irvine Rd.)	\$6,000.00
Road/Access	Maintenance inspections, property upkeep, rock for road etc.	\$1,000.00
Propane	Propane for backup power generator (estimated 200 gallons per year)	\$700.00
Tower Maintence	Antenna / Inspections / Tower Lighting / Generator Maintenance / etc.	\$2,000.00
	Total	\$12,000.00

Note: 50% City \$6,000.00 and 50% County \$6,000.00





5000 Ironworks Road
Winchester, KY 40391
(859)737-0053



Dear Members of the City Commission,

I am respectfully requesting \$50,000 from the City of Winchester in the 2020 fiscal year to assist with the cost of daily operations of the animal shelter and providing animal control services. \$35,000 of this would be allocated to the general operations of the animal shelter while \$15,000 would be allocated to provide low cost spay and neuter services for pets of city residents in an effort to control the stray animal population. I would be happy to schedule a time to talk in more detail about this request.

Sincerely,

A handwritten signature in black ink that reads "Adreanna Wills".

Adreanna Wills
(859)749-6639

Anderson

March 1, 2019

Boyle

Bourbon

Clark

Mayor Ed Burtner
City Hall
P.O. Box 40
32 Wall St.
Winchester, KY 40392-0040

Estill

Fayette

Franklin

Garrard

Harrison

Jessamine

Lincoln

Madison

Mercer

Nicholas

Powell

Scott

Woodford

Dear Mayor Burtner,

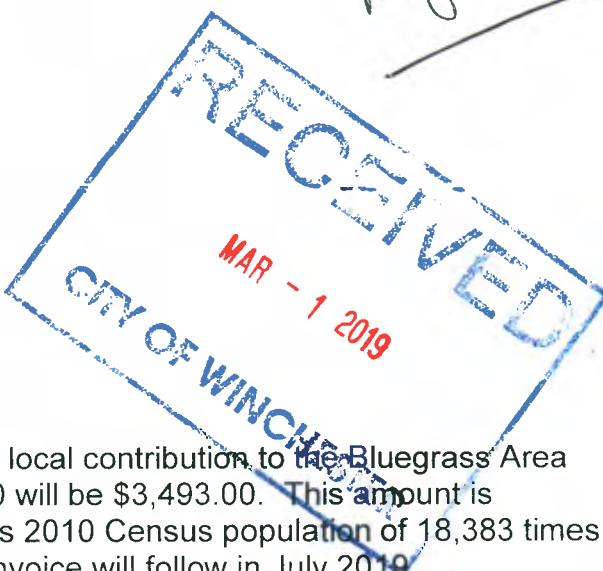
This is to inform you that your local contribution to the Bluegrass Area Development District for FY20 will be \$3,493.00. This amount is calculated based on your city's 2010 Census population of 18,383 times a rate of 0.19¢ per capita. An invoice will follow in July 2019.

If you have any questions or concerns, please feel free to contact me at (859) 269-8021.

Sincerely,

Jacqueline Vaught

Jacqueline Vaught
Chief Financial Officer





THE GENERATIONS CENTER

March 13, 2019

City of Winchester
Finance Department
Office of the City Manager
P.O. Box 4135
Winchester, KY 40392



Dear Mayor Burtner and City Commissioners:

Kentucky River Foothills Clark County Aging Services is requesting funding for FY 2020. The programs included are Title III in home services, congregate meals, center services and home delivered meals. These programs are responsible for providing services to the community's frail elderly and assistance to remain in their homes and prevent or delay nursing home placement. We respectfully request the same funding as previous years, in the amount of **\$32,600**. This financial support is essential to maintain the current level of services that we are able to provide.

We greatly appreciate your consideration of this request. Please contact me if additional information is needed.

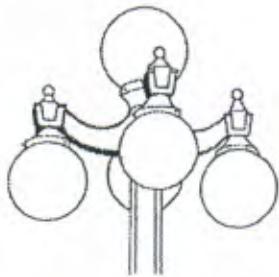
Sincerely,

Diana Sims

Diana Sims
James B Allen Generations Center

**Clark County Aging Services
Proposed 2020 Budget**

Line-Item Description	Fiscal Year 2020 Total
Personnel	
Salary	83,210.00
Fringe	44,926.00
Indirect	13,064.00
Other	-
Subtotal	141,200.00
Operating	
Program Costs	41,311.00
Subtotal	41,311.00
Revenue	
Federal	62,710.00
State	41,701.00
In-Kind Match	-
City Of Winchester	32,600.00
Clark County	36,000.00
Cash Match	6,500.00
Program Income	3,000.00
Subtotal	182,511.00
Other Funding Sources	
Subtotal	182,511.00
Total Project Budget (Sum of columns)	



WINCHESTER/CLARK COUNTY BOARD OF ZONING ADJUSTMENTS

Robert Jeffries

Director of Planning and Community Development

Phone: 859-744-7019 Fax: 859-744-6240

rjeffries@winchesterky.com

WINCHESTER/CLARK COUNTY BOARD OF ADJUSTMENTS ANNUAL BUDGET FY 7-1-2019 to 6-30-2020

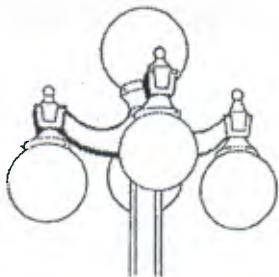
Option One

<u>ESTIMATED EXPENDITURES</u>		<u>ESTIMATED REVENUES</u>	
Board Members	3,000	City Appropriations*	2,250
Attorney Retainer	3,000	County Appropriations*	2,250
Postage and copies	200	Hearing Fees	1,800
Misc. Expenses	150	City Rec Sec Expense*	1,500
Travel/training	700	County Rec Sec Expense*	1,500
Newspaper legal ads	1000	Revenue on Hand	3,379.69
Recording Secretary	3000		
Contingency	<u>1629.69</u>		
TOTAL	\$12,679.69	TOTAL	\$12,679.69

Blue highlight reflects \$50.00 per member per meeting (for 5 members) compensation and assumes BZA will meet 12 times per year. They do not meet if there are no applications for variances or conditional use permits.

***Increasing City and County Appropriations \$750 each, due to the fact that the Board member's compensation doubled without adjusting the appropriations from both City and County.**

***New Recording Secretary Position for Board of Adjustments, expense shared by City and County (\$1500 each)**



WINCHESTER/CLARK COUNTY BOARD OF ZONING ADJUSTMENTS

Robert Jeffries

Director of Planning and Community Development

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rjeffries@winchesterky.com

WINCHESTER/CLARK COUNTY BOARD OF ADJUSTMENTS ANNUAL BUDGET FY 7-1-2019 to 6-30-2020

Option Two

<u>ESTIMATED EXPENDITURES</u>		<u>ESTIMATED REVENUES</u>	
Board Members	3,000	City Appropriations*	2,250
Attorney Retainer	3,000	County Appropriations*	2,250
Postage and copies	200	Hearing Fees	1,800
Misc. Expenses	150	City Rec Sec Retainer*	500
Travel/training	700	County Rec Sec Retainer*	500
Newspaper legal ads	1000	Revenue on Hand	3,379.69
Recording Secretary Retainer	1000		
Contingency	<u>1629.69</u>		
TOTAL	\$10,679.69	TOTAL	\$10,679.69

Blue highlight reflects \$50.00 per member per meeting (for 5 members) compensation and assumes BZA will meet 12 times per year. They do not meet if there are no applications for variances or conditional use permits.

***Increasing City and County Appropriations \$750 each, due to the fact that the Board member's compensation doubled without adjusting the appropriations from both City and County.**

***New Recording Secretary Retainer for Board of Adjustments, expense shared by City and County (\$500 each). Board of Adjustments keeps Recording Secretary on retainer for meetings with possible disputed topics.**



March 29, 2019

Mr. Matt Belcher
City of Winchester
32 Wall Street
Winchester, KY 40391

Dear Mr. Belcher:

Please accept this letter as our request for funding for the Winchester & Clark County Industrial Development Authority offices for FY 2019-2020. We are requesting \$140,823 to cover the budgeted costs in accordance with the Oversight Contract between the City, County, WCCIDA, Chamber and Tourism.

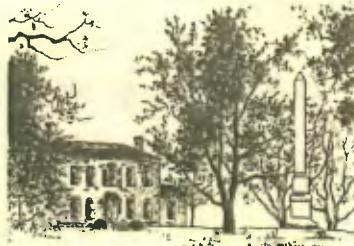
Please let this letter serve as formal request on the Industrial Authority's behalf that funds in the amount of \$140,823 be budgeted in FY 2019-2020 by the City in line item fashion and appropriated to the Winchester - Clark County Industrial Development Authority.

Let me know if you have questions or need any additional information.

Sincerely,

Todd Denham
Director of Economic Development

Holly Rood
28 Beckner Street
Winchester, KY 40391



859-745-6664
Hollyroodevents.com

Michelle Lucas
32 Wall Street
Winchester, Ky 40391

March 5, 2019

Dear Ms. Lucas

On behalf of the Clark County / Winchester Heritage Commission – Holly Rood, I am requesting that we be added to the budget for the 2019-2020 Fiscal year. In the previous year we had requested 15,000, and was thankful to receive this funding. Of that funding 13,000 goes to Holly Rood, the other 2,000 remains with the Clark County Winchester Heritage Commission. Christa Joynt is the Treasurer of the parent organization.

At our recent Finances meeting we discussed our expenses, and respectfully request again the amount of 15,000 for the upcoming fiscal year. The 13,000 that we are allotted is used for our budgeted expenses such as utilities and insurance. This frees the Committee to raise funds for our work of restoring and upgrading the house and property. As you know, our Board has worked diligently to preserve Holly Rood. This past fiscal year with the help of the City we have replaced the and upgraded the HVAC system, and tiled the front entrance. With the new year our Friends of Holly Rood Committee along with Steve Justice, the Vice- President did a James Clark / Holly Rood display in our Library for the month of January. With the support of the CC/WHC we made a renewed effort to remind people of James Clark. Along with the celebration of James Clark's birthday, this brought renewed interest in Governor Clark and his home.

As you know, the committee "The Friends Of Holly Rood" handle the business of rentals, writing grants, and managing the business of Holly Rood. With the support of Sue Anderson, President of the CC/WHC, we decided to hire an outside firm, Murray & Petrey to do our monthly accounting, this will be paid for by The Friends of Holly Rood, as our allotment may not stretch that far.

Our Rental Chair Pat Bowman is actively filling slots for rentals as an additional fund raiser. Much of our work is possible due to the City's active assistance. We have expanded our roles as volunteer workers for the WCCHC/ Holly Rood to accomplish our mission to keep the House clean, accessible, and involved in the community. We are grateful for the City's support and our Board pledges to continue to be wise stewards of the funds entrusted to us.

Thank you for your support of Holly Rood.



Debbie Barnes
Chair/Treasurer
Friends of Holly Rood

Proposed Budget 2019-2020- Holly Rood Committee

INCOME	Jul-2019	Aug	Sept	Oct	Nov	Dec	Jan. 2020	Feb	Mar	Apr	May	June		
Annual Allocation	\$13,000												\$13,000	
													\$0	
GGC	\$14,532						\$14,538						\$14,532	
Interest	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$12	
Rent Apartment	\$410		\$410	\$410	\$410	\$410	\$410	\$410	\$410	\$410	\$410	\$410	\$4,920	
Rent for Rental Event	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$3,600	
													\$36,052	
EXPENSES														
Application Fee					\$500								\$500.00	
Cell phone	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$720	
Wi-fi	\$64	\$64	\$64	\$64	\$64	\$64	\$64	\$64	\$64	\$64	\$64	\$64	\$768	
Utilities	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$6,000	
Bank Fee	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$60	
Website/Video storage	\$30	\$355											\$385	
Accounting Fees	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$1,200	
Advertise	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$480	
Home Improvements	\$8,000	\$4,000	\$4,000						\$6,000				\$22,000	
Home Insurance		\$3,200											\$3,200	
Home Supplies	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$480	
													\$35,793	
													NET INC	\$259

Home improvement is the number one expense for the Friends Of Holly Rood. Because we must constantly work on upgrading and restoration, we expect to spend the majority of rental fees, grants, and donations on this. All house need maintenance, an historic house even more so. Improvements help with our rentals, which in turn fill the house with folks which inevitably leads to more maintenance. But..this gets people into the house, which leads to interest and concern for the house. Improvements this year will include: painting and re-plastering the parlor, upholstering the three couches and replacing the drapes inside the parlor. Upgrading the security system, improving the drainage , and repairing the antique furniture until our Good Giving money runs out is our goal for this year. The 13,000 we are allotted by the city through the Clark County/ Winchester Heritage Commission pays the utilities and insurance freeing us the spend donations to improve the house and grounds.



CLARK COUNTY SOLID WASTE COORDINATOR

Office 859-737-0303

*Courthouse
34 South Main St.
Winchester Ky. 40391*

Fax 859-745-7416

2019-2020 Operation Pride Budget Request

<i>Litter/Trash Special Event/Cleanup/Educational Public Outreach and Year Round Tire Disposal</i>	<i>Total</i>	<i>\$5,000.00</i>
--	--------------	-------------------

City/County Split \$2,500 each

*Gary Epperson
SWC Clark County*





February 27, 2019

Michelle L. Lucas
Deputy City Treasurer
20 Wall Street
Winchester, KY 40391

Dear Michelle:

Please accept this letter as a request for an allocated \$4,000 to the Winchester-Clark County Beautification Program. The Winchester-Clark County Chamber of Commerce administers this program to benefit our community and visitors. This wonderful program displays our pride and a welcoming display to our residents and visitors each year.

We are very appreciative to our county in providing the funds to make this program a reality. A special thanks to the work crews who do all the physical work in planting, hanging, watering and maintaining these beautiful attributes.

Thank you for taking care of this for us!

Sincerely,

Cindy Banks

Cindy Banks, Executive Director
WCC Chamber of Commerce

Mission Statement:

The Winchester-Clark County Chamber of Commerce serves as an advocate for our members to promote and enhance our community through business, social, cultural and educational programs.



WINCHESTER-CLARK COUNTY TOURISM COMMISSION
www.tourwinchester.com

March 5, 2019

Mr. Matt Belcher
PO Box 40
Winchester, KY 40392



Dear Mr. Belcher:

On behalf of the Winchester-Clark County Tourism Commission, I would like to respectfully request \$10,000, for marketing and promotions, for the 2019/2020 Fiscal Year.

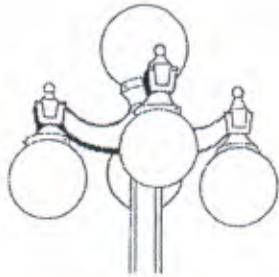
We would like to use these funds to assist us in obtaining professional photography and video, and to revise our current website to make it responsive to all platforms (pc, mobile, tablet). These items are necessary in order to make us more marketable to the digital world, thereby reaching a broader audience of future visitors.

To my knowledge this is the first time we have requested funds from the City since 2004 and this isn't intended to be an annual request.

Thank you for your consideration of this request. Please contact me, 744-0556, if I can provide you with any additional information.

Thank you,

Nancy A. Turner
Executive Director
Winchester-Clark County Tourism



WINCHESTER TREE BOARD

Robert Jeffries

Director of Planning and Community Development

Phone: 859-744-7019 Fax: 859-744-6240

rjeffries@winchesterky.com

March 13, 2019

DRAFT

Tree Board Budgeted Funds FY 2020

ANNUAL REVENUE

Revenue on hand	4,632.44
Revenue from City Commission	<u>500.00 (Allocated for Downtown Trees)</u>
Total	\$5,132.44

ANNUAL EXPENSES

Downtown Tree Allocation	500.00
Contingency	<u>4,632.44</u>
 TOTAL	 \$5,132.44





February 27, 2019

Mr. Matthew Belcher
City Manager
City of Winchester
32 Wall Street
Winchester, KY 40391

Dear Mr. Belcher,

Please find attached the Budget Summary for Clark County Geographic Information System Consortium (CCGIS) for Fiscal Year 2019-2020. CCGIS requests that the City of Winchester consider a funding level of **\$87,000**. This funding level maintains the City of Winchester CCGIS expenses at 2018-2019 levels. This funding will maximize the benefits that all partners receive from CCGIS and will insure fair distribution of CCGIS services in the future.

Thank you for being one of our valued partners in CCGIS and look forward to increased cooperation in the future


Stephen M. Berry, GISP
Coordinator
Clark County GIS



CLARK COUNTY GEOGRAPHIC INFORMATION SYSTEM CONSORTIUM
34 S. Main Street, Courthouse, Room 8 Winchester, Kentucky 40391
Telephone: Voice - (859) 737-9255; Fax - (859) 737-5546
E-mail: ccgis@ccgisonline.com

**Clark County GIS Consortium
2019-20 Operating and Capital Budgets
Summary**

	Budget 2018-19	Budget 2019-20
Operating Budget	253,506	251,870
Capital Budget	8,400	104,000
Payment to Capital Fund	60,200	52,000
Total	322,106	407,870
Funding From CCGIS Capital Fund	8,400	104,000
Funding From CCGIS O & M Cash	25,011	15,175
Funding From School Board (O&M Cash)	32,000	32,000
Balance of Funding from Members		
City Portion	87,000	87,000
WMU Portion	87,000	87,000
Clark County Fiscal Court (non-cash contribution of \$4,305)	82,695	82,695
Total	256,695	256,695

**Clark County GIS Consortium
2019-20 Operating and Capital Budgets
Summary**

	Budget 2018-19	Budget 2019-20
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Capital Budget	8,400	104,000
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City Portion	87,000	87,000
WMU Portion	87,000	87,000
Clark County Fiscal Court (non-cash contribution of \$4,305)	82,695	82,695
Total	256,695	256,695

**Clark County GIS Consortium
2019-20 Capital Budget
Capital Budget**

	Budget Amount
Tablet Replacement	4,000
Server Replacement	6,000
Laser Printer	6000
Aerial Photography	88,000
Total	<u>\$104,000</u>

Clark County GIS Consortium
2019-20 Operating Budget
Operations and Maintenance Expense

	Actual 2017-18	Budget 2018-19	Budget 2019-20	Change from	
				Actual 2017-18	Budget 2018-19
Employee Expenses					
102 Salary and Wages	101,946	115,440	118,860	16.59%	2.96%
103 Overtime Wages	0	0	0	—	—
104 Capitalized Wages	0	0	0	—	—
106 Social Security Tax - FICA	7,644	8,830	9,090	18.92%	2.94%
108 Unemployment Insurance	0	0	0	—	—
110 Workman's Compensation	817	860	860	5.26%	0.00%
111 Physician Fees	347	150	260	-25.07%	73.33%
112 Health and Dental Insurance	18,477	21,990	23,590	27.67%	7.28%
113 Life Insurance	371	330	370	-0.22%	12.17%
114 Pension Plan	21,024	32,380	28,600	36.04%	-11.67%
115 Dues and Memberships	815	1,000	1,000	22.70%	0.00%
116 Uniforms/Safety Equipment	664	1,500	1,500	125.90%	0.00%
117 Safety Program	0	360	360	—	0.00%
118 Education and Licenses	500	1,500	1,000	100.00%	-33.33%
Total Employee Expenses	152,605	184,340	185,490	21.55%	0.62%
Other O&M Expenses					
119 Purchased Labor	628	0	0	—	—
120 Vehicle Operation	50	250	250	400.00%	0.00%
121 Vehicle Maint/Repair	174	1,200	1,200	—	0.00%
130 Purch Maint/Repair - Fixed Assets	0	0	0	—	—
131 Field Supplies	0	0	0	—	—
132 Matl for Maint/Repair - Fixed Assets	0	500	500	—	0.00%
134 Small Equipment - Repr & Oper	0	0	0	—	—
136 Maintenance Agreements	22,759	20,200	19,000	-16.52%	-5.94%
137 Small Equipment - Purch & Rental	61	750	400	—	-46.67%
138 Small Tools and Minor Equipment	0	0	0	—	—
140 Electricity	0	0	0	—	—
141 Heating Fuel	0	0	0	—	—
142 Water	0	0	0	—	—
144 Telephone	4,465	4,800	4,800	7.50%	0.00%
146 Property and Liability Insurance	2,267	2,500	2,500	10.28%	0.00%
149 Furniture and Fixtures	0	400	400	—	0.00%
150 Office Supplies	290	800	800	175.86%	0.00%
151 Printing	11	400	400	3536.36%	0.00%
152 Postage	0	300	300	—	0.00%
154 Subscriptions and Publications	375	400	400	6.67%	0.00%
155 Public Relations	0	300	300	—	0.00%
156 Computer Services	8,000	13,625	12,390	54.88%	-9.06%
157 Computer Supplies	2,923	6,000	6,000	105.27%	0.00%
160 Chemical Treatment Supplies	0	0	0	—	—
163 Film Processing	0	0	0	—	—
164 Laboratory Supplies	0	0	0	—	—
165 Outside Laboratory Analysis	0	0	0	—	—
170 Travel Expense	3,456	6,200	6,200	79.40%	0.00%
172 Meeting Expenses	0	0	0	—	—
174 Bad Debt Expense	0	0	0	—	—
176 Advertising	25	300	300	—	0.00%
178 Right of Way Rentals & Easements	0	0	0	—	—
180 Professional Fees	1,942	4,500	4,500	131.72%	0.00%
181 Professional Fees - WMU Admin Fees	5,487	5,490	5,490	0.05%	0.00%
182 Honorariums	0	0	0	—	—
184 Miscellaneous Employee Benefits	0	250	250	—	0.00%
186 Service Charge	16	0	0	—	—
188 Cash Over/Short	0	0	0	—	—
190 Cleaning Supplies	0	0	0	—	—
Total Other O&M Expenses	52,929	69,165	66,380	25.41%	-4.03%
Total Departmental O&M	205,534	253,505	251,870	22.54%	-0.64%

Clark County GIS Consortium
2019-20 Operations and Maintenance Budget
Supporting Data

02 Wages		
	118,860	Coordinator and Technician
	0	Interns - As needed
Total	<u>118,860</u>	
06 Employer's FICA Rate		
Amount	7.65%	Statutory rate.
	<u>9,090</u>	
10 Workman's Compensation	<u>860</u>	WMU policy premium
11 Physicians Fees		
	160	Random Drug Testing Program
	100	Misc. Physician Fees
Total	<u>260</u>	
12 Health & Dental Insurance		
	23,160	Health Insurance - Coordinator and Technician
	430	Dental Insurance - Coordinator and Technician
Total	<u>23,590</u>	
13 Life Insurance	<u>370</u>	Life Insurance - Coordinator and Technician
14 Pension Plan	<u>28,600</u>	24.06% of Staff Wages
15 Dues and Memberships		
	200	Chamber of Commerce
	800	Other memberships
	<u>1,000</u>	
16 Clothing/Safety Equipment	<u>1,500</u>	As needed for Coordinator and Technician
17 Safety Program	<u>360</u>	WMU safety incentive and training program.
18 Education and Licenses	<u>1,000</u>	ESRI Training Classes - Staff
20 Vehicle Operation	<u>250</u>	Fuel for CCGIS vehicle
21 Vehicle Maintenance	<u>1,200</u>	Repairs as needed

**Clark County GIS Consortium
2019-20 Operations and Maintenance Budget
Supporting Data**

56 Computer Services			
	610	Adobe Creative Cloud	
	200	MS Office	
	3,200	Internet Access	
	350	Web Page Hosting	
	4,000	One Year - ArcGIS server hosting	
	530	TrendMicro Service/Anti-Virus software Maint.	
	3,500	Services As Needed	
Total	<u>12,390</u>		
57 Computer Supplies	<u>6,000</u>	Plotter Supplies, CDs, Diskettes, inkjet cartridges	
70 Travel Expense			
Travel - Conference Attendance	5,000	Coordinator and Technician for conference travel	
Misc. Travel to Meetings, Conferences, etc	<u>1,200</u>	Training and Software training classes	
Total	<u>6,200</u>		
76 Advertising	300		
Contingency	<u>300</u>	Public awareness	
80 Professional Fees			
Additional Unspecified GIS Collection	2,000	Digital data for topographic/planimetrics	
Summers, McCrary & Sparks, PSC	1,700	Review of financial statements.	
White, McCann & Stewart	<u>800</u>	Annual retainer.	
Total	<u>4,500</u>		
81 Professional Fees - WMU Admin Fees			
Administration Fees	<u>5,490</u>	457.25 per month	
84 Miscellaneous Employee Benefits	<u>250</u>	\$125 per person; WMU program.	

March 12, 2019

Ms. Michelle L. Lucas
Deputy City Treasurer
City of Winchester
P. O. Box 4135
Winchester, Kentucky 40392-4135

Dear Ms. Lucas:

We extend our heartfelt gratitude to Mayor Burtner and the commissioners for their support for our work with residents at Fountain Circle Care and Rehabilitation and Clark Memorial's long-term care unit. The city's financial support improves the quality of life for all, especially the 120 frail, elderly residents (60 percent of the long-term care population) who would have no visitors, ever, if not for Winchester resident and longtime Ombudsman Gene Layne.

Here's a recent example from another county of what our Ombudsmen do and why we need them. A man called recently seeking help after being informed his 95-year-old mother, who is bedridden with Alzheimer's and can't communicate, would be discharged from the nursing home in three days. Staff was looking for another nursing facility with an open bed; the nearest one was an hour away. The reason? Mrs. Smith was three months behind in payments to the nursing home. This news blindsided the son, who's unable to provide the care his mom needs and can't travel more than a few miles to visit her. We shared the information with the Ombudsman for that facility. She began investigating immediately and discovered that staff had failed to complete essential paperwork for Medicaid. Within 24 hours, the facility submitted the documents to Medicaid and withdrew the discharge notice.

Understaffing and high staff turnover in nursing facilities are big problems with no quick or simple solutions. However, it often results in inadequate training for staff, which has serious effects—all of them bad-- on residents. In most cases, employee mistakes happen because of ignorance, not malicious intent.

BOARD

Heather Baber
Peter Brown
Audrey Carr
Kathy Carter
Brian Dufresne
Joe Graviss
Judy Hillard
Stephanie Humes
Stacia Kaufmann
Don Pasley
Barbara Patrick
Donna J. Smith
Karen Williams

Sherry Culp
PRESIDENT

Denise Wells
**BLUEGRASS DISTRICT
OMBUDSMAN**

Susie D. Hillard
**DIRECTOR OF PHILANTHROPY
AND ADMINISTRATION**

3138 Custer Drive
Suite 110
Lexington, KY 40517

859.277.9215
877.787.0077 (toll free)
nhoa@ombuddy.org
www.ombuddy.org

That's why it's so important to have a knowledgeable, experienced, and highly respected Ombudsman such as Gene serving and protecting residents in your community. Not only is he a skilled listener and advocate, he also is trained to look for less-than-obvious signs of physical, sexual, emotional, and financial abuse—a task made more difficult when 50 percent of residents have Alzheimer's disease or other forms of dementia. The inability to communicate puts these residents at even greater risk for abuse and neglect.

The city's support is one of the reasons your Ombudsman can focus his time and energy exclusively on Winchester and Clark County. In addition to serving residents, Gene and Nursing Home Ombudsman Agency of the Bluegrass staff in Lexington assisted 71 individuals and families in your community in navigating the complex, confusing long-term care system. We answered questions about residents' rights, Medicare and Medicaid, how to find the best facility for a loved one, how to prevent abuse and neglect, and many other topics.

With this letter, we respectfully request renewal of the city's support with a grant of \$6,000 to keep Gene at residents' bedsides. Please contact me anytime with questions about this proposal. I'm also available to discuss and answer questions at a city commission meeting or work session.

Thank you for your time and consideration of this request and for the many ways you serve the citizens of Winchester.

All the best,



Susie D. Hillard

P.S. We are the only organization doing this work.

P.P.S. There is never a charge for our services.

Enclosures

SDH/pp

c: Gene Layne

NURSING HOME OMBUDSMAN AGENCY OF THE BLUEGRASS, INC.
FUNDING SOURCES
FY19

1. Individuals such as board members, ombudsmen, administrative staff, and friends
2. Corporations such as Don Jacobs Automotive and Toyota
3. Foundations such as Kentucky Bar Foundation and Blue Grass Charity Ball
4. Three United Way agencies and one community-based fund
5. Government entities, including counties and cities in our service area

HIGHLIGHTS OF OMBUDSMAN ACTIVITY
WINCHESTER AND CLARK COUNTY
JANUARY 1-DECEMBER 31, 2018

- Made 211 visits to Fountain Circle and Clark Memorial
- Worked with Resident Councils on 34 occasions
- Provided community education on 9 occasions
- Provided residents' rights and elderly abuse training to facility staff on 59 occasions
- Investigated 115 complaints and resolved 88 to residents' satisfaction (75 percent)

Nursing Home Ombudsman Agency of the Bluegrass, Inc.

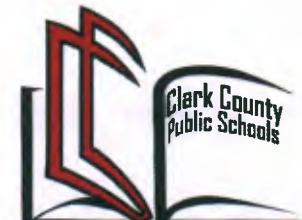
We serve 204 LTC resident beds in Winchester				
		Request FY 18-19	Request FY 19-20	
Revenue				
City of Winchester		\$6,000	\$6,000	
United Way of the Bluegrass		\$2,893	\$2,258	
Federal/state BGADD/ DAIL		\$5,664	\$5,530	
Sources to be developed (donations, grants, special events, etc.)		\$1,355	\$2,331	
Total		\$15,912	\$16,119	
Expenses		Request FY 18-19	Request FY 19-20	
Provision of advocacy services Clark county area		\$14,003	\$14,346	
Ombudsman support, agency management		\$1,909	\$1,773	
Total		\$15,912	\$16,119	

Services are planned and budgeted for based on the number of residents in the local long term care facilities in that county. Provision of services is dependent upon local funding available.

PAUL CHRISTY
Superintendent

BRENDA CONSIDINE
Chief Academic Officer

GREG HOLLON
BRIDGETTE MANN
DONALD STUMP
Administrative Directors



One Community; One Vision: **Life Ready**
Where Every Student Matters

GORDON PARIDO
Chair

ASHLEY RITCHIE
Vice Chair

SCOTT HISLE
SHERRY RICHARDSON
WILLIAM TAULBEE
Board of Education Members

February 26, 2019

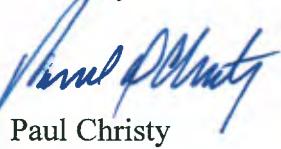
Michelle L. Lucas
Deputy City Treasurer
P.O. Box 40
Winchester, KY 40391

Dear Ms. Lucas:

I am writing this letter for Clark County Public Schools to request the appropriations to Community Education for the fiscal year of 2019 for \$9,000.00. Mr. Greg Yates will be the new director for the program.

If you have any questions, please contact me at 859-744-4545.

Sincerely,



Paul Christy
Superintendent



CITY OF WINCHESTER

KENTUCKY REGIONAL CABLE COMMISSION INVOICE FOR 2019/2020 ANNUAL DUES (Fiscal Year 2020 Budget)

PLEASE MAKE CHECK PAYABLE TO:

CITY OF WINCHESTER
KRCC ACCOUNT
P.O. BOX 40
WINCHESTER, KY 40392-0040

TO: City of Winchester
P.O. Box 40
Winchester, KY 40392-0040



Yearly Dues for 2019/2020
Due after July 1, 2019

Price: \$2,500

Subtotal: \$2,500

Total: \$2,500

If you have any questions, please contact City Manager Matt Belcher at
859-744-2821.

Bluegrass Heritage Museum

RECEIVED

MAR 14 2019

CITY OF WINCHESTER



March 14, 2019

Winchester Board of Commissioners
City Hall, Wall Street
Winchester, Ky. 40391

Dear Mayor Burtner and Commissioners:

Enclosed is the Bluegrass Heritage Museum's proposed budget for 2020 Fiscal Year. The museum has grown this past year with the donation of the property that belonged to the E. O. Guerrant Memorial Foundation. With the acquisition of this property new and wonderful challenges await us. One of the challenges we face is the upkeep of the house, which once was the Mountain Mission Bed and Breakfast. We have formed a committee and are asking for advice from the community how the house can best be used in order to generate money to help with the upkeep.

We are in the process of developing technology-based interpretive iPads in many of the galleries. This new addition to the museum will launch in May. The project is funded by the Clark County Fiscal Court Community Foundation grant.

Our education programs continue to serve a large population of students in Clark County. The programs focus on local, regional, and state history and how they connect to national history. We provide services to all 4th and 5th graders in the county. We also work with any teacher to provide programs at the museum or at their school. We have finished pioneer days and are now in the process of planning for our Civil War Days in late April.

We are asking the city for continuation funding of \$48,000.00. Those funds are critical to the museum's continued success. We are also asking for an additional \$10,000.00 for the restructuring of the patio in order to make it safer and more accommodating for the public. With the help of the city, we have realized our dream of finishing the entire building and being debt free. We now have an alternative heat source which has drastically reduced our electric bill. We have also worked with community people to increase the amount of information available on our website.

217 South Main Street
Winchester, KY 40391
859-745-1358
www.bgheritage.com

Bluegrass Heritage Museum

We continue to seek grants to develop programs for students and adults and for building maintenance. We are grateful for the city's past support which made possible much of the success we are enjoying today. We believe even greater success is just ahead for Winchester's only full-time tourist attraction. The city's continued financial support is critical to helping us achieve that success and your consideration of our budget request will be appreciated. If you need additional information, call me at 745-1358.

Sincerely,



Sandra Stults

Director

Encl: Bluegrass Heritage Museum proposed 2018 FY Budget

217 South Main Street
Winchester, KY 40391
859-745-1358
www.bgheritage.com

BLUEGRASS HERITAGE MUSEUM

Proposed Budget

2020 FY

REVENUE

BRICK SALES	500
CITY FUNDING	48000
CITY BUILDING MAINTENANCE	10000
COUNTY FUNDING	5000
SPONSORS AND GRANTS	50000
MUSEUM ADMISSIONS	3316
MEMBERSHIP	5600
MUSEUM GIFTSHOP	5500
SPECIAL EVENTS	5000
TOTAL INCOME	132,916.00

BUILDING

BUILDING MAINTENANCE/REPAIR	15,000
CYCLICAL MAINTENANCE	4,000
SECURITY	900
SUPPLIES	2,000
GROUNDS	4,000
TOTAL BUILDING	25,900

CURATORIAL

EXHIBIT FABRICATION	3,000
SUPPLIES	2,000
TOTAL CURATORIAL	5,000

OFFICE	
ACCOUNTING	1,800
POSTAGE	1,000
SUPPLIES	3,000
TOTAL OFFICE	5,800

MISCELLANEOUS	
DUES & SUBSCRIPTIONS	1,000
BUILDING AND LIABILITY	5,816
OFFICER'S LIABILITY	700
EDUCATION	5,000
TOTAL MISCELLANEOUS	12,516

Museum Store	
MERCHANDISE	3,700
STATE SALES TAX	800
SUPPLIES	800
TOTAL MUSEUM STORE	5,300

PERSONNEL	
PAYROLL TAXES	5,600
SALARIES	37,000
TRAVEL & TRAINING	1,000
WORKER'S COMPENSATION	450
TOTAL PERSONNEL	44,050

PROMOTIONS

ADVERTISING	1,500
WEBSITE	1,000
BRICK PURCHASE	300
NEWSLETTER	2,500
TOTAL PROMOTIONS	5,300

UTILITIES

ELECTRIC	12,500
TELEPHONE/DSL	3,828
WMU	3,740
GAS	8,982
TOTAL UTILITIES	29,050

BUDGET SUMMARY

BUILDING	25,900
CURATORIAL	5,000
OFFICE	5,800
MISCELLANEOUS	12,516
MUSEUM STORE	5,300
PERSONNEL	44,050
PROMOTIONS	5,300
UTILITIES	29,050
TOTAL OPERATING EXPENSES	132,916
TOTAL INCOME	132,916

Daniel Boone Pioneer Festival

March 5, 2019



Mr. Matt Belcher
PO Box 40
Winchester, KY 40392

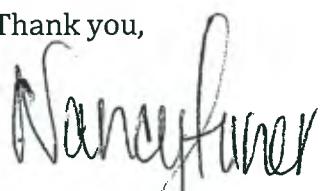
Dear Mr. Belcher:

On behalf of the Daniel Boone Pioneer Festival Committee, I am respectfully requesting the City Commission to allocate \$5,000.00 to the Daniel Boone Pioneer Festival from their 2019/2020 budget.

As you are aware the Pioneer Festival is the community's largest event and brings thousands of people to Winchester over the three day weekend. We have been recognized numerous times as a Top 10 Event in Kentucky and Top 20 Event in the Southeast!

Thank you for your consideration of this request. Please contact me, 744-0556, if I can provide you with any additional information.

Thank you,



Nancy A. Turner
Executive Director
Winchester-Clark County Tourism



Remember
Protect
Imagine

WINCHESTER HISTORIC PRESERVATION COMMISSION

DRAFT

BUDGET FY2020

FY 2020 ESTIMATED EXPENDITURES

Commissions meeting per diem	1,800.00
National Preservation Week	1,000.00
Misc. Promotions (Interstate Signage)	750.00
Local Training for all Commissioners and Staff	1,000.00
Plaques for Historic Designations	500.00
Reference Materials and Books	250.00
Dues and Subscriptions	250.00
Contingency	19,098.99
Total	\$26,448.99

2020 ESTIMATED REVENUES

City Appropriations	\$500.00
Revenue on hand	\$25,948.99
Total	\$26,448.99





**Bluegrass
Emergency
Response
Team**

BOURBON, CLARK, ESTILL, GARRARD, FAYETTE, HARRISON, JESSAMINE, MADISON, NICHOLAS, POWELL AND WOODFORD

Budget Request

To: City of Winchester
32 Wall St
Winchester Ky 40391

From: Bluegrass Emergency Response Team
c/o Calvin Denton, Treasurer
P.O. 105
Carlisle KY 40311

Subject: Budget Request

Date: 3/29/19



1. BERT Dues for FY2020 \$1,375.00

BALANCE \$1,375.00

2. Additional balance of \$1,375.00 to be paid by Clark County
Fiscal Court.



March 14, 2019

Dear Matt Belcher

Re: Fiscal Year 2020 Budget

I am writing to request funds for the Winchester Clark County Farmers Market in helping with our market manager and Double dollars campaign. These two programs help the farmers market give back to our community. The funds requested for the Fiscal Year 2020 will be **\$4,250.00**. The funds will be used to match our CFA grant funds.

If there are any questions regarding this request please feel free to contact me at 859-808-1317.

Thank you so much for all your support!

Sincerely,

Julie Staton

Julie Staton

President WCCFM



Winchester Labor Day Committee, Inc.

March 7, 2019

Matthew Belcher, City Manager
P.O. Box 40
Winchester, KY 40392-0040

RE: Fiscal Year 2020 Budget

Dear Mr. Belcher:

The Winchester Labor Day Committee is submitting its 2020 budget request for the Fiscal Year 2020. The Committee is requesting \$10,000.00 to be used toward activities planned for the Labor Day weekend celebration and parade, as well as activities planned throughout the year. We are a non-profit organization, became incorporated November 9, 1992 and in good standing in the State of Kentucky. We are exempt from Federal Income tax under section 501 (a) of the Internal Revenue Code. The following are our primary functions:

To conduct meetings and plan activities for the Labor Day weekend festivities and parade involving the community in wholesome and recreational activities.

To promote education, recruit, encourage and to achieve self- esteem with youth in the community, through writing, acting, songs, talent and (for those interested through religion).

To recruit members to join and assist our organization in fundraisers, professional entertainment, education, scholarships and planned activities.

Meet with city and county officials, law enforcement and local news media concerning the activities and safety for the community during the Labor Day weekend.

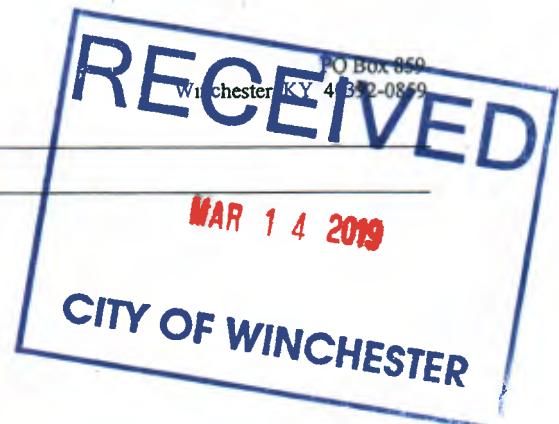
To help and work with other organizations, youth groups and parents whenever possible. To encourage and promote Drug awareness in our community especially with the youth and their parents.

The Winchester Labor Day Parade (a historic event since 1904) attracts many people from around the state of Kentucky and surrounding states. We will be celebrating our 115th year of parades this September, 2019.

If you have any questions, please call me Flora Shelby at 859-744-3167, or you may call Sherry Hampton, Public Relations Director at (859-749-9782).

Sincerely,

Flora Shelby
Flora Shelby



Your Winchester Council
for the Arts Board

President
Tracey Miller

Vice President
Selina Arnett

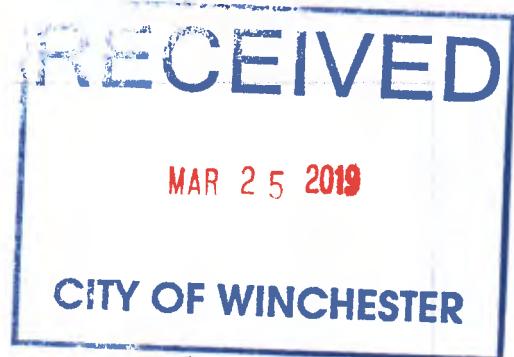
Treasurer
Jennifer Hollon

Secretary
Madalyn Wells

Members at Large
Aaron Arnett
Kristi Carpenter
Mason Rhodus
Elisabeth Miller
Mary Wells
Gary Wiseman

March 21, 2019

Winchester City Commission
City Hall
32 Wall Alley
Winchester, Kentucky 40391



Dear Mayor Burtner and City Commission Members:

The Winchester Council for the Arts would like to respectfully submit a budget request for \$50,000.00 from the City's 2019-2020 budget.

On behalf of the Winchester Council for the Arts, I would like to thank the City for its generous gift to Leeds last year. That gift, has allowed us to hire Kaeton Crosby as the Assistant Executive Director which has significantly increased our ability to function as a thriving non-profit and community center.

We continue to see a great growth and advancement in our programming and attendance. Our theatrical performances bring people from all over Central Kentucky and sold out shows are becoming the norm. So much so in fact, we are adding an additional show this year for elementary students. Our youth board is now in its third year. We are proud to say that several of our graduating members received scholarships and our current members are working on another community project. We have also added a visual art gallery with the assistance of a new curator that offers monthly exhibits. With the help of Kaeton, we have seen our productivity increase and we are continuing to grow exponentially. We have requests for the use of the theater daily and are already programming well into 2020. With the extra growth we see an opportunity for several upcoming grants and would like to hire a grant writer and account specialist to help us pursue some of the state and federal opportunities for organizations like ours. We see this as a step towards sustainability and a way to bring more funding to the programs in Clark County.

This Board continues to be committed to seeing Leeds succeed. We believe that its success has been a catalyst for revitalization of Clark County and beyond. The gift of this Theatre to our community puts us at an advantage and it is imperative that we preserve its place in our future.

Thank you for your continued support and consideration,



Tracey J. Miller

Tracey Miller

Winchester/Clark County Unity Committee

March 14, 2019

Winchester Board of Commissioners
City Hall, Wall Street
Winchester, Ky. 40391

Rec'd 3/15/19 ✓

Dear Mayor Burtner and Commissioners:

Enclosed is the budget for the Winchester/Clark County Unity Committee 2020 FY. The City support makes the Martin Luther King, Jr. Breakfast a reality each year. We appreciate your support. This year we will be celebrating the 34th year.

We are asking the city for continuation funding of \$2,500.00. We know that this event is very important in celebrating the diversity of our city.

Thank you,

Deatra Newell
Deatra Newell



WINCHESTER/CLARK COUNTY UNITY COMMITTEE
Proposed Budget 2020 FY

REVENUE

CITY FUNDING	2,500
COUNTY FUNDING	1,500
SPONSORS	1,400
TOTAL	5,400

EXPENDITURES

BREAKFAST	2,500
SPEAKERS	750
LINENS	350
PLATES AND CUTLERY	500
RENTAL	300
HUMANITARIAN AWARD	500
MEDIA/PROMOTIONS	500
TOTAL	5,400
TOTAL OPERATING EXPENSES	5,400
TOTAL INCOME	5,400



DOING
THE MOST
GOODSM

William Booth, *Founder*
Shaw Clifton, *General*
Maxwell Feener, *Territorial Commander*
John T. Needham, *Major Divisional Commander*

Matt Belcher
City Manager

RE: FY 2020 Winchester Budget

I am requesting that Group Work Camps be included in the City of Winchester budget for Fiscal Year 2020 for \$10,000. This is the same allocation as 2019.

Group Work Camps will be in Winchester this June 23-28. During that time they will do work on approximately 82 homes. Those residents are primarily elderly, mainly raising grandchildren. The estimated economic impact of the efforts will be nearly \$500,000. This includes the labor of the nearly 600 participants, products that are purchased locally, and salaries paid to school employees working in the cafeteria. The partnerships with the city, school system, Community Services, Salvation Army, and numerous local businesses, industries, and churches make this effort possible. We also have over 100 local people serving as volunteers for a day, two days, and up to a week. We are positively affecting the lives of over 1,000 residents of our community.

Please let me know what information I need to bring to the budget hearings.

Thank you.

Shannon Cox
Salvation Army Chair
Group Work Camp Coordinator

Internal Revenue Service
O. Box 2508
Cincinnati, OH 45201

Group Work Camps

Department of the Treasury

Date: AUG 08 2007

GROUP WORKCAMPS FOUNDATION
1515 CASCADE AVE
LOVELAND CO 80538

Person to Contact:

Gregory Renier
ID# 31-07231

Toll Free Telephone Number:
877-829-5500

Employer Identification Number:
84-1157651

Dear Sir or Madam:

This is in response to your amended Articles of Incorporation filed with the state on June 20, 1991. We have updated our records to reflect the name change from Group Workcamps to Group Workcamps Foundation.

Our records indicate that a determination letter was issued in November 1999 that recognized you as exempt from Federal income tax. Our records further indicate that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

Cindy Westcott
Cindy Westcott
Manager, Exempt Organizations
Determinations

**CITY OF WINCHESTER, KENTUCKY
GENERAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

PPECIAL PROJECTS DEPT - GF

CACCOUNT CONOMIC SPECIAL PROJECTS	ACTUAL EXPENSES	ACTUAL EXPENSES	ACTUAL EXPENSES	CURRENT BUDGET	ESTIMATED EXPENSES	AGENCY REQUESTS	CITY MANAGER	APPROVED BY RECOMMENDS COMMISSION
	FY2016	FY2017	FY2018	FY2019	FY2019	FY2020		
60 ECONOMIC DEVELOPMENT - AMAZON	50,000	50,000	25,000	25,000	0	0	0	0
61 ECONOMIC DEVELOPMENT - WIN PLAT	46,923	24,675	25,570	25,000	25,000	25,000	25,000	25,000
62 ECONOMIC DEVELOPMENT - HOSPITAL	207,706	262,369	272,737	350,000	135,000	200,000	200,000	200,000
63 ECONOMIC DEVELOPMENT - MCCANN	18,237	14,216	12,457	20,000	50,000	50,000	50,000	50,000
64 ECONOMIC DEVELOPMENT - HIGH SCI	38,038	56,963	35,832	30,000	31,000	0	0	0
65 ECONOMIC DEVELOPMENT - ELEMENT	22,638	18,510	4,395	0	0	0	0	0
101 ECONOMIC TAX INCENTIVE - AMAZON	146,845	226,953	229,946	233,650	250,000	260,000	280,000	280,000
102 ECONOMIC TAX INCENTIVE - ALLTECH	34,494	18,998	0	0	0	0	0	0
103 ECONOMIC TAX INCENTIVE - TAICA	0	9,192	14,007	0	20,000	10,000	10,000	10,000
104 ECONOMIC TAX INCENTIVE - WALLE	0	3,216	0	0	20,000	10,000	10,000	10,000
530 ECONOMIC DEV STATE BOND GRANT AMAZON	0	0	63,739	83,200	0	0	0	0

CITY OF WINCHESTER, KENTUCKY
GENERAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

SPECIAL PROJECTS DEPT - GF								
ACCOUNT	ACTUAL EXPENSES	ACTUAL EXPENSES	ACTUAL EXPENSES	CURRENT BUDGET	ESTIMATED EXPENSES	AGENCY REQUESTS	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
	FY2016	FY2017	FY2018	FY2019	FY2019	FY2020		
DEPARTMENTAL SPECIAL PROJECTS								
0-420 COMMISSION SPECIAL PROJECTS	3,088	1,714	19,500	6,100	16,500	26,500	26,500	26,500
5-420 PLANNING SPECIAL PROJECTS	18,710	63,689	14,974	65,000	65,000	239,000	239,000	239,000
6-420 MAIN STREET SPECIAL PROJECTS	11,040	16,287	3,158	16,000	16,000	60,000	60,000	60,000
1-420 PUBLIC WORKS SPECIAL PROJECT	32,286	48,485	54,233	908,500	200,000	908,500	218,500	218,500
FEDERAL GRANTS								
TEA 21 SPHAR BLDG RENOVATION - MATCH					50,000	50,000	50,000	50,000
CDBG LINCOLN STREET - MATCH						650,000	650,000	650,000
TOTAL GENERAL EXPENDITURES	630,005	815,267	775,548	1,762,450	878,500	2,489,000	1,819,000	1,819,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020
BUDGET**

COMMISSION DEPT - 10

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
PERSONNEL SERVICES	50,992	51,363	52,655	54,800	52,100	53,792	53,792	53,792
CONTRACTUAL SERVICES	9,715	11,627	19,543	16,600	15,900	14,200	19,200	19,200
MATERIALS & SUPPLIES	7,723	8,843	12,118	7,700	12,000	11,500	11,500	11,500
OTHER EXPENSES	575,930	696,958	637,953	855,100	713,200	931,900	10,400	10,400
TOTAL EXPENDITURES	644,360	768,791	722,269	934,200	793,200	1,011,392	94,892	94,892

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020
BUDGET**

COMMISSION DEPT - 1 0

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	CURRENT BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>PERSONNEL SERVICES</u>								
0 SALARIES & WAGES	45,509	45,831	46,775	47,800	47,800	49,142	49,142	49,142
1 SALARIES & WAGES P/T	0	0	0	0	0	0	0	0
0 SOCIAL SECURITY	3,449	3,400	3,578	4,100	2,100	3,750	3,750	3,750
5 WORKER'S COMPENSATION	578	526	620	700	700	700	700	700
6 UNEMPLOYMENT INSURANCE	0	0	0	200	0	200	200	200
7 CERS	1,456	1,605	1,682	2,000	1,500	0	0	0
TOTAL PERSONNEL SERVICES	50,992	51,363	52,655	54,800	52,100	53,792	53,792	53,792
<u>CONTRACTUAL SERVICES</u>								
0 POSTAGE	353	105	56	400	100	200	200	200
1 ADVERTISING	1,765	2,150	3,285	2,300	2,300	2,500	2,500	2,500
2 DUPLICATING & PRINTING	501	814	879	1,300	500	800	800	800
5 TRAINING & TRAVEL	4,299	2,901	5,105	1,000	4,000	5,000	10,000	10,000
0 PROFESSIONAL FEES	2,260	4,011	9,115	10,000	7,500	4,000	4,000	4,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020
BUDGET**

MISSION DEPT - 10

COUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	CURRENT BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<hr/>								
1) COMMUNICATIONS SERVICES	487	443	479	600	750	700	700	700
3) HARDWARE/SOFTWARE SUPPORT	20	1,203	624	1,000	750	1,000	1,000	1,000
3) OTHER CONTRACTUAL SERVICES	30	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	9,715	11,627	19,543	16,600	15,900	14,200	19,200	19,200
<hr/> MATERIALS & SUPPLIES								
1) OFFICE SUPPLIES	663	537	157	500	600	500	500	500
1) BOOKS, MAPS & MANUALS	0	0	0	0	0	0	0	0
1) EQUIPMENT AND FURNITURE	0	0	2,322	0	0	0	0	0
5) CHRISTMAS-EMPLOYEEES	5,946	7,566	5,460	7,200	6,900	7,500	7,500	7,500
3) OTHER MATERIALS & SUPPLIES	1,114	740	4,179	0	4,500	3,500	3,500	3,500
TOTAL MATERIALS & SUPPLIES	7,723	8,843	12,118	7,700	12,000	11,500	11,500	11,500
<hr/> OTHER EXPENSES								
5) DUES & SUBSCRIPTIONS	7,960	10,152	8,220	10,400	10,000	10,400	10,400	10,400
5) GRANT MATCH			0				0	0
0) SPECIAL PROJECTS	3,088	1,714	9,789	16,500	24,000	26,500	0	0

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020
BUDGET**

COMMISSION DEPT - 10

:COUNT	DESCRIPTION	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	CURRENT BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
0	ECON DEV-W/CC IDA - AMAZON	50,000	50,000	25,000	25,000	0	0	0	0
1	ECON DEV-WIN PLAZA TIF DISTRICT	46,923	24,675	25,570	25,000	25,000	125,000	0	0
2	ECON DEV-HOSPITAL DR	207,706	262,369	272,737	350,000	125,000	350,000	0	0
3	ECON DEV-MCCANN DR	18,237	14,216	12,457	20,000	100,000	100,000	0	0
4	ECON DEV-HIGH SCHOOL	38,038	56,963	35,832	30,000	31,000	0	0	0
5	ECON DEV-ELEMENTARY	22,638	18,510	4,395	0	0	0	0	0
1	ECON TAX INCENTIVE AMAZON	146,845	226,953	229,946	280,000	275,000	280,000	0	0
2	ECON TAX INCENTIVE ALLTECH	34,494	18,998	0	0	0	0	0	0
3	ECON TAX INCENTIVE TAICA	0	9,192	14,007	20,000	20,000	20,000	0	0
4	ECON TAX INCENTIVE WALLE	0	3,216	0	20,000	20,000	20,000	0	0
0	ECON DEV - STATE BOND GRANT AMA	0	0	63,739	83,200	83,200	0	0	0
TOTAL OTHER EXPENSES		575,930	696,958	701,692	880,100	713,200	931,900	10,400	10,400
TOTAL EXPENDITURES		644,360	786,008	786,008	959,200	793,200	1,011,392	94,892	94,892

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020
BUDGET

MISSION DEPT - 10

CCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
110	Salaries & Wages	Mayor - 12,210.36 Commissioners - 9,161.28 each. 2.4% cost-of-living increase. (CPI for 2019 as reported by KY Governor's Office for Local Development is 2.4%. Per Ordinance Mayor and Commissioner's wage increase can be no more than employee's wage increase	49,142
111	Salaries & Wages, P/T	Student internship	0
140	Social Security	(Legally required) Rate is 7.65% of salaries	3,760
145	Worker's Compensation	(Legally required) KLC sets rate as per risk of job and our loss experience	700
146	Unemployment Insurance	(Legally required) Rate is 0.3 percent	200
147	CERS - NonHazardous	Program is authorized by State Legislature. Participation is elective by individual members. Budget amount is maximum it could be. Rate is 24.06%	0
210	Postage	Postage for letters, notices, etc.	200
211	Advertising	Public hearings for grants, publication of ordinances, MAPS, LGEA public notices	2,500
212	Duplicating & Printing	Agenda copying, budget copying, etc.	800
215	Training & Travel	Required seminars, trainings and workshops	10,000
220	Professional Fees	1. Videotaping Commission meetings 2. Flu shots, lien filing, easements, etc.	1,000 3,000 4,000
			4,000
230	Communications Services	Line service, long distance calls for Mayor's Office	700
246	Software/Hardware Support	Technical support	1,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020
BUDGET**

COMMISSION DEPT - 10

CCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
299	Other Contractual Services	Services as needed	0
310	Office Supplies	Supplies for Mayor and Commissioners	500
311	Books, Maps, & Manuals	Books, reports, etc. as needed	0
350	Equipment and Furniture	Chairs	0
355	Employee Appreciation	1. Gift certificates, approximately 170 x \$25.00, 2% discount 2. Employee service awards 3. Employee breakfast	4,000 1,200 2,300 <hr/> 7,500
399	Other Materials & Supplies	Other materials and supplies	3,500
405	Dues & Subscriptions	1. Municipal Code Service 2. National League of Cities dues 3. Kentucky League of Cities dues 4. Kentucky Waterways Alliance 5. Miscellaneous publications 6. W/CC Chamber of Commerce	3,200 1,500 5,000 50 500 <hr/> 150 <hr/> 10,400
415	Grant Match		
ALL ACCOUNTS BELOW MOVED TO GENERAL FUND SPECIAL PROJECTS			
420	Special Projects	1. Property Tax / Related Expenses 2. Halloween Main-IA 3. Fireworks for Independence Day (Fiscal Court will also contribute \$4,000) 4. Heritage Park Lights and Electrical Upgrade	1,500 1,000 4,000 <hr/> 20,000 <hr/> 26,500
<u>FY2019 History</u>			
		1. Property Tax/Related Expenses 2. Halloween Main-IA 3. Fireworks for Independence Day (Fiscal Court will also contribute \$3,500)	

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020
BUDGET**

MISSION DEPT - 10

MOVED TO GENERAL FUND SPECIAL PROJECTS

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
460	Economic Dev– Amazon	Per Order # 2012-155 Reimbursement Agreement. Pledge is \$50,000 annually (\$12,500 paid February 28, May 31, Aug 30, November 30) to Winchester/Clark County Industrial Authority for five years beginning 02-28-2013 for a total of \$250,000. Ending 01-31-2018.	
461	Economic Dev - Win Plaza	Per Ordinance # 1-2010 Tax Increment Financing Project (20 years) Pledge is 50% of the incremental payroll tax revenue and 100% of the incremental real estate tax revenue; paid to developer on an annual basis	
462	Economic Dev - Hospital Dr	Per Order # 2012-9 Interlocal Agreement with Fiscal Court for sharing of revenues (15 years) Per Ordinance #4-2012 Annexation of area surrounding new hospital; effective 04-01-2012 Pledge was 35% of payroll taxes and 50% of insurance premium taxes to Fiscal Court Amended by Ordinance #6-2014, pledge will be 37% of payroll taxes to Fiscal Court	
463	Economic Dev - McCann Dr	Per Order #2012-9 Interlocal Agreement with Fiscal Court for sharing of revenues (15 years) Old hospital area at McCann Drive; effective 04-01-2012 Pledge is 35% of payroll taxes and 50% of insurance premium taxes to Fiscal Court Amended by Ordinance #6-2014, pledge will be 37% of payroll taxes to Fiscal Court	
464	Economic Dev - High School	Per Joint Ordinance #6-2014 Interlocal Agreement with Fiscal Court for sharing of revenues (5 years) New high school on Boonesboro Road; effective 01-01-2014; ending 12-31-2018 Pledge is 30% of payroll taxes to Fiscal Court	
465	Economic Dev-Elementary	Per Joint Ordinance #18-2014 Interlocal Agreement with Fiscal Court for sharing of revenues (3 years); effective 07-01-2014; ending 06-30-2017 Pledge is 50% 1st year, 40% 2nd year, 33% 3rd year Pilot View, Trapp, Providence	

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020
BUDGET

MISSION DEPT - 10

MOVED TO GENERAL FUND SPECIAL PROJECTS

CCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
501	Econ Tax Incentive - Amazon	Per Resolution #R2015-1 granting inducement pursuant to KY Business Investment Act forgoing the collection of 1% of the occupation license fees collected. Activation date is 04-01-2015, effective for ten years.	
502	Econ Tax Incentive - Alltech	Per Resolution #R2012-6 granting inducement pursuant to KY Business Investment Act forgoing the collection of 1% of the occupation license fees collected. Activation date is 06-28-2014, effective for ten years. Alltech ceased operations early 2018.	
503	Econ Tax Incentive - Taica	Per Resolution #R2014-5 granting inducement pursuant to KY Business Investment Act forgoing the collection of 0.5% of the occupational license fees collected. Activation date is 01-01-2016, effective for ten years	
504	Econ Tax Incentive - Waller	Per Resolution # R2012-10 granting inducement pursuant to KY Business Investment Act forgoing the collection of 1% of the occupational license fees collected. Activation date is 06-16-2016, effective for ten years.	
530	Econ Dev State Bond Grant Amazon	Cabinet for Economic Development pass-through grant for AMZN wacs LLC for \$250,000 Payment #4 estimate is \$83,200 Payment #3 was \$63,739 in FY2018 Payment #2 was \$62,623 in FY2017 Payment #1 was \$40,431 in FY2017	

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019
BUDGET**

GAL DEPT - 12

COUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<hr/>								
PERSONNEL SERVICES	84	85	81	200	100	200	200	200
CONTRACTUAL SERVICES	191,570	36,915	32,908	49,100	37,400	63,000	63,200	63,200
MATERIALS & SUPPLIES	0	0	0	0	0	0	0	0
OTHER EXPENSES	3,495	2,123	2,226	2,200	2,100	3,000	3,000	3,000
TOTAL EXPENDITURES	195,149	39,123	35,215	51,500	39,600	66,200	66,400	66,400

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019
BUDGET**

LEGAL DEPT - 12

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	CURRENT BUDGET FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>PERSONNEL SERVICES</u>								
5 WORKER'S COMPENSATION	84	85	81	200	100	200	200	200
TOTAL PERSONNEL SERVICES	84	85	81	200	100	200	200	200
<u>CONTRACTUAL SERVICES</u>								
15 TRAINING & TRAVEL	698	0	0	1,000	400	500	500	500
17 RETAINER FEES	18,974	21,113	21,535	22,100	22,000	22,500	22,700	22,700
20 PROFESSIONAL SERVICES	171,898	15,802	11,373	26,000	31,500	40,000	40,000	40,000
TOTAL CONTRACTUAL SERVICES	191,570	36,915	32,908	49,100	53,900	63,000	63,200	63,200
<u>MATERIALS & SUPPLIES</u>								
11 BOOKS, MAPS & MANUALS	0	0	0	0	0	0	0	0
TOTAL MATERIALS & SUPPLIES	0	0	0	0	0	0	0	0

LEGAL DEPT - 12

CITY OF WINCHESTER, KENTUCKY
 GENERAL FUND OPERATIONS
 FISCAL YEAR 2019
 BUDGET

COUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>GENERAL EXPENSES</u>								
DUES & SUBSCRIPTIONS	3,495	2,123	2,226	2,200	2,100	3,000	3,000	3,000
TOTAL OTHER EXPENSES	3,495	2,123	2,226	2,200	2,100	3,000	3,000	3,000
TOTAL EXPENDITURES	195,149	39,123	35,215	51,500	56,100	66,200	66,400	66,400

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019
BUDGET

:GAL DEPT - 12

CCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST		
145	Worker's Compensation	(Legally required) KLC sets rate per risk and loss experience		200
215	Training & Travel	Required legal trainings, seminars and workshops		500
217	Retainer Fees	Retainer for City Attorney (Includes 3% increase)		22,700
220	Professional Fees	1. Non-retainer services for City Attorney 2. Legal services to establish a downtown TIF district	24,000 16,000 <hr/> 40,000	40,000
311	Books, Maps, & Manuals	Books, reports, etc.		0
405	Dues & Subscriptions	Lexis Nexis (\$50 per month); extra charges for research		3,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

TY MANAGER DEPT - 13

CITY COUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	CURRENT BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<hr/>								
PERSONNEL SERVICES	457,523	489,226	467,776	459,400	455,050	537,900	537,900	537,900
CONTRACTUAL SERVICES	26,723	20,573	31,984	27,500	23,750	29,000	31,500	31,000
MATERIALS & SUPPLIES	2,603	4,123	3,676	11,000	8,000	7,100	7,600	7,600
OTHER EXPENSES	2,702	1,770	2,182	2,500	2,500	2,500	2,500	2,500
TOTAL EXPENDITURES	489,552	515,692	505,618	500,400	489,300	576,500	579,500	579,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

TY MANAGER DEPT - 13

ITEM COUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	CURRENT BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>PERSONNEL SERVICES</u>								
0 SALARIES & WAGES	303,698	317,326	290,249	283,700	283,700	342,000	342,000	342,000
1 SALARIES & WAGES, P/T	0	0	0	0	0	0	0	0
2 SALARIES & WAGES, O/T	228	540	377	0	0	0	0	0
5 MEDICAL & DENTAL INSURANCE	72,812	78,819	84,173	79,300	79,000	75,000	75,000	75,000
6 LIFE INSURANCE	623	667	685	700	650	700	700	700
7 HEALTH REIMBURSEMENT	5,305	4,967	5,033	5,500	5,000	8,000	8,000	8,000
8 SOCIAL SECURITY	20,987	23,896	23,524	25,000	25,000	25,000	25,000	25,000
15 WORKER'S COMPENSATION	1,329	1,199	2,891	3,000	200	3,000	3,000	3,000
16 UNEMPLOYMENT INSURANCE	132	0	0	1,200	500	1,200	1,200	1,200
17 CERS	52,409	61,812	60,844	61,000	61,000	83,000	83,000	83,000
TOTAL PERSONNEL SERVICES	457,523	489,226	467,776	459,400	455,050	537,900	537,900	537,900

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

✓ MANAGER DEPT - 13

DEPARTMENT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	CURRENT BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>CONTRACTUAL SERVICES</u>								
POSTAGE	744	1,118	1,436	1,000	100	1,000	1,000	1,000
ADVERTISING	199	0	1,002	200	0	200	200	200
DUPLICATING & PRINTING	795	1,577	1,383	2,200	800	1,300	1,300	1,300
CAR ALLOWANCE	0	0	0	2,500	2,500	2,500	2,500	5,000
TRAINING & TRAVEL	4,598	4,828	5,177	2,500	6,000	6,500	6,000	6,000
EDUCATION REIMBURSEMENT	4,633	5,115	8,422	7,500	5,300	7,500	7,500	7,500
PROFESSIONAL FEES	9,509	480	4,891	2,000	1,000	1,000	1,000	1,000
OFFICE EQUIPMENT REPAIR	1,317	1,370	1,007	1,200	900	1,200	1,200	1,200
RENTS & STORAGE	628	628	661	800	650	800	800	800
COMMUNICATIONS SERVICES	1,825	2,314	3,500	3,000	4,000	4,000	4,000	4,000
HARDWARE/SOFTWARE SUPPORT	2,476	3,143	4,505	4,600	2,500	3,000	6,000	3,000
TOTAL CONTRACTUAL SERVICES	26,723	20,573	31,984	27,500	23,750	29,000	31,500	31,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

TY MANAGER DEPT - 13

COUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	CURRENT BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>MATERIALS & SUPPLIES</u>								
1 OFFICE SUPPLIES	2,104	3,070	2,442	3,000	2,500	3,000	3,000	3,000
2 UNIFORMS						600	600	600
3 EQUIPMENT & FURNITURE	0	553	500	7,000	4,500	2,500	2,500	2,500
9 OTHER MATERIALS & SUPPLIES	499	500	734	1,000	1,000	1,000	1,500	1,500
TOTAL MATERIALS & SUPPLIES	2,603	4,123	3,676	11,000	8,000	7,100	7,600	7,600
<u>OTHER EXPENSES</u>								
5 DUES & SUBSCRIPTIONS	2,702	1,770	2,182	2,500	2,500	2,500	2,500	2,500
TOTAL OTHER EXPENSES	2,702	1,770	2,182	2,500	2,500	2,500	2,500	2,500
TOTAL EXPENDITURES	489,552	515,692	505,618	500,400	489,300	576,500	579,500	579,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

TY MANAGER DEPT - 13

CCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	
110	Salaries & Wages	Salaries, longevity, sick leave incentive, etc. Three percent (3%) cost-of-living increase.	342,000
112	Salaries & Wages, OT	Estimated overtime	0
135	Health/Dental Insurance	City pays 93% of health for mid-option plan \$1,666 per month - family \$1,093 per month - employee plus spouse \$936 per month - parent plus children \$565 per month - single City pays 95% of dental, \$22.61 per month, single only	75,000
136	Life Insurance	City pays for 1.5 times salary, up to a maximum of \$50,000 volume	700
137	Health Reimbursement	Employee reimbursement of medical costs	8,000
140	Social Security	(Legally required) Rate is 7.65% of salaries	25,000
145	Worker's Compensation	(Legally required) KLC sets rate as per risk of job and loss experience	3,000
146	Unemployment Insurance	(Legally required) Rate is 0.3%	1,200
147	CERS-NonHazardous	(Legally required) Retirement - Rate is 24.06% of salaries	83,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

ITY MANAGER DEPT - 13

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	
210	Postage	Routine mailing, vendor letters, purchase orders, employer inquiries, new hires, etc.	1,000
211	Advertising	Advertising required personnel notices	200
212	Duplicating & Printing	Personnel forms, procurements forms, copy machine maintenance	1,300
214	Car Allowance	Use of personal vehicle for city business within the city	5,000
215	Training & Travel	Required seminars, trainings and workshops.	6,000
216	Education Reimbursement	College classes (To be used on first-come, first-serve basis for all departments)	7,500
220	Professional Fees	Professional services 1. Flu shots, Angiograms 2. Pre-employment drug screens and physicals	1,000
227	Office Equipment Repair	Service agreements and repairs for typewriters and printers	1,200
228	Rents & Storage	Copier Lease	800
230	Communications Services	Line service, long distance, maintenance on phone systems, two fax lines, and internet service	4,000
246	Hardware/Software Support	1. Preventive maintenance and repair, parts exchange, and diagnostic labor 2. Additional needed for expenses not covered in contract 3. Maintenance agreements on computer equipment 4. SAGE software 5. Hard-drives (2)	3,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

Y MANAGER DEPT - 13

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST		
310	Office Supplies	Office supplies; fax, printer, and copier cartridges		3,000
312	Uniforms	Uniform Shirts (polos, button ups, tshirts with City Logo) \$100 per person		600
350	Equipment & Furniture	1. Chairs, monitors 2. Side chairs for HR/PPO office	1,300 1,200	2,500
399	Other Materials & Supplies	1. Materials and supplies; uniforms 2. Administrative Professionals week (\$250)	2,500 1,500	1,500
405	Dues & Subscriptions	1. International City Manager Association (ICMA) dues 2. KY City Manager Association dues (KCCMA) 3. KY Public Human Resource Association (KPHRA) 4. The Winchester Sun 5. National Institute of Government Procurement dues (NIGP) 6. Human Resource Management dues 7. International Personnel Management Association dues (IPMA) 8. KY Public Procurement Association (KPPA) 9. KY League of Cities Insurance Services (KLCIS) 10. International Institute of Municipal Clerks (IIMC) 11. KY Municipal City Clerk (KMCA) dues 12. Bluegrass Municipal Clerks dues (BMCA)	675 200 75 130 185 290 380 150 40 145 180 50	2,500

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

FINANCE DEPT - 14

COUN	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
PERSONNEL SERVICES	256,490	260,662	306,365	358,600	350,650	375,100	375,100	375,100
CONTRACTUAL SERVICES	125,040	161,399	141,797	139,000	137,750	161,500	158,000	158,000
MATERIALS & SUPPLIES	3,832	4,138	7,410	4,100	5,791	9,500	5,500	5,500
OTHER EXPENSES	691	541	1,040	1,300	900	1,300	1,300	1,300
TOTAL EXPENDITURES	386,053	426,740	456,612	503,000	495,091	547,400	539,900	539,900

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

IANCE DEPT - 14

COUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>PERSONNEL SERVICES</u>								
0 SALARIES & WAGES	171,754	167,901	192,285	230,000	230,000	237,000	237,000	237,000
1 SALARIES & WAGES, P/T	0	0	0	0	0	0	0	0
2 SALARIES & WAGES, O/T	0	0	0	500	1,450	1,000	1,000	1,000
5 MEDICAL & DENTAL INSURANCE	38,859	41,221	54,219	55,000	55,000	55,000	55,000	55,000
6 LIFE INSURANCE	393	368	528	500	200	500	500	500
7 HEALTH REIMBURSEMENT	3,468	6,238	7,551	7,000	5,000	7,000	7,000	7,000
10 SOCIAL SECURITY	12,005	12,736	14,313	18,000	18,000	18,000	18,000	18,000
15 WORKER'S COMPENSATION	462	421	496	800	800	800	800	800
16 UNEMPLOYMENT INSURANCE	75	0	0	800	200	800	800	800
17 CERS	29,474	31,777	36,973	46,000	40,000	55,000	55,000	55,000
TOTAL PERSONNEL SERVICES	256,490	260,662	306,365	358,600	350,650	375,100	375,100	375,100

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

ANCE DEPT - 14

COUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY
								COMMISSION
<u>CONTRACTUAL SERVICES</u>								
POSTAGE	6,990	7,213	12,227	7,000	7,000	8,000	8,000	8,000
ADVERTISING	1,273	3,218	3,528	3,300	3,000	3,000	3,000	3,000
DUPLICATING & PRINTING	1,813	4,327	4,404	5,000	5,000	5,500	5,500	5,500
TRAINING & TRAVEL	3,204	8,165	3,244	5,000	5,000	10,000	7,500	7,500
CREDIT CARD USAGE FEES			0	0	750	1,500	1,500	1,500
PROFESSIONAL FEES	53,409	70,463	46,819	51,000	51,000	61,500	61,500	61,500
AUDIT SERVICES	20,010	31,960	27,656	25,000	25,200	27,000	27,000	27,000
OFFICE EQUIPMENT REPAIR	371	493	447	800	500	800	800	800
RENTS & STORAGE	4,283	4,283	4,303	5,000	5,000	5,200	5,200	5,200
COMMUNICATIONS SERVICES	1,122	1,152	2,745	2,300	2,300	2,500	2,500	2,500
HARDWARE/SOFTWARE SUPPORT	25,174	28,409	35,030	30,600	30,000	32,500	32,500	32,500
OTHER CONTRACTUAL SERVICES	7,391	1,716	1,394	4,000	3,000	4,000	3,000	3,000
TOTAL CONTRACTUAL SERVICES	125,040	161,399	141,797	139,000	137,750	161,500	158,000	158,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

NANCE DEPT - 14

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>MATERIALS & SUPPLIES</u>								
0 OFFICE SUPPLIES	3,437	3,477	3,264	3,500	3,500	3,500	3,500	3,500
1 BOOKS, MAPS & MANUALS	0	316	321	0	991	900	900	900
2 UNIFORMS						500	500	500
10 EQUIPMENT & FURNITURE	309	264	3,634	600	600	4,600	600	600
19 OTHER MATERIALS & SUPPLIES	86	81	191	0	700	0	0	0
TOTAL MATERIALS & SUPPLIES	3,832	4,138	7,410	4,100	5,791	9,500	5,500	5,500
<u>OTHER EXPENSES</u>								
15 DUES & SUBSCRIPTIONS	691	541	1,040	1,300	900	1,300	1,300	1,300
TOTAL OTHER EXPENSES	691	541	1,040	1,300	900	1,300	1,300	1,300
TOTAL EXPENDITURES	386,053	426,740	456,612	503,000	495,091	547,400	539,900	539,900

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

ANCE DEPT - 14

CT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	
110	Salaries & Wages	Salaries, longevity, sick leave incentive, etc. Three percent (3%) cost-of-living increase.	237,000
112	Salaries & Wages, OT	Estimated overtime	1,000
135	Health/Dental Insurance	City pays 93% of health for mid-option plan \$1,666 per month - family \$1,093 per month - employee plus spouse \$936 per month - parent plus children \$565 per month - single City pays 95% of dental, \$22.61 per month, single only	55,000
136	Life Insurance	City pays for 1.5 times salary, up to a maximum of \$50,000 volume	500
137	Health Reimbursement	Employee reimbursement of medical costs	7,000
140	Social Security	(Legally required) Rate is 7.65% of salaries	18,000
145	Worker's Compensation	(Legally required) KLC sets rate as per risk of job and loss experience	800
146	Unemployment Insurance	(Legally required) Rate is 0.3%	800
147	CERS-NonHazardous	(Legally required) Retirement - Rate is 24.06% of salaries.	55,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

ANCE DEPT - 14

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST		
210	Postage	General mail, including occupational license notices, property tax bills (\$3,000), delinquent notices, parking meter notices		8,000
211	Advertising	Publishing property tax rate, property tax notices, license renewal ads, and audit (\$1,700)		3,000
212	Duplicating & Printing	1. Maintenance agreement and usage on copiers 2. Check stock 3. License applications 4. W-2's and 1099's 5. Envelopes	2,000 900 600 1,000 1,000 <hr/> 5,500	5,500
215	Training & Travel	Required software trainings, workshops and seminars		7,500
219	Credit Card Fees	Credit card usage fees		1,500
220	Professional Fees	1. PVA - purchase property tax roll 2. Pre-Employment Drug Screens, Physicals, Flu Shots, Angiograms 3. Temporary Services September - February	50,000 1,500 10,000 <hr/> 61,500	61,500

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

EXCISE DEPT - 14

EXCISE NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	
221	Audit Services	Financial audit - approximate fee for audit of City's books plus audits of several grant programs. City enters 3-year contract with auditor. FY2019 audit will be third year in contract (\$20,000). UFIR preparation, \$500. Health insurance analysis, \$500. Consulting CPA for GAAP requirements (\$6,000)	27,000
227	Office Equipment Repair	Maintenance agreement for printers (\$750), typewriters (\$250);	800
228	Rents & Storage	1. Rental on Post Office Box 40 2. Rental on Post Office Box 4135 3. Lease on postage meter, mail machine, inserter, and folder 4. Lease on copier/printer/scanner/fax	400 200 3,400 1,200 5,200
230	Communications Services	General business calls for three lines and fax line (local and long distance); internet service	2,500
246	Hardware/Software Support	1. Software Solutions financial/payroll software support 2. Creative Microsystems property tax/license and payroll tax, insurance premiums support 3. Creative Microsystems hosted tax connect subscription 4. Creative Microsystems maintenance, help desk, miscellaneous 5. Preventive maintenance and repair, parts exchange, and diagnostic labor 6. Additional needed for expenses not covered in contract 7. AP Technology secure check maintenance agreement 8. Check scanner maintenance agreement 9. Central Business Systems maintenance on postage meter, scale, inserter, folder 10. Computer Hard-drives	15,000 5,000 5,000 1,600 2,000 1,000 1,200 500 600 600 32,500

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

ANCE DEPT - 14

CT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST		
299	Other Contractual Services	1. Tax Lien filing fees with County Clerk; each delinquent bill filing fee is \$13,	3,000	3,000
310	Office Supplies	Supplies: paper, ribbons, ink cartridges, MICR ink cartridges, files, etc.		3,500
311	Books, Maps & Manuals	Financial management materials		900
312	Uniforms	Uniform Shirts (polos, button ups, tshirts with City logo) \$100 per person		500
350	Equipment & Furniture	1. Equipment as needed - calculators, chairs, monitors, computers 2. Deputy Treasurer office furniture	600 0 600	600
399	Other Materials & Supplies	Materials and supplies		0
405	Dues & Subscriptions	1. KY Governmental Finance Officers Association (Treasurer & Deputy Treasurer) 2. Governmental Finance Officers Association (Treasurer & Deputy Treasurer) 3. American Payroll Association (Deputy Treasurer & Account Clerk) 4. Winchester Sun 5. KY Occupational License Association (License Clerk x 2)	100 400 500 150 150 1,300	1,300

Combined Budget
Planning/Engineering

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

PLANNING DEPT - 15

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
PERSONNEL SERVICES	203,160	345,440	372,809	481,500	469,100	547,900	547,900	547,900
CONTRACTUAL SERVICES	71,772	39,614	28,478	62,800	43,625	334,810	134,090	134,090
MATERIALS & SUPPLIES	2,384	3,562	4,584	9,100	6,125	8,800	12,800	12,800
OTHER EXPENSES	18,785	70,884	17,703	71,200	68,000	567,500	3,500	3,500
TOTAL EXPENDITURES	296,101	459,500	423,574	624,600	586,850	1,459,010	698,290	698,290

PLANNING DEPT - 15

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>PERSONNEL SERVICES</u>								
110 SALARIES & WAGES	140,724	233,211	246,096	300,000	300,000	336,000	336,000	336,000
111 SALARIES & WAGES P/T	0	0	0	5,000	0	5,000	5,000	5,000
112 SALARIES & WAGES, O/T	0	0	0	0	0	0	0	0
135 MEDICAL & DENTAL INSURANCE	18,423	38,588	52,361	70,000	70,000	80,000	80,000	80,000
136 LIFE INSURANCE	323	502	591	700	600	800	800	800
137 HEALTH REIMBURSEMENT	2,700	1,502	3,156	7,000	7,000	10,000	10,000	10,000
140 SOCIAL SECURITY	10,106	18,000	18,506	24,000	20,000	24,000	24,000	24,000
145 WORKER'S COMPENSATION	7,569	7,332	5,089	8,500	16,000	10,000	10,000	10,000
146 UNEMPLOYMENT INSURANCE	67	0	0	1,100	500	1,100	1,100	1,100
147 CERS	23,248	46,305	47,010	65,200	55,000	81,000	81,000	81,000
TOTAL PERSONNEL SERVICES	203,160	345,440	372,809	481,500	469,100	547,900	547,900	547,900

LANNING DEPT - 15

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>CONTRACTUAL SERVICES</u>								
10 POSTAGE	1,065	1,178	2,769	1,300	750	1,000	1,000	1,000
11 ADVERTISING	1,086	58	0	800	0	500	500	500
12 DUPLICATING & PRINTING	1,358	1,600	1,452	1,700	1,250	1,700	1,700	1,700
15 TRAINING & TRAVEL	1,469	1,757	1,726	5,000	4,250	5,000	5,000	5,000
20 PROFESSIONAL FEES	48,629	16,514	6,080	26,000	8,150	276,000	66,000	66,000
26 VEHICLE MAINTENANCE	658	329	665	1,500	750	1,500	1,500	1,500
27 OFFICE EQUIPMENT REPAIR	115	115	115	300	275	300	300	300
28 RENTS & STORAGE	1,910	1,910	1,751	2,400	2,400	2,400	2,400	2,400
290 COMMUNICATIONS SERVICES	2,945	4,053	4,499	5,200	7,200	7,200	8,980	8,980
246 HARDWARE/SOFTWARE SUPPORT	2,009	1,678	1,268	6,100	6,100	26,710	26,710	26,710
299 OTHER CONTRACTUAL SERVICES	10,528	10,422	8,153	12,500	12,500	12,500	20,000	20,000
TOTAL CONTRACTUAL SERVICES	71,772	39,614	28,478	62,800	43,625	334,810	134,090	134,090

PLANNING DEPT - 15

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
MATERIALS & SUPPLIES								
310 OFFICE SUPPLIES	240	-53	836	1,500	675	1,000	1,000	1,000
311 BOOKS, MAPS & MANUALS	0	0	96	500	850	500	500	500
312 UNIFORMS & INCIDENTALS	176	149	154	1,200	0	1,400	1,400	1,400
322 PROMOTION/EDUCATION MAT	0	733	551	1,000	500	1,000	1,000	1,000
324 PHOTOGRAPHIC SUPPLIES	99	0	0	0	0	0	0	0
326 MOTOR FUEL & LUBRICANTS	1,606	2,133	2,742	3,700	3,700	3,700	3,700	3,700
330 TOOLS & HARDWARE	2	14	48	200	100	200	200	200
350 EQUIPMENT & FURNITURE	262	586	0	500	300	500	4,500	4,500
399 OTHER MATERIALS & SUPPLIES	0	0	157	500	500	500	500	500
TOTAL MATERIALS & SUPPLIES	2,384	3,562	4,584	9,100	6,125	8,800	12,800	12,800
OTHER EXPENSES								
405 DUES & SUBSCRIPTIONS	75	7,195	2,729	6,200	3,000	3,500	3,500	3,500
420 SPECIAL PROJECTS (MOVED SP TAB)	18,710	63,689	14,974	65,000	65,000	564,000	0	0
TOTAL OTHER EXPENSES	18,785	70,884	17,703	71,200	68,000	567,500	3,500	3,500
TOTAL EXPENDITURES	296,101	459,500	423,574	624,600	586,850	1,459,010	698,290	698,290

Combined Budget
Planning/Engineering

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

PLANNING DEPT - 15

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
110	Salaries & Wages	Salaries, longevity, sick leave incentive, etc. Three percent (3%) cost-of-living increase.	336,000
111	Salaries & Wages, P/T	Intern	5,000
112	Salaries & Wages, OT	Estimated overtime	0
135	Health/Dental Insurance	City pays 93% of health for mid-option plan \$1,666 per month - family \$1,093 per month - employee plus spouse \$936 per month - parent plus children \$565 per month - single City pays 95% of dental, \$22.61 per month, single only	80,000
136	Life Insurance	City pays for 1.5 times salary, up to a maximum of \$50,000 volume	800
137	Health Reimbursement	Employee reimbursement of medical costs	10,000
140	Social Security	(Legally required) Rate is 7.65% of salaries	24,000
145	Worker's Compensation	(Legally required) KLC sets rate as per risk of job and loss experience	10,000
146	Unemployment Insurance	(Legally required) Rate is 0.3%	1,100
147	CERS-NonHazardous	(Legally required) Retirement - Rate is 24.06% of salaries.	81,000

**Combined Budget
Planning/Engineering**

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

PLANNING DEPT - 15

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
210	Postage	Daily correspondence, nuisance abatements, citations, and Historic Preservation Commission (HPC) correspondence.	1,000
211	Advertising	Seasonal ads for enforcement utilizing public notices in local newspaper	500
212	Duplicating & Printing	Printing forms, brochures, miscellaneous duplicating, HPC copies, maintenance agreement on copier	1,700
215	Training & Travel	Required software and certification trainings, workshops and seminars	5,000
220	Professional Fees	1. Engineering review of drainage and subdivision platts 2. Engineering for MS4/NPDES storm water services 3. Filing Fees 4. Other Engineering fees/Engineering Stormwater Construction Projects	4,000 10,000 2,000 50,000 <hr/> 66,000
226	Vehicle Maintenance	Maintenance (tune-ups, tires, etc.) and cleaning of three vehicles (Inspector, code enforcement, and storm water)	1,500
227	Office Equipment Repair	Maintenance agreements (printer, fax, typewriter); miscellaneous repairs	300

Combined Budget
Planning/Engineering

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

PLANNING DEPT - 15

CCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
228	Rents & Storage	Lease on copier	2,400
230	Communications Services	1. Local and long distance phone service 2. Cell phone service (5) 3. Internet service	3,470 4,260 1,250 8,980
246	Hardware/Software Support	1. Software IWORQ 2. Preventive maintenance and repair, parts exchange, and diagnostic labor 3. Adobe Creative Cloud - Business Pricing	24,250 1,500 960 26,710
299	Other Contractual Services	Mowing, boarding on abandoned properties and trash abatement	20,000
310	Office Supplies	Office supplies	1,000
311	Books, Maps & Manuals	1. City directory, KY Building Code books (new edition)/Reference material as needed 2. International Building Code Book, two International Building Code study guides	500
312	Uniforms & Incidentals	1. Winter coat or work boots, \$100 per employee 2. Work shirts or tee shirts (with city logo), \$100 per employee 3. Work pants: blue jeans, black jeans, and/or khaki, \$100 per employee	400 600 400 1,400
322	Promotion & Education Materials	1. Storm water educational materials; 2. Promote public awareness of codes enforcement and building safety with public displays and demonstrations, especially in schools	1,000
324	Photographic Supplies	Camera	0

**Combined Budget
Planning/Engineering**

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

PLANNING DEPT - 15

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
326	Motor Fuel & Lubricants	Fuel for three vehicles	3,700
330	Tools & Hardware	Marking Paint, Tape and small tools	200
350	Equipment & furniture	Chairs, monitors, planning director furniture	4,500
399	Other Materials & Supplies	Materials & Supplies	500
405	Dues & Subscriptions	1. AICP test and membership for Director 2. CAAK dues - Director, Inspector, Code Enforcement Officer 3. American Planning Association 4. Zoning Bulletin 5. International Code Council dues 6. Building Permit Law Bulletin 7. Zoning News 8. Association of State Floodplain Managers 9. Storm water Association dues 10. Keep The Bluegrass Beautiful 11. SESWA	1,000 100 300 300 200 150 100 100 250 800 200 3,500
420	Special Projects	420 ACCOUNT MOVED TO GENERAL FUND SPECIAL PROJECTS 1. Demolition of abandoned, substandard property 2. MS4 compliance/reporting/meetings as required 3. Storm water monitoring plan 4. Illicit discharge remediation 5. IDDE Plan and SWQMP Development 6. Stormwater Construction Projects	75,000 2,000 1,000 1,000 10,000 150,000 239,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

MAIN STREET DEPT – 16

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
PERSONNEL SERVICES	52,305	54,111	59,514	60,400	59,225	70,500	62,300	62,300
CONTRACTUAL SERVICES	19,694	16,474	14,778	15,600	18,900	21,600	19,600	19,600
MATERIALS & SUPPLIES	8,562	7,719	10,765	8,700	8,700	15,800	15,800	15,800
OTHER EXPENSES	11,290	16,919	3,922	16,700	16,700	68,700	700	700
TOTAL EXPENDITURES	91,851	95,223	88,979	101,400	103,525	176,600	98,400	98,400

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

MAIN STREET DEPT - 16

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>PERSONNEL SERVICES</u>								
110 SALARIES & WAGES	37,342	37,648	41,215	40,500	40,500	41,000	41,000	41,000
111 SALARIES & WAGES, P/T						8,200	0	0
112 SALARIES & WAGES, O/T	0	0	0	0	0	0	0	0
135 MEDICAL & DENTAL INSURANCE	5,819	6,003	7,011	7,000	6,500	7,000	7,000	7,000
136 LIFE INSURANCE	102	102	122	100	100	100	100	100
137 HEALTH REIMBURSEMENT	0	0	0	600	200	600	600	600
140 SOCIAL SECURITY	2,639	2,899	3,118	3,100	3,100	3,200	3,200	3,200
145 WORKER'S COM PENSION	116	105	124	200	125	200	200	200
146 UNEMPLOYMENT INSURANCE	16	0	0	200	0	200	200	200
147 CERS	6,272	7,354	7,925	8,700	8,700	10,000	10,000	10,000
TOTAL PERSONNEL SERVICES	52,305	54,111	59,515	60,400	59,225	70,500	62,300	62,300

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

MAIN STREET DEPT - 16

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>CONTRACTUAL SERVICES</u>								
210 POSTAGE	77	91	26	300	300	300	300	300
211 ADVERTISING	6,700	10,867	7,777	11,200	11,200	12,000	12,000	12,000
212 DUPLICATING & PRINTING	273	451	913	1,000	1,200	1,200	1,200	1,200
214 CAR ALLOWANCE					2,500	2,500	2,500	2,500
215 TRAINING & TRAVEL	806	2,272	3,431	500	1,100	3,000	1,000	1,000
220 PROFESSIONAL FEES	10,806	1,283	1,912	1,300	1,300	1,300	1,300	1,300
230 COMMUNICATIONS SERVICES	948	1,004	698	1,000	1,000	1,000	1,000	1,000
246 HARDWARE/SOFTWARE SUPP	84	506	20	300	300	300	300	300
TOTAL CONTRACTUAL SERVICES	19,694	16,474	14,777	15,600	18,900	21,600	19,600	19,600

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

MAIN STREET DEPT - 16

ITEM COUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>MATERIALS & SUPPLIES</u>								
0 OFFICE SUPPLIES	53	116	99	200	200	200	200	200
2 UNIFORMS						100	100	100
2 PROMOTION/EDUCATION MAT	7,603	6,587	7,657	8,000	8,000	8,000	8,000	8,000
4 PHOTOGRAPHIC SUPPLIES	0	0	0	0	0	0	0	0
0 SMALL EQUIP. & FURNITURE	0	0	0	0	0	5,000	5,000	5,000
19 OTHER MATERIALS & SUPPLIES	907	1,016	3,009	500	500	2,500	2,500	2,500
TOTAL MATERIALS & SUPPLIES	8,562	7,719	10,765	8,700	8,700	15,800	15,800	15,800
<u>OTHER EXPENSES</u>								
05 DUES & SUBSCRIPTIONS	250	632	764	700	700	700	700	700
20 SPECIAL PROJECTS	11,040	16,287	3,158	16,000	16,000	68,000	0	0
TOTAL OTHER EXPENSES	11,290	16,919	3,922	16,700	16,700	68,700	700	700
TOTAL EXPENDITURES	91,851	95,223	88,979	101,400	103,525	176,600	98,400	98,400

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

MAIN STREET DEPT - 16

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
110	Salaries & Wages	Salaries, longevity, sick leave incentive, etc. Three percent (3%) cost-of-living increase.	41,000
112	Salaries & Wages, OT	Overtime	0
135	Health/Dental Insurance	City pays 93% of health for mid-option plan \$1,666 per month - family \$1,093 per month - employee plus spouse \$936 per month - parent plus children \$565 per month - single City pays 95% of dental, \$22.61 per month, single only	7,000
136	Life Insurance	City pays for 1.5 times salary, up to a maximum of \$50,000 volume	100
137	Health Reimbursement	Employee reimbursement of medical costs	600
140	Social Security	(Legally required) Rate is 7.65% of salaries	3,200
145	Worker's Compensation	(Legally required) KLC sets rate as per risk of job and loss experience	200
146	Unemployment Insurance	(Legally required) Rate is 0.3%	200
147	CERS-NonHazardous	(Legally required) Retirement - Rate is 24.06% of salaries.	10,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

MAIN STREET DEPT - 16

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
210	Postage	General mail and newsletters	300
211	Advertising	1. Spring Ad 2. Wine About Winter 3. Beer Cheese Festival 4. Summer Sip n' Stroll 5. Halloween Main-IA 6. Holiday Open House 7. Farmer's Market 8. Business classes	12,000
212	Duplicating & Printing	Routine copies, printing flyers	1,200
215	Car Allowance	Main Street Director Car Allowance	2,500
215	Training & Travel	Required seminars, trainings and workshops	1,000
220	Professional & Technical Fees	1. Professional services as needed 2. American Society of Composers, Authors & Publishers music license \$305	1,300
230	Communications Services	1. Local and long distance phone service 2. Cell phone 3. Website hosting fee	1,000
246	Hardware/Software Support	Hardware and software maintenance agreement	300

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

MAIN STREET DEPT – 16

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
310	Office Supplies	General office supplies	200
312	Uniforms	Uniform Shirts (polos, button ups, tshirts with City logo) \$100 per person	100
322	Promotion/Education Materials	1. Banners and attachments; replacement parts 2. Beer Cheese Festival 3. Vacant storefront graphics	8,000
324	Photographic Supplies	Camera	0
350	Equipment & Furniture	Supplies / Office Furniture	5,000
399	Other Materials & Supplies	Other supplies	2,500
405	Dues & Subscriptions	1. National Main Street membership dues 2. Winchester Sun 3. WCC Chamber of Commerce Dues	700
420	Special Projects	<u>ALL SPECIAL PROJECTS HAVE BEEN MOVED TO THE GENERAL FUND SPECIAL PROJECTS</u> 1. Wine About Winter 2. Halloween Main-IA 6. Christmas Parade 7. Sip and Stroll 8. Rock the Block concert series 9. Professional speakers/business workshops 10. Downtown Streetscape design project & High Side of Main Accessibility/sidewalk repair 11. Other 12. Downtown trees and mulching	60,000

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

MAIN STREET DEPT - 16

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
	HISTORICAL INFORMATION ONLY		
	<u>FY 2019 History of Expenses</u>		
	1. Retail Event Support	1,000	16,000
	2. Halloween Main-IA	1,000	
	3. Beer Cheese Festival	5,000	
	4. Christmas Open House	1,000	
	5. Christmas Decorations	2,500	
	6. Christmas Parade	1,500	
	7. Sip and Stroll	1,000	
	8. Rock the Block concert series	1,000	
	9. Professional speakers/business workshops	1,000	
	10. Networking events with business/property owners; Volunteer Recognition	1,000	
		16,000	
	<u>FY2018 History of Expenses</u>		
	1. Halloween Mania	400	6,400
	2. Christmas Parade	1,500	
	3. Beer Cheese Festival	3,500	
	4. Rock the Block	1,000	
	5. Downtown Master Plan	0	
		6,400	

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

ADMINISTRATION DEPT - 19

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
PERSONNEL SERVICES	15,662	20,232	56,982	72,500	65,000	82,500	82,500	82,500
CONTRACTUAL SERVICES	689,984	710,269	749,353	847,700	768,100	864,400	856,900	856,900
MATERIALS & SUPPLIES	4,818	4,807	2,655	6,700	3,425	7,000	7,000	7,000
TOTAL EXPENDITURES	710,464	735,308	808,990	926,900	836,525	953,900	946,400	946,400

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

ADMINISTRATION DEPT - 19

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>PERSONNEL SERVICES</u>								
130 P & F PENSION FUND	10,000	15,000	45,000	65,000	65,000	75,000	75,000	75,000
137 HEALTH REIMBURSEMENT	5,662	5,232	159	7,500	0	7,500	7,500	7,500
138 ADMIN - FSA	0	0	11,823	0	0	0	0	0
TOTAL PERSONNEL SERVICES	15,662	20,232	56,982	72,500	65,000	82,500	82,500	82,500
<u>CONTRACTUAL SERVICES</u>								
205 URBAN RENEWAL BOARD	3,000	3,200	3,000	3,000	3,000	3,000	3,000	3,000
207 ADMINISTRATIVE HEARING BOARD	700	600	700	3,000	1,500	1,200	1,200	1,200
218 APPEALS BOARD	0	0	0	500	100	500	500	500
219 LICENSING BOARD	1,800	1,600	1,750	1,800	1,800	1,800	1,800	1,800
220 PROFESSIONAL FEES	17,328	10,782	6,389	23,000	23,000	26,000	11,000	11,000
224 EQUIP MAINTENANCE & REPAIRS	8,973	5,745	9,564	13,500	5,000	13,500	13,500	13,500
225 BLDG MAINTENANCE & REPAIRS	15,979	24,655	16,490	23,700	24,000	60,000	67,500	67,500
226 VEHICLE MAIN TENANCE	106	0	0	0	0	0	0	0

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

ADMINISTRATION DEPT - 19

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
228 RENTS & STORAGE	4,263	4,263	3,869	4,400	4,400	5,000	5,000	5,000
230 COMMUNICATIONS SERVICES	3,801	3,522	2,090	9,200	1,200	9,200	9,200	9,200
231 NATURAL GAS SERVICE	19,478	16,101	21,136	26,000	23,000	24,000	24,000	24,000
232 ELECTRIC SERVICE	87,208	96,757	102,725	105,000	95,000	100,000	100,000	100,000
233 STREET LIGHTS	280,649	305,479	318,028	310,000	300,000	318,000	318,000	318,000
234 TRAFFIC LIGHTS	11,704	13,832	14,995	15,500	15,000	15,500	15,500	15,500
235 WATER & SANITATION	19,795	21,616	18,275	25,000	25,000	25,000	25,000	25,000
240 PERFORMANCE/SECURITY BONDS	3,045	3,109	4,453	5,000	3,000	5,000	5,000	5,000
241 AUTO INSURANCE	76,231	52,654	80,929	111,000	85,000	88,000	88,000	88,000
242 LIABILITY INSURANCE	76,241	90,804	93,315	96,500	96,000	98,000	98,000	98,000
243 BUILDING & CONTENTS INS.	42,889	46,026	31,019	50,800	45,000	48,500	48,500	48,500
244 SELF-INSURED LIABILITY	14,637	7,079	17,721	13,000	14,100	14,400	14,400	14,400
246 HARDWARE/SOFTWARE SUPPORT	2,157	2,445	2,905	7,800	3,000	7,800	7,800	7,800
TOTAL CONTRACTUAL SERVICES	689,984	710,269	749,353	847,700	768,100	864,400	856,900	856,900

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

ADMINISTRATION DEPT - 19

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>MATERIALS & SUPPLIES</u>								
309 SUPPLY ROOM INVENTORY	1,025	1,557	289	2,000	1,200	2,000	2,000	2,000
310 OFFICE SUPPLIES	0	13	7	0	25	0	0	0
326 MOTOR FUELS & LUBRICANTS	154	95	33	0	0	0	0	0
330 SMALL TOOLS & HARDWARE	20	109	6	0	0	100	100	100
340 JANITORIAL SUPPLIES	2,776	1,891	2,279	3,000	500	3,000	3,000	3,000
351 HOUSEHOLD SUPPLIES	843	743	871	1,500	1,700	1,700	1,700	1,700
352 HOUSEHOLD APPLIANCES	0	400	159	200	0	200	200	200
TOTAL MATERIALS & SUPPLIES	4,818	4,807	3,644	6,700	3,425	7,000	7,000	7,000
TOTAL EXPENDITURES	710,464	735,308	809,979	926,900	836,525	953,900	946,400	946,400

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

ADMINISTRATION DEPT - 19

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
130	P & F Pension Fund	City's contribution to the Police & Firemen's Pension Fund per actuarial study	75,000
137	Health Reimbursement	City's contribution to the Police & Firemen's Pension Fund for HRA, plus monthly card charge	7,500
205	Urban Renewal Board	Urban Renewal - 5 members @ \$50 each month	3,000
207	Administrative Hearing Board	Administrative Hearing Board - 5 members @ \$50 per month	1,200
218	Appeals Board	Code of Appeals Board - 5 members that meet quarterly. Board members receive \$25 per meeting	500
219	Licensing Board	City Licensing Board - 3 members @ \$50 per month	1,800
220	Professional Fees	1. Police & Fire Pension Fund Actuarial study 2. Website hosting	5,500 5,500 11,000
224	Equip Maintenance & Repairs	1. Emergency sirens service agreement 2. Fire alarm service agreement 3. Maintenance agreement on shredder 4. Telecommunications tower on Route 89 expenses; 5. Kentucky Mesonet (weather monitoring/tracking/reporting) * 6. General repairs and supplies	1,800 2,600 400 6,200 1,000 1,500 13,500

*In partnership with Clark County Fiscal Court and Winchester Municipal Utilities

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

ADMINISTRATION DEPT - 19

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
225	Bldg Maintenance & Repairs	1. Pest control 2. Window cleaning 3. Annual inspections: elevator, boiler, and fire extinguishers 4. Elevator maintenance agreement 5. Painting, carpet cleaning, flooring, window blinds, as needed 6. Phone System 7. General Repairs 8. 2nd floor re-organization (training room, 2 offices & kitchen) & foyer reception area 9. Video & sound upgrade for Commission Chambers	300 500 2,500 2,000 10,000 20,000 4,700 20,000 7,500 <hr/> 67,500
226	Vehicle Maintenance	Routine maintenance for pool vehicles	0
228	Rents & Storage	Rental on IR5570 copier	5,000
230	Communications Services	1. Emergency phone for elevator, TDD service City Hall, Training Room phone line; Internet 2. Cyber Security fiber microwave internet connection	4,200 5,000 <hr/> 9,200
231	Natural Gas Service	Natural gas service for all City buildings	24,000
232	Electric Service	Electric service for all City buildings	100,000
233	Street Lights	Electric service to street lights	318,000
234	Traffic Lights	Electric service to traffic lights	15,500
235	Water & Sanitation	Water and sewer services, garbage pick-up	25,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

ADMINISTRATION DEPT - 19

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
240	Performance & Security Bonds	Blanket insurance bonds, individual insurance bonds	5,000
241	Auto Insurance	All City owned vehicles except EMS vehicles (assigned to EMS department)	88,000
242	Liability Insurance	General liability, errors & omissions, excess liability insurance	98,000
243	Building & Contents Insurance	Coverage of all City buildings and contents	48,500
244	Self-Insured Liability	Payment of small claims and policy deductibles	14,400
246	Hardware/Software Support	1. Maintenance for server and support for Windows software 2. I drive - annual backup service for disaster recovery 3. DVD player for channel 5	6,000 1,300 500 <hr/> 7,800
309	Supply Room Inventory	Supply room expenses	2,000
310	Office Supplies	Supplies	0
326	Motor Fuels & Lubricants	Motor fuel for pool vehicle	0
330	Small Tools & Hardware	Hand tools for maintenance	100
340	Janitorial Supplies	Janitorial supplies for City Hall	3,000
351	Household Supplies	Supplies for kitchen, first aid supplies	1,700
352	Household Appliances	Microwave, vacuum	200

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

COMMUNICATIONS DEPT - 23

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
PERSONNEL SERVICES	853,642	924,027	916,973	1,216,900	1,120,000	1,221,200	1,221,200	1,221,200
CONTRACTUAL SERVICES	142,068	147,213	159,171	200,700	182,500	199,200	198,700	198,700
MATERIALS & SUPPLIES	4,420	8,706	6,898	12,400	8,200	10,000	10,000	10,000
OTHER EXPENSES	1,006	1,006	1,006	3,000	1,500	7,500	7,500	7,500
TOTAL EXPENDITURES	1,001,136	1,080,952	1,084,048	1,433,000	1,312,200	1,437,900	1,437,400	1,437,400

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

COMMUNICATIONS DEPT - 23

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>PERSONNEL SERVICES</u>								
110 SALARIES & WAGES	454,035	492,591	480,435	646,000	640,000	640,000	640,000	640,000
112 SALARIES & WAGES, O/T	122,530	112,692	119,313	110,000	100,000	110,000	110,000	110,000
135 MEDICAL & DENTAL INSURANCE	118,160	133,030	131,510	210,000	175,000	220,000	220,000	220,000
136 LIFE INSURANCE	1,183	1,307	1,406	2,000	1,500	2,000	2,000	2,000
137 HEALTH REIMBURSEMENT	21,393	16,673	12,389	26,500	20,000	26,500	26,500	26,500
140 SOCIAL SECURITY	39,851	46,134	44,708	58,500	55,000	58,500	58,500	58,500
145 WORKER'S COMPENSATION	1,276	1,579	1,641	2,200	2,000	2,200	2,200	2,200
146 UNEMPLOYMENT INSURANCE	251	0	0	3,000	1,500	3,000	3,000	3,000
147 CERS	94,962	120,021	125,571	158,700	125,000	159,000	159,000	159,000
TOTAL PERSONNEL SERVICES	853,642	924,027	916,973	1,216,900	1,120,000	1,221,200	1,221,200	1,221,200

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

COMMUNICATIONS DEPT - 23

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>CONTRACTUAL SERVICES</u>								
210 POSTAGE	0	28	95	100	100	100	100	100
211 ADVERTISING	0	2,139	0	1,800	900	900	900	900
212 DUPLICATING & PRINTING	4,374	1,812	1,489	5,500	3,500	3,500	3,500	3,500
215 TRAINING & TRAVEL	14,325	11,306	14,841	14,800	12,000	12,000	7,500	7,500
220 PROFESSIONAL FEES	3,661	1,751	1,622	3,500	2,500	2,500	2,500	2,500
223 CLEANING ALLOWANCE	389	155	0	0	0	0	0	0
225 BUILDING REPAIRS	3,122	10,491	991	3,000	1,000	3,000	3,000	3,000
227 OFFICE EQUIPMENT REPAIR	5,483	0	0	4,000	4,000	4,000	4,000	4,000
228 RENTS & STORAGE	2,732	2,567	5,906	7,000	4,000	7,000	7,000	7,000
229 RADIO INSTALL & REPAIR	1,445	0	661	8,000	2,000	8,000	8,000	8,000
230 COMMUNICATIONS SERVICES	65,359	68,732	76,862	84,500	84,000	84,500	84,500	84,500
242 LIABILITY INSURANCE	6,135	7,350	7,812	8,500	8,500	8,500	8,500	8,500
246 HARDWARE/SOFTWARE SUPPORT	35,043	40,882	48,892	60,000	60,000	65,200	65,200	65,200
TOTAL CONTRACTUAL SERVICES	142,068	147,213	159,171	200,700	182,500	199,200	194,700	194,700

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

COMMUNICATIONS DEPT - 23

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>MATERIALS & SUPPLIES</u>								
310 OFFICE SUPPLIES	225	2,074	759	2,000	2,000	2,000	2,000	2,000
311 BOOKS, MAPS & MANUALS	715	0	365	400	200	200	200	200
312 UNIFORMS & INCIDENTALS	2,474	3,113	3,699	5,000	4,000	4,000	4,000	4,000
322 PROMOTIONAL MATERIALS	0	2,906	0	2,000	500	500	500	500
350 SMALL EQUIP. & FURNITURE	806	492	1,652	3,000	1,500	2,800	2,800	2,800
399 OTHER MATERIALS & SUPPLIES	200	121	423	0	0	500	0	0
TOTAL MATERIALS & SUPPLIES	4,420	8,706	6,898	12,400	8,200	10,000	9,500	9,500
<u>OTHER EXPENSES</u>								
405 DUES & SUBSCRIPTIONS	1,006	1,006	1,006	3,000	1,500	7,500	7,500	7,500
TOTAL OTHER EXPENSES	1,006	1,006	1,006	3,000	1,500	7,500	7,500	7,500
TOTAL EXPENDITURES	1,001,136	1,080,952	1,084,048	1,433,000	1,312,200	1,437,900	1,432,900	1,432,900

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

COMMUNICATIONS DEPT - 23

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
110	Salaries & Wages	Salaries, longevity, sick leave incentive, etc. Three percent (3%) cost-of-living increase.	640,000
112	Salaries & Wages, O/T	Estimated overtime	110,000
135	Health/Dental Insurance	City pays 93% of health for mid-option plan \$1,666 per month - family \$1,093 per month - employee plus spouse \$936 per month - parent plus children \$565 per month - single City pays 95% of dental, \$22.61 per month, single only	220,000
136	Life Insurance	City pays for 1.5 times salary, up to a maximum of \$50,000 volume	2,000
137	Health Reimbursement	Employee reimbursement of medical costs	26,500
140	Social Security	(Legally required) Rate is 7.65% of salaries	58,500
145	Worker's Compensation	(Legally required) KLC sets rate as per risk of job and loss experience	2,200
146	Unemployment Insurance	(Legally required) Rate is 0.3%	3,000
147	CERS-NonHazardous	(Legally required) Retirement - Rate is 24.06% of salaries. Conversion of sick time to service time for retirement.	159,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

COMMUNICATIONS DEPT - 23

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
210	Postage	Mailing validations and E-911 information	100
211	Advertising	Advertising for new hires	900
212	Duplicating & Printing	1. Copying and miscellaneous forms (arrest logs, dispatch cards, etc.); usage fee on small copier (1/3) 2. Smart 911 - flyers, cards, mailers, advertising for new program	2,500 <u>1,000</u> <u>3,500</u>
215	Training & Travel	1. Required NCIC and basic telecommunications in-service training for all communications officers 2. NENA conference four telecommunications officers 3. KENA conference as many as budget will allow	7,500
220	Professional Fees	1. Physical and psychological tests drug screens 2. Test materials for hiring 3. Random drug screens	2,500
223	Cleaning Allowance	Reimbursable cleaning allowance	0
225	Building Repairs	1. General maintenance as needed 2. Maintenance agreement - Fire System	3,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

COMMUNICATIONS DEPT - 23

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
227	Office Equipment Repair	1. Repairs as needed; Eventide recorder for 911 calls	4,000
228	Rents & Storage	1. Lease agreement on printer/fax/scanner/copier 2. Chair Lease Program due to usage 24/7	7,000
229	Radio Repair	Repairs as needed, radios, consoles	8,000
230	Communications Services	1. Combined Automatic Number, Location Identification, and Selective Routing Service (E-911), \$6,068 monthly 2. Local and long distance telephone 3. Maintenance agreement on telephone system	84,500
242	Liability Insurance	Liability insurance for communications	8,500

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

COMMUNICATIONS DEPT - 23

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
246	Hardware/Software Support	1. Maintenance agreement on computer hardware/software 2. CAD-911 software maintenance agreement, Mapping/RMS/MDT, C-Software 3. PALO ALTO Firewall, CITRIX, TrendMicro, Miscellaneous repairs, small hardware 4. Power Phone - Medical 911 on-line software 5. Audio Interface	13,200 22,500 17,000 8,000 4,500 65,200
310	Office Supplies	Office supplies and log recorder tapes	2,000
311	Books, Maps & Manuals	City and state directory	200
312	Uniforms & Incidentals	Uniforms for 12 communications officers 1. Shirts - 4 shirts per officer 2. Pants - \$150 per year	4,000
322	Promotional Materials	Smart 911 materials	500
350	Small Equipment & Furniture	Headsets, adapters, miscellaneous, lockers for new communications officers	2,800
399	Miscellaneous Materials/Supplies	Supplies	0
405	Dues & Subscriptions	1. Kentucky Emergency Numbers Association -group membership KACP Accreditation 2. KACP Accreditation	7,500

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

POLICE DEPT - 25

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
PERSONNEL SERVICES	3,091,311	3,301,194	3,643,641	3,735,400	3,567,000	4,042,700	4,042,700	4,042,700
CONTRACTUAL SERVICES	228,159	243,884	285,200	316,000	314,600	325,000	325,000	325,000
MATERIALS & SUPPLIES	138,591	179,825	191,402	248,700	257,900	259,800	259,800	259,800
OTHER EXPENSES	9,122	9,729	19,493	16,800	20,000	20,000	20,000	20,000
TOTAL EXPENDITURES	3,467,183	3,734,632	4,139,736	4,316,900	4,159,500	4,647,500	4,647,500	4,647,500

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

POLICE DEPT - 25

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>PERSONNEL SERVICES</u>								
110 SALARIES & WAGES	1,324,975	1,405,327	1,559,038	1,505,000	1,505,000	1,630,000	1,630,000	1,630,000
111 SALARIES & WAGES, P/T	47,547	55,005	54,941	55,000	85,000	85,000	85,000	85,000
112 SALARIES & WAGES, O/T	409,408	458,240	449,109	475,000	425,000	475,000	475,000	475,000
113 KLEFPF SALARIES	84,732	106,332	103,999	136,000	125,000	136,000	136,000	136,000
135 MEDICAL & DENTAL INSURANCE	369,121	376,798	475,990	430,000	430,000	430,000	430,000	430,000
136 LIFE INSURANCE	3,364	3,508	4,399	3,700	3,000	3,700	3,700	3,700
137 HEALTH REIMBURSEMENT	29,793	29,498	35,069	32,000	30,000	32,000	32,000	32,000
140 SOCIAL SECURITY	135,280	152,568	162,649	170,000	165,000	185,000	185,000	185,000
145 WORKER'S COMPENSATION	95,305	109,582	104,083	120,000	125,000	125,000	125,000	125,000
146 UNEMPLOYMENT INSURANCE	821	0	0	7,000	1,000	7,000	7,000	7,000
147 CERS-NON-HAZARDOUS	14,000	18,199	21,880	26,000	23,000	54,000	54,000	54,000
148 CERS-HAZARDOUS	548,620	549,175	632,702	727,000	600,000	825,000	825,000	825,000
149 CERS-KLEFPF	28,345	36,962	39,782	48,700	50,000	55,000	55,000	55,000
TOTAL PERSONNEL SERVICES	3,091,311	3,301,194	3,643,641	3,735,400	3,567,000	4,042,700	4,042,700	4,042,700

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

POLICE DEPT - 25

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>CONTRACTUAL SERVICES</u>								
210 POSTAGE	448	465	708	500	500	500	500	500
211 ADVERTISING	0	247	673	800	1,200	2,000	2,000	2,000
212 DUPLICATING & PRINTING	2,630	2,427	2,852	4,600	4,600	4,600	4,600	4,600
215 TRAINING & TRAVEL	6,897	12,716	10,616	7,500	7,500	7,500	7,500	7,500
216 EDUCATION RE IMBURSEMENT	0	0	0	0	0	0	0	0
220 PROFESSIONAL FEES	4,330	4,087	4,702	3,900	7,800	3,900	3,900	3,900
222 NARCOTICS INVESTIGATION	30,000	30,000	29,000	30,000	30,000	45,000	45,000	45,000
223 CLEANING ALLOWANCE	3,306	3,250	1,956	0	0	0	0	0
225 BUILDING REPAIRS	19,394	28,920	9,989	22,000	23,000	10,000	10,000	10,000
226 VEHICLE MAINTENANCE	38,405	33,362	34,321	35,000	35,000	35,000	35,000	35,000
227 OFFICE EQUIPMENT REPAIR	0	0	0	0	0	0	0	0
228 RENTS & STORAGE	2,000	2,000	3,388	3,600	4,000	4,000	4,000	4,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

POLICE DEPT - 25

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
229 RADIO/VIDEO REPAIR	1,126	2,216	2,632	3,000	2,000	3,000	3,000	3,000
230 COMMUNICATIONS SERVICES	62,509	60,037	66,875	85,000	85,000	90,000	90,000	90,000
242 POLICE OFFICERS LIABILITY	30,002	29,911	31,796	33,000	33,000	33,000	33,000	33,000
246 HARDWARE/SOFTWARE SUPPORT	20,358	26,904	52,139	45,500	40,000	45,500	45,500	45,500
299 OTHER CONTRACTUAL SERVICES	6,755	7,342	33,553	41,600	41,000	41,000	41,000	41,000
TOTAL CONTRACTUAL SERVICES	228,159	243,884	285,200	316,000	314,600	325,000	325,000	325,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

POLICE DEPT - 25

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>MATERIALS & SUPPLIES</u>								
310 OFFICE SUPPLIES	6,008	3,584	5,477	6,000	6,000	6,000	6,000	6,000
311 BOOKS, MAPS & MANUALS	0	0	0	0	0	0	0	0
312 UNIFORMS & INCIDENTALS	21,719	29,556	19,618	31,500	31,500	31,600	31,600	31,600
316 MEDICAL & FIRST AID	406	271	943	900	1,000	900	900	900
317 AMMO & POLICE SUPPLIES	26,231	52,585	50,225	45,500	45,000	45,500	45,500	45,500
322 PROMOTION/EDUCATION MAT	0	95	260	600	400	600	600	600
324 PHOTOGRAPHIC SUPPLIES	0	13	136	0	0	0	0	0
325 EQUIPMENT PARTS	272	200	36	200	0	200	200	200

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

POLICE DEPT - 25

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
326 MOTOR FUEL & LUBRICANTS	76,740	85,975	107,026	150,000	162,000	162,000	162,000	162,000
340 JANITORIAL SUPPLIES	3,081	2,977	2,160	4,600	3,000	3,500	3,500	3,500
350 SMALL EQUIP. & FURNITURE	505	397	1,977	2,000	2,500	3,000	3,000	3,000
351 HOUSEHOLD SUPPLIES	1,555	1,221	1,315	1,500	1,500	1,500	1,500	1,500
399 OTHER MATERIALS & SUPPLIES	2,074	2,951	2,229	5,000	5,000	5,000	5,000	5,000
TOTAL MATERIALS & SUPPLIES	138,591	179,825	191,402	247,800	257,900	259,800	259,800	259,800

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

POLICE DEPT - 25

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>OTHER EXPENSES</u>								
05 DUES & SUBSCRIPTIONS	9,122	9,729	19,493	16,800	20,000	20,000	20,000	20,000
TOTAL OTHER EXPENSES	9,122	9,729	19,493	16,800	20,000	20,000	20,000	20,000
TOTAL EXPENDITURES	3,467,183	3,734,632	4,139,736	4,316,000	4,159,500	4,647,500	4,647,500	4,647,500

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

POLICE DEPT - 25

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
110	Salaries & Wages	Salaries, longevity, sick leave incentive, etc. Three percent (3%) cost-of-living increase.	1,630,000
111	Salaries & Wages, P/T	18 crossing guards plus 2 alternates - \$19.89 per day	85,000
112	Salaries & Wages, OT	Overtime needed to cover court appearances, sick and vacation time	475,000
113	KLEFPF Salaries	Incentive pay from the State - \$4,000 per qualified officer	136,000
135	Health/Dental Insurance	City pays 93% of health for mid-option plan \$1,666 per month - family \$1,093 per month - employee plus spouse \$936 per month - parent plus children \$565 per month - single City pays 95% of dental, \$22.61 per month, single only	430,000
136	Life Insurance	City pays for 1.5 times salary, up to a maximum of \$50,000 volume	3,700
137	Health Reimbursement	Employee reimbursement of medical costs	32,000
140	Social Security	(Legally required) Rate is 7.65% of salaries	185,000
145	Worker's Compensation	(Legally required) KLC sets rate as per risk of job and loss experience	125,000
146	Unemployment Insurance	(Legally required) Rate is 0.3%	7,000
147	CERS-NonHazardous	(Legally required) Retirement - Rate is 24.06% of salaries.	54,000
148	CERS-Hazardous	(Legally required) Rate is 39.58% of salary and wages; conversion of sick hours to service retirement	825,000
149	CERS-KLEFPF	(Legally required) Retirement - State reimburses City for 39.58% of incentive pay	55,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

POLICE DEPT - 25

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
210	Postage	Mailing certified evidence to KSP lab; miscellaneous mailing; bulk rate postage fee for brochures (\$150)	500
211	Advertising	Advertising costs for personnel ads	2,000
212	Duplicating & Printing	1. Copy paper 2. Miscellaneous Forms 3. Usage Agreement on large copier	4,600
215	Training & Travel	Required inservice and certification training. Travel expenses for KY Bureau of Training	7,500
216	Education Reimbursement	Reimbursement for college courses (funds are now allocated in City Manager budget)	0
220	Professional Fees	1. Physical and psychological tests 2. Test materials for hiring 3. Random drug screens 4. Other	3,900
222	Narcotics Investigation	Drug Buy Money	45,000
223	Cleaning Allowance	Reimbursable cleaning allowance	0

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

POLICE DEPT - 25

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
225	Building Repairs & Maintenance	Exterior Painting, general repairs and maintenance	10,000
226	Vehicle Maintenance	Repairs and preventive maintenance of all vehicles	35,000
227	Office Equipment Repair	Maintenance	0
228	Rents & Storage	Copier lease	4,000
229	Radio/Video Repair	Repairs, batteries, etc., surveillance equipment	3,000
230	Communications Services	1. Maintenance agreement on telephone system 2. Local and long distance service; fiber internet service 3. Cell phone service for 17 phones 4. Phone record retrievals 5. Wi-Fi service for CAD upgrade/mobile dispatch	90,000
242	Police Officers Liability	Liability insurance coverage	33,000
246	Hardware/Software Support	1. Hardware/software maintenance agreement 2. Records Management System maintenance agreement 3. Encase forensic software maintenance agreement 4. Cabling, networking, server, keyboards, flash drives, disks, misc supplies 5. Recording software 6. Additional needed for expenses not covered by contracts 7. Repairs and equipment as needed	12,000 6,000 1,000 5,000 1,000 10,500 10,000 45,500

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

POLICE DEPT - 25

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
299	Other Contractual Services	Miscellaneous, including: 1. Blood alcohols 2. DNA analysis for criminal cases 3. Chamber of Commerce breakfast 4. Staff Appreciation week (\$250 per shift) 5. Towing 6. Taser buy-back program (maintenance fee) 7. Body Worn Camera Maintenance & License Fee (\$31,000) 8. Employee Banquet, Leadership, Community Events, Chamber Breakfast	41,000
310	Office Supplies	Office supplies	6,000
311	Books, Maps & Manuals	1. U.S. Vehicle ID manual 2. National Directory of Law Enforcement Administration 3. City and State directory	0

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

POLICE DEPT - 25

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
312	Uniforms & Incidentals	<p>1. 34 Officer Uniforms, Detective Court Attire @ \$500 each* 2. 34 Officer Incidentals @ \$200 each** 3. 36 Personnel shoes @ \$100 each (includes parking enforcement, data analyst) 4. Name plates and brass, handcuffs, ASP, duty gear, flash lights 5. Parking Enforcement clipboards and incidentals 6. Code Enforcement, Data analyst and Admin Clothing 7. Crossing guards - rain coats, safety vests, stop signs, lights</p> <p>* Uniforms - Class A, B, BDU's, training, rain gear, jackets Detective Attire for grand jury, court trials, speaking engagements, citizen police academy, U.S. attorney briefings and hearings, Crimes Against Children conference Mental Health Court, Drug Court and Task Force</p> <p>**Incidentals - Hats, ties, gloves, whistle keepers, brass, accoutrements</p> <p>***Parking Enforcement/Code Enforcement - 100.00 shoes per year, 150.00 Shirts and Pants, Rain gear/jacket initial and as approved (5years)</p> <p>Administrative Assistant - 3 Department Polo's per year</p> <p>Data Analyst - 100.00 shoes per year, 150.00 shirts and pants, and rain gear/jacket initial and as approved. (5 years)</p> <p>New officer - athletic training shorts, white socks, and white t-shirts</p>	17,000 6,800 3,600 3,000 350 250 600 <hr/> 31,600
316	Medical & First Aid	First aid supplies; officer kits @ \$20 each	900

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

POLICE DEPT - 25

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
317	Ammo & Police Supplies	1. Caliber .223 ammunition 2. Caliber .40 ammunition 3. Continue training ammo program 3k rounds/3 years, Less lethal 4. Taser supplies 5. Range supplies: targets, vision/hearing protection, materials, cleaning supplies 6. Range time as needed @\$80 per hours 7. Tactical vest plates, AR mounts, Crime Scene supplies, 8. Emblems and stripes for three cruisers 9. Training equipment, videos, batteries, chargers, parts, crime supplies as needed, crossing guard equipment, PBT's 10. External uniform vest carriers, duty gear, 10" barrel conversion replacements crossing guard equipment, PBT's	6,000 3,000 7,700 3,000 1,800 2,000 2,000 10,200 3,800 3,500 2,500 <hr/> 45,500
322	Promotion/Education Materials	Education materials	600

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

POLICE DEPT - 25

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
324	Photographic Supplies	Film and supplies needed for court, photo development,	0
325	Equipment Parts	Small parts, spot lights	200
326	Motor Fuel & Lubricants	Motor fuel and lubricants for Police Department fleet	162,000
340	Janitorial Supplies	Janitorial supplies	3,500
350	Small Equipment & Furniture	Tables and chairs; Small equipment or furniture	3,000
351	Household Supplies	Kitchen supplies	1,500
399	Other Materials & Supplies	Other materials and supplies	5,000
405	Dues & Subscriptions	1. CLEAR Software (new software to replace Locate Plus) 2. Leeds on-line 3. Cellibrite 4. PMI Evidence Tracker user maintenance 5. ROCIC Membership 6. Callyo + video module 7. The Winchester Sun 8. KY Association of Chiefs of Police 9. KTOA Membership 10. Maintenance on Investigation rooms recording equipment	5,200 3,000 3,100 500 300 3,900 200 300 300 3,200 <hr/> 20,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019 BUDGET**

FIRE DEPT - 26

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY 2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
PERSONNEL SERVICES	4,103,494	3,780,799	4,017,828	5,042,000	4,282,700	4,605,000	4,605,000	4,605,000
CONTRACTUAL SERVICES	294,968	215,035	267,373	263,000	278,260	350,850	322,350	322,350
MATERIALS & SUPPLIES	197,388	223,298	222,531	261,500	259,915	307,400	308,400	308,400
OTHER EXPENSES	2,342	2,385	4,006	3,200	3,200	3,300	3,300	3,300
TOTAL EXPENDITURES	4,598,192	4,221,517	4,511,738	5,569,700	4,824,075	5,266,550	5,239,050	5,239,050

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019 BUDGET**

FIRE DEPT - 26

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY 2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>PERSONNEL SERVICES</u>								
110 SALARIES & WAGES	1,644,130	1,702,821	1,832,367	1,850,000	1,850,000	1,905,500	1,905,500	1,905,500
112 SALARIES & WAGES, O/T	303,807	308,154	327,879	385,000	370,000	385,000	385,000	385,000
113 PFFIP SALARIES	109,682	129,076	124,332	156,000	135,000	156,000	156,000	156,000
120 SALARIES & WAGES, ADJ.	8,104	7,686	6,238	11,000	7,000	11,000	11,000	11,000
135 MEDICAL & DENTAL INSURANCE	433,982	476,615	611,419	575,000	575,000	575,000	575,000	575,000
136 LIFE INSURANCE	3,734	3,931	4,689	6,000	5,500	6,000	6,000	6,000
137 HEALTH REIMBURSEMENT	37,083	29,169	41,454	43,000	35,000	45,000	45,000	45,000
140 SOCIAL SECURITY	164,387	160,352	169,640	190,000	185,000	195,000	195,000	195,000
145 WORKER'S COMPENSATION	91,198	104,864	87,741	115,000	75,000	115,000	115,000	115,000
146 UNEMPLOYMENT INSURANCE	1,094	0	0	8,000	200	8,000	8,000	8,000
147 CERS-NON-HAZARDOUS	8,915	9,674	12,562	11,300	5,000	13,500	13,500	13,500
148 CERS-HAZARDOUS	602,922	643,340	750,080	998,000	990,000	1,115,000	1,115,000	1,115,000
149 CERS-PFFIP	38,524	46,072	49,428	55,000	50,000	75,000	75,000	75,000
150 FFPO SALARIES & WAGES	400,543	0	0	0	0	0	0	0
151 FFPO CERS HAZARDOUS PORTION	255,389	159,045	0	0	0	0	0	0
152 FFPO INTEREST PORTION	0	0	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES	4,103,494	3,780,799	4,017,829	4,403,300	4,282,700	4,605,000	4,605,000	4,605,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019 BUDGET**

FIRE DEPT - 26

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY 2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>CONTRACTUAL SERVICES</u>								
210 POSTAGE	228	256	452	300	285	300	300	300
211 ADVERTISING	477	483	1,220	1,000	950	1,000	1,000	1,000
212 DUPLICATING & PRINTING	557	825	1,161	1,200	1,400	1,200	1,200	1,200
215 TRAINING & TRAVEL	10,266	32,426	30,574	18,500	17,575	30,000	20,000	20,000
216 EDUCATION REIMBURSEMENT	0	0	0	0	0	0	0	0
220 PROFESSIONAL FEES	14,077	18,034	3,776	22,600	22,600	22,800	35,300	35,300
223 CLEANING ALLOWANCE	0	116	115	0	0	0	0	0
224 EQUIP MAINTENANCE & REPAIR	874	1,990	1,385	7,500	7,125	7,500	7,500	7,500
225 BUILDING MAINT. & REPAIR	154,241	37,391	27,349	45,000	50,000	94,000	63,000	63,000
226 VEHICLE MAINTENANCE	68,934	61,134	130,207	80,000	90,000	100,000	100,000	100,000
227 OFFICE EQUIP REPAIR	0	0	0	0	0	0	0	0

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019 BUDGET**

FIRE DEPT - 26

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY 2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
228 RENTS & STORAGE	4,111	3,909	3,569	4,500	4,500	4,500	4,500	4,500
229 RADIO INSTALL & REPAIR	2,619	2,615	2,450	3,000	2,850	3,000	3,000	3,000
230 COMMUNICATIONS SERVICES	18,189	20,835	32,433	35,500	34,000	36,000	36,000	36,000
246 HARDWARE/SOFTWARE SUPPORT	4,789	19,752	17,259	27,400	30,000	33,400	33,400	33,400
289 HYDRANT RENTAL	13,082	13,115	13,115	13,000	13,650	13,650	13,650	13,650
299 OTHER CONTRACTUAL SERVICES	2,523	2,154	2,308	3,500	3,325	3,500	3,500	3,500
TOTAL CONTRACTUAL SERVICES	294,968	215,035	267,373	263,000	278,260	350,850	322,350	322,350

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019 BUDGET**

FIRE DEPT - 26

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY 2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>MATERIALS & SUPPLIES</u>								
310 OFFICE SUPPLIES	3,175	2,668	1,632	3,200	3,040	3,200	3,200	3,200
311 BOOKS, MAPS & MANUALS	1,811	2,503	1,353	2,500	2,375	2,500	2,500	2,500
312 UNIFORMS & INCIDENTALS	27,851	31,662	28,217	29,500	29,000	30,400	30,400	30,400
313 PROTECTIVE CLOTHING	57,521	51,152	55,471	50,000	47,500	82,500	82,500	82,500
314 FIREFIGHTING SUPPLIES	35,918	34,841	24,249	50,800	50,800	51,200	51,200	51,200
315 HAZ-MAT SUPPLIES	2,317	15,045	9,220	16,600	16,600	17,000	17,000	17,000
316 MEDICAL & FIRST AID	0	0	0	0	0	0	0	0
318 BREATHING APPARATUS	246	13,367	4,489	5,000	4,800	14,000	14,000	14,000
322 PROMOTION/EDUCATION MAT	4,996	6,954	11,975	10,000	10,000	10,000	10,000	10,000
323 TRAINING MATERIALS	17,697	5,625	11,842	16,200	16,000	13,000	13,000	13,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019 BUDGET**

FIRE DEPT - 26

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY 2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
324 PHOTOGRAPHIC SUPPLIES	0	0	0	0	0	0	0	0
325 EQUIPMENT PARTS	1,575	4,712	1,938	5,000	4,750	5,000	5,000	5,000
326 MOTOR FUEL & LUBRICANTS	23,713	32,380	49,092	45,000	48,000	48,000	48,000	48,000
327 EQUIP. CERTIFICATION TESTS	4,001	6,980	3,168	7,600	7,600	8,500	8,500	8,500
330 SMALL TOOLS & HARDWARE	2,407	2,679	913	1,000	1,000	1,000	1,000	1,000
331 MAINTENANCE EQUIPMENT	416	393	677	0	0	0	1,000	1,000
340 JANITORIAL SUPPLIES	5,800	4,533	8,049	7,000	6,650	7,000	7,000	7,000
350 SMALL EQUIP. & FURNITURE	1,546	1,725	4,615	5,000	5,000	7,000	7,000	7,000
351 HOUSEHOLD SUPPLIES	3,121	3,246	3,658	3,600	3,600	3,600	3,600	3,600
352 HOUSEHOLD APPLIANCES	2,203	1,646	273	2,000	1,900	2,000	2,000	2,000
399 OTHER MATERIALS & SUPPLIES	1,073	1,187	1,700	1,500	1,300	1,500	1,500	1,500
TOTAL MATERIALS & SUPPLIES	197,388	223,298	222,531	261,500	259,915	307,400	308,400	308,400

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019 BUDGET**

IRE DEPT - 26

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY 2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>OTHER EXPENSES</u>								
05 DUES & SUBSCRIPTIONS	2,342	2,385	4,006	3,200	3,200	3,300	3,300	3,300
TOTAL OTHER EXPENSES	2,342	2,385	4,006	3,200	3,200	3,300	3,300	3,300
TOTAL EXPENDITURES	4,598,192	4,221,517	4,511,739	4,931,000	4,824,075	5,266,550	5,239,050	5,239,050

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019 BUDGET**

FIRE DEPT - 26

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
110	Salaries & Wages	Salaries, longevity, sick leave incentive, etc. Three percent (3%) cost-of-living increase.	1,750,000
112	Salaries & Wages, OT	Estimated overtime	385,000
113	PFFIP Salaries	Incentive pay from the State - \$4,000 per qualified firefighter	156,000
120	Salaries & Wages, Adj.	Subsistence pay for meals, \$2.00 per day	11,000
135	Health/Dental Insurance	City pays 93% of health for mid-option plan \$1,666 per month - family \$1,093 per month - employee plus spouse \$936 per month - parent plus children \$565 per month - single City pays 95% of dental, \$22.61 per month, single only	575,000
136	Life Insurance	City pays for 1.5 times salary, up to a maximum of \$50,000 volume	6,000
137	Health Reimbursement	Employee reimbursement of medical costs	45,000
140	Social Security	(Legally required) Rate is 7.65% of salaries	195,000
145	Worker's Compensation	(Legally required) KLC sets rate as per risk of job and loss experience	115,000
146	Unemployment Insurance	(Legally required) Rate is 0.3%	8,000
147	CERS-NonHazardous	(Legally required) Rate is 24.06% of salary and wages	13,500
148	CERS-Hazardous	(Legally required) Rate is 39.58% of salary and wages; conversion of sick hours to service for retirement	1,115,000
149	CERS-PFFIP	(Legally required) Retirement - State reimburses City for 39.58% of incentive pay	75,000
152	FFPO Interest Portion	Interest assessed by CERS for the retirement portion of the Firefighter pay-out	0

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019 BUDGET**

FIRE DEPT - 26

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
210	Postage	Routine business mailing and UPS costs	300
211	Advertising	Advertising for personnel ads and bid notices	1,000
212	Duplicating & Printing	Operational report forms and departmental copying; 1/2 of maintenance agreement on two copiers	1,200
215	Training & Travel	Required Firefighter (FF400 hrs required) trainings National Fire Academy (required) NFPA Certified Fire Inspector (2) ESO/Firehouse Conference Officer Development Classes IFSAC Pump Operator & Fire Officer Arson Investigation Classes	20,000
216	Education Reimbursement	Reimbursement for college classes (funds are allocated in City Manager budget)	0
220	Professional Fees	1. Annual required physicals 43@ \$420 2. Random drug screens 3. Immunizations 4. Investigative reports and physicals on new hire 5. Feasibility study of current stations	18,100 2,500 1,100 1,100 12,500 <hr/> 35,300
223	Cleaning Allowance	Reimbursable Dry Cleaning Allowance	0

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019 BUDGET**

FIRE DEPT - 26

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
224	Equipment Maintenance/Repair	1. Repair/maintenance of small equipment and power tools 2. Preventive maintenance on thermal imagers (two per year) 3. Preventative Maintenance on Rescue Equipment (new)	2,000 1,500 4,000 <hr/> 7,500
225	Building Maintenance	1. Essential repairs and general maintenance for three stations 2. St 1 office / dorm remodel 3. St 3 Outside training area	25,000 32,000 6,000
226	Vehicle Maintenance	Repairs and preventive maintenance for all fire vehicles	100,000
227	Office Equipment Repair	Annual Service and Repairs to Office Equipment	0
228	Rents & Storage	1. Half of rental agreements on copiers at Ecton Station and Station #3 2. Pod Rental	4,500
229	Radio Installation & Repair	Licensed radio technician services to repair radio equipment	3,000
230	Communications Services	1. Local and long distance service for three stations 2. Cell phones for officers 3. Rental and maintenance on Station #1 phone equipment 4. email hosting fee (\$17.50 per month) 1/2 of cost 5. Internet service 6. Text message alert system 7. Mobile data transfer systems	36,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019 BUDGET**

FIRE DEPT - 26

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
246	Hardware/Software Support	1. Hardware or Software not under contract (as needed) 2. Firehouse software maintenance agreement 3. Aladtec Scheduling Software 4. 921 Docs Software for Fire Investigations and reporting 5. Repairs not covered under contract 6. PEPLink Wave Mobile WiFi Router maintenance (11 routers) 7. Hard-drives 8. FD web page	5,000 9,000 3,800 1,400 9,200 2,000 1,400 1,600
289	Hydrant Rental	Rental for 929 current fire hydrants (\$1.15 per month) Estimate 10 additional hydrants from new development	13,450 200
299	Other Contractual Services	Towing; expenses for damage to employee's personal property; department functions; retirements; Chamber breakfast	3,500
310	Office Supplies	Office supplies for department offices and administration	3,200
311	Books, Maps & Manuals	Reference materials, state directories, IFSTA manuals, NFPA subscription	2,500
312	Uniforms & Incidentals	1. 34 personnel uniforms @ \$435 each 2. Three Battalion Chief uniforms @ \$470 each 3. Officer uniforms @ \$510 each (Fire Chief, Training Officer, Fire Marshal) 4. New hire start-up Clothing Six @ \$1,000 each 5. Honor Guard (1/2 in EMS) 6. 49 Boot Allowance @ \$100 each	16,100 1,450 1,550 6,000 400 4,900 30,400
313	Protective Clothing	Replacement of protective clothing, 1/5 each year. Protective clothing has a 5-year life. Barrier Hoods \$120/each x 59 PGI Rescue Gear \$430/set x 59	50,000 7,100 25,400

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019 BUDGET**

FIRE DEPT - 26

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
314	Firefighting Supplies	1. Repair and maintenance of firefighting equipment 2. Rope rescue equipment upkeep and replacement 3. Fire Investigation Supplies 4. Fitness equipment 5. Hose 6. Rescue Wrench for Ropes 7. Battery Operated PPV Fan 8. Personal Flotation Devices \$450 x 22 9. Gear Lockers 10. Hose Rack	10,000 5,000 5,000 2,000 8,000 3,200 3,500 10,000 2,500 2,000 <hr/> 51,200
315	Haz-Mat Supplies	1. Supplies and materials for hazardous incidents (Companies are billed for expenses) 2. EC Unit carbon monoxide monitors 3. Haz-mat monitor sensor replacement 4. Aqueous Film Forming Foam (AFFF) Foam Buckets (20) 5. Replacement of Level A suits 2/yr	3,000 1,200 2,300 3,500 7,000 <hr/> 17,000
316	Medical & First Aid	First aid supplies	0
318	Breathing Apparatus	Self-contained breathing apparatus supplies and repair parts	14,000
322	Promotion & Education Materials	1. Safe Kids Certification/child safety seat tech 2. Portable PA system 3. General Supplies/RediFest & Job Fairs	1,000 9,000 <hr/> 10,000
323	Training Materials	1. Training materials for in-service training 2. CPR Manikins (4 pack) 3. Smart Board TV combo 4. Tables \$120 x 10	5,000 1,500 5,300 1,200 <hr/> 13,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019 BUDGET**

FIRE DEPT - 26

324	Photographic Supplies	Photographic supplies and equipment	0
325	Equipment Parts	Replacement parts needed to repair broken equipment; batteries for radios, pagers, SCBA, thermal imagers, and saw blades	5,000
326	Motor Fuels & Lubricants	Motor fuel, oil changes, and lubricants for all fire vehicles	48,000
327	Equipment Certification Tests	1. Annual aerial ladder tests for two aerial trucks 2. Air sample tests 3. SCBA equipment calibration 4. Annual Pump Test (5) 5. Ground Ladder Testing	8,500
330	Small Tools & Hardware	Small tools and hardware	1,000
331	Maintenance Equipment	Lawn equipment - mower, weed eater, leaf blower, as needed	1,000
340	Janitorial Supplies	1. Cleaning materials and supplies for three Fire/EMS stations 2. Washer detergent for turnout gear	7,000
350	Small Equip. & Furniture	Day room chairs, office chairs, metal chairs, personnel lockers	7,000
351	Household Supplies	Replacement of dishes, glasses, small appliances; coffee; first aid supplies	3,600
352	Household Appliances	Microwave oven, washer, dryer, television (to be split with Fire/EMS)	2,000
399	Other Materials & Supplies	Materials and other incidentals	1,500

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2019 BUDGET**

FIRE DEPT - 26

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
405	Dues & Subscriptions	1. KY Fire Chiefs Association - 4 officers @ \$50 each 2. Fire Engineering subscription 3. Fire House subscription 4. National Fire Codes internet subscription 5. Winchester Sun - 2 stations 6. Central KY Firefighters Association 7. Central KY Fire Chiefs Association - 4 @ \$25 each 8. KY Firefighters Association 9. National Fire Protection Association 10. International Association of Fire Chiefs 11. International Association of Arson Investigators - 6 @ \$100 each	200 30 30 1,300 300 50 100 100 200 390 600 3,300

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

EMS DEPT - 28

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSE FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
PERSONNEL SERVICES	1,680,108	1,762,443	1,785,213	2,113,000	1,721,000	2,744,000	2,408,000	2,408,000
CONTRACTUAL SERVICES	228,227	217,446	253,195	325,300	337,585	381,900	373,800	373,800
MATERIALS & SUPPLIES	174,471	195,084	210,311	235,000	241,330	257,000	262,000	262,000
OTHER EXPENSES	194	170	391	700	665	700	700	700
TOTAL EXPENDITURES	2,083,000	2,175,143	2,249,110	2,674,000	2,300,580	3,383,600	3,044,500	3,044,500

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

EMS DEPT - 28

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSE FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>PERSONNEL SERVICES</u>								
110 SALARIES & WAGES	718,936	724,444	825,869	776,000	776,000	1,136,000	800,000	800,000
111 SALARIES & WAGES, P/T	68,114	102,669	108,512	125,000	130,000	175,000	175,000	175,000
112 SALARIES & WAGES, O/T	235,389	192,087	104,832	250,000	10,000	250,000	250,000	250,000
113 PFFIP SALARIES	45,867	47,333	37,000	52,000	52,000	95,000	95,000	95,000
120 SALARIES & WAGES, ADJ.	3,734	3,460	2,178	6,000	3,000	12,000	12,000	12,000
135 MEDICAL & DENTAL INSURANCE	152,293	163,938	189,757	175,000	175,000	190,000	190,000	190,000
136 LIFE INSURANCE	1,934	1,954	2,275	2,000	2,000	3,000	3,000	3,000
137 HEALTH REIMBURSEMENT	15,271	8,078	11,265	20,000	10,000	30,000	30,000	30,000
140 SOCIAL SECURITY	71,229	81,771	81,956	92,000	85,000	135,000	135,000	135,000
145 WORKER'S COMPENSATION	61,764	100,174	102,311	105,000	105,000	125,000	125,000	125,000
146 UNEMPLOYMENT INSURANCE	465	0	0	4,000	1,000	5,000	5,000	5,000
147 CERS-NON HAZARDOUS	1,810	10,736	2,356	25,800	6,000	28,000	28,000	28,000
148 CERS-HAZARDOUS	288,915	306,335	299,970	461,000	350,000	525,000	525,000	525,000
149 CERS-PFFIP	14,385	19,464	16,932	19,200	16,000	35,000	35,000	35,000
TOTAL PERSONNEL SERVICES	1,680,108	1,762,443	1,785,213	2,113,000	1,721,000	2,744,000	2,408,000	2,408,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

EMS DEPT - 28

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSE FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>CONTRACTUAL SERVICES</u>								
210 POSTAGE	39	93	10	100	95	200	200	200
211 ADVERTISING	243	827	502	700	690	700	700	700
212 DUPLICATING & PRINTING	247	450	632	700	700	700	700	700
213 EMT/PARAMEDIC CERTIFICATION	1,365	1,025	1,268	2,000	1,000	2,000	2,000	2,000
215 TRAINING & TRAVEL	3,718	19,939	18,447	19,500	18,525	20,500	10,000	10,000
216 EDUCATION REIMBURSEMENT	0	0	0	0	0	0	0	0
220 PROFESSIONAL FEES	25,069	30,028	34,363	39,000	39,000	42,000	41,900	41,900
223 CLEANING ALLOWANCE	0	0	0	0	0	0	0	0
224 EQUIP. MAINT. & REPAIR	9,361	6,063	7,525	27,000	25,650	27,000	27,000	27,000
225 BUILDING MAINT. & REPAIR						31,000	31,000	31,000
226 VEHICLE MAINTENANCE	55,499	34,667	58,738	60,000	65,000	65,000	65,000	65,000
227 OFFICE EQUIPMENT REPAIR	0	0	0	0	0	0	0	0
228 RENTS & STORAGE	2,053	2,232	2,035	2,000	2,000	2,000	2,000	2,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

EMS DEPT - 28

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSE FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
229 RADIO INSTALL & REPAIR	1,232	351	1,034	2,500	2,375	2,500	2,500	2,500
230 COMMUNICATIONS SERVICES	8,590	14,656	16,147	17,000	16,150	17,000	17,000	17,000
241 AUTO INSURANCE	11,202	14,528	12,281	20,000	20,000	20,000	20,000	20,000
242 LIABILITY INSURANCE	27,415	25,938	25,606	34,000	34,000	35,000	35,000	35,000
246 SOFTWARE/HARDWARE SUPPORT	13,877	15,173	14,248	17,500	30,000	33,000	35,500	35,500
250 BILLING/COLLECTION FEES	65,963	49,224	59,515	80,000	80,000	80,000	80,000	80,000
290 LAUNDRY SERVICE	0	0	0	300	100	300	300	300
292 BIO-HAZ WASTE DISPOSAL	504	0	13	1,000	500	500	500	500
299 OTHER CONTRACTUAL SERVICES	1,850	2,252	831	2,000	1,800	2,500	2,500	2,500
TOTAL CONTRACTUAL SERVICES	228,227	217,446	253,195	325,300	337,585	381,900	373,800	373,800

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

EMS DEPT - 28

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSE FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>MATERIALS & SUPPLIES</u>								
310 OFFICE SUPPLIES	85	23	98	300	285	300	300	300
311 BOOKS, MAPS & MANUALS	1,519	2,504	529	2,800	2,660	2,800	2,800	2,800
312 UNIFORMS & INC IDENTALS	10,188	13,560	13,113	16,500	15,685	20,500	20,500	20,500
313 PROTECTIVE CLOTHING	10,640	13,223	11,924	13,000	13,000	14,000	14,000	14,000
315 EMS SUPPLIES	109,219	122,026	136,110	132,400	140,000	140,000	140,000	140,000
322 PROMOTION/EDUCATION MAT	387	949	703	1,200	1,200	1,500	6,500	6,500
323 TRAINING MATERIALS	1,914	250	2,394	1,500	1,425	10,000	10,000	10,000
324 PHOTOGRAPHIC SUPPLIES	0	0	0	0	0	0	0	0
325 EQUIPMENT PARTS	1,725	894	0	2,000	1,900	2,000	2,000	2,000
326 MOTOR FUEL & LUBRICANTS	35,829	37,730	41,587	60,000	60,000	60,000	60,000	60,000
340 JANITORIAL SUPPLIES	703	1,176	1,598	2,500	2,375	2,500	2,500	2,500
350 SMALL EQUIP. & FURNITURE	470	1,687	1,717	2,500	2,400	2,500	2,500	2,500
351 HOUSEHOLD SUPPLIES	275	461	53	0	0	0	0	0

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

MS DEPT - 28

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSE FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
12 HOUSEHOLD APPLIANCES	673	350	399	300	300	400	400	400
19 OTHER MATERIALS & SUPPLIES	844	251	87	0	100	500	500	500
TOTAL MATERIALS & SUPPLIES	174,471	195,084	210,312	235,000	241,330	257,000	262,000	262,000
<u>OTHER EXPENSES</u>								
05 DUES & SUBSCRIPTIONS	194	170	391	700	665	700	700	700
TOTAL OTHER EXPENSES	194	170	391	700	665	700	700	700
TOTAL EXPENDITURES	2,083,000	2,175,143	2,249,111	2,674,000	2,300,580	3,383,600	3,044,500	3,044,500

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

EMS DEPT - 28

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
110	Salaries & Wages	Salaries, longevity, sick leave incentive, etc. Three percent (3%) cost-of-living increase.	800,000
111	Salaries & Wages, PT	Salaries for part-time employees for EMS transports	175,000
112	Salaries & Wages, OT	Estimated overtime	250,000
113	PFFIP Salaries	Incentive pay from the State - \$4,000 per qualified firefighter (29)	95,000
120	Salaries & Wages, Adj.	Subsistence pay for meals, \$2.00 per day	12,000
135	Health/Dental Insurance	City pays 93% of health for mid-option plan \$1,666 per month - family \$1,093 per month - employee plus spouse \$936 per month - parent plus children \$565 per month - single City pays 95% of dental, \$22.61 per month, single only	190,000
136	Life Insurance	City pays for 1.5 times salary, up to a maximum of \$50,000 volume	3,000
137	Health Reimbursement	Employee reimbursement of medical costs	30,000
140	Social Security	(Legally required) Rate is 7.65% of salaries	135,000
145	Worker's Compensation	(Legally required) KLC sets rate as per risk of job and loss experience	125,000
146	Unemployment Insurance	(Legally required) Rate is 0.3%	5,000
147	CERS-No Hazardous	(Legally required) Rate is 24.06% for part-time employees	28,000
148	CERS-Hazardous	(Legally required) Rate is 39.58% of salary and wages; conversion of sick hours to service for retirement	525,000
149	CERS-PFFIP	(Legally required) Retirement - State reimburses City for 39.58% of incentive pay	35,000

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

MS DEPT - 28

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
210	Postage	Regular mail	200
211	Advertising	Advertising costs for personnel ads and bid notices	700
212	Duplicating & Printing	Duplicating; 1/2 of maintenance agreement on copier	700
213	Recertification/Licenses	1. Recertification for FF/EMT's and licensing for paramedics. EMT certification is \$25 and paramedic license is \$50. Instructor III license is \$90. 2. TEI relicense \$200	2,000 0
215	Training & Travel	1. Training seminars for personnel 2. Supplies and Instructors (ACLS, CPR/AED, PALS, ITLS, PEPP, AMLS) 3. One person to Paramedic Class (Senate Bill 66) 4. ESO/Firehouse Conference	10,000
216	Education Reimbursement	Reimbursement for college classes (funds are allocated in City Manager budget)	0
220	Professional Fees	1. Medical Director 2. Ambulance Service Licensure Fee 3. Annual physicals 19 @ \$420 4. Random drug screens and immunizations 5. Investigative reports and physicals for new hires 6. Medical Compliance annual fee	18,000 700 10,100 2,100 1,500 9,500 41,900
223	Cleaning Allowance	Reimbursable Dry Cleaning Allowance	0

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

EMS DEPT - 28

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
224	Equipment Maintenance/Repair	1. Cot stretcher repair 2. Bio-Medical annual maintenance agreement 3. Equipment repairs 4. Lucas Device Annual Maintenance	5,000 9,000 6,000 7,000 27,000
225	Building Maint. & Repair	Essential repairs and general maintenance for all three stations	31,000
226	Vehicle Maintenance	Repairs and preventive maintenance on all EMS units	65,000
227	Office Equipment Repair	Repairs and maintenance of office equipment	0
228	Rents & Storage	Half of rental agreements on copiers at Ecton Station and Station #2	2,000
229	Radio Installation & Repair	Licensed radio technician services to repair radio equipment	2,500
230	Communications Services	1. Telephone service for one phone line charged to EMS 2. Cellular phone for EMS Major 3. Email hosting fee (\$17.50 per month) 1/2 of cost (\$150) 4. Mobile data transfer system	17,000
241	Auto Insurance	Auto insurance for EMS vehicles	20,000
242	Liability Insurance	Liability insurance for EMS personnel	35,000
246	Hardware/Software Support	1. Computer support and maintenance agreements; on-line management of Wi-Fi devices 2. ESO Patient Care Reports system support + Billing Interface 3. Scheduling software 4. Other repairs as needed 5. Tablet repairs as needed 6. Peplink wireless router maintenance 7. Hard-Drives	3,000 13,000 2,500 4,000 10,000 2,000 1,000 35,500
250	Billing/Collection Fees	Billing service changed 07-01-2015 - fee reduced from 8.5% to 4.0%	80,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
290	Laundry Service	Laundry service for EMS linens	300
292	Bio-Haz Waste Disposal	Disposal service for bio-haz waste	500
299	Other Contractual Services	Towing; retirements, pest control for ambulances	2,500
310	Office Supplies	Office supplies for EMS personnel	300
311	Books, Maps & Manuals	EMS books and manuals (ACLS, CPR/AED, PALS, ITLS, PEPP, AMLS)	2,800
312	Uniforms & Incidentals	1. 29 personnel @ \$435 each 2. One EMS Major @ \$510 3. Uniforms for part-time personnel (shirts, hats, jackets) 4. Boot Allowance \$100/person x 29 5. Part-Time Start Up 10 @ \$200 each 6. Honor Guard (split with Fire/EMS)	12,650 510 2,040 2,900 2,000 400 20,500
313	Protective Clothing	Replacement of protective clothing, 1/5 each year. Five year life. Includes pants, coats, boots, helmets, gloves, suspenders.	14,000
315	EMS Supplies	1. Supplies and equipment for EMS units 2. Personal Flotation Devices \$450 x 20 3. Community AED supplies - (batteries, defib pads adult & pediatric)	126,000 9,000 5,000 140,000
322	Promotion/Education Materials	1. Public education materials, Community CPR/AED training, EMS week in May 2. Buckle Bear (child passenger safety program) 3. Stop the Bleed Project	6,500

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST		AMOUNT
323	Training Materials	1. Materials for in-service training 2. ALS Adult Training Manikin 3. ALS Infant Training Manikin 4. ALS manikin (adult /infant)	1,000 5,500 1,000 2,500	10,000
324	Photographic Supplies	Photographic supplies and equipment		0
325	Equipment Parts	Parts to repair equipment; batteries for heart monitors and suction pumps		2,000
326	Motor Fuel & Lubricants	Fuel for EMS units		60,000
340	Janitorial Supplies	EMS portion for janitorial supplies		2,500
350	Small Equipment & Furniture	Chairs, monitors, etc. Day Room Chairs		2,500
351	Household Supplies	Kitchen supplies		0
352	Household Appliances	Microwave, washer, dryer, television (to be split with Fire/EMS as needed)		400
399	Other Materials/Supplies	Other supplies		500
405	Dues & Subscriptions	1. Journal of Emergency Medical Services 2. Emergency Medical Service 3. KY Ambulance Providers Association 4. EMS Insider 5. Winchester Sun		700

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

PUBLIC WORKS DEPT - 31

COST CENTER COUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
PERSONNEL SERVICES	867,723	918,568	960,716	1,000,600	942,100	1,020,700	1,020,700	1,020,700
CONTRACTUAL SERVICES	96,846	69,717	77,909	97,500	95,125	112,000	112,000	114,000
MATERIALS & SUPPLIES	67,135	73,335	116,507	104,200	109,750	112,750	112,750	114,250
OTHER EXPENSES	32,418	48,617	162,235	908,700	200,200	439,700	200	200
TOTAL EXPENDITURES	1,064,122	1,110,237	1,317,367	2,111,000	1,347,175	1,685,150	1,245,650	1,249,150

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

PUBLIC WORKS DEPT - 31

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>PERSONNEL SERVICES</u>								
10 SALARIES & WAGES	507,180	524,833	530,592	545,000	545,000	562,000	562,000	562,000
11 SALARIES & WAGES, P/T	0	0	0	0	0	0	0	0
12 SALARIES & WAGES, O/T	17,220	8,594	18,324	25,000	15,000	25,000	25,000	25,000
135 MEDICAL & DENTAL INSURANCE	164,919	171,691	200,996	180,000	180,000	180,000	180,000	180,000
136 LIFE INSURANCE	1,431	1,434	1,751	1,600	1,600	1,700	1,700	1,700
137 HEALTH REIMBURSEMENT	7,543	10,178	12,299	18,000	10,000	18,000	18,000	18,000
140 SOCIAL SECURITY	36,093	40,276	40,500	46,000	40,000	48,000	48,000	48,000
145 WORKER'S COMPENSATION	46,049	33,118	24,142	60,000	45,000	60,000	60,000	60,000
146 UNEMPLOYMENT INSURANCE	228	0	0	2,000	500	2,000	2,000	2,000
147 CERS	87,059	128,444	132,112	123,000	105,000	124,000	124,000	124,000
TOTAL PERSONNEL SERVICES	867,723	918,568	960,716	1,000,600	942,100	1,020,700	1,020,700	1,020,700

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

BASIC WORKS DEPT - 31

COUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>CONTRACTUAL SERVICES</u>								
0 POSTAGE	0	15	21	50	50	50	50	50
1 ADVERTISING	0	811	873	1,000	1,200	1,500	1,500	1,500
2 DUPLICATING & PRINTING	97	39	95	150	125	150	150	150
5 TRAINING & TRAVEL	5,059	1,121	2,179	2,500	2,500	3,000	3,000	3,000
6 EDUCATION REIMBURSEMENT	0	0	0	0	0	0	0	0
0 PROFESSIONAL SERVICES	23,092	3,350	3,773	7,500	7,500	7,500	7,500	7,500
13 CLOTHING ALLOWANCE	0	0	0	0	0	0	0	0
14 EQUIPMENT & MAINT REPAIR	1,385	918	992	1,500	1,500	1,500	1,500	1,500
15 BUILDING MAINTENANCE	20,196	8,032	11,100	10,000	10,000	22,500	22,500	22,500
26 VEHICLE MAINTENANCE	36,350	46,649	42,502	50,000	50,000	50,000	50,000	50,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

PUBLIC WORKS DEPT - 31

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
27 OFFICE EQUIPMENT REPAIR	0	230	115	300	250	300	300	300
28 RENTS & STORAGE	207	172	255	2,000	1,000	2,000	2,000	2,000
29 RADIO INSTALL & REPAIR	0	268	0	1,000	500	1,000	3,000	3,000
30 COMMUNICATIONS SERVICES	5,619	6,155	9,956	10,000	11,000	11,000	11,000	11,000
46 SOFTWARE/HARDWARE SUPPORT	1,736	1,170	160	1,500	1,500	1,500	1,500	1,500
99 OTHER CONTRACTUAL SERVICES	3,104	787	5,890	10,000	8,000	10,000	10,000	10,000
TOTAL CONTRACTUAL SERVICES	96,846	69,717	77,911	97,500	95,125	112,000	114,000	114,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

PUBLIC WORKS DEPT - 31

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
<u>MATERIALS & SUPPLIES</u>								
10 OFFICE SUPPLIES	1,164	1,890	1,531	2,500	2,700	2,700	2,700	2,700
11 BOOKS, MAPS & MANUALS	0	0	0	100	50	50	50	50
12 UNIFORMS & INCIDENTALS	7,833	11,007	13,216	11,000	14,000	15,000	15,000	15,000
20 STORM SEWER REPAIR	3,955	5,828	36,088	15,000	15,000	15,000	15,000	15,000
25 EQUIPMENT PARTS	2,843	4,279	3,940	5,000	6,500	5,500	5,500	5,500
26 MOTOR FUELS & LUBRICANTS	27,595	28,774	36,532	40,000	40,000	42,500	42,500	42,500
30 SMALL TOOLS & HARDWARE	4,380	3,287	1,203	4,500	5,000	5,000	5,000	5,000
31 MAINTENANCE EQUIPMENT	600	652	1,395	1,000	1,000	1,000	1,000	1,000
35 ROAD/R-O-W REPAIR	373	2,623	7,740	5,000	5,000	5,000	5,000	5,000
40 JANITORIAL SUPPLIES	765	1,283	773	2,000	2,000	2,000	2,000	2,000
45 CHEMICALS	5,607	3,022	3,541	5,500	5,500	5,500	5,500	5,500
50 SMALL EQUIP & FURNITURE	380	390	158	0	500	500	500	500
51 HOUSEHOLD SUPPLIES	3,343	1,847	2,468	3,000	3,000	3,000	3,000	3,000

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

PUBLIC WORKS DEPT - 31

COUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
0 SHOP SUPPLIES	4,629	4,806	5,731	6,000	6,000	6,000	6,000	6,000
5 SAFETY EQUIPMENT	2,925	2,399	1,392	3,000	2,500	3,000	3,000	3,000
9 OTHER MATERIALS & SUPPLIES	743	1,248	800	600	1,000	1,000	2,500	2,500
TOTAL MATERIALS & SUPPLIES	67,135	73,335	116,508	104,200	109,750	112,750	114,250	114,250
<u>OTHER EXPENSES</u>								
5 DUES & SUBSCRIPTIONS	132	132	132	200	200	200	200	200
5 TRANSFER TO GRANT FUNDS			107,869	0	0	0	0	0
0 SPECIAL PROJECTS	32,286	48,485	54,233	908,500	200,000	439,500	0	0
TOTAL OTHER EXPENSES	32,418	48,617	162,234	908,700	200,200	439,700	200	200
TOTAL EXPENDITURES	1,064,122	1,110,237	1,317,369	2,111,000	1,347,175	1,685,150	1,249,150	1,249,150

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

JBLIC WORKS DEPT - 31

CCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
110	Salaries & Wages	Salaries, longevity, sick leave incentive, etc. Three percent (3%) cost-of-living increase.	562,000
111	Salaries & Wages, P/T	Temporary summer workers	0
112	Salaries & Wages, OT	Overtime when needed	25,000
135	Health/Dental Insurance	City pays 93% of health for mid-option plan \$1,666 per month - family \$1,093 per month - employee plus spouse \$936 per month - parent plus children \$565 per month - single City pays 95% of dental, \$22.61 per month, single only	180,000
136	Life Insurance	City pays for 1.5 times salary, up to a maximum of \$50,000 volume	1,700
137	Health Reimbursement	Employee reimbursement of medical costs	18,000
140	Social Security	(Legally required) Rate is 7.65% of salaries	48,000
145	Worker's Compensation	(Legally required) KLC sets rate as per risk of job and loss experience	60,000
146	Unemployment Insurance	(Legally required) Rate is 0.3%	2,000
147	CERS-NonHazardous	(Legally required) Retirement - Rate is 24.06% of salaries.	124,000

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

JBLIC WORKS DEPT - 31

CCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
210	Postage	Regular mail	50
211	Advertising	Advertising for personnel ads and bid notices	1,500
212	Duplicating & Printing	Copies of invoices, memos, work orders	150
215	Training & Travel	1. Roads Scholar courses, all employees required to be Road Scholar certified 2. KLCIS Safety and Risk seminar 3. Training seminars as available	1,850 650 <u>500</u> _____ 3,000
216	Educational Reimbursement	Reimbursement for college class (funds are allocated in City Manager budget)	0
220	Professional Services	<u>To be identified</u> 1. Temporary Services 2. Physicals, drug screens, CDL licenses, flu shots	5,000 <u>2,500</u> _____ 7,500
		<u>FY2018 History</u>	
		1. Engineering costs 2. Temporary Services 3. Physicals, drug screens, CDL licenses, flu shots 4. Miscellaneous	_____ 0

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

BLIC WORKS DEPT - 31

CCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
223	Cleaning Allowvance	Discontinued	0
224	Equip & Maintenance Repair	Maintenance and repair costs for blowers, weed eaters, chain saws, and sewer cleaner	1,500
225	Building Maintenance	General maintenance and repair Water Hydrant for Street Sweeper Rock bin construction	22,500
226	Vehicle Maintenance	Repairs to auto, trucks, and heavy equipment	50,000
227	Office Equipment Repair	Maintenance agreement on typewriter	300
228	Rents & Storage	Rental on equipment and port-a-pots as necessary	2,000
229	Radio/Install Repair	Mobile radio repair as needed; radio batteries	3,000
230	Communications Services	1. Phone service for three lines, long distance, fax, two cell phones, and internet service 2. GPS diagnostics equipment on fleet	8,000 3,000 11,000
246	Hardware/Software Support	Support and maintenance agreements on computer and printer	1,500
299	Other Contractual Services	Contractual services; tree and stump removal; towing	10,000
310	Office Supplies	Office supplies	2,700
311	Books, Maps & Manuals	Equipment manuals and maps	50

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

BLIC WORKS DEPT - 31

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
312	Uniforms & Incidentals	<ol style="list-style-type: none"> 1. Uniform Rental-13 employees (11 shirts, 11 pants, 2 coats) 11,000 2. Steel toe safety boots- 13 employees (\$100 per employee) 1,500 3. Uniform T-shirts - 13 employees (5 shirts per employee \$10 each summer order) 1,000 4. Other overshoes, raingear, work gloves, etc. 500 5. Insulated coveralls (replace every 3 years) 1,000 	15,000 1,500 1,000 500 1,000 <hr/> 15,000
320	Storm Sewer Repair	<p><u>Proposed repairs to deteriorated storm drain system</u></p> <p>1. Minor projects, to be determined - 15,000</p> <p><u>FY 2018 History</u></p> <p>1. E Washington St Storm Sewer Repair 2. Hampton Manor Storm Sewer Repair 3. Spruce Court Storm Sewer Repair 4. Redwing Dr Storm Sewer Repair</p>	15,000 0

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

BLIC WORKS DEPT – 31

ACCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
325	Equipment Parts	Routine parts for maintaining all equipment	5,500
326	Motor Fuel & Lubricants	Motor fuel and lubricants for service fleet	42,500
330	Small Tools & Hardware	Small tools, service, and replacement parts	5,000
331	Maintenance Equipment	Chain saw, weed eater, leaf blower, edge trimmer, as needed	1,000
335	Road/Right-Of-Way Repair	Right-of-way repairs as needed: curb replacement supplies, concrete, cold patch, straw/seed	5,000
340	Janitorial Supplies	Paper supplies, cleaning supplies, etc.	2,000
345	Chemicals	1. Car wash, truck bed cleaner, salt spreader spray, cleaning chemicals, weed killer, rust stop 2. Cylinder and haz-mat fees	5,500
350	Small Equip. & Furniture	Chairs, monitors,	500
351	Household Supplies	Kitchen supplies, First Aid supplies, eye wash station checkup,	3,000
360	Shop Supplies	Shop supplies such as (towels, spray paint, gloves, etc)	6,000
365	Safety Equipment	Safety masks, safety goggles, safety glasses, vests, gloves, hard hats	3,000
399	Other Materials/Supplies	Materials and other incidentals (e.g. reimbursements) Downtown mulching, painting, beautification as Needed	2,500
405	Dues & Subscriptions	The Winchester Sun	200

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

BLIC WORKS DEPT - 31

CT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
420	Special Projects	<p>HISTORICAL PURPOSES ALL SPECIAL ACCOUNTS 420 MOVED TO SPECIAL PROJECTS TAB</p> <p><u>FY2020 Proposed Projects</u></p> <p>1. MLK BRIDGE REHAB 25,000 2. Transit Service 28,500 3. WEST WASHINGTON ST CULVERT 100,000 4. COLBY HILLS STORM SEWER REPAIR 50,000 5. WELCOME TO WINCHESTER SIGN 15,000</p> <p><u>FY2019 History</u></p> <p>1. Tea-21 Grant - Reimbursable - Sphar Building construction (see grants page) 500,000 908,500 2. Transit Service 28,500 3. CDBG Grant - Lincoln St (1/2 City Match) 311,000 4. Recreational Trails Project 55,000 5. Area Development Grant - Harmon Field Basketball Court <u>14,000</u></p> <p>908,500</p>	218,500

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

PUBLIC WORKS DEPT - 31

CCT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
312	Uniforms & Incidentals	1. Uniform Rental-13 employees (11 shirts, 11 pants, 2 coats) 2. Steel toe safety boots- 13 employees (\$100 per employee) 3. Uniform T-shirts - 13 employees (5 shirts per employee \$10 each summer order) 4. Other overshoes, raingear, work gloves, etc. 5. Insulated coveralls (replace every 3 years)	11,000 1,500 1,000 500 1,000 <hr/> 15,000
320	Storm Sewer Repair	<u>Proposed repairs to deteriorated storm drain system</u> 1. Minor projects, to be determined - 15,000 <u>FY 2018 History</u> 1. E Washington St Storm Sewer Repair 2. Hampton Manor Storm Sewer Repair 3. Spruce Court Storm Sewer Repair 4. Redwing Dr Storm Sewer Repair	15,000 0

**CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET**

BLIC WORKS DEPT – 31

CT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
325	Equipment Parts	Routine parts for maintaining all equipment	5,500
326	Motor Fuel & Lubricants	Motor fuel and lubricants for service fleet	42,500
330	Small Tools & Hardware	Small tools, service, and replacement parts	5,000
331	Maintenance Equipment	Chain saw, weed eater, leaf blower, edge trimmer, as needed	1,000
335	Road/Right-Of-Way Repair	Right-of-way repairs as needed: curb replacement supplies, concrete, cold patch, straw/seed	5,000
340	Janitorial Supplies	Paper supplies, cleaning supplies, etc.	2,000
345	Chemicals	1. Car wash, truck bed cleaner, salt spreader spray, cleaning chemicals, weed killer, rust stop 2. Cylinder and haz-mat fees	5,500
350	Small Equip. & Furniture	Chairs, monitors,	500
351	Household Supplies	Kitchen supplies, First Aid supplies, eye wash station checkup,	3,000
360	Shop Supplies	Shop supplies such as (towels, spray paint, gloves, etc)	6,000
365	Safety Equipment	Safety masks, safety goggles, safety glasses, vests, gloves, hard hats	3,000
399	Other Materials/Supplies	Materials and other incidentals (e.g. reimbursements) Downtown mulching, painting, beautification as Needed	2,500
.05	Dues & Subscriptions	The Winchester Sun	200

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

PUBLIC WORKS DEPT - 31

CT NO	NAME OF ACCOUNT	EXPLANATION OF REQUEST	AMOUNT
420	Special Projects	<p>HISTORICAL PURPOSES ALL SPECIAL ACCOUNTS 420 MOVED TO SPECIAL PROJECTS TAB</p> <p><u>FY2020 Proposed Projects</u></p> <p>1. MLK BRIDGE REHAB 2. Transit Service 3. WEST WASHINGTON ST CULVERT 4. COLBY HILLS STORM SEWER REPAIR 5. WELCOME TO WINCHESTER SIGN</p> <p><u>FY2019 History</u></p> <p>1. Tea-21 Grant - Reimbursable - Sphar Building construction (see grants page) 2. Transit Service 3. CDBG Grant - Lincoln St (1/2 City Match) 4. Recreational Trails Project 5. Area Development Grant - Harmon Field Basketball Court</p>	<p>218,500</p> <p>25,000 28,500 100,000 50,000 15,000</p> <p>500,000 28,500 311,000 55,000 <u>14,000</u></p> <p>908,500</p>

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

REVENUE ESTIMATES	ACTUAL REVENUE FY2016	ACTUAL REVENUE FY2017	ACTUAL REVENUE FY2018	ESTIMATED REVENUE FY2019	ESTIMATED REVENUE FY2020	PROJECTED REVENUE FY2021	PROJECTED REVENUE FY2022	PROJECTED REVENUE FY2023
Beginning Fund Balance								
Beginning Fund Balance	2,463,787	2,717,421	3,129,810	3,211,277	3,521,077	3,522,544	3,977,244	4,410,744
Payroll Tax Revenue	1,044,816	1,109,319	1,110,000	900,000	1,150,000	1,150,000	1,150,000	1,150,000
Interest Income	14,175	20,101	38,000	40,000	45,000	40,000	40,000	40,000
Other Income	0	9,985	10,000	0	0	0	0	0
Capital Financing	149,927	1,039,988	119,800	119,800	250,000	0	0	0
Gain On Sale of Assets	220,285	0	1,500	0	0	0	0	0
Reimbursable Grant Income	10,000	0	100,000	0	0	0	0	0
Fiscal Court/Communications	11,076	9,267	15,000	25,000	15,000	10,000	10,000	10,000
Fiscal Court/EMS	94,184	161,910	190,000	150,000	150,000	150,000	150,000	150,000
EMS State Grant	0	0	0	0	10,000	10,000	10,000	10,000
Fiscal Court/Aquatic Center	33,439	33,027	33,500	25,000	36,000	36,000	36,000	36,000
Other Income/State & Local	0	0	0	0	0	0	0	0
<hr/>								
Total Revenues	1,577,902	2,383,597	1,617,800	1,259,800	1,656,000	1,396,000	1,396,000	1,396,000
Total Expenditures	1,324,268	1,971,208	1,536,333	950,000	1,654,533	941,300	962,500	
Excess of Revenue over Expenditures	253,634	412,389	81,467	309,800	1,467	454,700	433,500	1,396,000
<hr/>								
Expected Ending Fund Balance	2,717,421	3,129,810	3,211,277	3,521,077	3,522,544	3,977,244	4,410,744	5,806,744

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

REVENUE DESCRIPTION

Payroll Tax	Rate is 2%; Employee License Fee withheld by employers on any employee working within the City - received monthly or quarterly. One-eighth (1/8) of all payroll taxes received are deposited in the Capital Equipment Fund.
Interest	Interest received on checking account and investments
Other Income	Insurance proceeds; Sale of surplus equipment and other miscellaneous
Capital Financing	Financing for Ambulance Re-Mount
Reimbursable Grant Income	KY Office of Homeland Security grants; FEMA grants
Fiscal Court/Communications	County's portion of Communications Costs - 25% of deficit (quarterly expenses less quarterly revenue times 25%) (25,000 X 25% = 27,250)
Fiscal Court/EMS	County's portion of EMS Costs - 45% of deficit (quarterly expenses less quarterly revenue times 45%) (428,500 X 45% = 192,825)
EMS State Grant	Projected state grant for EMS
Fiscal Court/Aquatic Center	County contribution - financing of the College Park Aquatic Center
Other Income/State & Local	Model Curb reimbursement from state (discontinued)

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

CITY MANAGER RECOMMENDATIONS

DEPARTMENT	TOTAL PROJECTED EXPENDITURES
SPECIAL PROJECTS	482,200
COMMISSION DEPARTMENT	0
CITY MANAGER DEPARTMENT	0
FINANCE DEPARTMENT	2,500
PLANNING DEPARTMENT	5,500
MAIN STREET DEPARTMENT	0
ADMINISTRATION	0
COMMUNICATIONS DEPARTMENT	2,000
POLICE DEPARTMENT	70,500
FIRE DEPARTMENT	631,500
EMS DEPARTMENT	120,333
PUBLIC WORKS DEPARTMENT	340,000
TOTALS	1,654,533

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

APPROVED BY COMMISSION

DEPARTMENT

TOTAL
PROJECTED
EXPENDITURES

SPECIAL PROJECTS	482,200
COMM ISSION DEPARTMENT	0
CITY MANGER DEPARTMENT	0
FINANCE DEPARTMENT	2,500
PLANNING DEPARTMENT	5,500
MAIN STREET DEPARTMENT	0
ADMINISTRATION DEPARTMENT	0
COMMUNICATIONS DEPARTMENT	2,000
POLICE DEPARTMENT	70,500
FIRE DEPARTMENT	631,500
EMS DEPARTMENT	120,333
PUBLIC WORKS DEPARTMENT (This includes \$250,00 yet to be financed)	340,000

TOTALS

1,654,533

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

FINANCED ITEMS

DEPARTMENT ITEM	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024 TO FY2030	TOTAL
<u>SPECIAL PROJECTS</u>							
FY2010 Lease-College Park Natatorium KLC 3.48% (20 years) Last payment 11-01-2029	140,000	139,000	137,000	134,200	132,200	795,900	1,478,300
<u>FIRE</u>							
FY2017 Pumper Fire Apparatus US Bancorp 2.048%	84,000	84,000	84,000	42,000	0	0	294,000
FY2017 SCBA's US Bancorp 2.048%	84,000	84,000	84,000	42,000	0	0	294,000
<u>EMS</u>							
FY2016 Ambulance Re-mount BB&T Bank Governmental Finance 1.75%	9,200	0	0	0	0	0	9,200
FY2017 Ambulance Remounts US Bancorp 1.892%	62,200	62,200	31,100	0	0	0	155,500
FY2018 Ambulance Remount Kentucky Bank 2.89%	31,900	31,900	31,900	23,900	0	0	119,600
<u>PUBLIC WORKS</u>							
FY2020 Sweeper FINANCING TO BE DETERMINED					0	0	250,000
TOTALS	411,300	401,100	368,000	242,100	132,200	795,900	2,350,600

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

SPECIAL PROJECTS DEPT - 01

ACCOUNT	ACTUAL EXPENSES	ACTUAL EXPENSES	ACTUAL EXPENSES	CURRENT BUDGET	ESTIMATED EXPENSES	AGENCY REQUESTS	CITY MANAGER	APPROVED BY COMMISSION
	FY2016	FY2017	FY2018	FY2019	FY2019	FY2020	RECOMMENDS	
601 INTEREST EXP/SEIRVICE FEES - KIA	0	0	0	0	0	0	0	0
602 PRINCIPAL - KIA LOAN	0	0	0	0	0	0	0	0
603 GRANT/OTHER PR OJECTS/SPLASH PA	8,259	9,444	250,000	5,600	250,000	250,000	250,000	250,000
604 CONSTRUCTION - POOL	0	0	0	0	0	0	0	0
605 INTEREST EXP/SEIRVICE FEES -POOL	65,258	61,210	54,400	54,400	35,100	35,100	35,100	35,100
606 PRINCIPAL - POOL	80,129	82,343	84,500	84,500	97,100	97,100	97,100	97,100
607 STORMWATER/STORM SEWER	196,283	344,581	50,000	293,000	75,000	75,000	100,000	100,000
TOTAL CAPITAL EXPENDITURES	349,929	497,578	438,900	437,500	457,200	457,200	482,200	482,200

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

SPECIAL PROJECTS – 01

ACCOUNT NUMBER	02.01.5.603 GRANT/OTHER PROJECTS	
ITEM REQUESTED	Aquatic/Splash Park	
REASON REQUESTED	<p>To replace obsolete item <input type="checkbox"/></p> <p>To replace worn-out item <input type="checkbox"/></p> <p>To serve new or expanded program <input type="checkbox"/></p> <p>Other <input checked="" type="checkbox"/></p>	
	<p>EXPLANATION OF REQUEST</p> <p>Construction of Aquatic/Splash Park Community Park to replace Eugene Gay Swimming Pool</p> <p>Total estimated project cost is \$500,000</p> <ol style="list-style-type: none"> 1. \$250,000 funded by City 2. \$250,000 funded by community fund raising/grants/other public, and private sources/donations etc. 	
COST CALCULATIONS		
Estimated cost of item(s) requested	250,000	
Cost of attachments, if any	0	
Installation Cost	0	
Total estimated cost	250,000	
Less trade-in	0	
Total budget request	250,000	
Amount approved by City Manager	250,000	

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

SPECIAL PROJECTS - 01

ACCOUNT NUMBER	02.01.5.605 INTEREST - FINANCING AQUATIC CENTER	
ITEM REQUESTED	Interest Payments and Service Fees on Financing	
REASON REQUESTED	EXPLANATION OF REQUEST	
To replace obsolete item	Interest payments and fees on financing (20 years) for Aquatic Center.	
To replace worn-out item		
To serve new or expanded program	Lease is for 12-01-2009 to 11-01-2029	
Other	Original Lease is \$1.8 million.	
COST CALCULATIONS		
Estimated cost of item(s) requested	35,100	
Cost of attachments, if any	0	
Installation Cost	0	
Total estimated cost	35,100	
Less trade-in	0	
Total budget request	35,100	
Amount approved by City Manager	35,100	

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

SPECIAL PROJECTS - 01

ACCOUNT NUMBER	02.01.5.606 PRINCIPAL - FINANCING AQUATIC CENTER	
ITEM REQUESTED	Principal Payments	
REASON REQUESTED	EXPLANATION OF REQUEST	
To replace obsolet e item	Principal payments on financing (20 years) for Aquatic Center.	
To replace worn-out item		
To serve new or expanded program	Lease is for 12-01-2009 to 11-01-2029	
Other	Origianl lease is \$1,8 million	
COST CALCULATIONS		
Estimated cost of item(s) requested	97,100	
Cost of attachments, if any	0	
Installation Cost	0	
Total estimated cost	97,100	
Less trade-in	0	
Total budget request	97,100	
Amount approved by City Manager	97,100	

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

SPECIAL PROJECTS - 01

ACCOUNT NUMBER	02.01.5.607 STORMWATER/STORM SEWER	
ITEM REQUESTED	Various Repairs	
REASON REQUESTED	EXPLANATION OF REQUEST	
To replace obsolete item		
To replace worn-out item		
To serve new or expanded program		
Other	<input checked="" type="checkbox"/> 1. Storm water project - various (Buffalo Trace/Vaugh Rd/Windridge/4th & Evans, N Main 2. Storm water Modeling and Flow analysis of the North Winchester area to determine additional point repairs 3. Downtown Town Branch study	
COST CALCULATIONS		
Estimated cost of item(s) requested	100,000	FY2019 History
Cost of attachments, if any	0	1. Storm Water project -various 2. Storm Water Modeling & Flow analysis of North Winchester area to determine additional point repairs. 3. Redwing & Colby Hills Blvd storm sewer construction 4. Downtown Town Branch Study
Installation Cost	0	
Total estimated cost	100,000	
Less trade-in	0	FY2018 History
Total budget request	100,000	1. North Main Street storm sewer repair - \$242,100 2. North Main Street engineering - \$ 7,000 3. Maple Street storm/sanitary improvements - \$6,754 4. Earlymeade storm sewer repair - \$36,300
Amount approved by City Manager	100,000	

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

COMMISSION DEPT - 10

ACCOUNT	ACTUAL EXPENSES	ACTUAL EXPENSES	ACTUAL EXPENSE	ACTUAL BUDGET	ESTIMATED EXPENSES	AGENCY REQUESTS	CITY MANAGER	APPROVED BY RECOMMENDS COMMISSION
	FY2016	FY2017	FY2018	FY2019	FY2019	FY2020		
610 OFFICE EQUIP & FURNITURE	0	0	0	0	0	0	0	0
611 COMPUTER EQUIPMENT	399	0	0	1,500	0	0	0	0
TOTAL CAPITAL EXPENDITURES	399	0	0	1,500	0	0	0	0

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

CITY MANAGER DEPT - 13

ACCOUNT	ACTUAL EXPENSES	ACTUAL EXPENSES	ACTUAL EXPENSES	ACTUAL BUDGET	ESTIMATED EXPENSES	AGENCY REQUESTS	CITY MANAGER	APPROVED BY COMMISSION
	FY2016	FY2017	FY2018	FY2019	FY2019	FY2020	RECOMMENDS	
610 OFFICE EQUIP & FURNITURE	0	0	0	0	0	0	0	0
611 COMPUTER EQUIPMENT	3,500	0	1,528	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	3,500	0	1,528	0	0	0	0	0

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

FINANCE DEPT - 14

ACCOUNT	ACTUAL EXPENSES	ACTUAL EXPENSES	ACTUAL EXPENSES	ACTUAL BUDGET	ESTIMATED EXPENSES	AGENCY REQUESTS	CITY MANAGER	APPROVED BY COMMISSION
	FY2016	FY2017	FY2018	FY2019	FY2019	FY2020	RECOMMENDS	
610 OFFICE EQUIP & FURNITURE	2,378	4,202	0	2,500	0	2,500	2,500	2,500
611 COMPUTER EQUIPMENT	17,037	0	1,528	1,500	1,300	0	0	0
TOTAL CAPITAL EXPENDITURES	19,415	4,202	1,528	4,000	1,300	2,500	2,500	2,500

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

FINANCE DEPT - 14

ACCOUNT NUMBER	02.14.5.610 OFFICE EQUIPMENT & FURNITURE	
ITEM REQUESTED	PRINTERS	
REASON REQUESTED	EXPLANATION OF REQUEST	
To replace obsolete item	Color Laser Jet Printer	
To replace worn-out item	Laser Jet Printer for Account Clerk	
To serve new or expanded program		
Other		
COST CALCULATIONS		
Estimated cost of item(s) requested	2,500	
Cost of attachments, if any	0	
Installation Cost	0	
Total estimated cost	2,500	
Less trade-in	0	
Total budget request	2,500	
Amount approved by City Manager	2,500	

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

PLANNING DEPT - 15

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
610 OFFICE EQUIP & FURNITURE	0	0	0	10,000	0	2,500	0	0
611 COMPUTER EQUIPMENT	0	720	5,500	1,500	1,645	1,500	1,500	1,500
615 MOTOR VEHICLES	0	0	0	0	0	0	0	0
690 OTHER EQUIPMENT					0	1,500	1,500	1,500
TOTAL CAPITAL EXPENDITURES	0	720	5,500	11,500	1,645	5,500	3,000	3,000

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

PLANNING DEPT - 15

ACCOUNT NUMBER	02.15.5.610 Office Equipment & Furniture Equipment
ITEM REQUESTED	New Desk and Office Furniture
REASON REQUESTED	EXPLANATION OF REQUEST
To replace obsolete item	New desk and office furniture for Planning Director
To replace worn-out item	
To serve new or expanded program	
Other	
MOVED TO GF	
COST CALCULATIONS	
Estimated cost of item(s) requested	2,600
Cost of attachments, if any	0
Installation Cost	0
Total estimated cost	2,600
Less trade-in	0
Total budget request	2,600
Amount approved by City Manager	0

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

PLANNING DEPT - 15

ACCOUNT NUMBER	02.15.5.611 Computer Equipment
ITEM REQUESTED	Computer
REASON REQUESTED	EXPLANATION OF REQUEST
To replace obsolete item To replace worn-out item To serve new or expanded program Other	<input checked="" type="checkbox"/> Replace administrative assistant computer.
COST CALCULATIONS	
Estimated cost of item(s) requested	1,500
Cost of attachments, if any	0
Installation Cost	0
Total estimated cost	1,500
Less trade-in	0
Total budget request	1,500
Amount approved by City Manager	1,500

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

PLANNING DEPT - 15

ACCOUNT NUMBER	02.16.5.690 Other Equipment
ITEM REQUESTED	Sewer Camera
REASON REQUESTED To replace worn-out item To serve new or expanded program Other	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
EXPLANATION OF REQUEST Sewer Camera w/ push cable Video System 100-150 feet with 3/8' cable to review storm sewer issues and locate blockages and/or damages.	
COST CALCULATIONS	
Estimated cost of item(s) requested	1,500
Cost of attachments, if any	0
Installation Cost	0
Total estimated cost	1,500
Less trade-in	0
Total budget request	1,500
Amount approved by City Manager	1,500

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

MAIN STREET DEPT - 16

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
610 OFFICE EQUIP & FURNITURE	0	0	0	0	0	0	0	0
611 COMPUTER EQUIPMENT	0	1,256	0	0	0	2,000	0	0
TOTAL CAPITAL EXPENDITURES	0	1,256	0	0	0	2,000	0	0

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

ADMINISTRATION DEPT - 19

ACCOUNT	ACTUAL EXPENSES	ACTUAL EXPENSES	ACTUAL EXPENSES	ACTUAL BUDGET	ESTIMATED EXPENSES	AGENCY REQUESTS	CITY MANAGER	APPROVED BY COMMISSION
	FY2016	FY2017	FY2018	FY2019	FY2019	FY2020	RECOMMENDS	
610 OFFICE EQUIP & FURNITURE	0	0	0	0	0	0	0	0
611 COMPUTER EQUIPMENT	1,999	0	0	0	0	0	0	0
630 APPLIANCES	0	0	0	0	0	0	0	0
651 CITY HALL IMPROVEMENTS	0	0	0	25,000	0	0	0	0
690 OTHER EQUIPMENT	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	1,999	0	0	25,000	0	0	0	0

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

COMMUNICATIONS DEPT - 23

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
610 OFFICE EQUIP & FURNITURE	0	0	0	0	0	0	0	0
611 COMPUTER EQUIPMENT	21,899	21,380	2,949	9,000	5,000	2,000	2,000	2,000
621 RADIO EQUIPMENT	22,405	15,684	0	100,000	0	0	0	0
650 BUILDING IMPROVEMENTS	0	0	0	0	0	0	0	0
690 OTHER EQUIPMENT	0	0	0	0	0	0	0	0
691 GRANT EQUIPMENT	0	140,000	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	44,304	177,064	2,949	109,000	5,000	2,000	2,000	2,000

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

COMMUNICATIONS DEPT - 23

ACCOUNT NUMBER	02.23.5.611 COMPUTER EQUIPMENT
ITEM REQUESTED	2 Computer Work Stations
REASON REQUESTED	EXPLANATION OF REQUEST
To replace obsolete item To replace worn-out item To serve new or expanded program Other	<input checked="" type="checkbox"/> As needed
COST CALCULATIONS	
Estimated cost of item(s) requested	2,000
Cost of attachments, if any	0
Installation Cost	0
Total estimated cost	2,000
Less trade-in	0
Total budget request	2,000
Amount approved by City Manager	2,000

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

POLICE DEPT - 25

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
610 OFFICE EQUIP & FURNITURE	0	0	0	0	0	0	0	0
611 COMPUTER EQUIPMENT	7,178	30,801	59,944	5,000	5,000	5,250	5,250	5,250
615 MOTOR VEHICLES	117,423	100,604	68,495	64,000	64,000	135,000	30,500	30,500
621 RADIO EQUIPMENT	0	6,264	6,398	7,500	7,500	3,000	3,000	3,000
623 POLICE EQUIPMENT	19,806	7,611	6,602	20,500	20,500	27,350	32,150	32,150
630 APPLIANCES & FURNISHINGS	0	0	0	0	0	0	0	0
635 EXERCISE EQUIPMENT	999	0	0	0	0	0	0	0
650 BUILDING IMPROVEMENTS	0	63	0	0	0	6,000	6,000	6,000
690 OTHER EQUIPMENT	0	0	0	0	0	2,900	2,900	2,900
691 GRANT EQUIPMENT	4,899	15,942	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	150,305	161,285	141,439	97,000	97,000	179,500	79,800	79,800

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

POLICE DEPT - 25

ACCOUNT NUMBER	02.25.5.611 Computer Equipment
ITEM REQUESTED	Mobile Data Computers
REASON REQUESTED	EXPLANATION OF REQUEST
To replace obsolete item	
To replace worn-out item	<input checked="" type="checkbox"/>
To serve new or expanded program	<input type="checkbox"/>
Other	<input type="checkbox"/>
COST CALCULATIONS	
Estimated cost of item(s) requested	5,250
Cost of attachments, if any	0
Installation Cost	0
Total estimated cost	5,250
Less trade-in	0
Total budget request	5,250
Amount approved by City Manager	5,250

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

POLICE DEPT - 25

ACCOUNT NUMBER	02.25.5.611 Computer Equipment	
ITEM REQUESTED	GPS Tracker	
REASON REQUESTED	EXPLANATION OF REQUEST	
To replace obsolete item		
To replace worn-out item	<input checked="" type="checkbox"/>	
To serve new or expanded program	<input type="checkbox"/>	
Other	<input type="checkbox"/>	
GPS Locator for investigations.		
COST CALCULATIONS		
Estimated cost of item(s) requested	<u>2,000</u>	
Cost of attachments, if any	<u>0</u>	
Installation Cost	<u>0</u>	
Total estimated cost	<u>2,000</u>	
Less trade-in	<u>0</u>	
Total budget request	<u>2,000</u>	
Amount approved by City Manager	<u>2,000</u>	

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

POLICE DEPT - 25

ACCOUNT NUMBER	02.25.5.615 MOTOR VEHICLES	
ITEM REQUESTED	Police Vehicles	
REASON REQUESTED	EXPLANATION OF REQUEST	
To replace obsolete item		
To replace worn-out item	<input checked="" type="checkbox"/>	
To serve new or expanded program	<input type="checkbox"/>	
Other	<input type="checkbox"/>	
COST CALCULATIONS		
Estimated cost of item(s) requested	30,500	
Cost of attachments, if any	0	
Installation Cost	0	
Total estimated cost	30,500	
Less trade-in	0	
Total budget request	30,500	
Amount approved by City Manager	30,500	

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

POLICE DEPT - 25

ACCOUNT NUMBER	02.25.5.621 RADIO EQUIPMENT
ITEM REQUESTED	Mobile/Portable Radios
REASON REQUESTED	EXPLANATION OF REQUEST
To replace obsolete item	
To replace worn-out item	<input checked="" type="checkbox"/>
To serve new or expanded program	<input type="checkbox"/>
Other	<input type="checkbox"/>
COST CALCULATIONS	
Estimated cost of item(s) requested	3,000
Cost of attachments, if any	0
Installation Cost	0
Total estimated cost	3,000
Less trade-in	0
Total budget request	3,000
Amount approved by City Manager	3,000

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

POLICE DEPT - 25

ACCOUNT NUMBER	02.25.5.623 POLICE EQUIPMENT
ITEM REQUESTED	Vests
REASON REQUESTED	EXPLANATION OF REQUEST
To replace obsolete item	
To replace worn-out item	<input checked="" type="checkbox"/>
To serve new or expanded program	<input type="checkbox"/>
Other	<input type="checkbox"/>
COST CALCULATIONS	
Estimated cost of item(s) requested	8,500
Cost of attachments, if any	0
Installation Cost	0
Total estimated cost	8,500
Less trade-in	0
Total budget request	8,500
Amount approved by City Manager	8,500

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

POLICE DEPT - 25

ACCOUNT NUMBER	02.25.5.623 Police Equipment
ITEM REQUESTED	Tactical Helmets and Communication Sets
REASON REQUESTED	EXPLANATION OF REQUEST
To replace obsolete item To replace worn-out item To serve new or expanded program Other	<input checked="" type="checkbox"/> Helmets and sets allow officers to be protected and able to use radio in emergency. <input type="checkbox"/> Old style helmets do not allow headsets.
COST CALCULATIONS	
Estimated cost of item(s) requested	<u>6,000</u>
Cost of attachments, if any	<u>0</u>
Installation Cost	<u>0</u>
Total estimated cost	<u>6,000</u>
Less trade-in	<u>0</u>
Total budget request	<u>6,000</u>
Amount approved by City Manager	<u>6,000</u>

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

POLICE DEPT - 25

ACCOUNT NUMBER	02.25.5.623 POLICE EQUIPMENT
ITEM REQUESTED	Thermal Imager
REASON REQUESTED	EXPLANATION OF REQUEST
To replace obsolete item To replace worn-out item To serve new or expanded program Other	<input checked="" type="checkbox"/> Thermal Imager to locate suspects and increase officer safety.
COST CALCULATIONS	
Estimated cost of item(s) requested	5,100
Cost of attachments, if any	0
Installation Cost	0
Total estimated cost	5,100
Less trade-in	0
Total budget request	5,100
Amount approved by City Manager	5,100

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

FIRE DEPT - 26

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY 2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
601 NOTE/LEASE INTE REST	2,492	4,062	13,564	10,400	28,230	8,800	8,800	8,800
602 NOTE/LEASE PRINCIPAL	71,537	98,386	154,317	157,600	157,600	161,000	161,000	161,000
610 OFFICE EQUIP & FURNITURE	0	0	0	0	0	0	0	0
611 COMPUTER EQUIPMENT	10,795	4,786	0	0	0	0	0	0
615 MOTOR VEHICLES	41,537	0	0	0	0	56,700	56,700	56,700
620 HEAVY EQUIPMENT	0	0	616,997	0	0	0	0	0
621 RADIO EQUIPMENT	13,199	14,394	1,700	12,500	11,500	0	0	0
622 FIREFIGHTING EQUIPMENT	76,143	501,252	54,361	33,000	33,000	0	0	0
630 APPLIANCE & FURNISHINGS	1,427	0	0	0	0	0	0	0
635 EXERCISE EQUIPMENT	0	0	1,256	0	0	0	0	0
650 BUILDING IMPROVEMENTS	4,675	0	566,661	0	15,650	280,000	280,000	280,000
690 OTHER EQUIPMENT	0	0	10	0	0	0	0	0
691 GRANT EQUIPMENT	0	0	89,575	0	13,250	125,000	0	0
700 TRANSFERS TO GRANT FUNDS	59,836	40,164	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	281,642	663,044	1,498,441	213,500	259,230	631,500	506,500	506,500

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

FIRE DEPT - 26

ACCOUNT NUMBER	02.26.5.601 NOTE/LEASE INTEREST	
ITEM REQUESTED	Pumper Fire Apparatus - Interest	
REASON REQUESTED	EXPLANATION OF REQUEST	
<input type="checkbox"/> To replace obsolete item <input type="checkbox"/> To replace worn-out item <input type="checkbox"/> To serve new or expanded program <input checked="" type="checkbox"/> Other	Interest payments on FY2020 Rescue Pumper Fire Apparatus. Payments are scheduled as follows:	
COST CALCULATIONS		Fire Apparatus FY2020
Estimated cost of item requested	3,565	FY2017 1,941 FY2018 6,782 FY2019 5,190 FY2020 3,565 FY2021 1,906 FY2022 320 19,704
Cost of attachments, if any	0	
Installation Cost	0	
Total estimated cost	3,565	
Less trade-in	0	
Total budget request	3,565	
Amount approved by City Manager	3,565	

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

FIRE DEPT - 26

ACCOUNT NUMBER	02.26.5.601 NOTE/LEASE INTEREST	
ITEM REQUESTED	Self-Contained Breathing Apparatus (SCBA)	
REASON REQUESTED	EXPLANATION OF REQUEST	
<input type="checkbox"/> To replace obsolete item <input type="checkbox"/> To replace worn-out item <input type="checkbox"/> To serve new or expanded program <input checked="" type="checkbox"/> Other	Interest payments on FY2017 SCBA lease. Payments are scheduled as follows:	
COST CALCULATIONS		SCBA FY2020
Estimated cost of item requested	3,565	FY2017 1,941 FY2018 6,782 FY2019 5,190 FY2020 3,565 FY2021 1,906 FY2022 320 <hr/> 19,704
Cost of attachments, if any	0	
Installation Cost	0	
Total estimated cost	3,565	
Less trade-in	0	
Total budget request	3,565	
Amount approved by City Manager	3,565	

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

FIRE DEPT - 26

ACCOUNT NUMBER	02.26.5.602 NOTE/LEASE PRINCIPAL	
ITEM REQUESTED	Pumper Fire Apparatus - Principal	
REASON REQUESTED	EXPLANATION OF REQUEST	
<input type="checkbox"/> To replace obsolete item <input type="checkbox"/> To replace worn-out item <input type="checkbox"/> To serve new or expanded program <input checked="" type="checkbox"/> Other	Principal payments on FY2017 Pumper Fire Apparatus. Payments are scheduled as follows:	
COST CALCULATIONS		Fire Apparatus FY2020
Estimated cost of item requested	80,376	FY2017 40,030 FY2018 77,158 FY2019 78,751 FY2020 80,376 FY2021 82,035 FY2022 41,650 <hr/> 400,000
Cost of attachments, if any	0	
Installation Cost	0	
Total estimated cost	<u>80,376</u>	
Less trade-in	0	
Total budget request	<u>80,376</u>	
Amount approved by City Manager	<u>80,376</u>	

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

IRE DEPT - 26

ACCOUNT NUMBER	02.26.5.602 NOTE/LEASE PRINCIPAL															
ITEM REQUESTED	Self-Contained Breathing Apparatus (SCBA) Principal															
REASON REQUESTED	<p>To replace obsolete item <input type="checkbox"/></p> <p>To replace worn-out item <input type="checkbox"/></p> <p>To serve new or expanded program <input type="checkbox"/></p> <p>Other <input checked="" type="checkbox"/></p>	EXPLANATION OF REQUEST														
COST CALCULATIONS	<p>Estimated cost of item requested <u>80,376</u></p> <p>Cost of attachments, if any <u>0</u></p> <p>Installation Cost <u>0</u></p> <p>Total estimated cost <u>80,376</u></p> <p>Less trade-in <u>0</u></p> <p>Total budget request <u>80,376</u></p> <p>Amount approved by City Manager <u>80,376</u></p>	<p>SCBA FY2020</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>FY2017</td> <td>40,030</td> </tr> <tr> <td>FY2018</td> <td>77,158</td> </tr> <tr> <td>FY2019</td> <td>78,751</td> </tr> <tr> <td>FY2020</td> <td>80,376</td> </tr> <tr> <td>FY2021</td> <td>82,035</td> </tr> <tr> <td>FY2022</td> <td>41,650</td> </tr> <tr> <td></td> <td>400,000</td> </tr> </table>	FY2017	40,030	FY2018	77,158	FY2019	78,751	FY2020	80,376	FY2021	82,035	FY2022	41,650		400,000
FY2017	40,030															
FY2018	77,158															
FY2019	78,751															
FY2020	80,376															
FY2021	82,035															
FY2022	41,650															
	400,000															

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

FIRE DEPT - 26

ACCOUNT NUMBER	02.26.5.615 Motor Vehicles	
ITEM REQUESTED	Command Vehicle	
REASON REQUESTED	EXPLANATION OF REQUEST	
To replace obsolete item	<input checked="" type="checkbox"/>	Need to replace 2003 Suburban 4X4 full sized SUV. We are unsure of the mileage due to the replacement of the dash panel three times. It is in need of significant body work and interior work.
To replace worn-out item	<input type="checkbox"/>	
To serve new or expanded program	<input type="checkbox"/>	
Other	<input type="checkbox"/>	We are looking to replace with a 2500 truck with towing capabilities.
COST CALCULATIONS		
Estimated cost of item(s) requested	56,700	
Cost of attachments, if any	0	
Installation Cost	0	
Total estimated cost	56,700	
Less trade-in	0	
Total budget request	56,700	
Amount approved by City Manager	56,700	

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

IRE DEPT - 26

ACCOUNT NUMBER	02.26.5.650 Building Improvements	
ITEM REQUESTED	Storage / Multipurpose building at Station #3 Training Area	
REASON REQUESTED	<p>To replace obsolete item <input type="checkbox"/></p> <p>To replace worn-out item <input checked="" type="checkbox"/></p> <p>To serve new or expanded program <input type="checkbox"/></p> <p>Other <input type="checkbox"/></p>	
EST COST CALCULATIONS	<p>Cost of attachments, if any <input type="checkbox"/> 0</p> <p>Installation Cost <input type="checkbox"/> 0</p> <p>Total estimated cost <input type="checkbox"/> 280,000</p> <p>Less trade-in <input type="checkbox"/> 0</p> <p>Total budget request <input type="checkbox"/> 280,000</p> <p>Amount approved by City Manager <input type="checkbox"/> 280,000</p>	
<p>EXPLANATION OF REQUEST</p> <p>Requesting a storage / multipurpose building to be built at Station #3. This building would be a 50' x 80' with three (3) 10x14 bay doors. Industrial Park Standards would be used for the construction of the building.</p> <p>Currently there is over \$75,000 worth of equipment stored outside our stations with security. The building would be used for HazMat trailers, CSEPP trailers, MCI trailers, light towers two equipment mover trucks, ATV vehicles and trailers, and reserve EC Units. It could also be used to store station and vehicle maintenance items.</p> <p>We have included an area for fitness equipment and work outs. All fitness equipment could be moved to here opening up needed space at all three stations.</p> <p>Turn key project. Includes everything needed for project.</p>		

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

FIRE DEPT - 26

ACCOUNT NUMBER	02.26.5.691 Grant Equipment														
ITEM REQUESTED	Replacement of Squad 1 (international 1995)														
REASON REQUESTED	<p>To replace obsolete item <input checked="" type="checkbox"/></p> <p>To replace worn-out item <input type="checkbox"/></p> <p>To serve new or expanded program <input type="checkbox"/></p> <p>Other <input type="checkbox"/></p>														
	<p>EXPLANATION OF REQUEST</p> <p>Squad 1 is a 23 year old truck was purchased from EVI as an already built demo truck.</p> <p>Over the last 10 years, this truck has had several serious issues including two electrical fires resulting in multiple on going electrical issues.</p>														
<p>COST CALCULATIONS</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Estimated cost of item requested</td> <td style="width: 40%; text-align: right;">50,000</td> </tr> <tr> <td>Cost of attachments, if any</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Installation Cost</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Total estimated cost</td> <td style="text-align: right;">50,000</td> </tr> <tr> <td>Less trade-in</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Total budget request</td> <td style="text-align: right;">50,000</td> </tr> <tr> <td>Amount approved by City Manager</td> <td style="text-align: right;">0</td> </tr> </table>		Estimated cost of item requested	50,000	Cost of attachments, if any	0	Installation Cost	0	Total estimated cost	50,000	Less trade-in	0	Total budget request	50,000	Amount approved by City Manager	0
Estimated cost of item requested	50,000														
Cost of attachments, if any	0														
Installation Cost	0														
Total estimated cost	50,000														
Less trade-in	0														
Total budget request	50,000														
Amount approved by City Manager	0														
	<p>This year we received permission from City Manager to spec a new truck for the replacement, then report back on the cost. (refer to Memo to City Manager)</p> <p>We will try for a grant through FEMA or Homeland Security.</p> <p>Total estimated cost of truck - \$500,000</p> <p>FEMA match 10% - \$50,000</p> <p>DEFERRED PER CITY MANAGER</p>														

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

IRE DEPT - 26

ACCOUNT NUMBER	02.26.5.691 GRANT EQUIPMENT	
ITEM REQUESTED	SMART Fire Safety Trailer	
REASON REQUESTED	<p>To replace obsolete item <input type="checkbox"/></p> <p>To replace worn-out item <input type="checkbox"/></p> <p>To serve new or expanded program <input checked="" type="checkbox"/></p> <p>Other <input type="checkbox"/></p>	<p>EXPLANATION OF REQUEST</p> <p>This trailer will be used to enhance our public education and prevention programs.</p> <p>By having a mobile classroom, we can provide three learning methods (hands-on) visual demonstration, and verbal lessons) and provide a better chance that lessons taught are comprehended and retained by all ages.</p>
COST CALCULATIONS		
Estimated cost of item requested	75,000	
Cost of attachments, if any	0	
Installation Cost	0	
Total estimated cost	75,000	
Less trade-in	0	
Total budget request	75,000	
Amount approved by City Manager	0	
DEFERRED PER CITY MANAGER		

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2020 BUDGET

FIRE/EMS - DEPARTMENT 28
REQUEST FOR ADDITIONAL PERSONNEL

POSITION	NUMBER REQUESTED	ANNUAL SALARY COSTS			AMOUNT APPROVED
		SALARY	BENEFITS	TOTAL	
Firefighter/EMT/Paramedic	10	380,000	380,000	760,000	
REASON REQUESTED					
Ten (10) FF/EMT/Medics to staff a 4th front-line EC unit. This is not a transfer truck, it is an addition of a 4th front-line emergency truck. This includes the 6 people to staff the truck everyday and swing positions for the EMS Department. A swing position for EMS has never existed.					
DEFERRED PER CITY MANAGER					

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

EMS DEPT - 28

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSE FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
601 NOTE/LEASE INTEREST	5,847	5,023	5,242	6,000	6,000	4,000	4,000	4,000
602 NOTE/LEASE PRINCIPAL	141,824	173,469	165,924	125,000	125,000	100,000	100,000	100,000
610 OFFICE EQUIP & FURNITURE	0	0	0	0	0	0	0	0
611 COMPUTER EQUIPMENT	26,229	0	0	15,000	15,000	9,600	0	0
615 MOTOR VEHICLES	0	0	0	38,000	38,000	0	0	0
620 HEAVY EQUIPMENT	149,951	242,988	0	0	0	0	0	0
621 RADIO EQUIPMENT	0	13,031	3,642	0	0	0	0	0
624 EMS EQUIPMENT	45,374	165,277	115,261	8,000	7,800	94,000	16,333	16,333
630 APPLIANCES & FURNISHINGS	0	0	0	0	0	0	0	0
635 EXERCISE EQUIPMENT	0	0	1,292	0	0	0	0	0
690 OTHER EQUIPMENT	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	369,225	599,788	291,361	192,000	191,800	207,600	120,333	120,333

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

EMS DEPT - 28

ACCOUNT NUMBER	02.28.5.601 NOTE/LEASE INTEREST		
ITEM REQUESTED	Ambulance and Ambulance Remounts, Interest		
REASON REQUESTED	EXPLANATION OF REQUEST		
<input type="checkbox"/> To replace obsolete item <input type="checkbox"/> To replace worn-out item <input type="checkbox"/> To serve new or expanded program <input checked="" type="checkbox"/> Other	Interest payments are scheduled as follows.		
COST CALCULATIONS	Estimated cost of item(s) requested Cost of attachments, if any Installation Cost Total estimated cost Less trade-in Total budget request Amount approved by City Manager	4,000 0 0 4,000 0 4,000 4,000	Ambulance Remount FY2016 Ambulance Remounts FY2017 Ambulance Remount FY2018
		FY2014 FY2015 FY2016 1736 FY2017 1788 1,062 FY2018 1176 3,559 867 FY2019 554 2,442 2,957 FY2020 40 1,305 2,110 FY2021 219 1,239 FY2022 342 5,294 8,587 7,515	

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

EMS DEPT - 28

ACCOUNT NUMBER	02.28.5.602 NOTE/LEASE PRINCIPAL			
ITEM REQUESTED	Ambulance and Ambulance Remounts, Principal			
REASON REQUESTED	EXPLANATION OF REQUEST			
<input type="checkbox"/> To replace obsolete item <input type="checkbox"/> To replace worn-out item <input type="checkbox"/> To serve new or expanded program <input checked="" type="checkbox"/> Other	Principal payments on the following EC Ambulance and EC Remounts Payments are scheduled as follows.			
COST CALCULATIONS		Ambulance Remount FY2016	Ambulance Remounts FY2017	Ambulance Remount FY2018
Estimated cost of item(s) requested	125,000	FY2014		
Cost of attachments, if any	0	FY2015		
Installation Cost	0	FY2016	34,786	
Total estimated cost	125,000	FY2017	34,735	30,010
Less trade-in	0	FY2018	35,346	58,585
Total budget request	125,000	FY2019	35,969	7,089
Amount approved by City Manager	125,000	FY2020	9,091	28,872
		FY2021	60,839	29,719
		FY2022	30,853	30,590
			23,530	
			149,927	119,800
			239,988	

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

EMS DEPT - 28

ACCOUNT NUMBER	02.28.5.624 EMS Equipment
ITEM REQUESTED	Community AED (Automatic External Defibrillator) replacement program
REASON REQUESTED	<p>To replace obsolete item <input type="checkbox"/></p> <p>To replace worn-out item <input checked="" type="checkbox"/></p> <p>To serve new or expanded program <input type="checkbox"/></p> <p>Other <input type="checkbox"/></p>
<p>EXPLANATION OF REQUEST</p> <p>We started our Heart Safe Community in 2004 by starting to place AEDs in key areas of the community that could have large number of people. We currently have 45 AEDs in the community. Most of our AEDs are about 14 years old. The American Hospital Association and The Army Technical Bulletin has the life expectancy of a defibrillator between 5-8 years.</p> <p>We need to start replacing our AEDs.</p> <p>The system that we would like to use is Lifepak CR2 AED with LIFELINK program manager. This AED uses the new technology of cprINSIGHT which allows for the AED to analyze the heart without the interruption of chest compressions. The LIFELINK central program manager will allow us to monitor AEDs wirelessly from a computer. If someone turns on the AED; us, we will know about it. If something happens to the batteries or machine, it will notify us.</p> <p>Break down of cost AEDs - \$1750/unit x 45 = \$78,750 Cabinets \$330/unit x 45 = \$14,850 (This cost might be eliminated if units can fit in current cabinet)</p> <p>Pads are replaced every 4 years @ \$120/set = \$5400. future budget expense Batteries are replaced every 4 years @ \$210/battery = \$9450. future budget expense</p> <p>This could be spread out over a 3 year period, \$31,333/year</p>	
COST CALCULATIONS	
Estimated cost of item requested	94,000
Cost of attachments, if any	0
Installation Cost	0
Total estimated cost	94,000
Less trade-in	0
Total budget request	94,000
Amount approved by City Manager	16,333

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

PUBLIC WORKS DEPT - 31

ACCOUNT	ACTUAL EXPENSES FY2016	ACTUAL EXPENSES FY2017	ACTUAL EXPENSES FY2018	ACTUAL BUDGET FY2019	ESTIMATED EXPENSES FY2019	AGENCY REQUESTS FY2020	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
301 NOTE/LEASE INTEREST	0	0	0	0	0	0	250,000	250,000
302 NOTE/LEASE PRINCIPAL	0	0	0	0	0	0	0	0
310 OFFICE EQUIP & FURNITURE	0	0	0	0	0	0	0	0
311 COMPUTER EQUIPMENT	992	0	0	0	0	0	0	0
315 MOTOR VEHICLES	0	0	0	55,000	49,000	40,000	40,000	40,000
320 HEAVY EQUIPMENT	155,881	25,099	89,500	55,000	51,000	350,000	50,000	50,000
321 RADIO EQUIPMENT	0	0	864	0	2,000	0	0	0
330 APPLIANCES & FURNISHINGS	0	0	0	0	0	0	0	0
350 BUILDING IMPROVEMENTS	0	0	0	0	0	140,000	0	0
360 GARAGE EQUIPMENT	0	0	0	8,500	4,800	0	0	0
390 OTHER EQUIPMENT	6,513	21,338	16,620	3,000	1,850	0	0	0
TOTAL CAPITAL EXPENDITURES	163,386	46,437	106,984	121,500	108,650	530,000	340,000	340,000

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

PUBLIC WORKS DEPT - 31

ACCOUNT NUMBER	02.31.5.602 NOTE/LEASE INTEREST
ITEM REQUESTED	Street Sweeper, Interest
REASON REQUESTED	EXPLANATION OF REQUEST
To replace obsolete item	
To replace worn-out item	
To serve new or expanded program	
Other	<input checked="" type="checkbox"/>
COST CALCULATIONS	
Estimated cost of item requested	250,000
Cost of attachments, if any	0
Installation Cost	0
Total estimated cost	250,000
Less trade-in	0
Total budget request	250,000
Amount approved by City Manager	250,000

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

PUBLIC WORKS DEPT - 31

ACCOUNT NUMBER	02.31.5.602 NOTE/LEASE PRINCIPAL	
ITEM REQUESTED	Street Sweeper, Principal	
REASON REQUESTED	EXPLANATION OF REQUEST	
To replace obsolete item	<input type="checkbox"/>	Principal Payments of the Street Sweeper.
To replace worn-out item	<input type="checkbox"/>	
To serve new or expanded program	<input type="checkbox"/>	Payments are still to be determined based on financing.
Other	<input checked="" type="checkbox"/>	
COST CALCULATIONS		
Estimated cost of item requested	<input type="text"/>	0
Cost of attachments, if any	<input type="text"/>	0
Installation Cost	<input type="text"/>	0
Total estimated cost	<input type="text"/>	0
Less trade-in	<input type="text"/>	0
Total budget request	<input type="text"/>	0
Amount approved by City Manager	<input type="text"/>	0

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

PUBLIC WORKS DEPT - 31

ACCOUNT NUMBER	31.5.615 Motor Vehicles
ITEM REQUESTED	3/4Ton 4x4 Pickup Truck - Crew Cab
REASON REQUESTED	<p>To replace obsolete item <input type="checkbox"/></p> <p>To replace worn-out item <input checked="" type="checkbox"/></p> <p>To serve new or expanded program <input type="checkbox"/></p> <p>Other <input type="checkbox"/></p>
	<p>EXPLANATION OF REQUEST</p> <p>Replace Unit 31-7</p> <p>Reasons:</p> <ol style="list-style-type: none"> 1. Unit is 18 years old. 2. Mileage is 218,000 3. Gearshift problems. 4. Front end suspension problems. 5. Difficulty starting in cold weather due to age.
COST CALCULATIONS	
Estimated cost of item requested	40,000
Cost of attachments, if any	0
Installation Cost	0
Total estimated cost	40,000
Less trade-in	0
Total budget request	40,000
Amount approved by City Manager	40,000

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

PUBLIC WORKS DEPT - 31

ACCOUNT NUMBER	31.5.620 Heavy Equipment	
ITEM REQUESTED	Vacuum Street Sweeper	
REASON REQUESTED	<p>To replace obsolete item <input checked="" type="checkbox"/></p> <p>To replace worn-out item <input type="checkbox"/></p> <p>To serve new or expanded program <input type="checkbox"/></p> <p>Other <input type="checkbox"/></p>	EXPLANATION OF REQUEST
COST CALCULATIONS	<p>Replace Unit 31-21</p> <p>Reasons:</p> <ol style="list-style-type: none"> 1. Unit is 12 years old 2. Intake housing steel worn badly and cannot be repaired. Safety concern as operator could be endangered and machine damaged. 3. Exhaust housing showing extreme wear due to age. Holes could allow debris to bypass exhaust screen and blow onto streets. 4. Overall condition of debris hopper in poor condition. Hopper has been patched several times but now needs replaced. Replacement cost for new debris hopper is over \$40,000.00. 5. Replacement parts for chassis difficult to find due to age. 6. Electrical problems becoming more frequent. 7. Frequent breakdowns. 8. Impeller housing getting worn to a point beyond repair. 	
Estimated cost of item requested	50,000	
Cost of attachments, if any	0	
Installation Cost	0	
Total estimated cost	50,000	
Less trade-in	0	
Total budget request	50,000	
Amount approved by City Manager	50,000	

** Total cost \$350,000

Capital Equipment Funds	\$50,000
Municipal Aid Program	\$50,000
Financing	\$250,000

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

**PROJECTED CAPITAL EXPENDITURES
FIVE YEAR SUMMARY**

	7/2019 TO 6/2020	7/2020 TO 6/2021	7/2021 TO 6/2022	7/2022 TO 6/2023	7/2023 TO 6/2024
SPECIAL PROJECTS	238,200	236,200	234,300	232,200	0
COMMISSION DEPARTMENT	0	0	0	0	0
CITY MANAGER DEPARTMENT	0	0	0	0	0
FINANCE DEPARTMENT	0	2,500	15,000	0	0
PLANNING DEPARTMENT	0	0	20,000	0	0
MAIN STREET DEPARTMENT	0	0	0	0	0
ADMINISTRATION DEPARTMENT	3,200	30,000	75,000	0	0
COMMUNICATIONS DEPARTMENT	0	0	17,000	24,000	0
POLICE DEPARTMENT	154,200	146,200	148,200	148,200	0
FIRE DEPARTMENT	514,400	67,800	184,500	1,156,500	0
EMS DEPARTMENT	82,900	113,600	228,500	128,000	0
PUBLIC WORKS DEPARTMENT	90,000	345,000	40,000	179,000	0
TOTALS	1,082,900	941,300	962,500	1,867,900	0

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

PPECIAL PROJECTS - 01

ROJECTED CAPITAL EXPENDITURES

ACCOUNT	7/2019	7/2020	7/2021	7/2022	7/2023
	TO	TO	TO	TO	TO
	6/2020	6/2021	6/2022	6/2023	6/2024

01 INTEREST EXPENSE/SERVICE FEES - KIA

02 PRINCIPAL

03 GRANT/OTHER PROJECTS

Splash Pad

04 CONSTRUCTION - AQUATIC CENTER

05 INTEREST EXPENSE/SERVICE FEES - AQUATIC CENTER

Financing for Aquatic Center	49,200	44,500	40,400	97,100	97,100
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06 PRINCIPAL - AQUATIC CENTER

Financing for Aquatic Center	89,000	91,700	93,900	35,100	35,100
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07 STORMWATER/STORM SEWER

Repairs	100,000	100,000	100,000	100,000	100,000
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TOTAL CAPITAL EXPENDITURES

238,200	236,200	234,300	232,200	232,200
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CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

COMMISSION DEPT – 10
PROJECTED CAPITAL EXPENDITURES

ACCOUNT	7/2019	7/2020	7/2021	7/2022	7/2023
	TO	TO	TO	TO	TO
	7/2020	7/2021	7/2022	7/2023	7/2024

10 OFFICE EQUIP & FURNITURE

11 COMPUTER EQUIPMENT

Printer
Computer, Desktop
Computer, Laptop
Monitor
Computer Tablets (Moved to GF)

0

TOTAL CAPITAL EXPENDITURES

0 0 0 0 0

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

ITY MANAGER DEPT - 13
ROJECTED CAPITAL EXPENDITURES

CCOUNT	7/2019	7/2020	7/2021	7/2022	7/2023
	TO	TO	TO	TO	TO
	6/2020	6/2021	6/2022	6/2023	6/2024

10 OFFICE EQUIP & FURNITURE

Copier
Digital Video Recorder
File Cabinet, 4-drawer lateral
Scanner

11 COMPUTER EQUIPMENT

Printer
Projector System
Computers (moved to GF) 0

TOTAL CAPITAL EXPENDITURES

0 0 0 0 0

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

FINANCE DEPT - 14
PROJECTED CAPITAL EXPENDITURES

ACCOUNT	7/2019 TO 6/2020	7/2020 TO 6/2021	7/2021 TO 6/2022	7/2022 TO 6/2023	7/2023 TO 6/2024
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10 OFFICE EQUIP & FURNITURE

File Cabinet, Fire-Proof	
Laser Printer	2500
Printer/Copier/Scanner/Fax	
MICR Printer, Laser Jet	
Office Furniture	15000

11 COMPUTER EQUIPMENT

TOTAL CAPITAL EXPENDITURES	0	2,500	15,000	0	0
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CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

4/11/18

PLANNING DEPT - 15

PROJECTED CAPITAL EXPENDITURES

ACCOUNT	7/2019 TO 6/2020	7/2020 TO 6/2021	7/2021 TO 6/2022	7/2022 TO 6/2023	7/2023 TO 6/2024
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10 OFFICE EQUIP & FURNITURE

File Cabinets (Plans)
Total Station Surveying Equipment

11 COMPUTER EQUIPMENT

615 MOTOR VEHICLES

Vehicles	20,000	20,000
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TOTAL CAPITAL EXPENDITURES

0	0	20,000	0	20,000
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CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

1011 STREET DEPT – 16
PROJECTED CAPITAL EXPENDITURES

ACCOUNT	7/2019 TO 6/2020	7/2020 TO 6/2021	7/2021 TO 6/2022	7/2022 TO 6/2023	7/2023 TO 6/2024
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1010 OFFICE EQUIPMENT & FURNITURE

1111 COMPUTER EQUIPMENT
NOTEBOOK COMPUTER AS NEEDED (moved to GF)

TOTAL CAPITAL EXPENDITURES

0	0	0	0	0
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**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

**ADMINISTRATION DEPT - 19
PROJECTED CAPITAL EXPENDITURES**

	7/2020 TO 6/2021	7/2021 TO 6/2022	7/2022 TO 6/2023	7/2023 TO 6/2024	7/2024 TO 6/2025
ACCOUNT					

610 OFFICE EQUIP & FURNITURE

CD Recorder Equipment
Chairs, Commissioners
Tables, Folding
Safety Ladder/Shelving

611 COMPUTER EQUIPMENT

DVD Player	2,000
Computer, Notebook (moved to GF)	
Server	30,000
Overhead Projector	1,200

630 APPLIANCES

651 CITY HALL IMPROVEMENTS

Generator	25,000
Windows	50,000

690 OTHER EQUIPMENT

TOTAL CAPITAL EXPENDITURES	3,200	30,000	75,000	0	0
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**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

COMMUNICATIONS DEPT - 23

PROJECTED CAPITAL EXPENDITURES

ACCOUNT	7/2019	7/2020	7/2021	7/2022	7/2023
	TO	TO	TO	TO	TO
610 OFFICE EQUIP & FURNITURE					
Desks			6/2021	6/2022	6/23
2,000					2,000
611 COMPUTER EQUIPMENT					
Tablets (moved to GF)					
CPU Station Control Computer				10,000	
Back-up Server				1,000	
Training Simulator					
Simulcast Hardware					
621 RADIO EQUIPMENT					
Radio Repeater				20,000	
650 BUILDING IMPROVEMENTS					
690 OTHER EQUIPMENT				4,000	2,000
TOTAL CAPITAL EXPENDITURES	0	0	17,000	24,000	0

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

01 POLICE DEPT - 25

PROJECTED CAPITAL EXPENDITURES

	7/2019 TO 6/2020	7/2020 TO 6/2021	7/2021 TO 6/2022	7/2022 TO 6/2023	7/2023 TO 6/2024
ACOUNT					
10 OFFICE EQUIP & FURNITURE					
Furniture - chairs/tables				1,000	1,000
Desks					
Fax Machine					
11 COMPUTER EQUIPMENT					
Computers, Notebook (moved to GF)					
Celliobrite Investigation Tool					
GPS Tracker					
Work Book Tablet Smart Device					
Server		10,000			
Printers, mobile					
Investigations Interview Room/Multi-disk recording system					
15 MOTOR VEHICLES					
Police Vehicles	125,000	125,000	125,000	125,000	125,000
21 RADIO EQUIPMENT					
Mobile Radios	4,000	4,000	5,000	5,000	5,000
Portable Radios					

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

**OLICE DEPT - 25
ROJECTED CAPITAL EXPENDITURES**

ACCOUNT	7/2019 TO 6/2020	7/2020 TO 6/2021	7/2021 TO 6/2022	7/2022 to 6/2023	7/2023 TO 6/2024
23 POLICE EQUIPMENT					
Handguns					
Rifle	1,200	1,200	1,200	1,200	1,200
Radar Units					
Tactical Helmets	10,000	6,000	6,000	6,000	6,000
Bullet resistant shield					
Surveillance Equipment					
30 APPLIANCES & FURNISHINGS					
35 EXERCISE EQUIPMENT					
Exercise Station					
50 BUILDING IMPROVEMENTS					
90 OTHER EQUIPMENT					
Utility Trailer					
TOTAL CAPITAL EXPENDITURES	150,200	136,200	138,200	138,200	138,200

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

IRE DEPT - 26

ROJECTED CAPITAL EXPENDITURES

	7/2019 TO 6/2020	7/2020 TO 6/2021	7/2021 TO 6/2022	7/2022 TO 6/2023	7/2023 TO 6/2024
01 NOTE/LEASE INTEREST					
FY2017 Rescue Pumper Fire Apparatus	3,600	1,900	300	300	300
FY2017 SCBA's	3,600	1,900	300	300	300
02 NOTE/LEASE PRINCIPAL					
FY2017 Rescue Pumper Fire Apparatus	80,500	82,000	41,700	41,700	41,700
FY2017 SCBA's	80,500	82,000	41,700	41,700	41,700
10 OFFICE EQUIP & FURNITURE					
Office Furniture					
11 COMPUTER EQUIPMENT					
Computer, Notebook					
Computer, Desktop					
Computer, SCBA Program					
Mobile Data Computer Project					
15 MOTOR VEHICLES					
Staff Vehicles	56,700				62,000
120 HEAVY EQUIPMENT					
Ladder-1 Refurbishment					1,000,000
Rescue Vehicle - Replace Squad #1 (financed)		500,000			
Fire Pumper Truck			75,000		

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

IRE DEPT - 26

ROJECTED CAPITAL EXPENDITURES

	7/2019	7/2020	7/2021	7/2022	7/2023
	TO	TO	TO	TO	TO
ACCOUNT	6/2020	6/2021	6/2022	6/2023	6/2024
21 RADIO EQUIPMENT					
Mobile Radios		7,500	8,000	8,000	8,000
Confined Space Communication System					
Station alerting Radio					
22 FIREFIGHTING EQUIPMENT					
Remote Master Stream					
Ballistic Vests					
Bunker Gear Washer/Extricator					
Rapid Deployment Craft					
Hazardous Materials Training Props					
Thermal Imaging Camera					
30 APPLIANCES & FURNISHINGS					
Hose Washer				15,000	
Bunker Gear Dryer			15,000		

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

RE DEPT - 26

PROJECTED CAPITAL EXPENDITURES

	7/2019	7/2020	7/2021	7/2022	7/2023
	TO 6/2020	TO 6/2021	TO 6/2022	TO 6/2023	TO 6/2024
55 EXERCISE EQUIPMENT					
Fitness Equipment	2,000	2,000	2,500	2,500	2,500
60 BUILDING IMPROVEMENTS					
Storage Building		280,000			
90 OTHER EQUIPMENT					
91 GRANT EQUIPMENT					
TOTAL CAPITAL EXPENDITURES	234,400	957,800	184,500	107,000	1,156,500

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

MS DEPT - 28 PROJECTED CAPITAL EXPENDITURES ACCOUNT	7/2019	7/2020	7/2021	7/2022	7/2023
	TO	TO	TO	TO	TO
	6/2020	6/2021	6/2022	6/2023	6/2024
01 NOTE/LEASE INTEREST					
FY2013 Ambulance, FY2016 Remount, and FY2017 Remounts	1,400	3,000	5,000	5,000	
02 NOTE/LEASE PRINCIPAL					
FY2013 Ambulance, FY2016 Remount, and FY2017 Remounts	70,000	50,000	50,000	50,000	
10 OFFICE EQUIP & FURNITURE					
	1,500	1,500	1,500	1,500	
11 COMPUTER EQUIPMENT					
Computer, Tablet		3,000		3,000	
Mobile Data Computer Project		15,000		15,000	
Computer Laptop					
Knox Box Vaults					
15 MOTOR VEHICLES					
Motor Vehicle		40,000			
20 HEAVY EQUIPMENT					
EC Units (financed)		123,000			
21 RADIO EQUIPMENT					
Mobile Radios (1/2 cost)	7,500	6,100			
Microwave Radio Link Equipment		7,500	7,500	7,500	

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

MS DEPT -28 PROJECTED CAPITAL EXPENDITURES	7/2019	7/2020	7/2021	7/2022	7/2023
	TO	TO	TO	TO	TO
	6/2020	6/2021	6/2022	6/2023	6/2024
24 EMS EQUIPMENT (continued)					
Ballistic Vest				20,000	
Rapid Deployment Craft (Inflatable Boat)					
Training Manikins					
Vacuum Splint Sets	1,000	1,000		1,000	
Automatic Portable Ventilators		25,000		25,000	
30 APPLIANCES & FURNISHINGS					
35 EXERCISE EQUIPMENT					
Fitness Equipment	1,500	1,500	1,500	1,500	
90 OTHER EQUIPMENT					
TOTAL CAPITAL EXPENDITURES	82,900	113,600	228,500	128,000	0

**CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET**

**JBLIC WORKS DEPT - 31
ROJECTED CAPITAL EXPENDITURES**

	7/2019 TO 6/2020	7/2020 TO 6/2021	7/2021 TO 6/2022	7/2022 TO 6/2023	7/2023 TO 6/2024
ACCOUNT					

|1 NOTE/LEASE INTEREST

|2 NOTE/LEASE PRINCIPAL

|0 OFFICE EQUIP & FURNITURE

|1 COMPUTER EQUIPMENT

Computers

|5 MOTOR VEHICLES

1 Ton Pickup Truck Plow & Vb-Bed Hopper

3/4 Ton Pickup Truck

40,000

3/4 Ton Pickup Truck

40,000

|20 HEAVY EQUIPMENT

Dump Truck 2-Ton

170,000

170,000

Dump Truck 1-Ton

Backhoe

Mowing Tractor

Leaf Machine

25,000

Aerial Truck

Street Sweeper (\$250,000 financed)

50,000

|21 RADIO EQUIPMENT

Mobile Radios

Base Radio

CITY OF WINCHESTER, KENTUCKY
CAPITAL EQUIPMENT FUND
FISCAL YEAR 2020 BUDGET

JBLIC WORKS DEPT - 31
ROJECTED CAPITAL EXPENDITURES

	7/2019 TO 6/2020	7/2020 TO 6/2021	7/2021 TO 6/2022	7/2022 TO 6/2023	7/2023 TO 6/2024
ACCOUNT					
0 APPLIANCES & FURNISHINGS					
0 BUILDING IMPROVEMENTS					
Salt Building		140,000			
0 GARAGE EQUIPMENT					
Tire Changer		6,000			
Air Compressor					
Pressure Washer					
MIG Welder / Plasma Welder					
Diagnostic Scanner		4,000			
Tire Balancer				6,000	
10 OTHER EQUIPMENT					
Paint Sprayer					
Plowblade					
V-Bed Salt Hopper					
C-5 Concrete Saw					
Blacktop Roller					
Tailgate Salt Spreader					
Plate Compactor					
TOTAL CAPITAL EXPENDITURES	90,000	345,000	40,000	179,000	0