

City of Winchester

Budget

FY 2023

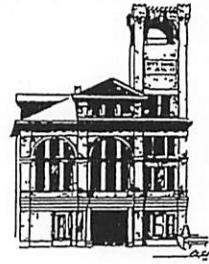




2022-23

City Budget

City of Winchester



Office of the City Manager

Established 1793

MEMORANDUM

TO: Honorable Mayor and City of Winchester Board of Commissioners

FROM: Michael H. Flynn, City Manager *MF*

DATE: May 27, 2022

SUBJECT: Proposed City of Winchester FY2022/2023 Operating and Capital Budgets

With review of the proposed FY2022/2023 annual Operating and Capital Budgets on Tuesday evening I would like the Commission to be aware of several items in preparation for that meeting.

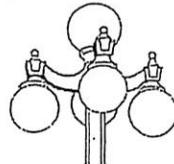
General Fund (Operations and Maintenance)

The current financial stability of the City of Winchester is favorable. The infusion of federal monies over the past couple of years have allowed the City to maintain positive balances in general fund accounts. However, I don't expect that cities/counties will be receiving any additional funds in the coming years to the levels that we benefited from over the last 2-3 years which leads me to some of the important items of note.

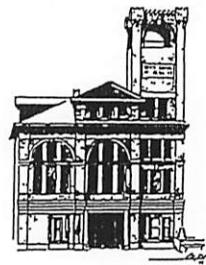
Receipt of the CARES and ARPA monies have masked some the needs that are on the immediate horizon. Inflation is definitely on the rise and previously vacant employee positions are being filled. Previous budgets were extremely favorable to budget due to employee related expenses being down due to the lack of filled positions in Fire, Police and Public Works. Regardless, expenses are definitely outpacing revenues. That was evident in the 2021/2022 budget process as well as this year's process 2022/2023. Last year's budget was augmented by the CARES monies and this year in order to balance the general fund budget I propose to utilize \$2.4M of the \$4.8M federal monies. The remainder will fulfill needs in the Capital budget. The main take away from this information being, revenue streams (tax rates) are not adequate and should be reviewed with adjustments made in the future.

Capital

The capital needs of the City are many with our emphasis being placed on stormwater issues most recently. The departmental capital needs of the City excluding the engineering project budget this year totals approximately \$2.7M. Capital revenue projections total approximately \$3.7M including the ARPA monies. With \$1M



City of Winchester



Office of the City Manager

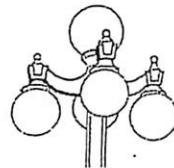
Established 1793

remaining to allocate towards engineering projects that total approximately \$5.5M for the coming year. Simple math reveals that the capital needs are at significant deficit (approximately \$4.5M).

While I am fully aware that some of the proposed projects will not occur and be paid for in this fiscal year and potentially extend into multiple fiscal years there is a great need in this arena. The future needs for stormwater improvements and repairs will continue to grow which in turn will call for more capital dollars to be expended.

Future budgets will need to reflect additional monies (revenue streams) in order to maintain pace with the growing capital needs of the City. With the current proposed budget, I propose to utilize general funds to augment capital needs for the coming year (as needed) while developing shovel ready projects in order that grant funds can be applied for and hopefully obtained.

While this is not an exhaustive overview of the budget it provides a synopsis of the overall picture of the current and future needs. I want to emphasize, if revenue stream adjustments (taxes) are not made in the coming years City reserves will be required which in turn will ultimately deplete City reserves.



**CITY OF WINCHESTER, KENTUCKY
FISCAL YEAR 2023 DRAFT BUDGET
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**CITY OF WINCHESTER, KENTUCKY
FISCAL YEAR 2023 BUDGET**

ACRONYMS/ABBREVIATIONS

501C(3)	IRS Non-Profit Status for Corporations
ACLS	Advanced Cardiac Life Support
AFG	Assistance to Firefighters Grant
AED	Automated Emergency Defibrillator
AICP	American Institute of Certified Planners
ALS	Advanced Life Support
AMLS	Advanced Medical Life Support
ASP	Application Service Provider
BDU	Basic Duty Uniform
BERT	Bluegrass Emergency Response Team
BGADD	Bluegrass Area Development District
BIO-HAZ	Biological Hazard
BIO-MED	Biological Medical
BMP	Best Management Practice
CAAK	Code Administrator Association of Kentucky
CALLYO	Cell Phone Investigation Tool
CAD	Computer-Aided Dispatch
CDBG	Community Development Block Grant
CDL	Commercial Drivers License
CDP	Carter Dixon Partnership
CELLIOTITE	Cell Phone Investigation Tool
CERS	County Employees Retirement System
CFDA	Catalog of Federal Direct Assistance
CID	Criminal Investigation Division
CM	City Manager
CMI	Civica Creative Microsystems Incorporated (Tax Client and Authority Tax software)
CMRS	Commercial Mobile Radio Service
CPA	Certified Public Accountant
CPI	Consumer Price Index
CPR	Cardiopulmonary Resuscitation
CPU	Central Processing Unit
CSEPP	Chemical Stockpile Emergency Preparedness Program
DES	Disaster Emergency Services
DGA	Dense Grade Aggregate (rock)
DNA	Deoxyribonucleic Acid
DOW	Division of Water
EC	Emergency Care
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
FCC	Federal Communications Commission
FF/EMT	Firefighter/Emergency Medical Technician
GAAP	Generally Accepted Auditing Procedures
GIS	Geographic Information Systems
GPS	Global Positioning System
HAZ-MAT	Hazardous Material

HPC	Historic Preservation Commission
HR	Human Resources
HRA	Health Reimbursement Account
ICMA	International City Managers Association
IFSTA	International Fire Service Training Association
IIMC	International Institute of Municipal Clerks
IT	Information Technology
ITLS	International Trauma Life Support
KACP	KY Chiefs Association
KAPA	Kentucky American Planning Association
KENA	Dispatcher Association
KGFOA	Kentucky Governmental Finance Officers Association
KIA	Kentucky Infrastructure Authority
KLC	Kentucky League of Cities
KLEFPF	KY Law Enforcement Foundation Program Fund
KMCA	Kentucky Municipal City Clerk
KMESHA	KY Municipal Environmental Safety & Health Association
KSP	Kentucky State Police
LEEDS	Internet Investigation Software
LGEA	Local Government Economic Assistance
LINK	Law Enforcement Information Network Kentucky
LOCATE PLUS	Investigations People Locator
MAPS	Municipal Aid Program
MCI	Mass Casualty Incident
MDC	Mobile Data Computer
MDT	Mobile Data Terminal
MICR	Magnetic Ink Character Recognition
MS4	Municipal Small Separate Storm water System
NCIC	National Crime Information Center
NFPA	National Fire Prevention Association
NIBP	Non-Invasive Blood Pressure
NPDES	National Pollution Detection Elimination System
O/T	Overtime
OC	Oleoresin Capsicum (Pepper Spray)
OSHA	Occupational Safety & Health Administration
P & F	Policeman & Fireman Pension Fund
P & F	Policeman & Fireman Retirement Fund
P/T	Part/time
PALO ALTO	Internet Security Emails
PALS	Pediatric Advanced Life Support
PEPP	Pediatric Education for Pre-Hospital Providers
PFFIP	Professional Firefighter Incentive Program
PILOT	Payment in Lieu of Taxes
PMI	Internet Investigation Software
PPV	Positive Ventilation Fan
PVA	Property Valuation Administrator
RC&D	Resource Conservation & Development
ROCIC	Regional Office Crime Information Center
R-O-W	Right of Way
S&W	Salaries and Wages
SCBA	Self-Contained Breathing Apparatus
SSI	Software Solutions Inc.

TDD	Telecommunication Device for the Deaf
TEA-21	Transportation Enhancement Act
UFIR	Uniform Financial Information Report
VIP	Visual Intelligence Portfolio (finance software)
W/CC	Winchester/Clark County
WI FI	Wireless Devices
WMU	Winchester Municipal Utilities

City of Winchester
2022-23 Operating Budget

2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
Budget	Actual	Budget	Actual to date	Budget Request	CM Recom	Approved

Account # Description

Taxes							
01.00.4.101 Ad Valorem Tax	2,000,000	2,062,132	2,100,000	2,111,708	2,500,000	2,500,000	2,500,000
102 Vehicle Ad Valorem Tax	220,000	230,827	200,000	204,503	225,000	225,000	225,000
103 Delinquent Property Tax	35,000	31,874	30,000	17,998	32,000	32,000	32,000
104 Property Tax Penalty and Interest	35,000	33,839	35,000	20,926	35,000	35,000	35,000
105 Franchise Tax	80,000	25,065	80,000	84,953	90,000	90,000	90,000
107 Payroll Tax	7,500,000	8,629,814	9,000,000	7,698,409	9,500,000	9,500,000	9,500,000
108 Bank Shares	130,000	146,327	150,000	179,871	200,000	200,000	200,000
109 Pilot (Municipal Housing)	75,000	99,399	110,000	96,031	110,000	110,000	110,000
110 Pilot (Catalent)	46,000	43,758	44,000	44,000	44,000	44,000	44,000
111 Insurance Premium Tax	2,800,000	3,415,505	3,000,000	2,869,796	3,500,000	3,500,000	3,500,000
112 Datamax Collections	0	-6,793	25,000	28,848	35,000	35,000	35,000
113 Omitted Tangible Tax	50,000	12,648	75,000	7,268	25,000	25,000	25,000
137 ARC Health Insurance Fund	0	-75,000	0	0	0	0	0
Total Taxes	12,971,000	14,649,395	14,849,000	13,364,311	16,296,000	16,296,000	16,296,000
Licenses & Permits							
01.00.4.201 Occupational Licenses	300,000	374,076	335,000	245,917	375,000	375,000	375,000
203 Kentucky Utilities Franchise	600,000	621,635	500,000	476,915	500,000	500,000	500,000
205 Columbia Gas Franchise	175,000	111,090	125,000	172,075	180,000	180,000	180,000
206 Building Permits	95,000	126,061	95,000	96,611	130,000	130,000	130,000
Total License and Permits	1,170,000	1,232,862	1,055,000	991,518	1,185,000	1,185,000	1,185,000
Non-Tax Revenue							
01.00.4.301 Parking Fines	500	271	300	70	100	100	100
401 Lien Payment Arrangement	0	-57	0	94	500	500	500
402 Interest	80,000	31,957	25,000	39,675	40,000	40,000	40,000
403 Miscellaneous Income	30,000	65,540	85,000	263,467	100,000	100,000	100,000
404 Reimburseable Grant Income	50,000	0	1,500	0	0	0	0
405 Insurance Recoveries	0	1,187	0	50,327	52,000	52,000	52,000
406 Administrative Hearing Board Fees	500	0	500	0	0	0	0

	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Actual to date	Budget Request	CM Recom	Approved
407 Gain on Sale of Assets	0	8,152	5,000	17,546	25,000	25,000	25,000
408 Credit Card Convenience Fees	500	896	1,000	826	1,000	1,000	1,000
409 Maintenance Liens	15,000	25,659	30,000	38,607	45,000	45,000	45,000
410 Garnishment Revenue	2,500	2,988	2,750	3,490	0	0	0
412 Other Income State/Local	20,000	0	0	0	0	0	0
501 Cares Act Reimbursement	0	0	0	138,369	0	0	0
511 Telecommunications Excise Tax	120,000	120,917	125,000	101,637	125,000	125,000	125,000
512 CMRS E911 Reimbursement State	250,000	268,284	260,000	216,968	260,000	260,000	260,000
515 Member Health Insurance Premiums	150,000	114,909	200,000	0	0	0	0
517 Local Contributions Splash Pad	0	0	0	0	0	0	0
518 Benefits to General			0	1,341,454	1,350,000	1,350,000	1,350,000
590 Transfers (Other Financing Services)	1,000,000	-16,081	0	0	0	0	0
Total Non-Tax Revenue	1,719,000	624,622	736,050	2,212,530	1,998,600	1,998,600	1,998,600

Intergovernmental Transfers

01.10.4.421 Lights over Lykins 4th of July	0	0	0	0	0	0	0
01.15.4.205 Right of Way Revenue	0	350	500	0	500	500	500
01.15.4.207 Storm Water Permit/Fees	2,500	2,682	3,000	1,723	3,000	3,000	3,000
01.15.4.502 Planning & Zoning Citation Fees	0	1,625	2,500	4,043	4,500	4,500	4,500
01.15.4.521 Fiscal Court Planning & Zoning	1,500	0	500	0	0	0	0
01.19.4.509 Other Income County/State	20,500	0	0	0	0	0	0
01.19.5.530 State Econ Dev Grant	64,000	0	0	0	0	0	0
01.23.4.408 Communications Tower Lease	6,000	6,000	6,000	6,000	6,000	6,000	6,000
01.23.4.506 911 Revenue/Fiscal Court	275,000	270,106	250,000	49,602	275,000	275,000	275,000
01.23.4.507 Dispatch Reimbursement from County	200,000	28,967	45,000	133,367	150,000	150,000	150,000
01.23.4.512 CMRS E-911 Reimbursement	250,000	0	0	0	0	0	0
01.25.4.404 Police Federal Grant	0	0	0	0	0	0	0
01.25.4.501 K-9 Program				900	1,500	1,500	1,500
01.25.4.502 Police Citation Fees/State	9,000	390	500	123	500	500	500
01.25.4.503 Police Service Fees/County	6,500	3,356	6,000	4,278	6,000	6,000	6,000
01.25.4.504 KLEFPF Reimbursement	171,000	168,778	175,000	140,638	175,000	175,000	175,000
01.25.4.520 Federal Drug Task Force Reimbursement	0	22,366	25,000	33,776	40,000	40,000	40,000
01.26.4.505 PFFIP Reimbursement	275,000	257,781	285,000	194,134	285,000	285,000	285,000
01.26.4.508 Fire Reimb From County	0	0	0	2,350	2,350	2,350	2,350
01.26.4.510 Fire Citation Fees	0	0	0	0	0	0	0
01.28.4.405 EMS Revenue	1,100,000	1,031,050	900,000	1,096,604	1,200,000	1,200,000	1,200,000
01.28.4.508 EMS Reimbursement from County	400,000	368,698	500,000	133,367	500,000	500,000	500,000
01.31.4.503 PW Service Fees	0	0	0	0	0	0	0

	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Actual to date	Budget Request	CM Recom	Approved
01.31.4.516 FEMA Disaster Reimbursement	0	0	0	0	0	0	0
Total Intergovernmental Transfers	2,781,000	2,162,149	2,199,000	1,800,905	2,649,350	2,649,350	2,649,350
Total Revenues	18,641,000	18,669,028	17,944,000	18,369,264	22,128,950	22,128,950	22,128,950
Transfers in from CEF	0	0	0	0	0	0	0
CARES / American Recovery Act	0	0	4,155,479	2,408,752	2,500,000	2,500,000	2,500,000
Total Expenditures	22,282,808	18,374,523	22,282,808	25,122,348	24,548,046	24,548,046	24,548,046
Excess of Revenue over Expenditures	-3,641,808	294,505	-4,338,808	-4,344,332	80,904	80,904	80,904

City of Winchester
2022-23 Operating Budget
Overall Budget

	2020-2021	2020-21	2021-2022	2021-2022	2022-23	2022-23	2022-23
	Budget	Budget	Budget	Actual	Budget Request	CM Recom	Approved
General Fund Expenses							
Commission	594,551	731,777	909,965	302,957	930,642	930,642	930,642
Legal	26,565	52,950	71,600	39,938	71,600	71,600	71,600
City Manager	545,717	548,685	729,992	517,224	739,176	739,176	739,176
Finance	465,288	465,150	630,977	496,379	581,910	581,910	581,910
Planning	710,770	782,335	614,415	446,478	608,445	544,918	544,918
Main St	80,451	15,900	177,549	69,803	118,841	118,841	118,841
Engineering	79,012	1,100	271,915	286,714	300,826	300,826	300,826
Administration	712,594	857,100	973,450	778,300	1,020,300	1,020,300	1,020,300
Communications	1,098,180	1,354,325	1,400,102	903,633	1,354,808	1,354,809	1,354,809
Police	4,216,644	4,307,088	5,130,008	3,514,118	5,501,676	5,501,676	5,501,676
Fire	5,043,015	4,720,505	5,576,710	3,221,256	7,190,013	6,719,966	6,719,966
EMS	2,159,884	2,613,975	3,046,355	1,772,950	3,665,606	3,665,606	3,665,606
Public Works	1,428,290	1,362,533	1,453,250	1,563,724	1,536,720	1,536,720	1,536,720
Total Expenses	17,160,961	17,813,423	20,986,288	13,913,474	23,620,563	23,086,990	23,086,990
Transfers	920,289	561,100	1,296,520	1,056,478	1,501,785	1,456,056	1,456,056
Total General Fund Expenses	18,081,250	18,374,523	22,282,808	14,969,952	25,122,348	24,543,046	24,543,046

City of Winchester
FY 2023
Overall Operating Budget

General Fund Expenses	Commission	Legal	City Manager	Finance	Planning	Engineering	Main St
Personnel	56,142.00	100.00	690,476.00	376,610.00	437,818.49	92,626.00	81,641.00
Contractual Services	15,500.00	67,000.00	43,700.00	201,300.00	96,000.00	131,100.00	18,650.00
Materials & Supplies	16,000.00	0.00	3,000.00	2,500.00	7,500.00	2,100.00	10,800.00
Other Expenses	843,000.00	4,500.00	2,000.00	1,500.00	3,600.00	75,000.00	7,750.00
Total Expenses	930,642.00	71,600.00	739,176.00	581,910.00	544,918.49	300,826.00	118,841.00

General Fund Expenses	Admin	Dispatch	Police	Fire	EMS	Public Works	Total
Personnel	57,500.00	1,165,759.00	4,782,176.00	6,078,566.00	2,969,980.00	1,254,240.00	18,043,634.49
Contractual Services	934,100.00	181,200.00	396,500.00	309,400.00	395,000.00	129,240.00	2,918,690.00
Materials & Supplies	28,700.00	7,850.00	268,000.00	329,000.00	300,026.00	128,090.00	1,103,566.00
Other Expenses	0.00	0.00	55,000.00	3,000.00	600.00	25,150.00	1,021,100.00
Total Expenses	1,020,300.00	1,354,809.00	5,501,676.00	6,719,966.00	3,665,606.00	1,536,720.00	23,086,990.49

City of Winchester
2022-23 Operating Budget
Transfers

Account	Description	2020-21	2020-2021	2021-22	2021-22	2022-23	2022-23	2022-23
		Budget	Actual	Budget	Actual to Date	Budget Req	CM Rec	Approved
1	W/CC Planning Commission	9,400	19,400	9,400	9,400	9,500	9,500	9,500
	W/CC Planning Comm Comp Plan Update					21,500	21,500	21,500
2	W/CC Parks & Rec	350,000	260,000	482,845	404,371	506,000	498,996	498,996
	W/CC Parks & Rec Capital	0	0	250,000	145,755	279,550	279,550	279,550
3	Fiscal Court - DES	10,000	10,000	11,900	11,900	11,900	11,900	11,900
5	Fiscal Court Animal Shelter	20,000	19,998	17,500	17,500	17,000	17,000	17,000
	Fiscal Court Spay & Neuter			10,000	8,585	13,000	13,000	13,000
6	Bluegrass ADD	3,500	3,493	3,500	3,493	3,635	3,635	3,635
7	KY River Foothills - Aging	32,600	46,850	35,000	51,625	32,600	32,600	32,600
8	W/CC Board of Adjustments	1,500	1,500	2,000	2,000	3,000	3,000	3,000
9	W/CC Industrial Authority	100,000	100,000	165,000	82,500	165,000	165,000	165,000
10	KY River Foothills - Transportation					28,500	28,500	28,500
11	Heritage Commission	0	0	13,000	13,000	18,000	18,000	18,000
12	Fiscal Court - Operation Pride	0	2,500	3,000	3,000	3,000	3,000	3,000
13	W/CC Tourism - Beautification	0	0	7,000	7,000	7,000	7,000	7,000
17	Winchester Tree Board	0	0	500	0	500	500	500
27	Clark County GIS	41,000	39,169	87,000	40,964	92,000	92,000	92,000
29	Youth & Elderly Projects	*****						
	Nusing Home Ombudsman	7,500	2,375	6,000	8,375	7,500	7,500	7,500
	Community Education Program	0	0	7,500	7,500	0	Program closed	
31	KY Regional Cable Commission	2,500	2,375	2,500	0	2,500	2,500	2,500
32	Bluegrass Heritage Museum	20,000	20,000	48,000	32,000	48,000	48,000	48,000
	Bluegrass Heritage Museum one time						5,000	5,000
35	Daniel Boone Pioneer Festival	0	0	5,000	5,000	5,000	5,000	5,000
38	W/CC Tourism Commission	15,000	15,000	20,000	20,000	10,000	10,000	10,000

	2020-21	2020-2021	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Rec	Approved
39 W/CC Parks & Rec Recreation	0	0	57,000	38,000	57,000	57,000	57,000
43 Winchester Historic Preservation	0	0	500	0	500	500	500
54 Bluegrass Emergency Response	0	0	1,375	0	1,375	1,375	1,375
58 Farmers Market	50,000	50,000	4,000	4,000	5,000	5,000	5,000
Depot Street Canopy	0	0	110,000	60,000	0 Project completed		
59 Winchester Labor Day	0	0	8,000	8,000	16,225	12,000	12,000
60 Winchester Council for the Arts	0	0	25,000	25,000	50,000	35,000	35,000
61 W/CC Unity MLK Celebration	0	0	2,500	2,500	2,500	2,500	2,500
62 Community Work Camps	0	0	10,000	10,000	10,000	10,000	10,000
63 BCTC Scholarship Program					100,000	50,000	50000
Total Transfers	663,000	592,660	1,405,020	1,021,468	1,527,285	1,456,056	1,456,056



859-744-6437
contact@leedscenter.org
www.leedscenter.org
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Winchester, KY 40391

Winchester Council
for the Arts
Board of Directors

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Tracey Miller

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Madalyn Wells

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Cicely Dore
Kelly Hutchens
Shonda Johnston
Jordan Lewis
Patrick Lee Lucas
Beth Wyatt

April 11, 2022

Michelle Lucas
City Hall
32 Wall Alley
Winchester, Kentucky 40391

Dear Mayor Burtner and City Commission Members:

On behalf of the Winchester Council for the Arts, we would like to thank the City for its past appropriations to Leeds. They significantly increased our ability to function as a thriving non-profit and community center. We would like for you to know the projects we completed with last year's appropriations:

We were able to put hand rails in the balcony to minimize patron fall risks, add LED lighting to stairs and new carpet. Additionally, we had a leak in the powder room so we had to replace drywall, carpet and paint the entire space. We were also able to add some much needed cabinetry for storage and a sink. Additionally, we replaced the damaged lighting in the space.

As we are beginning to emerge from the unprecedented past two years of dealing with COVID, we have produced two shows, a concert, two community programs, continued our Youth Board program, and started an arts education program called SPARK. As we continue to look toward the future, we just announced a four show season of theatrical productions, and we are working to produce a four show concert series. It is our greatest joy to continue our mission of bringing top-notch arts programming to the region, while making a large economic impact on our historic downtown.

However, the reality is that we are still suffering the economic effects of the pandemic on our ability to operate. The Winchester Council for the Arts would like to respectfully submit a budget request for \$50,000 from the City's 2022-2023 budget to help us continue to pay for the following maintenance and facility projects:

- Repoint the brick on the side, back and front of building along with replacement of broken tiles
- Replace roof on the marquee
- Add security system
- Replace window on front of building
- Have lobby repainted

- Repaint front of building and backstage

This Board continues to be committed to seeing Leeds succeed. We believe that its success has been a catalyst for revitalization of Clark County and beyond. The gift of this Theater to our community puts us at an advantage and it is imperative that we preserve its place in our future.

Thank you for your continued support and consideration.

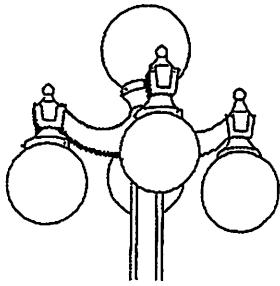
Sincerely,

A handwritten signature in black ink, appearing to read "Tracey J. Miller".

Tracey Miller
Board President, Leeds Center for the Arts

Winchester Council for the Arts

Budget Category	
Security System	\$10,000
Lobby Painting	\$3,000
Exterior Painting front of building	\$4,000
Replacement of Broken windows upstairs	\$1,500
Repointing exterior brick walls on side of building and in back	\$25,000
Repointing exterior tile on front of building and replace broken tiles	\$15,000
Marquee Roof	\$13,000
Total	\$71,500



WINCHESTER/CLARK COUNTY PLANNING COMMISSION

Robert Jeffries

Director of Planning and Community Development

Phone: 859-744-7019 Fax: 859-744-6240

rjeffries@winchesterky.com

March 18, 2022

Mayor Ed Burtner
Winchester City Hall
32 Wall Street
Winchester KY, 40391

Re: FY23 Planning Commission Budget Request

The Winchester/Clark County Planning Commission request that the Clark County Fiscal Court appropriate \$9500.00 for the FY 2023 Budget.

Thank you for your assistance regarding this matter.

Sincerely,

Robert Jeffries
Director of Planning and Community Development



WINCHESTER-CLARK COUNTY PARKS AND RECREATION

Revenues:	2022-2023
Income	
City of Winchester Income	\$ 506,000.00
Clark County Fiscal Court Income	\$ 465,000.00
Facilities Rental	\$ 40,000.00
Pass Fees	\$ 144,000.00
Silver Sneakers	\$ 30,000.00
Swim Lessons	\$ 25,000.00
Little Athletes	\$ 3,000.00
Personal Trainers	\$ 25,000.00
Total	\$ 1,238,000.00
Expenses: Salaries	
Director	\$ 49,100.00
Programs & Marketing Director	\$ 46,500.00
Programs & Marketing Asst.	\$ 34,000.00
Maintenance Foreman	\$ 40,250.00
Maintenance Mechanic	\$ 33,000.00
Maintenance Personnel	\$ 56,000.00
Business Manager & Child Watch Director	\$ 35,800.00
Aquatics Director	\$ 41,500.00
Lifeguard Staff	\$ 110,000.00
Custodial Staff	\$ 60,000.00
Front Desk Staff	\$ 56,000.00
Child Watch Staff	\$ 20,000.00
Health Ins. (City - MedBen)	\$ 120,000.00
Dental/Vision Ins. (Humana)	\$ 11,000.00
Little Athletes	\$ 3,000.00
Payroll Taxes	\$ 62,000.00
Total	\$ 778,150.00
Operating Expenses:	
Advertising	\$ 5,000.00
Accounting Services (Audit)	\$ 8,500.00
Bank & Processing Fees	\$ 2,500.00
Insurance-Property & Gen. Liability	\$ 30,000.00
Insurance Workman's Comp	\$ 15,000.00
Pool Chemicals & Supplies	\$ 15,000.00
Pool Facility Depreciation	\$ 24,000.00
Janitorial Supplies	\$ 15,000.00
Porta Pot Rentals	\$ 3,000.00
Parks Maintenance	\$ 20,000.00
Building Maintenance	\$ 30,000.00
Pool Repairs	\$ 30,000.00
Supplies - Office	\$ 6,000.00
Printing & Copying	\$ 7,500.00
Fitness Equipment Renta	\$ 32,000.00
Telephone/Media	\$ 13,000.00
Travel & Training	\$ 5,000.00
Unemployment Insurance	\$ 15,000.00
Utilities - Water	\$ 32,000.00
Utilities - Electric	\$ 75,000.00
Utilities - Natural Gas	\$ 30,000.00
Vehicle & Equipment Fuel	\$ 20,000.00
Vehicle & Equipment Repair/Maint.	\$ 15,000.00
Total	\$ 448,500.00
GRAND TOTAL - EXPENSES:	
GRAND TOTAL - INCOME:	
\$ 1,226,650.00	



Winchester-Clark Co. Parks and Recreation

15 Wheeler Ave.
Winchester, Ky. 40391
(859)744-9554 fax: (859)737-3409

March 16, 2022

Mr. Mike Flynn
City Manager
City of Winchester
P.O. Box 40
Winchester, KY 40391

Dear Mr. Flynn:

Enclosed is our proposed FY 2022-23 Operations, and Capital Construction budget requests for the City Commission. This request does include the land recreation budget that supports the land programming portion of the department, which has been covered by the City.

We are projecting \$200,000 of our proposed budget will be derived from the sale of passes and facility usage. Unfortunately, these numbers are still low compared to our highest usage numbers pre-Covid. With updated parks and new facility equipment, we anticipate this will continue trending toward our previous peak pre-Covid.

We have been able to give incremental increases to all of our part time employees during the covid staff shortages we, and everyone have been dealing with. We have been fortunate to retain the majority of our staff with these small increases. Also included are additional funds in the maintenance personnel line item as we move toward paying our seasonal summer maintenance workers up to \$12 dollars per hour. We have expressed interest in inmate labor, but the Jailor said they cannot staff it at this time. We have included a 6.4 percent cost of living/retention adjustment for our six permanent employees. We feel this is justified based on the raises we have given to all of our part time staff that far exceeds the recommended COLA.

We have received updated quotes for outsourcing custodial staff as well, and those quotes are now exceeding \$20 dollars per hour, far exceeding what we are paying currently, and they continue to do a fantastic job. The new playground equipment at College Park will be installed starting March 28th weather permitted. The resurfacing of all basketball and tennis courts will begin the first week of April, also weather permitting. The Splash Pard is awaiting approval at the Federal level and could move forward this Fiscal Year. Of course, new equipment means managing and maintaining that equipment.

We will continue to include a pool/facility/and parks depreciation line item to help us meet future repairs/replacement needs as our buildings and equipment age. We will also continue to add an addendum

for Capital Construction items from highest priority to least. The College Park roof replacement, new playground equipment for parks, mulch for our play areas, and continued maintenance/renovation for repairs to the old Carnegie Library in College Park to name a few. Last year we put in a request to replace a truck for our maintenance crew (the truck is a 1998 model). We were unable to find a used truck for the \$20,000 budgeted. We would like to acquire any surplus trucks the City, or County might be replacing in lieu and put that \$20,000 toward another capital project i.e., Library renovations.

In closing, our department is not only Parks and Recreation, we are engaged in this community in almost every facet; from the wellness challenge, Easter egg hunts, Run for the Paws 5k for the Animal Shelter, Bicycle Rodeo, Haunted Swamp, Gingerbread house party, fourth of July festivities, Summer Day Camp, and the drive through summer camp during Covid. Lastly and maybe the best, our first Preschool swim graduation was today! All of our permanent staff do more than one job and they do it with pride and a smile on their face.

We look forward to discussing our proposed budget and needs at a work session with you and the Commission if applicable. We appreciate the continued support given to the Parks and Recreation Board by the Commission.

Respectfully submitted,



Jeff Lewis, Director
Winchester-Clark County
Parks & Recreation

Enclosure



Winchester-Clark County Parks and Recreation

15 Wheeler Ave.
Winchester, Ky. 40391
(859)744-9554 fax: (859)737-3409

March 26, 2021

Mr. Mike Flynn
City Manager
City of Winchester
P.O. Box 40
Winchester, KY 40932

Dear Mr. Flynn:

The Parks Board is requesting funding for capital construction items for our FY 2022-2023 budget. First, the Board would like to thank you and the Commission for the amazing Capital Budget we were afforded last year FY2021-22. We were able to and will continue to achieve a great deal of those projects before the end of this Fiscal year.

This list will be sent to the Fiscal Court as well. Included in this request are all of the capital items needed for the future of the department. They are listed in order of necessity. We are aware that all of these items might not be included in this year's budget request.

-Complete replacement of College Park roof
\$120,000

-New playgrounds in the seven parks remaining
\$350,000

-Flooring to replace carpet in the office area
\$4,500.00

-Paving of College Park's two lower gravel lots
\$35,000

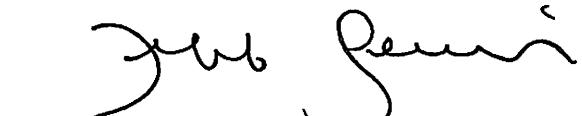
-Pool and shutdown maintenance
\$10,000 Pool Pump Impeller Replacement
\$6,000 Paint and Supply

-Level floors in both workout rooms
\$18,000

-Garage Lift
\$8,000-\$15,000

-Future Sports Complex
4-8 Million Dollars

Respectfully submitted,



Jeff Lewis
Winchester-Clark County
Parks & Recreation Board

Michelle Lucas

From: Jeff Lewis <wccpr.director@gmail.com>
Sent: Monday, March 21, 2022 11:02 AM
To: Michelle Lucas
Subject: Re: Capital Numbers

Okay, so \$558,500 is the total.

The County will receive this same request. So it should be half requested from each \$279,550. However, FY2021-22 The County helped fund the Playground and resurfacing projects but didn't contribute to any other Capital!.Not complaining about the County b/c the Playground and Resurfacing projects were huge; but the City contributed to them plus all of the Capital. We hope the County helps with the other projects this year since the paving and resurfacing are complete. But we never know.

On Mar 21, 2022, at 9:24 AM, Michelle Lucas <mlucas@winchesterky.com> wrote:

I actually have that but was looking for you to put a grand total on there as to what you are requesting directly from the City.

*Michelle L. Lucas, FPC
Finance Director*

City of Winchester
PO Box 4135
Winchester, KY 40392-4135
Telephone # 859-355-1064
Fax # 859-744-7450
Email: mlucas@winchesterky.com



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CLARK COUNTY EMERGENCY MANAGEMENT

**STEVE ASBURY DIRECTOR
200 MARYLAND AVE.
WINCHESTER KY 40391**

TO: Michelle Lucas
 FROM: Steve Asbury
 DATE: 3/01/2022
 RE: Budget request for FY'23

Clark county emergency management request the amount of \$11,900 for FY23.

FUEL/ TRAVEL	Travel, Emergency Response, Overnight travel, ect.	\$2000
OFFICE COST	Office Supplies , Utilities , Phone , Cable, Internet ect.	\$4000
EQUIPMENT	Maintenance and replacement for radio, office equipment, ect.	\$500
SALARY	Compensation for Director	\$20700
STAFF SALARY	10 Hours Per Week	\$8000
VEHICLE	Maintenance/Parts/Labor/ect.	\$1500
Dues	KY emergency management association dues	\$50
	County\$11,900 City\$11,900 State\$12,900	\$36,750

Thank you,

STEVE ASBURY

EMERGENCY MANAGEMENT DIRECTOR



5000 Ironworks Road
Winchester, KY 40391
(859)737-0053

March 17, 2022

Dear Members of the City Commission,

I am respectfully requesting \$30,000 from the City of Winchester in the 2022-2023 fiscal year to assist with the cost of daily operations and providing animal control services. \$17,000 of this would be allocated to the county to assist with animal control services while \$13,000 would be allocated to continue the low cost spay and neuter program for cats within the city limits.

It is no secret that the general cost of operations- fuel, maintenance supplies, utilities, etc. has increased which greatly affects our day to day operations budget for animal control services but because of the success of other programs. We feel we can continue to operate with the existing allocation.

I have requested an increase in the allocation for our spay and neuter program. The simple explanation for this is- because its working! With your financial partnership we have seen a significant decrease in the number of cats coming into the animal shelter and the number of feline related complaints within the community. In calendar year 2019 (when our spay and neuter program launched) we processed 1,181 cats through the animal shelter. In calendar year 2021 we processed 733 cats through the animal shelter. That is a decrease of 38% in 2 years. Our feline related complaints have dropped from 153 in 2019 to 60 in 2021. That's a decrease of 61%. Less animals coming into care and less calls for service result and a decreased overall operations cost. Unfortunately, we are seeing much of that savings being eaten up by cost increases across the board but being able to maintain without increasing our budget is a success in the current economic climate. I have attached a short chart to show the breakdown of the spay and neuter program from start date to current.

I would be happy to schedule a time to talk in more detail about this budget request.

Sincerely,

A handwritten signature in black ink that reads "Adreanna Wills".

Adreanna Wills
(859)749-6639

FY	Allocation	# of Cats Altered	Average Cost	Notes
2020	\$15,000.00	393	\$38.17	Males \$49 Females \$59
2021	\$5,000.00	127	\$39.37	Males \$49 Females \$59
2022 as of February 28	\$10,000.00	213	\$39.90	Males \$55 Females \$65

*Average cost reflects cost to city after copay by owner/caregiver (\$15 for 2020-2021, \$20 for 2022)



Bluegrass Area Development District

004
Address
699 Perimeter Drive
Lexington, Kentucky 40517

Contact
ph: 859.269.8021
fax: 859.269.7917

Web
www.bgadd.org

Mac Q
3/15/22

March 11, 2022

Anderson

Bryce

Burkeville

Clark

Mayor Ed Burtner
City Hall
P.O. Box 40
32 Wall St.
Winchester, KY 40392-0040

Edmonson

Fayette

Franklin

Garrard

Dear Mayor Burtner,

Harrison

Jestamine

Lincoln

Madison

Mercer

Nicholas

Powell

Scott

Woodford

This is to inform you that your local contribution to the Bluegrass Area Development District for FY23 will be \$3,635.46. This amount is calculated based on your city's 2020 Census population of 19,134 times a rate of 0.19¢ per capita. An invoice will follow in July 2022.

Please note: your rate differs slightly from previous years, since population figures were updated from the census data completed for 2020.

If you have any questions or concerns, please feel free to contact me at (859) 810-2484.

Sincerely,

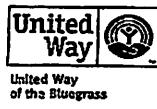
Tracey L. McGaughey
Chief Financial Officer



THE GENERATIONS CENTER

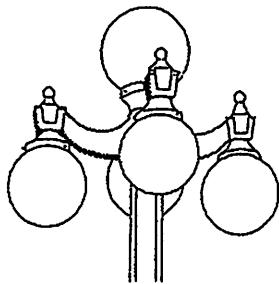
Clark County Aging Services Proposed 2023 Budget

Line-Item Description	Fiscal Year 2023 Total
Personnel	
Salary	160,800.83
Fringe	76,494.41
Indirect	25,246.08
Other	-
Subtotal	262,541.32
Operating	
Program Costs	37,915.48
Subtotal	37,915.48
Revenue	
Federal	65,356.23
State	46,677.77
In-Kind Match	-
City Of Winchester	32,600.00
Clark County	36,000.00
Cash Match	6,500.00
Program Income	3,000.00
Subtotal	190,134.00
Other Funding Sources	
Subtotal	190,134.00
Total Project Budget (Sum of columns)	



Foothills Community Action Partnership
32 Meadow Street • P.O. Box 151 • Winchester, KY 40392
859/744-3235 • FAX: 859/744-8062 • Hearing Impaired (TDD): 1-800-648-6056
www.foothillsca.org





WINCHESTER/CLARK COUNTY BOARD OF ADJUSTMENTS

Robert Jeffries

Director of Planning and Community Development

Phone: 859-744-7019 Fax: 859-744-6240

rjeffries@winchesterky.com

March 18, 2022

Mayor Ed Burtner
Winchester City Hall
32 Wall Alley
Winchester, KY 40391

The Winchester/Clark Board of Adjustments request that the City appropriate \$3000.00 for FY 2023 by the City Commission.

Thank you for your assistance regarding this matter.

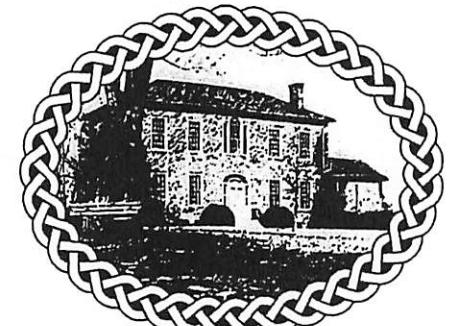
Sincerely,

Robert Jeffries
Director of Planning and Community Development

011

Holly Rood
28 Beckner Street
Winchester, KY 40391

859-745-6664
Hollyroodevents.com



March 9 2022
Michelle L. Lucas
Finance Director
P.O. Box 4135
Winchester, Ky
40391

Dear Michelle:

Thank you for the reminder to submit a budget and request for funding. Holly Rood is doing well as the Good Giving Funds were more than expected. We used all of that amount on the new back porch. This addition is important as that side faces north west and is a challenge for our rental guests to load

and unload their vehicles during rainy weather. We have also just finished the plaster and paint in the upstairs hallways and bedrooms. As you can see, we have been busy this year! Our bills are up slightly, as everyone else has experienced. This makes planning for the year a little more difficult.

Following our plans to work on the house- upgrading, protecting, and preserving the structure; we plan on next working on the laid stone foundation. We want to tackle issues before they become problems. A historic structure is saved everyday- not by waiting until it's too late.

The Friends of Holly Rood work hard on this building, to keep it in good shape for rentals which are so important to the revenue of the house. Our thrifty ways enabled us to get by several months with no funding, and we certainly hope that doesn't happen again! In fact, we are hoping for an increase in funding. I am requesting \$18,000, a raise of 3,000.

The funding amount is now 15,000. Holly Rood receives 13,000 with 2,000 going to the Heritage Commission. Thank you for your time and consideration.

Debbie Barnes, Chair- FOHR

Holly Rood Expense

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	total
REVENUE													
City Allocation			13,000										13,000
Contributions		700	500	500		900	10,000		4,000				16,600
Event Rentals	200	500	1,000	600	150		500	300	200	300	750	1000	5,500
Special Events	100			150		250							500
Apt. Rental	410	410	410	410	410	410	410	410	410	410	410	410	4920
Interest Income	1			1			1		1		1		5
TOTAL REVENUE													40,525
EXPENSE													
Cons./Renovations			18,000										18,000
Insurance	3,248												3,248
Supplies	53	263	158		53	263		53		263		158	1,264
Utilities	611	510	515	500	544	555	1,000	670	550	425	275	330	6485
Telephone	95	95	95	95	95	95	95	95	95	95	95	95	1,140
Security	70	70	70	70	70	70	70	70	70	70	70	70	840
Special Events			200			200		180					580
Advertising			100			100	100						300

HOLLY ROOD**Statements of Revenue and Expense - Modified Cash Basis****Eight-Month Periods Ended February 28, 2022 and 2021**

	<u>2022</u>	<u>2021</u>
Revenue:		
City allocation	\$ 13,000	\$ -
Contributions	28,844	11,947
Event rentals	5,146	835
Special events	-	-
Apartment rent	3,280	3,280
Interest income	7	2
 Total revenue	 50,277	 16,064
Expense:		
Home improvements	28,695	1,711
Home insurance	3,248	3,076
Home supplies	942	684
Utilities	4,366	3,493
Telephone	773	518
Internet and network	746	650
Contributions	100	-
Outreach/special events	42	450
Advertising	-	199
Accounting fees	800	800
Office supplies/postage	487	433
Application fees & dues	650	650
Bank fees	-	11
 Total expense	 40,849	 12,675
Change in net assets	9,428	3,389
Net assets, beginning of period	22,418	19,060
Net assets, end of period	<u>\$ 31,846</u>	<u>\$ 22,449</u>

See accompanying accountants' compilation report.

(018)

Allan W. Curtis
Clark County Solid Waste Coordinator
5 Hopkins Ln., Winchester, Ky 40391
acurtisclarkcoroaddept@clarkcoky.com

Office: (859)-745-0255
Fax: (859)-744-7269
Cell: (859)-513-0529



2022-2023 Operation Pride Budget Request

Litter/Trash & Special Events/ Clean ups/ Educational Public Outreach/ Advertising and Year-Round Tire Disposal

City Contribution	\$3000
County Contribution	\$3000
Tire Grant	<u>\$4000</u>
TOTAL	\$10,000

I am asking for a duplicate amount as last year due to the Waste Tire Disposal Grant being more restrictive and only covering the actual cost incurred of tire disposal to the contractor. The contributed funds are an essential mechanism that help fund river sweeps, advertising, bottled water, food etc. for any type of community events. Disposal costs have increased and the number of tires collected have increased as well. We have opened our shop and take in 50-100 tires per month on amnesty. We also fund the city garage collection with these funds. We want to continue the annual trash for cash program which allows charitable organizations, nonprofits, etc. This appears to be very restrictive and alienates several sports teams, private clubs and organizations. With the decline of volunteers to pick up roadside trash and public properties I want to be more aggressive and aid Clark County by presenting it in the cleanest form possible. By increasing the budget, we can supplement grant funds that otherwise do not allow these entities. Last year we conducted a county operated tire amnesty event and one state funded event. We exceeded the budget and collected over 13 tractor trailer loads of tires! Well over 20,000 tires were collected. These funds are also used in lieu of state grants for some local events such as 4th of July, Pioneer Fest, Beer Cheese Festival etc. when state funds are not allowed.

R/S Allan W. Curtis

Clark Co. Solid Waste Coordinator

Allan W. Curtis

012

FRANKIE FAULKNER
DEPUTY JUDGE/EXECUTIVE

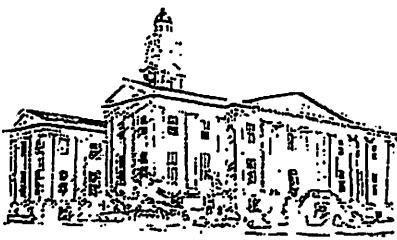
ALICIA MAYABB
TREASURER

AMANDA SPURLING
ASSIST. TREASURER/
DIRECTOR OF FINANCE

ARIC KASKEY
FINANCE OFFICER

JANET TOWNSEND
DIRECTOR OF
HUMAN RESOURCES

NOVA RISON
EXECUTIVE ASSISTANT



CLARK COUNTY COURTHOUSE
34 SOUTH MAIN - ROOM 103
WINCHESTER, KENTUCKY 40391

PHONE: 859-745-0200
FAX: 859-737-5678

OFFICE OF THE
CLARK COUNTY JUDGE/EXECUTIVE
HENRY BRANHAM

March 21, 2022

City of Winchester
32 Wall Street
P.O. Box 40
Winchester, KY 40392

RE: Operation Pride Funding Request Fiscal Year 2023

We respectfully request, on behalf of the Solid Waste Coordinator, \$3,000 from the City of Winchester's FY 2023 Budget for Operation Pride funding allocation. Thank you for your consideration.

Alicia Mayabb
County Treasurer





March 3, 2022

Michelle Lucas
Finance Director
P.O. Box 4135
Winchester, KY 40391

Dear Michelle:

Please accept this letter as a request for an allocated \$7,000 to the Winchester-Clark County Beautification Program. The Winchester-Clark County Chamber of Commerce administers this program to benefit our community and visitors. This wonderful program displays our pride and a welcoming display to our residents and visitors each year.

We are very appreciative to our city in providing the funds to make this program a reality. A special thanks to the work crews who do all the physical work in planting, hanging, watering, and maintaining these beautiful attributes.

Thank you for taking care of this for us!

Sincerely,

A handwritten signature in cursive ink that reads "Cindy Banks".

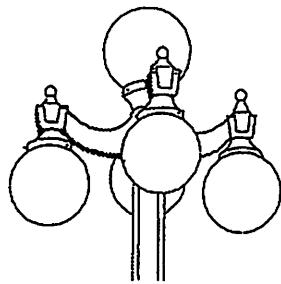
Cindy Banks, Executive Director
WCC Chamber of Commerce

Mission Statement:

The Winchester-Clark County Chamber of Commerce serves as an advocate for our members to promote and enhance our community through business, social, cultural and educational programs.

Fiscal Year 2023 Operating Budget - Shared Offices of WCC IDA, Chamber & Tourism

Revenue	Chamber	Tourism	IDA	Total Revenue
*City Contributions (60%)	-	-	-	\$ 185,146.37
*County Contributions (40%)	-	-	-	\$ 120,430.91
Chamber of Commerce	\$ 71,875.36	-	-	\$ 71,875.36
Industrial Authority	-	-	\$ 48,653.32	\$ 48,653.32
Tourism Commission	-	\$ 103,993.07	-	\$ 103,993.07
Interest Income	-	-	-	\$ -
Total Revenue	\$ 71,875.36	\$ 103,993.07	\$ 48,653.32	\$ 530,099.03
Administrative Expenses				
Payroll				
Executive Director	\$ 55,675.36	\$ 71,566.41	\$ 91,780.50	* \$ 219,022.27
Erika	-	\$ 16,226.66	\$ 32,453.32	\$ 48,679.98
Total Payroll	\$ 55,675.36	\$ 87,793.07	\$ 124,233.82	\$ 267,702.25
Payroll Exp/Ben	*Covered by City/County per shared agreement.			
Unemployment (.00042%)	\$ 233.83	\$ 300.57	\$ 385.47	\$ 919.87
FICA (7.6%)	\$ 4,251.87	\$ 5,474.83	\$ 6,975.32	\$ 16,702.02
Social Security (6.2%)	\$ 3,451.87	\$ 4,437.12	\$ 5,690.04	\$ 13,579.03
Medicare (1.45%)	\$ 807.29	\$ 1,037.00	\$ 1,330.81	\$ 3,175.10
Health Insurance	\$ 20,173.70	\$ 20,173.70	\$ 30,018.56	\$ 70,365.96
Health Reimbursement Account	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 4,500.00
Dental Insurance	\$ 954.72	\$ 954.72	\$ 1,322.88	\$ 3,232.32
Life Insurance	\$ 185.00	\$ 185.00	\$ 185.00	\$ 555.00
Retirement (CERS 26.79%)	\$ 3,340.52	\$ 19,172.64	\$ 24,588.00	\$ 47,101.16
Erika's Benefits	\$ -	-	\$ 53,666.32	\$ 53,666.32
*Total Exp/Benefits	\$ 34,898.80	\$ 53,235.58	\$ 125,662.40	\$ 213,796.78
Office Expenses				
Rent	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 24,000.00
Cleaning	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 3,000.00
Marketing/Promotions	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 3,000.00
Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 3,000.00
Postage	\$ 100.00	\$ 100.00	\$ 100.00	\$ 300.00
Equipment	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 3,000.00
Telephone/Fax	\$ 100.00	\$ 100.00	\$ 100.00	\$ 300.00
AV/Tech	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,500.00
Contract Labor	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,500.00
Utilities	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 9,000.00
Total Office Expenses	\$ 16,200.00	\$ 16,200.00	\$ 16,200.00	\$ 48,600.00
Total Expenses	\$ 106,774.16	\$ 157,228.65	\$ 266,096.22	\$ 530,099.03
Total Expenses	\$ 106,774.16	\$ 157,228.65	\$ 266,096.22	\$ 530,099.03
Less Total Benefits	\$ 34,898.80	\$ 53,235.58	\$ 217,442.90	\$ 305,577.28
Proposed FY23 Allocation	\$ 71,875.36	\$ 103,993.07	\$ 48,653.32	\$ 224,521.75
Per Quarter	\$ 25,468.84	\$ 28,498.26	\$ 12,163.33	



WINCHESTER TREE BOARD

Robert Jeffries

Director of Planning and Community Development

Phone: 859-744-7019 Fax: 859-744-6240

rjeffries@winchesterky.com

(017)

March 18, 2022

DRAFT

Tree Board Budgeted Funds FY 2023 - Request the Same as Last Year / No Change

ANNUAL REVENUE

Revenue on hand	\$ _ *
Revenue from City Commission	\$500.00 <u>(Allocated for Downtown Trees)</u>
Total	\$ _ *

ANNUAL EXPENSES

Downtown Tree Allocation	500.00
Contingency	
 TOTAL	\$ _ *

**WILL UPDATE TOTALS TOMORROW WHEN TAMMY BUTLER
IS BACK IN THE OFFICE.*

Clark County GIS Consortium
2022-23 Operating and Capital Budgets
Summary

DRAFT

	Budget 2021-22	Budget 2022-23	Budget 2022-23
Operating Budget	269,324	278,461	278,461
Capital Budget	52,400	53,400	53,400
Payment to Capital Fund	<u>42,000</u>	<u>45,000</u>	<u>45,000</u>
Total Budget	<u>363,724</u>	<u>376,861</u>	<u>376,861</u>
Funding From CCGIS Capital Fund	52,400	53,400	53,400
Funding From CCGIS O & M Cash	22,628	34,766	34,766
Funding From School Board (O&M Cash)	32,000	32,000	32,000
Balance of Funding from Members			
City Portion	87,000	98,588	87,000
WMU Portion	87,000	98,588	87,000
Clark County Fiscal Court (non-cash contribution of \$4,305)	82,695	94,285	82,695
Total Funding	363,723	376,861	376,861



Nursing Home Ombudsman Agency
of the Bluegrass

March 7, 2022

BOARD

City of Winchester Finance Department
P.O. Box 4135
Winchester, KY 40392-4135

**STATE LONG-TERM
CARE OMBUDSMAN**

**BLUEGRASS DISTRICT
OMBUDSMAN**

EXECUTIVE DIRECTOR

3150 Cluster Drive
Suite 110
Lexington, KY 40517
859.237.9063
877.327.9077 toll-free
chboard@ombuddy.org
www.ombuddy.org

Dear Mayor Ed Burtner and Winchester City Councilmembers,

I am writing to thank you for your continued support of the Nursing Home Ombudsman Agency of the Bluegrass (NHOA) and the 287 Winchester residents in long-term care. As you know, Winchester is home to two nursing homes serving 204 elderly and disabled Kentuckians as they seek short-term physical therapy or long-term care. The county is also home to a personal care home providing care for 83 individuals who need assistance with their activities of daily living.

Winchester Ombudsman Gene Layne visit those three homes multiple times per month to provide advocacy services for residents. During his visits, he meets residents and family members, explains the special rights they have, and answers questions about the complex long-term care industry. When residents have problems, he is a creative problem solver, authorized to investigate the issue and help the resident and facility find a resolution. In addition to empowering residents to seek better care and better quality of life, NHOA's staff work to improve laws that protect older Kentuckians, including this year's SB11 and SB100.

It goes without saying that the effects of COVID-19 have been devastating for Kentuckians, especially our long-term care residents. Throughout the pandemic, Ombudsman Layne has remained an important advocate and educator for residents, families, the public, and long-term care staff. As facilities have been mandated to allow public visits, Ombudsmen have begun to hear more complaints about care and staffing.

NHOA is also an essential piece in supporting the residents being displaced by the closure of Johnson Mathers in Carlisle (Nicholas County). Several residents are being transferred to Winchester's Fountain Circle Care & Rehab and Boonesboro Trail Senior Living. These residents will be visited frequently as they adjust to their new surroundings. NHOA will also ensure their belongings arrive safely in their new home.

I am respectfully asking the Winchester City Council to continue your support of Kentucky's most vulnerable citizens with a contribution of \$7,500 to provide Ombudsman services for the residents of Fountain Circle, the Clark Regional Medical Center, and Boonesboro Trail Senior Living. Thank you for protecting your nursing home and personal care home residents!

Sincerely,



Denise Wells
Denise Wells
Executive Director

Enclosed: 2023 budget for Winchester services

Nursing Home Ombudsman Agency serves 287 LTC residents in Winchester.

	FY21-22	FY22-23	
Revenue			
Clark County Fiscal Court	\$0	\$0	
City of Winchester	\$6,000	\$7,500	
United Way of the Bluegrass	\$0	\$3,768	
Federal/state BGADD/ DAIL	\$5,430	\$7,654	
Sources to be developed (donations, grants, special events, etc.)	\$2,165	\$1,708	
Total	\$13,595	\$20,630	
Expenses	FY21-22	FY22-23	
Provision of advocacy services Clark county area	\$12,099	\$18,361	
Ombudsman support, agency management	\$1,496	\$2,269	
Total	\$13,595	\$20,630	

Services are planned and budgeted for based on the number of residents in the local long term care facilities in that county. Provision of services is dependent upon local funding available.



MEMORANDUM

TO: MICHELLE LUCAS
Finance Director

FROM: Michael H. Flynn *MF*
City Manager

DATE: MARCH 16, 2022

SUBJECT: KRCC BUDGET REQUEST

For the FY2022-2023 budget year, KRCC is requesting a \$2,500 donation from the City of Winchester.

Thank you for your consideration of this request.

KRCC FY2022 DUES

<u>Payee</u>	<u>Dues</u>	<u>Total Dues</u>	<u>Amount Paid</u>	<u>Balance</u>
Bluegrass Area				
Development District	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00
Camargo	\$500.00	\$500.00	\$0.00	\$500.00
Cynthiana	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
Danville	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00
Flemingsburg	\$500.00	\$500.00	\$0.00	\$500.00
Jeffersonville	\$500.00	\$500.00	\$0.00	\$0.00
Montgomery County	\$500.00	\$500.00	\$0.00	\$500.00
Morehead	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
Mt. Sterling	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
Nicholasville	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00
Stamping Ground	\$500.00	\$500.00	\$0.00	\$500.00
Versailles	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
Winchester	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00
Woodford County	\$500.00	\$500.00	\$0.00	\$500.00
	\$17,000.00		\$0.00	\$16,500.00

Bluegrass Heritage Museum



March 15, 2022

Winchester Board of Commissioners
City Hall, Wall Street
Winchester, Ky. 40391

Dear Mayor Burtner and Commissioners:

Enclosed is the Bluegrass Heritage Museum's proposed budget for 2023 Fiscal Year. We are so glad to be recovering from the pandemic. Our attendance has improved, and our 2nd Thursday Programs are seeing more attendance. This winter we gave the museum a thorough cleaning. We also received new artifacts and are in the process of developing new exhibits centering on the Renick Rifle which was used during the War of 1812. Last year we finished a new patio and steps that go to the property at 21 Valentine Court. We also were able to pave the large parking lot for the museum and a small parking lot in front of the house on Valentine Court. We received a \$5000.00 grant from the Fiscal Court to help build steps from the back of the museum to the front of the house on Valentine Court. The steps are not to code and are very unsafe for visitors.

We are working with Dr. McComas, superintendent of Clark County Schools, to resume our education programs. Schools have relaxed the mask mandate and we are hoping this spring we can bring students back to the museum.

We are asking the city for continuation funding of \$48,000.00. These funds are critical to the museum's continued success. We are also asking for \$10,000.00 for help in the upkeep of the museum and the house at 21 Valentine Court. Windows at both places need to be repaired. The gutters on the third floor of 21 Valentine Court need to be cleaned. There are trees growing in the gutters. The top eaves of the museum facing the parking lot have missing roofing tiles.

I X request repair

With the help of the city, we have realized our dream of finishing the entire building and being debt free. We now have an alternative heat source which has drastically reduced our electric bill. We have also worked with community people to increase the amount of information available on our website.

217 South Main Street
Winchester, KY 40391
859-745-1358
www.bgheritage.com

Bluegrass Heritage Museum

We continue to seek grants to develop programs for students and adults and for building maintenance. We are grateful for the city's past support which made possible much of the success we are enjoying today. We believe even greater success is just ahead for Winchester's only full-time tourist attraction. The city's continued financial support is critical to helping us achieve that success and your consideration of our budget request will be appreciated. If you need additional information, call me at 745-1358.

Sincerely,



Sandra Stults

Director

Encl: Bluegrass Heritage Museum proposed 2023 FY Budget

BLUEGRASS HERITAGE MUSEUM

Proposed Budget

2023 FY

REVENUE

BRICK SALES	200
CITY FUNDING	48000
CITY BUILDING MAINTENANCE	10000
COUNTY FUNDING	7500
SPONSORS AND GRANTS	50000
MUSEUM ADMISSIONS	2500
MEMBERSHIP	5600
MUSEUM GIFTSHOP	6000
SPECIAL EVENTS	7000
 TOTAL INCOME	 136,800.00

BUILDING

BUILDING MAINTENANCE/REPAIR	12,000
CYCLICAL MAINTENANCE	2,735
SECURITY	900
SUPPLIES	2,000
GROUNDS	6,000
 TOTAL BUILDING	 23,635

CURATORIAL

EXHIBIT FABRICATION	3,000
SUPPLIES	2,000
 TOTAL CURATORIAL	 5,000

OFFICE	
ACCOUNTING	1,200
POSTAGE	1,500
SUPPLIES	2,500
TOTAL OFFICE	5,200

MISCELLANEOUS	
DUES & SUBSCRIPTIONS	500
BUILDING AND LIABILITY	9,000
OFFICER'S LIABILITY	2,000
EDUCATION	5,000
TOTAL MISCELLANEOUS	16,500

Museum Store	
MERCHANDISE	3,500
STATE SALES TAX	800
SUPPLIES	800
TOTAL MUSEUM STORE	5,100

PERSONNEL	
PAYROLL TAXES	6,500
SALARIES	40,000
TRAVEL & TRAINING	1,000
WORKER'S COMPENSATION	500
TOTAL PERSONNEL	48,000

PROMOTIONS	
ADVERTISING	1,500
WEBSITE	600
BRICK PURCHASE	50
NEWSLETTER	1,500
TOTAL PROMOTIONS	3,650

UTILITIES	
ELECTRIC	12,500
TELEPHONE/DSL	4,215
WMU	4,000
GAS	9,000
TOTAL UTILITIES	29,715

BUDGET SUMMARY	
BUILDING	23,635
CURATORIAL	5,000
OFFICE	5,200
MISCELLANEOUS	16,500
MUSEUM STORE	5,100
PERSONNEL	48,000
PROMOTIONS	3,650
UTILITIES	29,715
TOTAL OPERATING EXPENSES	136,800
TOTAL INCOME	136,800

Daniel Boone Pioneer Festival
Winchester, Kentucky

March 18, 2022

Mr. Mike Flynn, City Manager
City of Winchester
PO Box 40
Winchester, KY 40391

Dear Mr. Flynn:

On behalf of the Daniel Boone Pioneer Festival Committee, I am writing to request \$5,000 from the City of Winchester 2022/2023 budget to assist with funding for this award-winning festival!

As you know the Pioneer Festival has a tremendous economic impact on Winchester-Clark County, bringing thousands of people to the community over Labor Day Weekend. In addition to being a tourist venue, this festival allows community civic and non-profit entities the ability to raise a good portion of their operating revenue annually.

Your consideration of this request is greatly appreciated. Please feel free to contact me at (859) 744-0556 with any questions you may have regarding this request.

Sincerely,

Nancy A. Turner
Daniel Boone Pioneer Festival Committee

(D38)

March 20, 2022

Mr. Mike Flynn
Winchester City Manager
PO Box 40
Winchester, KY 40392

Dear Mr. Flynn:

On behalf of the Winchester-Clark County Tourism Commission, I would like to respectfully request \$10,000 for marketing and promotions for the 2022/2023 Fiscal Year.

We would like to use these funds to assist with funding initiatives laid out in our strategic plan that will be wrapping up in early April. I look forward to sharing the details of this plan with you when complete.

Thank you for your consideration of this request. Please contact me, 744-0556, if I can provide you with any additional information.

Thank you,

Nancy A. Turner
Executive Director
Winchester-Clark County Tourism



Winchester-Clark Co. Parks and Recreation

*15 Wheeler Ave.
Winchester, Ky. 40391
(859)744-9554 or (859)745-0240*

FY2022– 2023 Recreation Budget

Revenues:

City of Winchester	57,000.00
Sports League Fees	<u>3,000.00</u>
Total:	\$ 60,000.00

Expenses:

Swim Instructors	\$38,982.00
Officials	\$1,500.00
Supplies	<u>19,518.00</u>
Total	\$60,000.00
Grand Total:	\$60,000.00



Remember
Protect
Imagine

WINCHESTER
HISTORIC
PRESERVATION
COMMISSION

DRAFT

REQUEST THE SAME AS LAST YEAR - NO CHANGE

BUDGET FY2023

FY 2021 ESTIMATED EXPENDITURES

Commissions meeting per diem	1,800.00
National Preservation Week	1,000.00
Misc. Promotions (Interstate Signage)	750.00
Local Training for all Commissioners and Staff	1,000.00
Plaques for Historic Designations	500.00
Reference Materials and Books	250.00
Dues and Subscriptions	250.00
Contingency	*
Total	\$ <u> </u> *

2020 ESTIMATED REVENUES

City Appropriations	\$500.00
Revenue on hand	\$ <u> </u> *
Total	\$ <u> </u> *

*WILL UPDATE TOTALS WHEN TAMMY BUTLER IS BACK OFFICE TOMORROW



Bluegrass
Emergency
Response
Team

BOURBON, CLARK, ESTILL, GARRARD, FAYETTE, HARRISON, JESSAMINE, MADISON, NICHOLAS, POWELL AND WOODFORD

Budget Request

To: City of Winchester
32 Wall St
Winchester Ky 40391

From: Bluegrass Emergency Response Team
c/o Calvin Denton, Treasurer
P.O. 105
Carlisle KY 40311

Subject: Budget Request

Date: 03/16/2022

1. BERT Dues for FY2022/2023 \$1,375.00

BALANCE \$1,375.00

2. Additional balance of \$1,375.00 to be paid by Clark County
Fiscal Court. .

(56)

March 18, 2022

City of Winchester
Finance Office
P.O. Box 40
Winchester, KY 40391

RE: WCCFM: Request of Funds City of Winchester FY2023 Budget

Dear Michelle L. Lucas,

The Winchester Clark County Farmers Market would like to request to be considered for \$5000 in funds from the City of Winchester FY2023 budget. These funds in the past have assisted the market with operating expenses and the market manager's salary.

Sincerely,

Stefan Fink
WCCFM Vice President
1800 Boonesboro RD
Winchester, KY 40391

Winchester Labor Day Committee, Inc.

PO Box 859
Winchester, KY 40392-0859

March 15, 2022

Michelle L. Lucas, Finance Director
P.O. Box 4135
Winchester, KY 40392-4135

RE: Fiscal Year 2023 Budget

Dear Ms. Lucas:

The Winchester Labor Day Committee is submitting its 2022 budget request for the Fiscal Year 2023. The Committee is requesting \$16,225.00 to be used toward activities planned for the Labor Day weekend celebration and parade, as well as activities planned throughout the year. We are a non-profit organization, became incorporated November 9, 1992 and in good standing in the State of Kentucky. We are exempt from Federal Income tax under section 501 (a) of the Internal Revenue Code. The following are our primary functions:

To conduct meetings and plan activities for the Labor Day weekend festivities and parade involving the community in wholesome and recreational activities.

To promote education, recruit, encourage and to achieve self-esteem with youth in the community, through writing, acting, songs, talent and (for those interested through religion).

To recruit members to join and assist our organization in fundraisers, professional entertainment, education, scholarships and planned activities.

Meet with city and county officials, law enforcement and local news media concerning the activities and safety for the community during the Labor Day weekend.

To help and work with other organizations, youth groups and parents whenever possible. To encourage and promote Drug awareness in our community especially with the youth and their parents.

The Winchester Labor Day Parade (a historic event since 1904) attracts many people from around the state of Kentucky and surrounding states. We will be celebrating our 118th year of parades this September 5, 2022.

If you have any questions, please call me Flora Shelby at 859-744-3167 or Sherry Hampton, Public Relations Director at (859-749-9782) or Ann Carter (859)749-5936.

Sincerely,
Flora L. Shelby

Flora Shelby

Winchester Labor Day Committee, Inc.

PO Box 859
Winchester, KY 40392-0859

BUDGET REQUEST

2022-2023

Stage	\$ 5,000.00
Games	\$ 2,500.00
Kentucky State University	\$ 3,800.00
Advertisement and Insurance	\$ 1,000.00
2 Bands	\$ 2,500.00
DJ for weekend	\$ 425.00
Entertainment at Leeds	\$ 1,000.00

Estimated total \$ 16,225.00



859-744-6437
contact@leedscenter.org
www.leedscenter.org
37 North Main Street
Winchester, KY 40391

Winchester Council
for the Arts
Board of Directors

President
Tracey Miller

Vice President
Zachary Combs

Treasurer
Olivia Davis-Leo

Secretary
Madalyn Wells

Members at Large

Collin Berner
Cicely Dore
Kelly Hutchens
Shonda Johnston
Jordan Lewis
Patrick Lee Lucas
Beth Wyatt

March 10, 2022

Michelle Lucas
City Hall
32 Wall Alley
Winchester, Kentucky 40391

Dear Mayor Burtner and City Commission Members:

On behalf of the Winchester Council for the Arts, we would like to thank the City for its past gifts to Leeds. These gifts significantly increased our ability to function as a thriving non-profit and community center.

We are thankfully beginning to emerge from the unprecedented past two years of dealing with COVID. We have produced two shows, a concert, two community programs, Youth Board and started an arts education program here called SPARK. As we continue to look toward the future, we just announced a four show season of theatrical productions and we are working to produce a four show concert series. It is our greatest joy to continue our mission of bringing top notch arts programming to the region while making the biggest economic impact possible on downtown.

However, the reality is that we are still suffering the economic effects of the pandemic on our ability to operate. The Winchester Council for the Arts would like to respectfully submit a budget request for \$50,000 from the City's 2022-2023 budget to help us pay our employees, take care of any maintenance issues that arise and help with our operating expenses.

This Board continues to be committed to seeing Leeds succeed. We believe that its success has been a catalyst for revitalization of Clark County and beyond. The gift of this Theater to our community puts us at an advantage and it is imperative that we preserve its place in our future.

Thank you for your continued support and consideration,

Sincerely,

A handwritten signature in black ink that reads "Tracey J. Miller".

Tracey Miller
Board President, Leeds Center for the Arts

Winchester Council for the Arts

Budget Category	
Payroll	\$25,000
Building and Grounds	\$10,000
Operations	\$15,000
Total	\$50,000

Winchester/Clark County Unity Committee

March 15, 2022

Winchester Board of Commissioners
City Hall, Wall Street
Winchester, Ky. 40391

Dear Mayor Burtner and Commissioners:

Enclosed is the budget for the Winchester/Clark County Unity Committee 2023FY. The City support makes the Martin Luther King, Jr. Breakfast a reality each year. We appreciate your support.

We are asking the city for continuation funding of \$2,500.00. We know that this event is very important in celebrating the diversity of our city.

Thank you,

Deatra

Deatra Newell

WINCHESTER/CLARK COUNTY UNITY COMMITTEE
Proposed Budget for 2023 FY

REVENUE

CITY FUNDING	2,500
COUNTY FUNDING	1,500
SPONSORS	1,400
TOTAL	5,400

EXPENDITURES

BREAKFAST	2,500
SPEAKERS	750
LINENS	350
PLATES AND CUTLERY	500
RENTAL	300
HUMANITARIAN AWARD	500
MEDIA/PROMOTIONS	500
TOTAL	5,400

TOTAL OPERATING EXPENSES	5,400
TOTAL INCOME	5,400



Winchester Community Work Group

March 2, 2022

Mike Flynn

Winchester City Manager

I am writing to request an allocation of \$10000 for Winchester Community Work Group from the 2023 Winchester City Budget.

WCWG completed 97 home repair projects in Winchester in 2021. We anticipate doing that many or more in 2022. We will again host Camp on July 17-23 at Campbell Junior High. Camp should be able to complete approximately 45 projects during that week.

We also are working with several local church groups, businesses and volunteers who will do another 50-55 projects. We work with the local Salvation Army, Community Services, and the Association of Churches to identify and complete the work.

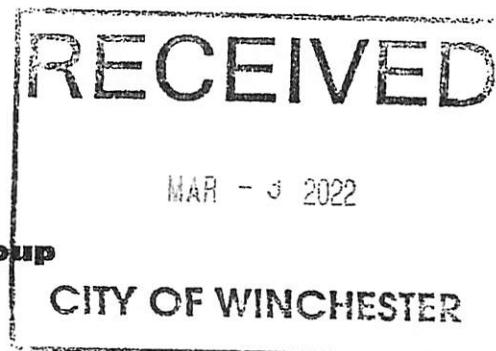
Debbie Fatkin and I are also striving to target certain areas of the city for additional work. She proposed this after attending the Property Workshop in Austin Tx.

Please feel free to contact me for additional information if needed.

Thanks


Shannon Cox

Chair-Winchester Community Work Group





**GROUP
WORK CAMPS
HOME REPAIR**

**2021 Home Repair and Economic Impact Report
Winchester, Kentucky**

Number of Homes Repaired 35

Number of Work Crews 40

Number of Participants 241

Type of Project	Number Completed
Exterior Paint	30
Interior Paint	N/A
Wheelchair Ramps	4
Porches	16
Steps	3
Roofing	1
Skirting	2
Weatherization	3
Other Work	12

States/territories represented: Illinois, Indiana, Missouri, Nebraska, Pennsylvania, Wisconsin

Type of Investment	Amount Invested
Capital Improvements to Housing Stock—Includes amount spent for building materials/supplies by Cosponsor & Group Mission Trips, permit fees, waste disposal, supervisory staff transportation to/from worksites, setup week/worksit preparation, and staff expenses	\$25,692.48
Volunteer Housing—Includes amount spent locally for food, salaries/benefits for local cooks and custodians, utilities, supplies, and building use fees	\$19,823.36
Group Mission Trips camp staff costs—includes staff travel to/from location, salaries, food, and lodging.	\$7,440.00
Volunteer spending in the community—Includes snacks, gasoline, souvenirs, and incidentals	\$9,640.00
Cosponsor staff/vehicle costs—Pre-camp planning, application intake, resident counseling, worksite evaluations, camp execution, project supervision, cleanup, and post-camp closeout.	\$5,666.50
Volunteer Labor—Workcamp participants (241) and volunteer staff (12) each working an estimated 30 hours at a value of \$28.54/hr as deemed by the Independent Sector.	\$216,618.60
Group Mission Trips Investment—Includes Development, Project Management, Staffing, Registration, Marketing, Publicity, and Insurance	\$40,000.00
TOTAL INVESTMENT IN THE COMMUNITY	\$324,880.94

Michelle Lucas

From: Mike Flynn
Sent: Thursday, May 12, 2022 8:05 AM
To: Manley, Bruce T (Bluegrass); Ed Burtner
Cc: Akakpo, Koffi C (Bluegrass); Dianna Layne; Michelle Lucas
Subject: RE: Request for City Budget

Bruce, thank you for the information. I will provide to the Finance Dept. and this can be discussed in an upcoming budget session.

Take care,
Mike

From: Manley, Bruce T (Bluegrass) <bruce.manley@kctcs.edu>
Sent: Wednesday, May 11, 2022 4:09 PM
To: Mike Flynn <mflynn@winchesterky.com>; Ed Burtner <eburtner@winchesterky.com>
Cc: Akakpo, Koffi C (Bluegrass) <koffi.akakpo@kctcs.edu>; Dianna Layne <dlayne@winchesterky.com>
Subject: Request for City Budget

Hi Mayor Burtner and Mr. Flynn. As the city of Winchester is working on the budget, the Mayor suggested that we submit a funding proposal for your consideration from BCTC.

Please see the attached letter to help us fund a dual credit scholarship endowment that will expand and enhance the talent pipeline in Winchester.

Please let me know if there are any questions.

Much appreciated,
Bruce

Bruce T. Manley, M.S.
Interim Associate Dean for Regional Campuses
Director, Winchester-Clark County Campus
Bluegrass Community & Technical College
859-246-6662
Your success equals our success.



Dual Credit Scholarships: A Strategy to Expand and Enhance Clark County's Talent Pipeline

Creating a pipeline of career-ready citizens is key to ensuring Winchester-Clark County's continued economic success. Maximizing access to dual credit programs is a proven strategy to achieve that goal by fast-tracking high school students to college and career.

"Dual credit" offers high school students the opportunity to enroll in college courses that count for high school and college credit. Dual credit enrollment provides students with valuable essential skills and technical competencies that improve their success in college, prepare them for good paying careers, and accelerate their entrance into the workforce.

Clark County students from low-income households could benefit most from shortening their path to a post-high school degree or career credential, but they face a financial barrier that stops them. While dual credit tuition is 50% of regular community college tuition, that cost is still prohibitive for low-income students.

Using student eligibility for the federally-funded Free or Reduced Lunch program as a measure of financial need, Clark County has over 1,300* or 78.8% of high school students who cannot afford to take advantage of dual credit enrollment.

* In 2021-22, 1,340 of Clark County's high school students qualified for Free or Reduced-Cost meals according to the Ky Department of Education Division of School and Community Nutrition.

Studies show that students who enroll in dual credit courses are:

- **More than twice as likely as non-dual credit students to enroll in college**
- **More likely to obtain a first-year GPA of 3.0 or higher (on a 4.0 scale)**
- **More likely to persist to a second year of college**

BCTC is requesting \$100,000 from the Winchester City Commission to create an endowed scholarship fund to support low-income Clark County students enrolling in dual credit courses. These donations are a direct investment in growing the talent pipeline in Clark County.

Through the generosity of Clark County residents and organizations, a dual credit scholarship fund was created with over \$112,000 in donations.

Our goal is to create a \$1,000,000 endowment that would allow us to award approximately \$40,000 in scholarships each academic year, quadrupling the number of low-income Clark County students benefiting from dual credit classes each year and providing a sustainable way to continue scholarships into the future.



BLUEGRASS
COMMUNITY & TECHNICAL **COLLEGE**

Preparing Tomorrow's Workforce

Dual credit courses provide students with valuable essential skills and technical competencies that prepare them for the workplace or transfer to four-year institutions for bachelor degrees.

General Education Courses

Embedded within the rigorous curriculum of BCTC's general education courses is training in four workplace essential skills: professional communication, accountability, civility and teamwork.

Bluegrass College Academy

Students attend college full-time, fulfilling their high school graduation requirements while earning college credit. Juniors enrolling in BCA can earn their Associate in Arts degree from BCTC two weeks before graduating high school.

Technical Education Courses

Technical education courses lead to certificates, diplomas or two-year degrees that improve students employability and earning power. Dual credit students can jump start their high wage, high demand careers.

The cost of tuition and books creates a barrier that makes it impossible for low-income students to reap the benefits of dual credit enrollment. That is why scholarships are so important. **Clark County Dual Credit Scholarships remove financial barriers and maximize access for students from low-income households, building skills and fast-tracking these student to college or career.**

In the Words of Dual Credit Scholarship Recipients:

"This scholarship will help me achieve my academic goal of becoming part of the medical field...As a result of my education, I hope to improve the health of others."

"I currently work 40+ hours at Hardees so I know the value of a dollar and how much this scholarship means."

"I hope to soon be an inspiration for my siblings and nephews. My goal right now is to be a psychologist...Thank you for giving me this spectacular opportunity to help get where I want to be!"



For more information, please contact:

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City of Winchester
2022-23 Operating Budget
COMMISSION

	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom	Approved

Account # Description

Commission

10.110	Salary & Wages	49,142.00	40,712.00	49,000.00	40,650	50,218.00	50,218.00	50,218.00
10.111	Salary & Wages P/T	0.00	0.00	0.00	0	0.00	0.00	0.00
10.140	Social Security	3,760.00	3,114.59	3,800.00	3,099	3,842.00	3,842.00	3,842.00
10.145	Worker's Compensation	700.00	628.73	200.00	2,512	2,600.00	2,060.00	2,060.00
10.146	Unemployment Insurance	200.00	0.00	65.00	0	21.09	22.00	22.00
10.147	CERS	0.00	0.00	0.00	0	0.00	0.00	0.00
Total Personnel Costs		53,802.00	44,455.32	53,065.00	46,261	56,681.09	56,142.00	56,142.00
10.210	Postage	100.00	40.92	100.00	2,935	100.00	100.00	100.00
10.211	Advertising	1,875.00	1,939.20	2,500.00	5,238	2,500.00	2,500.00	2,500.00
10.212	Duplicating & Printing	400.00	341.48	800.00	1,630	1,400.00	1,400.00	1,400.00
10.215	Training & Travel	2,500.00	478.80	5,000.00	981	5,000.00	5,000.00	5,000.00
10.220	Professional Fees	4,500.00	3,987.00	4,500.00	1,877	4,500.00	4,500.00	4,500.00
10.230	Communication Services	525.00	1,234.05	1,000.00	1,383	1,000.00	1,000.00	1,000.00
10.246	Hardware/Software Support	750.00	345.00	1,000.00	1,485	1,000.00	1,000.00	1,000.00
10.299	Other Contractual Services	75.00	812.73	0.00	0	0.00	0.00	0.00
Total Contractual Services		10,725.00	9,179.18	14,900.00	15,529	15,500.00	15,500.00	15,500.00
10.310	Office Supplies	250.00	427.97	0.00	638	0.00	0.00	0.00
10.311	Books, Maps & Manuals	0.00	0.00	0.00	0	0.00	0.00	0.00
10.350	Equipment & Furniture	0.00	0.00	500.00	0	0.00	0.00	0.00
10.355	Christmas Employees	8,500.00	7,098.92	8,500.00	10,312	11,000.00	11,000.00	11,000.00
10.399	Other Materials & Supplies	2,500.00	2,987.00	5,000.00	1,576	5,000.00	5,000.00	5,000.00
Total Materials & Supplies		11,250.00	10,513.89	14,000.00	12,526	16,000.00	16,000.00	16,000.00

		2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
		Budget	Actual To Date	Budget	Actual to Date	Budget Requ	CM Recom	Approved
10.405	Dues & Subscriptions	7,500.00	11,065.52	11,000.00	10,054	11,000.00	11,000.00	11,000.00
10.415	Grant Match	0.00	0.00	0.00	0	0.00	0.00	0.00
10.420	**Special Projects**	53,500.00	57,318.89	12,000.00	60,118	12,000.00	12,000.00	12,000.00
10.422	Cartwright Repairs				5,172	0.00	0.00	0.00
10.460	Econ Dev W/CC/IDA	67,000.00	-67,000.00	0.00	0	0.00	0.00	0.00
10.641	Econ Dev Win Plaza	25,000.00	0.00	125,000.00	0	125,000.00	125,000.00	125,000.00
10.462	Econ Dev Hospital Drive	225,000.00	197,951.20	350,000.00	169,318	350,000.00	350,000.00	350,000.00
10.463	Econ Dev McCann Dr	8,000.00	8,810.80	10,000.00	3,544	10,000.00	10,000.00	10,000.00
10.464	Econ Dev GRC	0.00	0.00	0.00	0	0.00	0.00	0.00
10.501	Econ Tax Incentive - Amazon	250,000.00	117,521.51	300,000.00	165,408	300,000.00	300,000.00	300,000.00
10.503	Econ Tax Incentive - Taica	10,000.00	13,496.11	20,000.00	32,131	35,000.00	35,000.00	35,000.00
10.504	Econ Tax Incentive - Walle	10,000.00	0.00	0.00	0	0.00	0.00	0.00
10.510	Econ Tax Incentive - Downtown				14,088	20,000.00	20,000.00	20,000.00
Total Other Expenses		656,000.00	339,164.03	828,000.00	445,745	843,000.00	843,000.00	843,000.00
Total Commission Expenses		731,777.00	403,312.42	909,965.00	520,061	931,181.09	930,642.00	930,642.00

Commission 110 account reflects a 1.4% increase

All 310 accounts have been moved to 01.19.5.310

**420 Account Detail: **

Halloween Mania

Fireworks for Independence Day (County 50% and City 50%)

Leadership Class for Staff

10.460 Econ Dev W/CC/IDA Per order # 2012 Reimbursement agreement. Pledge is \$50,00 annually beginning 2-28-2013 ending 1-31-201

10.641 Econ Dev Win Plaza Per ordinance #1-2010 Tax increment Financing Project (20 years) Pledge is 50% of incremental payroll tax revenue and 100% of incremental real estate tax revenue paid to developer on an annual basis.

10.462 Econ Dev Hospital Drive Per order # 2012-9 Interlocal Agreement with Fiscal Court for sharing of revenue (15 years) Per ordinance # 4- Pledge was 35% of payroll taxes and 50% of insurance premium taxes to Fiscal Court. Amended by Ordinance # 6-2014, pledge will be 37% of payroll taxes to Fiscal Court.

10.463	Econ Dev McCann Dr	Per Order # 2012-9 Interlocal Agreement with Fiscal Court for sharing of revenue (15 years). Old hospital area at McCann Drive; effective 4-1-2012. Pledge is 35% of payroll taxes and 50% of insurance premium taxes. Amended by Ordinance #6-2014, pledge will be 37% of payroll taxes to Fiscal Court.
10.464	Econ Dev GRC	Per joint ordinance #6-2014 Interlocal Agreement with Fiscal Court (5 Years) Ended 12-31-2018 .
10.501	Econ Tax Incentive - Amazon	Per Resolution #R2015-1 granting inducement pursuant to KY Business Investment Act forgoing 1% of the occ license fees collected. Activation date is 04-01-2015 effective for ten years.
10.503	Econ Tax Incentive - Taica	Per Resolution #R2012-10 granting inducement pursuant to KY Business Investment Act forgoing 0.5% of the license fees collected. Activation date is 04-01-2015 effective for ten years.
10.504	Econ Tax Incentive - Walle	Per Resolution #R2014-5 granting inducement pursuant to KY Business Investment Act forgoing 1% of the occ license fees collected. Activation date is 06-16-2016 effective for ten years.
10.510	Econ Tax Incentive - Downtown	

City of Winchester
2022-23 Operating Budget
LEGAL

2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
Budget	Actual	Budget	Actual to Date	Budget Requ	CM Recom	Approved

Account # Description

LEGAL

145	Worker's Compensation	100	80	100	0	100	100	100
	Total Personnel Costs	100	80	100	0	100	100	100
215	Training & Travel	100	0	500	0	500	500	500
217	Retainer Fees	23,000	16,969	26,500	20,739	26,500	26,500	26,500
220	Professional Services	26,250	27,655	41,500	24,117	40,000	40,000	40,000
	Total Contractual	49,350	44,623	68,500	44,856	67,000	67,000	67,000
311	Books Maps & Manuals	0	0	0	0	0	0	0
312	Uniforms	0	0	0	0	0	0	0
	Total Materials	0	0	0	0	0	0	0
405	Dues & Subscription	3,500	2,338	3,000	3,426	4,500	4,500	4,500
	Total Supplies	3,500	2,338	3,000	3,426	4,500	4,500	4,500
Totals		52,950	47,041	71,600	48,282	71,600	71,600	71,600

City of Winchester
2022-23 Operating Budget
CITY MANAGER **(8 Approved Positions)**

	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom	Approved

Account # Description

City Manager

110	Salary & Wages	342,000.00	266,709.68	418,950.00	346,660.00	435,666.00	435,666.00	435,666.00
111	Salary & Wages P/T	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112	Salaries & Wages O/T	0.00	0.00	0.00	404.00	0.00	0.00	0.00
135	Medical & Dental Insurance	70,000.00	51,883.44	76,800.00	75,913.00	92,932.00	92,932.00	92,932.00
136	Life Insurance	700.00	530.23	850.00	692.00	1,159.00	1,159.00	1,159.00
137	Health Reimbursement	8,000.00	4,918.83	11,205.00	36,660.00	6,393.00	6,393.00	6,393.00
140	Social Security	25,000.00	18,980.91	32,050.00	26,166.00	33,328.00	33,328.00	33,328.00
145	Worker's Compensation	3,000.00	1,014.93	1,200.00	4,060.00	4,100.00	4,100.00	4,100.00
146	Unemployment Insurance	1,100.00	0.00	530.00	0.00	183.00	183.00	183.00
147	CERS	82,285.00	55,779.57	112,907.00	51,448.00	116,715.00	116,715.00	116,715.00
Total Personnel Costs		532,085.00	399,817.59	654,492.00	542,003.00	690,476.00	690,476.00	690,476.00

210	Postage	750.00	1,214.54	1,000.00	401.00	900.00	900.00	900.00
211	Advertising	150.00	1,051.82	1,000.00	0.00	600.00	600.00	600.00
212	Duplicating & Printing	1,000.00	1,296.09	1,300.00	1,763.00	1,800.00	1,800.00	1,800.00
214	Car Allowance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
215	Training & Travel	3,500.00	2,461.26	15,000.00	7,123.00	15,000.00	15,000.00	15,000.00
216	Education Reimbursement	0.00	0.00	7,500.00	4,228.00	7,500.00	7,500.00	7,500.00
220	Professional Fees	500.00	26,465.62	1,000.00	11,330.00	2,000.00	2,000.00	2,000.00
227	Office Equipment Repair	800.00	640.00	1,000.00	0.00	1,000.00	1,000.00	1,000.00
228	Rents & Storage	800.00	1,883.45	2,200.00	1,723.00	2,200.00	2,200.00	2,200.00
230	Communication Services	3,000.00	7,723.23	6,000.00	8,471.00	10,000.00	10,000.00	10,000.00
246	Hardware/Software Support	2,000.00	1,906.50	33,000.00	21,376.00	2,700.00	2,700.00	2,700.00
Total Contractual Services		12,500.00	44,642.51	69,000.00	56,415.00	43,700.00	43,700.00	43,700.00

		2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-2023
		Budget	Actual to Date	Budget	Actual to Date	Budget Request	CM Recom	Approved
310	Office Supplies	2,000.00	652.93	0.00	3,305.00	0.00	0.00	0.00
311	Books Maps & Manuals		50.00	0.00	0.00	0.00	0.00	0.00
312	Uniforms	0.00	0.00	1,000.00	196.00	1,000.00	1,000.00	1,000.00
350	Equipment & Furniture	500.00	345.78	2,000.00	377.00	500.00	500.00	500.00
399	Other Materials & Supplies	500.00	17.67	1,500.00	636.00	1,500.00	1,500.00	1,500.00
Total Materials & Supplies		3,000.00	1,066.38	4,500.00	4,514.00	3,000.00	3,000.00	3,000.00
405	Dues & Subscriptions	1,100.00	1,521.75	2,000.00	1,511.00	2,000.00	2,000.00	2,000.00
Total Other Expenses		1,100.00	15,227.75	2,000.00	1,511.00	2,000.00	2,000.00	2,000.00
Total City Manager Expenses		548,685.00	460,754.23	729,992.00	604,443.00	739,176.00	739,176.00	739,176.00

All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.

All 310 accounts have been moved to 01.19.5.310

City of Winchester
2022-23 Operating Budget
FINANCE (5 Approved Positions)

	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

Account # Description

Finance

110	Salary & Wages	189,000.00	138,094.34	255,150.00	176,900.00	244,488.00	244,488.00	244,488.00
111	Salary & Wages P/T	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112	Salaries & Wages O/T	5,000.00	0.00	0.00	365.00	0.00	0.00	0.00
135	Medical & Dental Insurance	55,000.00	35,579.20	61,600.00	39,484.00	41,888.00	41,888.00	41,888.00
136	Life Insurance	500.00	335.92	510.00	391.00	654.00	654.00	654.00
137	Health Reimbursement	7,000.00	3,638.99	9,050.00	107,416.00	2,876.00	2,876.00	2,876.00
140	Social Security	18,000.00	9,642.35	19,519.00	13,227.00	18,703.00	18,703.00	18,703.00
145	Worker's Compensation	800.00	503.10	300.00	2,391.00	2,400.00	2,400.00	2,400.00
146	Unemployment Insurance	800.00	0.00	325.00	0.00	103.00	103.00	103.00
147	CERS	45,475.00	30,011.50	68,973.00	26,595.00	65,498.00	65,498.00	65,498.00
Total Personnel Costs		321,575.00	217,805.40	415,427.00	380,266.00	376,610.00	376,610.00	376,610.00
210	Postage	11,250.00	-1,422.42	15,000.00	7,063.00	15,000.00	15,000.00	15,000.00
211	Advertising	2,250.00	1,474.23	3,000.00	0.00	3,000.00	3,000.00	3,000.00
212	Duplicating & Printing	4,200.00	5,556.95	5,000.00	1,722.00	5,000.00	5,000.00	5,000.00
215	Training & Travel	3,000.00	2,469.91	10,000.00	7,666.00	12,000.00	12,000.00	12,000.00
219	Credit Card Usage Fees	1,500.00	1,854.55	1,500.00	2,576.00	2,000.00	2,000.00	2,000.00
220	Professional Fees	45,000.00	75,400.95	65,000.00	89,764.00	50,000.00	50,000.00	50,000.00
221	Audit Services	30,000.00	30,790.00	35,000.00	27,700.00	40,000.00	40,000.00	40,000.00
227	Office Equipment Repair	500.00	416.00	700.00	541.00	800.00	800.00	800.00
228	Rents & Storage	3,500.00	3,548.35	5,000.00	3,297.00	5,500.00	5,500.00	5,500.00
230	Communication Services	2,000.00	4,938.27	2,500.00	6,054.00	0.00	0.00	0.00
246	Hardware/Software Support	30,000.00	30,853.69	66,000.00	54,403.00	65,000.00	65,000.00	65,000.00

		2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
		Budget	Actual to Date	Budget	Actual to Date	Budget Req	CM Recom	Approved
299	Other Contractual Services	5,000.00	1,104.00	3,000.00	345.00	3,000.00	3,000.00	3,000.00
	Total Contractual Services	138,200.00	156,984.48	211,700.00	201,619.00	201,300.00	201,300.00	201,300.00
310	Office Supplies	2,500.00	2,496.99	0.00	3,031.00	0.00	0.00	0.00
311	Books Maps & Manuals	500.00	159.00	0.00	0.00	1,000.00	1,000.00	1,000.00
312	Uniforms	0.00	0.00	500.00	566.00	500.00	500.00	500.00
350	Equipment & Furniture	375.00	0.00	350.00	0.00	500.00	500.00	500.00
399	Other Materials & Supplies	500.00	73.88	500.00	548.00	500.00	500.00	500.00
	Total Materials & Supplies	3,875.00	2,729.87	1,350.00	4,145.00	2,500.00	2,500.00	2,500.00
405	Dues & Subscriptions	1,500.00	1,094.00	1,500.00	872.00	1,500.00	1,500.00	1,500.00
	Total Other Expenses	1,500.00	1,094.00	1,500.00	872.00	1,500.00	1,500.00	1,500.00
	Total Finance Expenses	465,150.00	378,613.75	629,977.00	586,902.00	581,910.00	581,910.00	581,910.00

All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.

All 310 accounts have been moved to 01.19.5.310

City of Winchester
2022-23 Operating Budget

PLANNING **(5 Approved Positions)**

	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Budget to Actual	Budget Req	CM Recom	Approved

Account # Description

Planning & Zoning

110	Salary & Wages	324,000.00	254,873.01	305,550.00	249,825.00	308,475.00	308,475.00	308,475.00
111	Salary & Wages P/T	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112	Salaries & Wages O/T	0.00	46.98	0.00	1,352.00	0.00	0.00	0.00
135	Medical & Dental Insurance	70,000.00	59,994.00	61,600.00	65,257.00	78,672.00	78,672.00	78,672.00
136	Life Insurance	800.00	507.45	510.00	468.00	916.47	916.47	916.47
137	Health Reimbursement	7,000.00	2,084.92	9,045.00	59,838.00	5,423.94	5,423.94	5,423.94
140	Social Security	24,000.00	18,106.56	23,374.59	18,393.00	23,598.00	23,598.00	23,598.00
145	Worker's Compensation	10,000.00	3,422.79	8,600.00	5,496.00	12,339.00	12,339.00	12,339.00
146	Unemployment Insurance	1,100.00	0.00	390.00	0.00	129.56	129.56	129.56
147	CERS	77,955.00	55,412.27	82,345.73	32,413.00	8,264.52	8,264.52	8,264.52
Total Personnel Costs		514,855.00	394,447.98	491,415.32	433,042.00	437,818.49	437,818.49	437,818.49

210	Postage	500.00	479.32	850.00	781.00	850.00	850.00	850.00
211	Advertising	150.00	927.75	1,250.00	0.00	500.00	500.00	500.00
212	Duplicating & Printing	700.00	1,158.65	1,200.00	337.00	400.00	500.00	500.00
215	Training & Travel	2,500.00	69.76	3,000.00	1,775.00	3,000.00	3,000.00	3,000.00
220	Professional Fees	100,000.00	7,637.22	9,000.00	15,744.00	16,000.00	18,000.00	18,000.00
226	Vehicle Maintenance	500.00	382.15	1,000.00	1,161.00	1,500.00	1,500.00	1,500.00
227	Office Equipment Repair	150.00	139.00	200.00	18.00	200.00	200.00	200.00
228	Rents & Storage	0.00	419.76	2,500.00	476.00	450.00	450.00	450.00
230	Communication Services	6,500.00	10,484.55	10,500.00	10,370.00	10,500.00	10,500.00	10,500.00
246	Hardware/Software Support	25,000.00	17,830.62	26,500.00	17,477.00	20,260.00	20,500.00	20,500.00
299	Other Contractual Services	35,000.00	38,673.25	50,000.00	15,004.00	25,000.00	40,000.00	40,000.00
Total Contractual Services		171,000.00	78,202.03	106,000.00	63,143.00	78,660.00	96,000.00	96,000.00

		2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
		Budget	Actual TO Date	Approved	Actual	Budget Req	CM Recom	Approved
310	Office Supplies	750.00	372.60	0.00	413.00	600.00	600.00	600.00
311	Books Maps & Manuals	500.00	45.75	500.00	0.00	300.00	300.00	300.00
312	Uniforms	1,200.00	0.00	1,500.00	167.00	1,500.00	1,500.00	1,500.00
322	Promotion/Education Material	100.00	84.80	500.00	133.00	300.00	300.00	300.00
326	Motor Fuel & Lubricants	2,775.00	2,316.18	3,700.00	2,364.00	3,000.00	3,000.00	3,000.00
330	Tools & Hardware	100.00	9.28	200.00	18.00	200.00	200.00	200.00
350	Equipment & Furniture	500.00	0.00	3,000.00	0.00	1,000.00	1,000.00	1,000.00
399	Other Materials & Supplies	55.00	180.43	500.00	939.00	600.00	600.00	600.00
Total Materials & Supplies		5,980.00	3,009.04	9,900.00	4,034.00	7,500.00	7,500.00	7,500.00
405	Dues & Subscriptions	1,500.00	668.00	3,600.00	825.00	3,600.00	3,600.00	3,600.00
420	**Special Projects**	89,000.00	16,091.88	3,000.00	2,275.00	0.00	0.00	0.00
425	Right of Way	0.00	250.00	500.00	0.00	0.00	0.00	0.00
Total Other Expenses		90,500.00	17,009.88	7,100.00	3,100.00	3,600.00	3,600.00	3,600.00
Total Planning Expenses		782,335.00	492,668.93	614,415.32	503,319.00	527,578.49	544,918.49	544,918.49

****All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.****

****310 Accounts have been moved to 01.19.5.310****

****420 Account Detail****

MS4 compliance meetings as required

Storm Water monitoring plan

City of Winchester
2022-23 Operating Budget

MAIN ST **(1 Approved Position)**

2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
Budget	Actual	Budget	Budget to Actual	Budget Req	CM Recom	Approved

Account # Description

Main St

110	Salary & Wages	18967	0	40,950	32,587	40,720	40,720
111	Salary & Wages P/T	0	0	0	0	0	0
112	Salaries & Wages O/T	0	0	0	0	0	0
135	Medical & Dental Insurance	0	0	12,500	12,911	23,076	23,076
136	Life Insurance	0	0	100	89	110	110
137	Health Reimbursement	0	0	1,830	24,872	1,594	1,594
140	Social Security	0	0	3,133	2,426	3,115	3,115
145	Worker's Compensation	0	0	150	2,027	2,100	2,100
146	Unemployment Insurance	0	0	5,200	0	17	17
147	CERS	0	0	11,036	5,248	10,909	10,909
Total Personnel Costs		18967	0	74,899	83,789	81,641	81,641
210	Postage	100	63	150	2	150	150
211	Advertising	500	255	8,000	1,637	8,000	8,000
212	Duplicating & Printing	100	17	1,500	141	1,500	1,500
214	Car Allowance	0	0	0	0	0	0
215	Training & Travel	1,000	0	4,500	895	4,500	4,500
220	Professional Fees	0	379	1,000	0	1,000	1,000
230	Communication Services	0	1,354	1,000	2,011	2,000	2,000
246	Hardware/Software Support	500	115	1,500	748	1,500	1,500
Total Contractual Services		2,200	2,182	17,650	5,434	18,650	18,650

		2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
		Budget	Actual to Date	Budget	Budget to Actual	Budget Req	CM Recom	Approved
310	Office Supplies	0	0	200	129	200	200	200
312	Uniforms	0	0	100	100	100	100	100
322	Promotion/Education Materials	2,911	0	7,500	0	7,500	7,500	7,500
350	Small Equipment & Furniture	0	0	2,000	0	2,000	2,000	2,000
399	Other Materials & Supplies	0	250	1,000	1,369	1,000	1,000	1,000
Total Materials & Supplies		2,911	250	10,800	1,598	10,800	10,800	10,800
405	Dues & Subscriptions	300	534	850	828	850	850	850
420	**Special Projects**	2,600	2,009	6,900	1,050	6,900	6,900	6,900
Total Other Expenses		2,900	2,544	7,750	1,878	7,750	7,750	7,750
Total Main St Expenses		26,978	4,976	111,099	92,699	118,841	118,841	118,841

****All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.****

****All 310 accounts have been moved to 01.19.5.310****

****420 Account Detail****

- Wine About Winter
- Halloween Mania
- Beer Cheese Festival
- Christmas Open House
- Spring Night Market
- Fall Night Market
- Sip and Stroll
- Rock the Block Concert Series
- Loft Tour
- Downtown Streetscape design project
- DDIF Contribution

City of Winchester
2022-23 Operating Budget
ENGINEERING (1 Approved Positions)

2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
Budget	Actual to Date	Budget	Actual to Date	Budget Req	CM Recom	Approved

Account # Description

Engineering

110	Salary & Wages	0	0	43,050	38,634	48,131	48,131	48,131
111	Salary & Wages P/T	0	0	0	0	0	0	0
112	Salaries & Wages O/T	0	0	0	0	0	0	0
135	Medical & Dental Insurance	0	0	18,860	18,729	23,076	23,076	23,076
136	Life Insurance	0	0	100	94	129	129	129
137	Health Reimbursement	0	0	2,800	9,932	1,594	1,594	1,594
140	Social Security	0	0	3,293	2,849	3,682	3,682	3,682
145	Worker's Compensation	0	0	2,100	3,022	3,100	3,100	3,100
146	Unemployment Insurance	0	0	52	0	20	20	20
147	CERS	0	0	11,602	6,174	12,894	12,894	12,894
Total Personnel Costs		0	0	81,857	79,434	92,626	92,626	92,626
210	Postage	0	0	100	0	100	100	100
211	Advertising	0	0	200	0	0	0	0
212	Duplicating & Printing	0	0	200	23	100	100	100
215	Training & Travel	0	0	1,500	500	1,500	1,500	1,500
220	Professional Fees	0	0	105,000	62,468	200,000	125,000	125,000
226	Vehicle Maintenance	0	0	600	400	600	600	600
227	Office Equipment Repair	0	0	0	0	0	0	0
230	Communication Services	0	0	1,600	1,093	1,600	1,600	1,600
246	Hardware/Software Support	0	0	4,658	575	2,200	2,200	2,200
Total Contractual Services		0	0	113,858	65,059	206,100	131,100	131,100

		2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
		Budget	Actual to Date	Budget	Actual to Date	Budget Req	CM Recom	Approved
310	Office Supplies	0	0	0	40	0	0	0
311	Books, Maps & Manuals	0	0	0	0	0	0	0
312	Uniforms & Incidentals	0	0	200	0	200	200	200
322	Promotion/Education Materials	0	0	0	0	0	0	0
326	Motor Fuel & Lubricants	0	0	0	1,411	1,200	1,200	1,200
330	Small Tools & Hardware	0	0	600	0	200	200	200
350	Small Equipment & Furniture	0	0	200	0	0	0	0
399	Other Materials & Supplies	0	0	0	158	500	500	500
Total Materials & Supplies		0	0	1,000	1,609	2,100	2,100	2,100
405	Dues & Subscriptions	0	0	200	0	0	0	0
420	**Special Projects**	0	0	75,000	307,313	75,000	75,000	75,000
421	Downtown Branch Project				7,229			
Total Other Expenses		0	0	75,200	314,542	75,000	75,000	75,000
Total Engineering Expenses		0	0	271,915	460,644	375,826	300,826	300,826

****All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.****

**** 220 Account Detail****

Engineering review of drainage and subdivision platts

Other Engineering Fees/Engineering Stormwater Construction Projects

****All 310 accounts have been moved to 01.19.5.310****

**** 420 Account Detail****

Demolitions

City of Winchester
2022-23 Operating Budget
ADMINISTRATION

2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
Budget	Act to Date	Budget	Budget to Actual	Budget Req	CM Recom	Approved

Account # Description

Administration

130	P & F Pension Fund	50,000	50,000	100,000	100,000	50,000	50,000	50,000
137	Health Reimbursement	7,500	0	7,500	31,969	7,500	7,500	7,500
138	Admin - FSA	0	0	0	0	0	0	0
Total Personnel Costs		57,500	50,000	107,500	131,969	57,500	57,500	57,500
205	Urban Renewal Board	3,000	2,200	3,000	2,700	3,000	3,000	3,000
207	Administrative Hearing Board	1,500	2,000	2,000	3,200	3,000	3,000	3,000
218	Appeals Board	500	0	500	0	500	500	500
219	Licensing Board	1,800	1,500	1,800	1,650	1,800	1,800	1,800
220	Professional Fees	11,000	19,562	5,500	19,443	10,700	10,700	10,700
224	Equipment Maintenance Repairs	15,300	4,316	15,300	4,714	8,000	8,000	8,000
225	Bldg Maintenance Repairs	7,300	9,439	8,130	9,963	12,000	12,000	12,000 most moved to CEF
226	Vehicle Maintenance				167	0	0	0
228	Rents & Storage	5,000	3,053	5,000	2,776	3,600	3,600	3,600
230	Communications Services	3,000	7,640	10,000	1,098	1,500	1,500	1,500
231	Natural Gas Services	24,000	18,124	24,000	23,365	27,000	27,000	27,000
232	Electric Services	100,000	86,905	100,000	74,807	100,000	100,000	100,000
233	Street Lights	318,000	278,163	335,000	310,650	340,000	340,000	340,000
234	Traffic Lights	15,500	15,567	19,000	12,463	19,000	19,000	19,000
235	Water & Sanitation	25,000	16,705	25,000	18,178	25,000	25,000	25,000
240	Performance/Security Bonds	5,000	2,010	5,000	3,691	5,000	5,000	5,000
241	Auto Insurance	88,000	86,216	100,000	103,705	125,000	125,000	125,000
242	Liability Insurance	98,000	72,155	130,000	89,854	120,000	120,000	120,000
243	Building Content Insurance	48,500	31,107	38,000	92,055	100,000	100,000	100,000
244	Self-Insured Liability	14,400	174	15,000	8,068	12,000	12,000	12,000
246	Hardware/Software Support	7,300	6,410	16,300	3,713	17,000	17,000	17,000
Total Contractual Services		792,100	663,249	858,530	786,260	934,100	934,100	934,100

		2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
		Budget	Act to Date	Budget	Budget to Actual	Budget Req	CM Recom	Approved
309	Supply Room Inventory	2,000	1,961	2,000	3,270	3,000	3,000	3,000
310	Office Supplies	0	0	6,800	377	18,000	18,000	18,000 *
330	Small Tools & Hardware	0	0	250	0	200	200	200
340	Janitorial Supplies	3,000	1,923	4,007	2,818	4,000	4,000	4,000
351	Household Supplies	2,500	3,227	3,000	2,110	3,000	3,000	3,000
352	Household Appliances	0	0	500	129	500	500	500
Total Materials & Supplies		7,500	7,111	16,557	8,704	28,700	28,700	28,700
Total Administrative Expenditures		857,100	720,360	982,587	926,933	1,020,300	1,020,300	1,020,300

All City Hall Departments account # 310 have been move to 19.5.310

All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.

City of Winchester
2022-23 Operating Budget
COMMUNICATIONS (15 Approved Positions)

	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Budget to Actual	Budget Req	CM Recom	Approved

Account # Description

Communications

110 Salary & Wages	640,000	431,900	614,355	460,265	616,243	616,243	616,243
112 Salaries & Wages O/T	100,000	22,900	154,350	81,304	100,000	100,000	100,000
135 Medical & Dental Insurance	220,000	99,302	149,700	120,926	184,792	184,792	184,792
136 Life Insurance	2,000	1,068	1,500	1,207	1,652	1,652	1,652
137 Health Reimbursement	26,500	3,934	22,000	127,786	12,697	12,697	12,697
140 Social Security	58,500	34,086	58,806	41,065	54,793	54,793	54,793
145 Worker's Compensation	2,200	1,635	2,000	3,360	3,400	3,400	3,400
146 Unemployment Insurance	3,000	0	975	0	301	301	301
147 CERS	154,000	98,252	207,166	79,208	191,881	191,881	191,881
Total Personnel Costs	1,206,200	693,079	1,210,852	915,121	1,165,759	1,165,759	1,165,759
210 Postage	75	0	100	0	100	100	100
211 Advertising	500	311	900	1,027	900	900	900
212 Duplicating & Printing	2,200	1,316	2,200	1,386	2,200	2,200	2,200
215 Training & Travel	3,500	0	5,000	700	5,000	5,000	5,000
220 Professional Fees	2,000	1,794	10,000	23,838	10,000	10,000	10,000
225 Building Repairs	2,000	0	1,500	0	1,500	1,500	1,500
227 Office Equipment Repair	1,000	0	3,500	0	3,500	3,500	3,500
228 Rents & Storage	5,000	3,516	5,000	4,035	5,000	5,000	5,000
229 Radio Install & Repair	6,000	627	6,000	0	6,000	6,000	6,000
230 Communication Services	65,000	86,170	70,000	30,563	70,000	70,000	70,000
242 Liability Insurance	3,000	8,075	12,000	10,895	12,000	12,000	12,000
246 Hardware/Software Support	55,000	44,498	65,000	54,814	65,000	65,000	65,000
I Contractual Services	145,275	146,307	181,200	127,258	181,200	181,200	181,200

	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Budget to Actual	Budget Req	CM Recom	Approved
310 Office Supplies	1,500	1,014	2,000	897	2,000	2,000	2,000
311 Books Maps & Manuals	0	315	200	0	0	0	0
312 Uniforms	0	0	3,000	154	3,000	3,000	3,000
322 Promotional Materials	350	0	350	0	350	350	350
350 Small Equipment & Furniture	500	0	1,000	1,097	1,000	1,000	1,000
399 Other Materials & Supplies	500	0	1,500	0	1,500	1,500	1,500
Materials & Supplies	2,850	1,329	8,050	2,148	7,850	7,850	7,850
405 Dues & Subscriptions	0	0	0	0	0	0	0
Total Other Expenses	0	0	0	0	0	0	0
Total Communications Expenses	1,354,325	840,714	1,400,102	1,044,527	1,354,809	1,354,809	1,354,809

All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.

City of Winchester
2022-23 Operating Budget

POLICE

(39 Approved Positions)

(36 sworn officers and 3 administrative)

2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
Budget	Actual	Budget	Budget to Actual	Budget Req	CM Recom	Approved

Account # Description

Police

110	Salary & Wages	1,630,000	1,342,920	1,914,570	1,656,440	1,930,163	1,930,163	1,930,163
111	Salaries & Wages, P/T	85,000	53,871	73,500	57,250	70,000	70,000	70,000
112	Salaries & Wages O/T	425,000	215,261	425,000	389,850	470,000	470,000	470,000
113	KLEFPF Salaries	140,000	63,333	147,000	19,000	140,000	140,000	140,000
135	Medical & Dental Insurance	451,500	350,885	395,000	412,845	495,972	495,972	495,972
136	Life Insurance	3,700	2,818	4,000	3,498	5,086	5,086	5,086
137	Health Reimbursement	32,000	13,784	58,000	205,038	34,088	34,088	34,088
140	Social Security	185,000	125,349	190,500	160,671	199,678	199,678	199,678
145	Worker's Compensation	125,000	91,748	92,500	106,126	107,000	107,000	107,000
146	Unemployment Insurance	7,000	0	3,400	0	1,096	1,096	1,096
147	CERS - Non-Hazardous	26,000	22,446	60,638	19,198	30,058	30,058	30,058
148	CERS - Hazardous	690,643	517,203	1,095,150	474,774	1,229,609	1,229,609	1,229,609
149	CERS - KLEFPF	55,570	36,293	66,150	27,257	69,426	69,426	69,426
Total Personnel Costs		3,856,413	2,835,913	4,525,408	3,638,806	4,782,176	4,782,176	4,782,176

210	Postage	375	302	500	550	500	500	500
211	Advertising	1,000	207	1,000	250	1,000	1,000	1,000
212	Duplicating & Printing	2,000	1,512	3,000	1,424	3,000	3,000	3,000
215	Training & Travel	7,500	2,203	12,000	8,382	20,000	20,000	20,000
216	Educational Reimbursement				537	0	0	0
220	Professional Fees	9,000	2,176	3,000	2,972	3,000	3,000	3,000
222	Narcotics Investigation	35,000	12,000	58,000	29,000	50,000	50,000	50,000
225	Building Repairs	10,000	6,046	40,000	19,198	40,000	40,000	40,000
226	Vehicle Maintenance	35,000	24,717	45,045	36,884	60,000	60,000	60,000

		2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
		Budget	Actual	Budget	Budget to Actual	Budget Req	CM Recom	Approved
228	Rents & Storage	4,000	3,339	5,000	3,806	5,000	5,000	5,000
229	Radio/Video Repair	1,000	-1,181	11,000	1,153	11,000	11,000	11,000
230	Communication Services	65,000	57,993	70,000	60,517	70,000	70,000	70,000
242	Police Liability Insurance	24,750	26,818	33,000	35,177	33,000	33,000	33,000
246	Hardware/Software Support	10,000	14,825	51,202	37,270	65,000	65,000	65,000
299	Other Contractual Services	40,000	30,453	35,000	1,325	35,000	35,000	35,000
Total Contractual Services		367,747	181,409	367,747	251,825	396,500	396,500	396,500
310	Office Supplies	4,500	4,059	4,500	4,951	5,000	5,000	5,000
311	Books Maps & Manuals	0	0	0	0	0	0	0
312	Uniforms	23,000	21,479	31,304	43,299	40,000	40,000	40,000
316	Medical & First Aid	500	103	800	447	800	800	800
317	Ammo, Weapons & Police Sup	33,000	16,963	55,296	39,181	50,000	50,000	50,000
322	Promotional Materials	450	0	600	0	1,500	1,500	1,500
325	Equipment Parts	100	688	200	0	200	200	200
326	Motor Fuels & Lubricants	121,500	72,371	130,000	127,416	160,000	160,000	160,000
340	Janitorial Supplies	2,500	2,175	2,601	2,911	3,000	3,000	3,000
350	Small Equipment & Furniture	1,500	1,449	2,000	104	2,000	2,000	2,000
351	Household Supplies	1,000	726	1,500	1,156	1,500	1,500	1,500
399	Other Materials & Supplies	3,000	2,509	4,000	3,534	4,000	4,000	4,000
Total Materials & Supplies		191,050	122,523	232,801	224,158	268,000	268,000	268,000
						0		
405	Dues & Subscriptions	15,000	17,338	25,000	23,713	55,000	55,000	55,000
Total Other Expenses		15,000	17,338	25,000	23,713	55,000	55,000	55,000
Total Police Expenses		4,430,210	3,157,183	5,150,956	4,138,502	5,501,676	5,501,676	5,501,676

All 110 accounts reflect a 4% COLA raise, longevity raise and educational incentives per policy.

City of Winchester
2022-23 Operating Budget

FIRE (44 Approved Positions)

(43 Fire Fighters and 1 administrative) as of FY23

2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
Budget	Actual	Budget	Budget to Act	Budget Req	CM Rec	Approved

Account # Description

Fire

110	Salary & Wages	1,905,500	1,562,339	2,093,700	1,221,886	2,652,140	2,652,140	2,652,140
385	Salaries & Wages O/T	375,000	183,868	523,950	687,909	663,035	663,035	663,035
113	PFFIP Salaries	150,000	76,666	163,800	19,333	224,000	224,000	224,000
120	Salaries & Wages Adj	11,000	4,080	12,000	1,032	40,880	40,880	40,880
135	Medical & Dental Insurance	575,000	454,420	640,000	510,641	1,113,700	1,113,700	1,113,700
136	Life Insurance	6,000	3,385	4,400	3,164	7,999	7,999	7,999
137	Health Reimbursement	45,000	18,940	45,000	116,695	76,944	76,944	76,944
140	Social Security	195,000	134,785	214,200	149,652	273,874	273,874	273,874
145	Worker's Compensation	115,000	81,738	97,000	127,350	143,202	143,202	143,202
146	Unemployment Insurance	8,000	0	3,600	0	1,504	1,504	1,504
147	CERS - Non-Hazardous	13,500	10,749	17,000	8,495	16,074	16,074	16,074
148	CERS - Hazardous	880,385	610,538	1,155,000	430,614	1,396,561	693,214	693,214
149	CERS - PFFIP	59,370	40,867	70,350	26,351	77,360	172,000	172,000
Total Personnel Costs		4,338,755	3,182,373	5,040,000	3,396,839	6,687,273	6,078,566	6,078,566

210	Postage	225	163	500	290	500	500	500
211	Advertising	500	1,311	1,500	3,723	3,000	3,000	3,000
212	Duplicating & Printing	900	406	1,200	353	1,200	1,200	1,200
215	Training & Travel	5,000	1,752	18,000	10,253	18,000	18,000	18,000
216	Educational Reimbursement				25	0	0	0
220	Professional Fees	15,000	27,317	35,000	30,429	35,000	35,000	35,000
224	Equipment Maintenance & Repair	2,500	582	5,000	3,311	5,000	5,000	5,000
225	Building Repairs	50,000	27,738	47,500	15,596	52,000	52,000	52,000

		2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
		Budget	Actual	Budget	Budget to Act	Budget Req	CM Rec	Approved
226	Vehicle Maintenance	75,000	77,024	104,809	104,580	100,000	100,000	100,000
227	Office Equipment Repair	0	0	0	0	0	0	0
228	Rents & Storage	3,300	2,953	4,000	2,940	5,000	5,000	5,000
229	Radio Install & Repair	2,200	0	5,850	856	5,000	5,000	5,000
230	Communication Services	25,000	19,397	25,000	21,381	27,500	27,500	27,500
246	Hardware/Software Support	16,000	17,974	46,000	27,399	56,000	56,000	56,000
289	Hydrant Rental	0	1,090	0	0	0	0	0
299	Other Contractual Services	1,000	655	1,370	860	1,200	1,200	1,200
Total Contractual Services		196,625	178,364	295,729	223,240	309,400	309,400	309,400
310	Office Supplies	1,500	859	1,800	760	2,000	2,000	2,000
311	Books Maps & Manuals	1,000	811	1,000	533	1,500	1,500	1,500
312	Uniforms & Incidentals	20,000	24,287	32,175	30,695	45,000	45,000	45,000
313	Protective Clothing	35,000	15,726	77,800	26,603	73,000	73,000	73,000
314	Firefighting Supplies	37,000	13,915	45,000	23,619	73,000	73,000	73,000
315	Haz-Mat Supplies	10,000	1,565	12,000	9,732	12,000	12,000	12,000
316	Investigation Supplies	5,000	0	5,000	0	5,000	5,000	5,000
318	Breathing Apparatus	10,000	15,068	9,800	1,045	15,000	15,000	15,000
322	Promotional Materials	2,000	190	4,100	5,702	10,000	10,000	10,000
323	Training Materials	3,000	3,534	4,000	10,326	8,000	8,000	8,000
324	Junior FF Program	2,000	270	2,000	0	2,500	2,500	2,500
325	Equipment Parts	2,500	2,023	5,100	1,693	5,000	5,000	5,000
326	Motor Fuels & Lubricants	36,000	17,027	36,000	42,080	40,000	40,000	40,000
327	Equip Certification Tests	6,375	5,679	6,400	4,140	8,500	8,500	8,500
330	Small Tools & Hardware	750	128	1,000	1,619	2,000	2,000	2,000
331	Maintenance Equipment	500	21	500	0	1,500	1,500	1,500
340	Janitorial Supplies	4,000	5,094	6,000	5,123	6,000	6,000	6,000
350	Small Equipment & Furniture	3,000	841	3,500	40	4,000	4,000	4,000
351	Household Supplies	3,000	2,620	3,000	2,372	3,000	3,000	3,000
352	Household Appliances	500	646	2,000	469	5,000	5,000	5,000
399	Other Materials & Supplies	500	255	1,000	4,025	7,000	7,000	7,000
Total Materials & Supplies		183,625	110,559	259,175	170,386	329,000	329,000	329,000

	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Budget to Act	Budget Req	CM Rec	Approved
405	Dues & Subscriptions	1,500	1,801	1,500	1,780	3,000	3,000
	Total Other Expenses	1,500	1,801	1,500	1,780	3,000	3,000
	Total Fire Expenses	4,720,505	3,473,097	5,596,404	3,792,245	7,328,673	6,719,966
							6,719,966

All 110 accounts reflect a 4% COLA raise, longevity raise and educational incentives per policy.

City of Winchester
2022-23 Operating Budget

EMS **(20 Approved Positions) as of FY23**

2020-21	2020-21	2021-2022	2021-22	2022-23	2022-23	2022-23
Budget	Actual to Date	Budget	Actual	Budget Req	CM Req	Approved

Account # Description

EMS

110	Salary & Wages	800,000	668,955	883,100	562,767	865,927	2,513,480	1,101,236
111	Salaries & Wages, P/T	175,000	158,596	348,000	267,529	320,000	165,000	165,000
112	Salaries & Wages O/T	200,000	2,036	211,680	154,631	176,000	276,220	276,220
113	PFFIP Salaries	76,000	11,366	82,080	1,388	76,000	80,000	80,000
120	Salaries & Wages Adj	12,000	406	6,000	36	6,000	16,790	16,790
135	Medical & Dental Insurance	190,000	133,117	195,000	166,090	273,748	385,200	385,200
136	Life Insurance	3,000	1,216	2,000	1,416	2,328	3,370	3,370
137	Health Reimbursement	30,000	7,212	28,500	186,595	18,882	26,544	26,544
140	Social Security	135,000	63,249	101,658	74,708	110,460	119,561	119,561
145	Worker's Compensation	125,000	101,048	45,000	28,726	29,000	62,517	62,517
146	Unemployment Insurance	5,000	0	1,700	0	606	656	656
147	CERS - Non-Hazardous	10,000	3,447	10,800	19,002	0	0	0
148	CERS - Hazardous	395,800	224,611	471,960	167,053	519,667	693,214	693,214
149	CERS - PFFIP	30,000	14,256	36,720	8,767	37,688	39,672	39,672
Total Personnel Costs		2,186,800	1,389,513	2,424,198	1,638,708	2,436,306	4,382,224	2,969,980

210	Postage	200	0	400	0	0	0	0
211	Advertising	200	1,085	1,500	3,243	4,000	4,000	4,000
212	Duplicating & Printing	500	1,072	1,000	344	1,000	1,000	1,000
213	EMT/Paramedic Certification	1,500	1,462	2,000	1,030	53,000	53,000	53,000
215	Training & Travel	5,000	278	12,000	19,075	10,000	10,000	10,000
216	Educational Reimbursement				395		0	0
220	Professional Fees	30,000	35,589	45,000	33,142	47,000	47,000	47,000
224	Equipment Maintenance & Repair	22,500	16,162	25,391	8,818	25,000	25,000	25,000
225	Building Repairs	10,000	927	20,000	1,718	20,000	20,000	20,000
226	Vehicle Maintenance	48,750	54,212	73,365	44,879	65,000	65,000	65,000
227	Office Equipment Repair	0	0	0	0	0	0	0

		2020-21	2020-21	2021-2022	2021-22	2022-23	2022-23	2022-23
		Budget	Actual to Date	Budget	Actual	Budget Req	CM Req	Approved
228	Rents & Storage	1,500	1,407	3,000	1,618	3,000	3,000	3,000
229	Radio Install & Repair	1,800	686	2,982	482	2,500	2,500	2,500
230	Communication Services	12,750	13,222	13,000	15,170	18,500	18,500	18,500
241	Auto Insurance	15,000	29,608	32,000	15,011	32,000	32,000	32,000
242	Liability Insurance	26,250	11,226	27,000	14,746	27,000	27,000	27,000
246	Hardware/Software Support	16,000	19,178	40,000	26,265	45,000	45,000	45,000
250	Billing Collection Fees	40,000	28,715	40,000	25,181	40,000	40,000	40,000
290	Laundry Service	0	0	0	0	0	0	0
292	Bio-Haz Waste Disposal	100	0	100	0	0	0	0
299	Other Contractual Services	500	1,738	2,000	1,580	2,000	2,000	2,000
Total Contractual Services		232,550	216,566	340,738	212,697	395,000	395,000	395,000
310	Office Supplies	375	44	500	0	500	500	500
311	Books Maps & Manuals	500	307	750	204	2,000	2,000	2,000
312	Uniforms & Incidentals	12,000	14,663	22,753	13,271	26,000	30,526	30,526
313	Protective Clothing	10,000	2,303	25,686	3,168	38,000	40,000	40,000
315	EMS Supplies	120,000	128,722	192,900	164,897	160,000	160,000	160,000
322	Promotional Materials	1,500	0	2,000	1,497	2,000	2,000	2,000
323	Training Materials	1,000	0	9,000	0	9,000	9,000	9,000
325	Equipment Parts	1,000	0	2,500	0	3,000	3,000	3,000
326	Motor Fuels & Lubricants	45,000	24,455	45,000	30,807	45,000	45,000	45,000
340	Janitorial Supplies	1,000	812	2,500	851	2,500	2,500	2,500
350	Small Equipment & Furniture	1,500	181	2,500	4,601	3,000	3,000	3,000
351	Household Supplies	150	0	1,500	0	1,500	1,500	1,500
352	Household Appliances	100	0	1,000	0	1,000	1,000	1,000
399	Other Materials & Supplies	250	0	500	0	0	0	0
Total Materials & Supplies		194,375	171,487	309,089	219,296	293,500	300,026	300,026
405	Dues & Subscriptions	250	150	400	13,721	600	600	600
Total Other Expenses		250	150	400	13,721	600	600	600
Total EMS Expenses		2,613,975	1,777,716	3,074,425	2,084,422	3,125,406	5,077,850	3,665,606

All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.

City of Winchester
2022-23 Operating Budget
PUBLIC WORKS **(16 Approved Positions)**

Account #	Description	2020-21	2020-21	2021-22	2021-22	2022-2023	2022-2023	2022-2023	
		Budget	Actual	Budget	Actual to Date	Budget Reques	CM Recom	Approved	
Public Works									
110	Salary & Wages	562,000	464,660	649,000	547,768	704,338	704,338	704,338	
111	Salaries & Wag	0	0	0	0	0	0	0	
112	Salaries & Wag	25,000	15,461	16,300	19,593	25,000	25,000	25,000	
135	Medical & Dent	180,000	140,291	184,100	173,339	223,172	223,172	223,172	
136	Life Insurance	1,700	1,163	1,600	1,321	1,863	1,863	1,863	
137	Health Reimbu	18,000	13,603	27,000	363,014	15,377	15,377	15,377	
140	Social Security	48,000	35,604	62,100	42,556	55,794	55,794	55,794	
145	Worker's Comp	60,000	31,715	36,000	32,976	33,000	33,000	33,000	
146	Unemployment	2,000	0	1,100	0	306	306	306	
147	CERS - Non-Haz	152,000	105,104	219,000	81,679	195,390	195,390	195,390	
Total Personnel Costs		1,048,700	807,601	1,196,200	1,262,246	1,254,240	1,254,240	1,254,240	
210	Postage	20	4	20	2	20	20	20	
211	Advertising	1,000	1,233	2,000	2,086	1,400	1,400	1,400	
212	Duplicating & P	100	392	100	0	300	300	300	
215	Training & Trav	3,000	0	6,100	2,318	20,600	20,600	20,600	
220	Professional Fe	7,500	2,242	8,500	2,785	8,500	8,500	8,500	
224	Equipment Mai	750	103	1,500	1,673	1,750	1,750	1,750	
225	Building Mainte	9,750	7,395	10,000	5,928	12,000	12,000	12,000	
226	Vehicle Mainte	40,000	37,643	45,000	49,888	60,000	60,000	60,000	
227	Office Equipme	150	139	150	0	120	120	120	
228	Rents & Storag	1,000	575	2,000	1,277	2,000	2,000	2,000	
229	Radio Install &	500	150	500	0	350	350	350	
230	Communication	10,000	8,309	11,000	9,379	11,000	11,000	11,000	
246	Hardware/Soft	750	439	2,200	5,421	1,200	1,200	1,200	
299	Other Contract	1,000	410	10,000	7,902	10,000	10,000	10,000	
Total Contractual Services		75,520	59,034	99,070	88,659	129,240	129,240	129,240	

		2020-21	2020-21	2021-22	2021-22	2022-2023	2022-2023	2022-2023
		Budget	Actual to Date	Budget Req	Actual to Date	Budget Reques	CM Recom	Approved
310	Office Supplies	1,875	1,901	2,100	2,026	2,400	2,400	2,400
311	Books Maps & I	38	0	60	0	40	40	40
312	Uniforms	12,750	9,163	13,000	11,961	14,200	14,200	14,200
320	Storm Sewer Re	15,000	5,843	15,000	6,990	15,000	15,000	15,000
325	Equipment Par	5,000	1,962	5,000	5,969	10,000	10,000	10,000
326	Motor Fuels &	30,000	27,346	45,000	47,948	55,000	55,000	55,000
330	Small Tools & H	3,000	1,837	4,000	3,194	4,000	4,000	4,000
331	Maintenance E	750	142	1,500	0	3,700	3,700	3,700
335	Road/R O W Re	2,000	2,239	5,000	613	4,000	4,000	4,000
340	Janitorial Suppl	1,125	989	2,000	714	1,200	1,200	1,200
345	Chemicals	3,750	3,814	4,000	6,430	4,600	4,600	4,600
350	Small Equipment	375	37	500	13	500	500	500
351	Household Sup	1,500	2,305	3,000	2,413	3,200	3,200	3,200
360	Shop Supplies	4,500	6,354	5,500	3,179	6,000	6,000	6,000
365	Safety Equipment	1,500	1,762	2,500	2,280	2,500	2,500	2,500
399	Other Material	1,500	732	1,750	1,763	1,750	1,750	1,750
Total Materials & Supplies		84,663	66,425	109,910	95,493	128,090	128,090	128,090
405	Dues & Subscri	150	0	150	0	150	150	150
420	**Special Projec	153,500	162,562	0	282,199	25,000	25,000	25,000
Total Other Expenses		153,650	162,562	150	282,199	25,150	25,150	25,150
Total Public Works Expenses		1,362,533	1,095,622	1,405,330	1,728,597	1,536,720	1,536,720	1,536,720

All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.

** 420 Account Detail**

0.00 in account due to projects moved to Engineering and Capital

City of Winchester
FY 2022-23
Capital Revenue Budget

	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual to date	Budget	Actual to Date	Budget Request	CM Recom	Approved
Capital Equipment Fund Revenue	950,000	983,568	1,000,000	1,079,797	1,250,000	1,250,000	1,250,000
Reimbursable Grant Income	0	0	0	0	0	0	0
Gain on Sale of Assets	0	115,629	10,000	0	0	0	0
Transfer in	0	0	0	0	0	0	0
Capital Equipment Interest Income	40,000	10,100	15,000	11,348	18,000	18,000	18,000
Other Capital Income	0	44,747	45,000	1,868	10,000	10,000	10,000
Loan Proceeds	0	0	0	0	0	0	0
Fiscal Court Aquatic Center	32,000	26,350	23,000	18,072	25,000	25,000	25,000
Other Income State/Local	0	0	0	0	0	0	0
Dispatch Reimbursement from County	10,000	0	0	0	0	0	0
State Grant Fire	0	0	0	0	0	0	0
EMS Reimbursement from County	150,000	28,865	50,000	6,692	50,000	50,000	50,000
EMS State Grant	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Total Revenues	1,192,000	1,219,259	1,153,000	1,127,777	1,363,000	1,363,000	1,363,000
Total Expenditures	1,015,990	734,242	3,752,991	972,375	8,974,326	9,289,681	9,289,681
Transfer out to General Fund	1,000,000	0	0	0	0	0	0
ARPA Funding Utilized					2,303,000	2,303,000	2,303,000
Excess Revenue over Expenditures	-823,990	485,017	-2,599,991	155,402	-5,308,326	-5,623,681	-5,623,681

City of Winchester
FY 2022-23
Capital Expense Budget

2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
Budget	Actual	Budget	Actual to Date	Budget	CM Recom	Approved

Capital Fund Expenses

Commission	0	0	5,500	2,582	5,000	5,000	5,000
Legal	0	0	0	0	0	0	0
City Manager	0	0	0	1,119	2,500	1,000	1,000
Finance	2,500	0	2,500	1,167	5,000	5,000	5,000
Planning	150,000	242,792	3,000	104,838	0	0	0
Main St	0	0	0	0	1,500	1,500	1,500
Engineering	0	0	33,865	204,665	149,900	75,450	75,450
Administration	0	0	162,000	0	134,000	134,000	134,000
Communications	4,000	22,600	16,000	-22,600	148,000	148,000	148,000
Police	132,295	17,917	220,664	165,309	340,525	340,525	340,525
Fire	255,954	181,046	1,351,270	184,218	2,585,049	1,121,281	1,121,281
EMS	181,401	96,211	443,725	41,330	348,548	182,570	182,570
Public Works	64,240	63,472	647,500	190,120	907,000	813,000	813,000
Total Expenses	790,390	624,038	2,886,024	872,748	4,627,022	2,827,326	2,827,326
Capital Financing	102,241	225,600	277,197	208,335	208,355	208,355	208,355
Capital Dept Items						2,827,326	2,827,326
Capital Construction	0	0	0	0	6,675,500	5,374,000	5,374,000
Transfers	1,000,000	0	0	0	0	0	0
Total Capital Expenses	1,892,631	849,638	3,163,221	1,081,083	11,510,877	8,409,681	8,409,681

City of Winchester
FY 2020-23 Capital Debt Service

Ambulance Remount - Interest	1,202.48	last payment 10/25/22
Ambulance Remount - Principal	46,572.94	last payment 10/25/22
Street Sweeper -Interest	3,776.36	last payment 02/28/25
Street Sweeper - Principal	43,960.56	last payment 02/28/25
College Park Aquatics Center - interest	3,339.90	last payment 11/1/2029
College Park Aquatics Center - Principal	109,482.78	last payment 11/1/2029
Total Financing	208,335.02	

****Two Debt Service Payments will be retired in October 2022****

City of Winchester
FY 2022-23 Debt Service Detail

Name of item:	Principal & Interest/Fees for College Park Natatorium
Department:	Capital Financing
Category:	605
Funding Source:	Budget

Description: Principal and Interest expense /service fees on financing (20 years) for Aquatic Center
--

Justification: The lease ends 11/01/2029 Original Lease with KLC was \$1.8 million Fiscal court to be billed 23% of interest and service fees
--

Estimate of Total Cost (\$):	Principal	Interest
	93,850.72	3,674.07
Total Estimated Cost:	93,850.72	3,674.07

Budget Allocation by Year (\$)			
		Principal	Interest
2021-2022 (Year 1)	\$	93,850.72	3,674.07
2022-2023 (Year 2)	\$	109,482.78	3,339.90
2023-2024 (Year 3)	\$	98,888.13	3,001.53
2024-2025 (Year 4)	\$	101,554.84	2,649.92
2025-2026 (Year 5)	\$	104,240.31	2,290.21
Total included in Plan	\$	508,016.78	14,955.63

Operating Cost Impact:

City of Winchester
FY 2022 Debt Service Detail

Name of item:	Street Sweeper - Principal & Interest
Department:	Public Works
Category:	601 & 602
Funding Source:	Budget

Description:
2020 Elgin Whirlwing Street Sweeper

Justification:
To replace non working street sweeper
2.45% on 5 years at Truist Bank (formerly BB&T)
Final Payment 2-28-2025
Financed Amount \$224,000

Estimate of Total Cost (\$):	<u>Principal</u>	<u>Interest</u>
	43,960.56	3,776.36
	Total Estimated Cost:	43,960.56
		3,776.36

Budget Allocation by Year (\$)		
		<u>Principal</u>
2021-2022 (Year 1)	\$	43,960.56
2022-2023 (Year 2)	\$	45,047.52
2023-2024 (Year 3)	\$	46,161.36
2024-2025 (Year 4)	\$	35,368.52
		<u>Interest</u>
		3,776.36
		2,689.38
		1,575.53
		434.14
		8,475.41
Total included in Plan	\$	170,537.96

Operating Cost Impact:

City of Winchester
FY 2022 Debt Service Detail

Name of item:	Ambulance Remount			
Department:	EMS Department			
Category:				
Funding Source:	Budget			
Description:				
Justification: To remount ambulance boxes on new chassis				
Final Payment 10/25/2022				
Financed Amount				
Estimate of Total Cost (\$):	<u>Principal</u>	<u>Interest</u>		
Total Estimated Cost:	43.960.56	3776.36		
Budget Allocation by Year (\$)				
	<u>Principal</u>	<u>Interest</u>		
2022-2023	46572.94	1202.48		
Total included in Plan	\$ 46572.94	1202.48		
Operating Cost Impact:				

City of Winchester
FY 2022-23
Capital Items by Department Summary

<u>Department</u>	<u>Item</u>	<u>Page</u>	<u>Price</u>	
Commission	6 conference tables & 50 chairs no arms	43	5,000	
	Commission Total		5,000	
City Manager	Replace existing furniture for my ergonomics	44	1,000	
	City Manager Total		1,000	
Finance	Office equipment and furniture as needed	45	1,000	
	Check Printer / Color printer as needed	46	2,500	
	Laptop	47	1,500	
	Finance Total		5,000	
Planning	No items requested		0	
	Planning Total		0	
Main St	Replace existing equipment that needs repaired	48	1,500	
	Main St Total		1,500	
Engineering	Mainline Sewer CCTV trailer	49	75,450	year 1 of a 2 year plan
	Engineering Total		75,450	
Capital Projects	Fulton Road	88	300,000	<i>Capital Project</i>
	Seventh St	89	546,500	<i>Capital Project</i>
	Eugene Gay Community Splash Pad	90	250,000	<i>Capital Project</i>
	Lincoln St	91	40,000	<i>Capital Project</i>
	Colby/Redwing Stormwater	92	50,000	<i>Capital Project</i>
	Main & Broadway Handicap Ramp	93	125,000	<i>Capital Project</i>
	Vaught Rd Stormwater	94	72,000	<i>Capital Project</i>
	Main St Sidewalks	95	75,000	<i>Capital Project</i>
	Community Sidewalk Program	96	35,000	<i>Capital Project</i>
	N Main St Stormwater Project	97	80,000	<i>Capital Project</i>
	Barlow/Holiday Hills Stormwater Project	98	52,000	<i>Capital Project</i>
	Winn Ave Stormwater	99	500,000	<i>Capital Project</i>
	Town Branch Repairs	100	3,000,000	<i>Capital Project</i>
	Wall Alley/Maple St Stormwater	101	900,000	<i>Capital Project</i>
	Jackson St Bridge	102	500,000	<i>Capital Project</i>
	5th Street Cul-de-sac	103	150,000	<i>Capital Project</i>
	Total (Excluding Green highlighted items)		5,374,000	
	Total Capital Projects		6,675,500	
Administration	Windows for City Hall	50	30,000	
	City Hall Improvements	51	20,000	
	Sprinkler System for City Hall	52	60,000	
	Bathroom and Kitchen Renovation for City Hall	53	24,000	
	Total		134,000	
Communications	Dispatcher 911 Workstations	54	88,000	
	Vesta 911 answering system	55	60,000	
	Total		148,000	
Police	MDT for new officers or equipment failures	56	6,000	
	CID Computers	57	4,975	

	Vehicles	58	275,000	
	Mobile Portable Radios	59	10,000	
	Training Breeching/Entry Door	60	8,000	
	Skydo X2D Color/Thermal Aerial Device	61	15,000	
	Foxfury Nomad Scene Lights	62	6,200	
	Electric Power Bicycles	63	7,800	
	Investigation Recording Devices	64	7,550	
	Total		340,525	
Fire	Search Drone	65	1,385	Grant Dependent
	Staff vehicle	66	58,000	replace 2004 Ford Explorer
	Squad 1 replacement	67	450,750	year 2 of a 2 year plan
	Ladder 1 Replacement	68	383,333	3 yr program to replace 19 year
	Hazmat Truck & Trailer	69	13,850	Grant Dependent
	Raker Shore Partech	70	16,500	Grant Dependent
	Search Camera	71	10,970	Grant Dependent
	Building Improvements Station 1	72	175,000	requires completion of storage bldg
	Replace bed frames across 3 stations 17 fire beds	73	5,832	replace worn out 10 yr old beds
EMS	Replace mattresses across 3 stations 17 fire beds	74	5,661	replace worn out 10 yr old beds
	Total		1,121,281	
				(divide into 2 year plan)
Public Works	Cardiac Monitor Replacement Program	75	154,965	
	Expansion of UCAP it Inventory Vending machine	76	8,480	
	Ultra Sound Probes and equipment	77	15,069	2 year program
	Replace 6 bed Frames	78	2,058	
	Replace 6 mattresses	79	1,998	
	Total		182,570	
	Total of Capital Purchases		8,125,876	
	Total of All Capital Purchases		9,427,376	

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Tables & Chairs
Department:	Commission
Category:	610 Office Equipment & Furniture
Funding Source:	Budget
Description: 6ft conference table and 50 chairs with no arms to replace current arm chairs and wooden tables.	
Justification: Replacement of deteriorated and worn items in the Commission Chambers. One-Time Cost	
Estimate of Total Cost (\$):	\$5,000
Total Estimated Cost: \$5,000	

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Furniture
Department:	City Manager
Category:	610 Office Equipment & Furniture
Funding Source:	Budget
 Description: Replace existing furniture as needed	
 Justification: Allocation to be used on as-needed basis.	
 Estimate of Total Cost (\$): \$1,000	
 Total Estimated Cost: \$1,000	
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**City of Winchester
FY 2023
Capital Item Detail Information**

Name of item:	Office Furniture as needed
Department:	Finance
Category:	610 Office Furniture
Funding Source:	Budget
Description: Office furniture	
Justification: Allocation to be used on as-needed basis.	
Estimate of Total Cost (\$):	\$1,000
Total Estimated Cost: \$1,000	

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Color Printer
Department:	Finance
Category:	610 Office Equipment
Funding Source:	Budget
Description: Color printer	
Justification: Replace existing outdated color printer. One-time cost.	
Estimate of Total Cost (\$):	\$2,500
Total Estimated Cost: \$2,500	
Operating Cost Impact: N/A	

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Laptop
Department:	Finance
Category:	611 Computer Equipment
Funding Source:	Budget
Description:	Replace outdated laptop
Justification:	Current Laptop is outdated and does not have support services. One time cost.
Estimate of Total Cost (\$):	\$1,500
Total Estimated Cost:	\$1,500
Operating Cost Impact:	N/A

City of Winchester

FY 2023

Capital Item Detail Information

Name of item:	Office Equipment
Department:	Main St
Category:	610 Office Equipment & Furniture
Funding Source:	Budget
Description: Replace Laptop or other Office Equipment	
Justification: Current Laptop is outdated and does not have support services. One time cost.	
Estimate of Total Cost (\$):	\$1,500
Total Estimated Cost: \$1,500	
Operating Cost Impact: N/A	

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Mainline Sewer CCTV trailer			
Department:	Engineering			
Category:	611			
Funding Source:	Budget			
Description:				
Pull behind CCTV trailer for Engineering and Public Works				
Justification:				
This trailer will serve both the Engineering department and Public Works. With recent events and an aging storm sewer system, it is necessary to do our very best to be more proactive than reactive. With our own unit we can lay out a schedule that allows us to CCTV all of our infrastructure over a period of time, locating potential issues before they happen so as to allow us to budget accordingly.				
Estimate of Total Cost (\$):	75,450			
Total Estimated Cost:				
75,450				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
FY 2022-2023 (Year 1)	\$ 75,450			
2023-2024 (Year 2)	\$ 75,450			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$ 150,900			
Operating Cost Impact:				
Increased Capital / Decrease Maintenance				

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	City Hall Windows			
Department:	Administration			
Category:	651 City Hall Improvements			
Funding Source:	Budget			
Description: Windows throughout City Hall				
Justification: Windows are in need of replacing. Many have one pane that is covered in condensation and can not be cleaned. Many are non working and leak air around them.				
Estimate of Total Cost (\$):	\$30,000			
 Total Estimated Cost: \$30,000				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$	30,000		
FY 2022-2023 (Year 1)	\$	30,000		
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$	60,000		
Operating Cost Impact: Decrease utility charges (gas / electric). One time cost. Increased Capital cost.				

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	City Hall Improvements			
Department:	Administration			
Category:	651 City Hall Improvements			
Funding Source:	Budget			
Description:	Paint, window blinds, new carpet and flooring throughout City Hall Bathroom and Kitchen Renovation for City Hall, Furnace			
Justification:	Flooring/Carpet is stained and in great need of repair. Painting is needed throughout many areas of City Hall. Furnace Replacement is included.			
Estimate of Total Cost (\$):	\$20,000			
Total Estimated Cost: \$20,000				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$	40,000		
2022-2023 (Year 1)	\$	20,000		
2023-2024 (Year 2)	\$	20,000		
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan \$ 84,000				
Operating Cost Impact:				
Furnace Replacement will improve efficiency (utility bills)				

**City of Winchester
FY 2023
Capital Item Detail Information**

Name of item:	Sprinkler System		
Department:	Administration		
Category:	651 City Hall Improvements		
Funding Source:	Budget		
Description: Sprinkler system for City Hall			
Justification:			
Estimate of Total Cost (\$):	\$60,000		
Total Estimated Cost: \$60,000			
Budget Allocation by Year (\$)			
Carryover prior year plan:	\$		
2022-2023 (Year 1)	\$	60,000	
2023-2024 (Year 2)	\$		
2024-2025 (Year 3)	\$		
2025-2026 (Year 4)	\$		
2026-2027 (Year 5)	\$		
Total included in Plan	\$	60,000	
Operating Cost Impact:			
One time increased capital; Future O&M will be required.			

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Kitchen and Bathroom Renovation			
Department:	Administration			
Category:	651			
Funding Source:	Budget			
Description: Renovate 2nd floor kitchen and 3 bathrooms in City Hall.				
Justification: To bring kitchen up to code and operate as a more functional area. Bathrooms need renovated.				
Estimate of Total Cost (\$):	24,000			
Total Estimated Cost: 24,000				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$	24000		
2022-2023 (Year 1)	\$	0		
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan		\$ 24,000		
Operating Cost Impact:				

**City of Winchester
FY 2023
Capital Item Detail Information**

Name of item:	Dispatcher 911 Workstations	
Department:	Communications	
Category:	610 Office Equipment	
Funding Source:	Budget	
Description: Dispatcher 911 WorkStations		
A grant has been applied for and if awarded the City would have 95/5 with 5% match.		
Justification: To replace two workstations due to normal wear and tear and 24/7 use. Current workstations have discrepancies such as electric buttons inoperative, or electronics being exposed, tabletops for keyboards falling off into dispatchers lap, lifting and lowering drives not working properly. Current workstations have been in service since 2002. Unsure if current stations meet ADA. Vendor will deliver and install.		
Estimate of Total Cost (\$):	\$88,000	
Total Estimated Cost: \$88,000		
Budget Allocation by Year (\$)		
Carryover prior year plan:	\$	88,000
2022-2023 (Year 1)	\$	
2023-2024 (Year 2)	\$	
2024-2025 (Year 3)	\$	
2025-2026 (Year 4)	\$	
2026-2027 (Year 5)	\$	
Total included in Plan	\$	88,000
Operating Cost Impact: Overall employee efficiency improved.		

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Vesta 911 Answering system			
Department:	Communications			
Category:	610 Office Equipment			
Funding Source:	Budget			
Description:				
Vesta 911 answering system to replace current answering system that is beyond its 5 years service contract and is not in compliance with the next generation of 911 services. A grant proposal is in process and if approved only 10% of the cost or \$6,000 will be paid by the city.				
Justification:				
Replacement of outdated and non-serviceable equipment				
Estimate of Total Cost (\$):	\$60,000			
Total Estimated Cost: \$60,000				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$	60,000		
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$	60,000		
Operating Cost Impact:				
Efficiency of 911 System				

**City of Winchester
FY 2023
Capital Item Detail Information**

Name of item:	Mobile Data Computer	
Department:	Police	
Category:	611 Computer Equipment	
Funding Source:	Budget	
Description: Mobile Data Computer These computers are assigned to the officers not to the specific cruiser		
Justification: To add (2) new MDT computers to current inventory for new officers or to replace MDT computers no longer covered under warranty repair. The MDT computers allow officers to function as a patrol officer and write reports, collision reports, citations, and continue to be a part of the Computer Assisted Dispatching function of CIS.		
Estimate of Total Cost (\$):	\$6,000	
 Total Estimated Cost: \$6,000		
Budget Allocation by Year (\$)		
Carryover prior year plan:	\$	
2022-2023 (Year 1)	\$	6,000
2023-2024 (Year 2)	\$	
2024-2025 (Year 3)	\$	
2025-2026 (Year 4)	\$	
2026-2027 (Year 5)	\$	
 Total included in Plan	\$	6,000
Operating Cost Impact: Improved Employee Performance		

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	CID Computers			
Department:	Police			
Category:	611 Computer Equipment			
Funding Source:	Budget			
Description:	Surface Pro tablets			
Justification:	CID computers need to replace outdated cpu units with 2 Surface Pro Tablets capable of field work			
Estimate of Total Cost (\$):	4,975			
Total Estimated Cost: 4,975				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$	4,975		
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$	4,975		
Operating Cost Impact:				
Employee Efficiency				

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Police Vehicles			
Department:	Police			
Category:	615 Motor Vehicles			
Funding Source:	Budget			
Description: Fleet Vehicles				
Justification: Current vehicles will be replaced with Dodge Chargers and SUV's, in addition vehicle to be used by code enforcement . To be purchased at state contract price or below. Attachments and installation included: power supplies, clear strobes, sirens, light bars and stripe and seal packages. Will re-use equipment when possible.				
Estimate of Total Cost (\$):	275,000			
Total Estimated Cost: 275,000				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$ 275,000			
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$ 275,000			
Operating Cost Impact: Annual replacement of vehicles will improve O&M costs that includes fuel usage and general maintenance				

**City of Winchester
FY 2023
Capital Item Detail Information**

Name of item:	Mobile / Portable Radios		
Department:	Police		
Category:	621 Radio Equipment		
Funding Source:	Budget		
Description: Portable and Mobile Radios			
Justification: Replacement of damaged and/or dysfunctional mobile radio units			
Estimate of Total Cost (\$):	\$10,000		
Total Estimated Cost: \$10,000			
Budget Allocation by Year (\$)			
Carryover prior year plan:	\$		
2022-2023 (Year 1)	\$	10,000	
2023-2024 (Year 2)	\$		
2024-2025 (Year 3)	\$		
2025-2026 (Year 4)	\$		
2026-2027 (Year 5)	\$		
Total included in Plan	\$	10,000	
Operating Cost Impact:			
Employee Efficiency			

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Training Breeching Entry Door	
Department:	Police	
Category:	623 Police Equipment	
Funding Source:	Budget	
Description:	Replace end of life training door used to train officers in breeching and entry techniques used when executing warrants	
Justification:	To be used in training for forced entry. One time cost.	
Estimate of Total Cost (\$):	\$8,000	
Total Estimated Cost:	\$8,000	
Budget Allocation by Year (\$)		
Carryover prior year plan:	\$	
2022-2023 (Year 1)	\$	8,000
2023-2024 (Year 2)	\$	
2024-2025 (Year 3)	\$	
2025-2026 (Year 4)	\$	
2026-2027 (Year 5)	\$	
 Total included in Plan	 \$	 8,000
Operating Cost Impact:		

**City of Winchester
FY 2023
Capital Item Detail Information**

Name of item:	Skydo x2D Color/Thermal Ariel Device		
Department:	Police		
Category:	690 Other Equipment		
Funding Source:	Budget		
Description: Aerial device to be used for accident reconstruction and search and rescue incidents.			
Justification: Device has an imaging system that can be utilized in day or night to search for missing individuals. Device has thermal and video recording capability as well as live time video for use at accident and crime scenes.			
Estimate of Total Cost (\$):		\$15,000	
Total Estimated Cost:		\$15,000	
Budget Allocation by Year (\$)			
Carryover prior year plan:	\$		
2022-2023 (Year 1)	\$	15,000	
2023-2024 (Year 2)	\$		
2024-2025 (Year 3)	\$		
2025-2026 (Year 4)	\$		
2026-2027 (Year 5)	\$		
Total included in Plan	\$	15,000	
Operating Cost Impact:			
Employee Efficiency			

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Foxfury Nomad Scene Lights	
Department:	Police	
Category:	623 Police Equipment	
Funding Source:	Budget	
Description:	Replace 2 outdoor lights that are at end of life.	
Justification:	Ion battery lights can be used in any location and do not require electric hoolup or generator power.	
Estimate of Total Cost (\$):	\$6,200	
Total Estimated Cost:	\$6,200	
Budget Allocation by Year (\$)		
Carryover prior year plan:	\$	
2022-2023 (Year 1)	\$	6,200
2023-2024 (Year 2)	\$	
2024-2025 (Year 3)	\$	
2025-2026 (Year 4)	\$	
2026-2027 (Year 5)	\$	
Total included in Plan		\$6,200
Operating Cost Impact:		
Employee Efficiency		

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Electric Power Bicycles			
Department:	Police			
Category:	615 Motor Vehicles			
Funding Source:	Budget			
Description: Two (2) electric bicycles.				
Justification: Used to augment patrol to the downtown area. Would make officers more visible and accessible to the public than officers in a patrol vehicle. Bicycles are also used during events and festivals. One time cost.				
Estimate of Total Cost (\$):	\$7,800			
 Total Estimated Cost: \$7,800				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$	7,800		
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
 Total included in Plan	\$	7,800		
 Operating Cost Impact: Employee and vehicle efficiency (potential)				

**City of Winchester
FY 2023
Capital Item Detail Information**

Name of item:	Investigation Recording Devices	
Department:	Police	
Category:	623 Police Equipment	
Funding Source:	Budget	
Description: Narcotics investigations device required for criminal prosecution. Need to replace worn out recorders that are no longer useable.		
Justification: Evidence is required for criminal prosecution. Need to replace worn out recorders that are no longer useable.		
Estimate of Total Cost (\$):	\$7,550	
Total Estimated Cost: \$7,550		
Budget Allocation by Year (\$)		
Carryover prior year plan:	\$	
2022-2023 (Year 1)	\$	7,550
2023-2024 (Year 2)	\$	
2024-2025 (Year 3)	\$	
2025-2026 (Year 4)	\$	
2026-2027 (Year 5)	\$	
Total included in Plan	\$	7,550
Operating Cost Impact: Employee efficiency		

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Search Drone			
Department:	Fire			
Category:	690 Other Equipment			
Funding Source:	Budget			
Description: Aerial Drone				
Justification: Help to search for heat spots and persons that may be trapped. One time cost.				
Estimate of Total Cost (\$):	\$1,385			
Total Estimated Cost: \$1,385				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$	1,385		
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$	1,385		
Operating Cost Impact: Increased O&M				

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Staff Vehicle			
Department:	Fire			
Category:	615 Motor Vehicles			
Funding Source:	Budget			
Description: Staff vehicle (EMS Supervisor)				
Justification: To replace 2004 Ford Explorer. One time cost				
Estimate of Total Cost (\$):	58,000			
Total Estimated Cost: 58,000				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$	58,000		
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$	58,000		
Operating Cost Impact: Decreased O&M				

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Squad 1 Replacement			
Department:	Fire			
Category:	615 Motor Vehicles			
Funding Source:	Budget			
Description: This is for the replacement of squad 1 a 1995 model international EVI rescue style truck. has been on replacement plan for several years, this project was deferred one-year last year with being partially funded in the current year budget. From order date we are looking at a year or longer for delivery.				
Justification: This truck has been on the replacement plan for several years, this project was deferred one-year last year with being partially funded under the current year budget. It is estimated that this truck will cost \$789,000 to replace. There has been an industry wide 19 percent increase over the past 12 months. There was a \$338,250 in FY22 budget for this project leaving a remainder of \$450,750 to complete in FY2023.				
Estimate of Total Cost (\$):	450,750			
Total Estimated Cost: 450,750				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$ 338,250			
2023-2024 (Year 2)	\$ 450,750			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$ 789,000			
Operating Cost Impact: Decreased O&M				

**City of Winchester
FY 2023
Capital Item Detail Information**

Name of item:	Ladder 1 Replacement
Department:	Fire
Category:	620 Heavy Equipment
Funding Source:	Budget
Description: 3 year program to replace 19 year old ladder truck .	
Justification: This apparatus is a 2000 model ladder truck that has served 22 years as a front line staffed apparatus. Even as a reserve apparatus it is being staffed on average 8-10 days per month and is the primary truck being used for all recruit class training. This truck has major rust issues which can result in a ladder test failure.	
Estimate of Total Cost (\$):	383,333
This apparatus is expected to cost over a million dollars to replace so for this reason we are recommending it be replaced on a 3 year replacement plan. We are not sure if ladder 1 will continue to pass annual ladder inspections that long but we are aware of other costly requests so we currently have placed priority on this one.	
Total Estimated Cost:	338,333
Budget Allocation by Year (\$)	
Carryover prior year plan:	\$
2022-2023 (Year 1)	\$ 383,333
2023-2024 (Year 2)	\$ 383,333
2024-2025 (Year 3)	\$ 383,334
2025-2026 (Year 4)	\$
2026-2027 (Year 5)	\$
Total included in Plan	1,150,000
Operating Cost Impact: Decreased O&M	

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Hazmat Truck & Trailer			
Department:	Fire			
Category:	620 Heavy Equipment			
Funding Source:	Budget			
Description:				
This is to repalce the current haz-mat trailer and truck with a hazmet vehicle. We currently utilize a 2002 model 40 foot triaxle car trailer as a hazmat trailer to store and move our equipment. This would move the equipment from that trailer into a utility body pick-up truck. This would make deploying the equipment much easier and faster as it would not need to be hooked up to a truck prior to departure				
Justification:				
We have tried since 2014 to replace this trailer utilizing the state DHS grant system, while we have gotten some awards this particular item has been passed over 9 times. We are currently having problems with the trailer and truck utilized to pull the trailer with. The truck was recently repaired and placed back in service. The current trailer has served nearly 20 years which is much longer than was expected when purchased.				
Estimate of Total Cost (\$):				
2 door Dodge 5500 chassis		62,000.00		
16- ft utility body with roll up doors		28,500.00		
Graphics, lights, generator, wiring		37,500.00		
Shelving and pull-out trays		11,000.00		
Total Estimated Cost:		\$139,000.00		
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$	13,850 balance after grant		
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$	13,850		
Operating Cost Impact:				
Will only purchase if grant funds are received.				

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Raker Shore Paratech	
Department:	Fire	
Category:	690 Other Equipment	
Funding Source:	Budget	
Description: Paratech Raker Shore Kit load failures.		
Justification: Allows the Fire Department personnel to stabilize structures and unstable loads that have caused a load bearing wall to be forced out of Plumb (alignment) in addition can stabilize sloped floor or load failures. The department was awarded a grant in 21/22 for the initial components to the system. The entire system was requested but only a portion was awarded in the grant. This request shall complete all the requested components to be able to function as a FEMA Type III Collapse. The department has seen an increase in these types of incidents and currently this equipment does not exist anywhere in the county.		
Estimate of Total Cost (\$):	16,500	
Total Estimated Cost:	\$16,500	
Budget Allocation by Year (\$)		
Carryover prior year plan:	\$	
2022-2023 (Year 1)	\$ 16,500	
2023-2024 (Year 2)	\$	
2024-2025 (Year 3)	\$	
2025-2026 (Year 4)	\$	
2026-2027 (Year 5)	\$	
Total included in Plan	\$ 16,500	
Operating Cost Impact: Employee efficiency		

**City of Winchester
FY 2023
Capital Item Detail Information**

Name of item:	Search Camera
Department:	Fire
Category:	622 Fire Fighting Equipment
Funding Source:	
Description: Search Camera utilized to remotely identify locations of trapped victims in difficult to reach areas or areas not made safe to occupy.	
Justification: Utilized to remotely identify locations of trapped victims in difficult to reach areas or areas not made safe to occupy. The departments current search camera is over 20 years old and has components that are non-functioning. The camera is no longer supported and components are not available to replace. The camera will allow personnel to inspect structural components that are in areas unsafe to survey. This was evident in recent incidents to include flooding at the Cartwright building and fires at Danimer Scientific.	
Estimate of Total Cost (\$):	\$10,970
Total Estimated Cost: \$10,970	
Budget Allocation by Year (\$)	
Carryover prior year plan:	\$
2022-2023 (Year 1)	\$ 10,970
2023-2024 (Year 2)	\$
2024-2025 (Year 3)	\$
2025-2026 (Year 4)	\$
2026-2027 (Year 5)	\$
Total included in Plan	\$ 10,970
Operating Cost Impact: Improved operational efficiency	

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Building Improvements Station 1 Ecton Station																						
Department:	Fire																						
Category:	650 Building Improvements																						
Funding Source:	Budget																						
Description: Remodel to add addition of a dormitory to Station 1 This was deferred in the FY22 budget until after the completion of the storage building for \$285,00. The new price reflects inflation of materials.																							
Justification: There is 13 personnel there for 24 hours a day. Station 1 only houses 10 people with the rest forced to sleep in recliners or chairs. This is in conjunction with the storage building. This project can not be completed till after the storage building is completed.																							
Estimate of Total Cost (\$):	0																						
 Total Estimated Cost: 0																							
Budget Allocation by Year (\$) <table><tbody><tr><td>Carryover prior year plan:</td><td>\$</td><td></td></tr><tr><td>2022-2023 (Year 1)</td><td>\$</td><td></td></tr><tr><td>2023-2024 (Year 2)</td><td>\$</td><td>350,000</td></tr><tr><td>2024-2025 (Year 3)</td><td>\$</td><td></td></tr><tr><td>2025-2026 (Year 4)</td><td>\$</td><td></td></tr><tr><td>2026-2027 (Year 5)</td><td>\$</td><td></td></tr><tr><td>Total included in Plan</td><td>\$</td><td>350,000</td></tr></tbody></table>			Carryover prior year plan:	\$		2022-2023 (Year 1)	\$		2023-2024 (Year 2)	\$	350,000	2024-2025 (Year 3)	\$		2025-2026 (Year 4)	\$		2026-2027 (Year 5)	\$		Total included in Plan	\$	350,000
Carryover prior year plan:	\$																						
2022-2023 (Year 1)	\$																						
2023-2024 (Year 2)	\$	350,000																					
2024-2025 (Year 3)	\$																						
2025-2026 (Year 4)	\$																						
2026-2027 (Year 5)	\$																						
Total included in Plan	\$	350,000																					
Operating Cost Impact: Ecton Station is sitting over a storm sewer therefore additional work will need to be done. Currently the storage building is in the bid process and will need to be done before these repairs can be attempted.																							

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Bed Frames			
Department:	Fire			
Category:	630 Appliances and Furnishings			
Funding Source:	Budget			
Description:	A replacement of 23 bed frames across 3 stations, 17 will come out of Fire dept and 6 will come out of the EMS budget			
Justification:	All bed frames are worn out with 10 years of service.			
Estimate of Total Cost (\$):	\$5,832			
Total Estimated Cost: \$5,832				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$ 5,832			
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$ 5,832			
Operating Cost Impact:				
N/A				

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Mattresses			
Department:	Fire			
Category:	630 Appliance and Furnishings			
Funding Source:	Budget			
Description: To replace mattresses on worn out 10 year old beds. A portion of this expense will be shared with EMS. A replacement of 23 matteres across 3 stations, 17 will come out of Fire dept and 6 will come out of the EMS budget				
Justification:				
Estimate of Total Cost (\$):	5,661			
Total Estimated Cost: 5,661				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$ 5,661			
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan \$ 5,661				
Operating Cost Impact:				
The fire staff will attempt to have this item donated by Leggett and Platt.				

**City of Winchester
FY 2023
Capital Item Detail Information**

Name of item:	Cardiac Monitor		
Department:	EMS		
Category:	690 Other Equipment		
Funding Source:	Budget		
Description: Cardiac monitor replacement plan			
Justification: The current Cardiac Monitors are reaching end of life. Purchased 8 years ago, the batteries have all had to be replaced due to failure and the frequency of repair. These are the single most frequently used items in the department used in both ALS and BLS scenarios. It is crucial that some replacement plan be made for these. We have had several demos and discussions over the past 2 years and arrived at the attached.			
Estimate of Total Cost (\$):	154,965		
Total Estimated Cost: \$154,965			
Budget Allocation by Year (\$)			
Carryover prior year plan:	\$		
2022-2023 (Year 1)	\$	154,965	
2023-2024 (Year 2)	\$	154,965	
2024-2025 (Year 3)	\$		
2025-2026 (Year 4)	\$		
2026-2027 (Year 5)	\$		
Total included in Plan	\$	309,930	
Operating Cost Impact:			
Employee efficiency			

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Expansion of UCAP IT			
Department:	EMS			
Category:	624 EMS Equipment			
Funding Source:	Budget			
Description: Expansion of UCAP It Inventory Vending Machine. Original vending machine purchased in FY22.				
Justification: The inventory control system is making progress but requires additional components to complete. There are inventory items that do not fit in the traditional vending machine set ups. These machines are made like lockers and a part of the same system and feed into the same software.				
Estimate of Total Cost (\$):	8,480			
Total Estimated Cost: 8,480				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$	8,480		
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$	8,480		
Operating Cost Impact: Reduced inventory purchases to hopefully bring down shipping and other stocking fees				

**City of Winchester
FY 2023
Capital Item Detail Information**

Name of item:	Ultra Sound Probes	
Department:	EMS	
Category:	624 EMS Equipment	
Funding Source:	Budget	
Description: 2 year program of ultrasound probes and associated equipment		
Justification: The use of Ultrasound technology in Emergency Medical Services has been expanding over the last several years as the technology gets smaller and easier to use. Winchester Fire/EMS has always tried to stay on the cutting edge of care and technology. These devices need a second party screen to function and the attached included in this will have many uses as well.		
Estimate of Total Cost (\$):		
3 Ultrasound Probes	\$26,970	
3 Ipads to go with them	\$3,168	
Total Estimated Cost: 30,138		
Budget Allocation by Year (\$)		
Carryover prior year plan:	\$	
2022-2023 (Year 1)	\$	\$15,069
2023-2024 (Year 2)	\$	\$15,069
2024-2025 (Year 3)	\$	
2025-2026 (Year 4)	\$	
2026-2027 (Year 5)	\$	
Total included in Plan	\$	\$30,138
Operating Cost Impact:		
Employee efficiency		

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Beds			
Department:	EMS			
Category:				
Funding Source:	Budgeting			
Description:	Sharing the cost of the Beds with the Fire Dept			
Justification:				
Estimate of Total Cost (\$):	2,058			
Total Estimated Cost:	2,058			
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$ 2,058			
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$ 2,058			
Operating Cost Impact:				
N/A				

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Mattresses			
Department:	EMS			
Category:	630 Appliance and Furnishings			
Funding Source:	Budget			
Description:				
A replacement of 23 matteres across 3 stations, 17 will come out of Fire dept and 6 will come out of the EMS budget				
Justification:				
To replace mattresses on worn out 10 year old beds.				
Estimate of Total Cost (\$):	1,998			
Total Estimated Cost: 1,998				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$	1,998		
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$	1,998		
Operating Cost Impact:				
N/A				

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	3/4 ton Pickup Truck			
Department:	Public Works			
Category:	615 Motor Vehicles			
Funding Source:	Budget			
Description: New 3 /4 ton pickup truck				
Justification: To replace 14 yr old unit with 140,000 miles Burns oil Cracked frame making a safety issue Significant body rust, floor pans rusted through, safety issues				
Estimate of Total Cost (\$):	50,000			
Total Estimated Cost: 50,000				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$ 50,000			
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$ 50,000			
Operating Cost Impact: Decreased O&M				

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	1 1/4 Ton Dump Truck			
Department:	Public Works			
Category:	620 Heavy Equipment			
Funding Source:	Budget			
Description: These vehicles will be a snow equipped dump truck. Will replace units 31-5 or 31-17.				
Justification: This will replace two 15 yr old unit Rust deterioation difficult to work on Frame deterioation due to rust and safety issue Electrical wiring badly effected from years of salt now a safety issue, Limited Parts Availability				
Estimate of Total Cost (\$):	100,000 year 1 100,000 year 2			
Total Estimated Cost: 100,000				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$ 100,000			
2023-2024 (Year 2)	\$ 100,000			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan		\$ 200,000		
Operating Cost Impact: Decreased O&M; Employee CDL cost not incurred				

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	20 Ton Lift	
Department:	Public Works	
Category:	660 Garage Equipment	
Funding Source:	Budget	
Description:	20 ton 4 post drive on lift for the garage.	
Justification:	Replacing a worn out lift and this lift is needed to be able to work on the street sweeper. One time cost	
Estimate of Total Cost (\$):	40,000	
Total Estimated Cost:		40,000
Budget Allocation by Year (\$)		
Carryover prior year plan:	\$	
2022-2023 (Year 1)	\$ 40,000	
2023-2024 (Year 2)	\$	
2024-2025 (Year 3)	\$	
2025-2026 (Year 4)	\$	
2026-2027 (Year 5)	\$	
Total included in Plan		\$ 40,000
Operating Cost Impact:		
N/A		

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Asphalt Hot Box	
Department:	Public Works	
Category:	690 Other Equipment	
Funding Source:	Budget	
Description: Asphalt Hot Box		
Justification: Maintains asphalt temperatures during operation No waste of asphalt due to getting cold Allows for more efficiency when repairing roads Extends the season to repair roads with hot asphalt to the extent of plant operations Bulk cold patching material can be purchased and heated throughout the winter season		
Estimate of Total Cost (\$):	\$45,000	
Total Estimated Cost:	\$45,000	
Budget Allocation by Year (\$)		
Carryover prior year plan:	\$	
2022-2023 (Year 1)	\$ 45,000	
2023-2024 (Year 2)	\$	
2024-2025 (Year 3)	\$	
2025-2026 (Year 4)	\$	
2026-2027 (Year 5)	\$	
Total included in Plan	\$ 45,000	
Operating Cost Impact: Employ efficiency and product savings		

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	Salt Building Completion			
Department:	Public Works			
Category:	650 Building Improvements			
Funding Source:	Budget			
Description:	220 & 222 Cook Ave Improvements for a new salt building.			
Justification:	Originally approved in FY22. Current building is a 35-40 year old pole building. Approximately 60-65% of wooden support posts have rotted out or in the process of rotting. Overall roof condition is poor and it has been repaired in the past but is too dangerous to be repaired again. Enlarge building for greater salt capacity due to increase in city streets. Current building is 2352 sq feet new building will be 3600sq ft.			
Estimate of Total Cost (\$):	increase from 237,500 to 576,000 due to rising cost of materials.			
Repairs to existing building				
Rock bin construction				
Fencing (installed)				
Replacing current salt building with pad				
Total Estimated Cost:				
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$ 576,000			
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$ 576,000			
Operating Cost Impact:				
Improved operations department wide				

City of Winchester
FY 2023
Capital Item Detail Information

Name of item:	5 ft Finish Mower	
Department:	Public Works	
Category:	690 Other Equipment	
Funding Source:	Budget	
Description:	A new finish mower which is a kind of rotary mower that is attached to the back of a tractor.	
Justification:	<p>Deck has been welded and patched to the extent of safety</p> <p>6 years old</p> <p>Parts to maintain are getting too expensive compared to replacement</p> <p>Breaks belt more often than should due to deck damage over the years.</p>	
Estimate of Total Cost (\$):	2,000	
Total Estimated Cost:		2,000
Budget Allocation by Year (\$)		
Carryover prior year plan:	\$	
2022-2023 (Year 1)	\$	2,000
2023-2024 (Year 2)	\$	
2024-2025 (Year 3)	\$	
2025-2026 (Year 4)	\$	
2026-2027 (Year 5)	\$	
Total included in Plan	\$	2,000
Operating Cost Impact:		
Reduced O & M and Employee efficiency		

City of Winchester
FY 2022-23
Capital Construction Projects

Engineering and constructions costs are still on-going for:

Ongoing Projects	Page	Project Cost	Grant Money	City Portion	FY21/22	FY22/23
Fulton Road	88	0.00	0.00	0.00	0.00	300,000
Seventh Street	89	0.00	4,450,000.00	800,000.00	546,500.00	546,500
Eugene Gay Community Splash Pad	90	0.00	250,000.00	250,000.00	0.00	250,000
Depot Street Silo Renovation		0.00	0.00	75,000.00	125,000.00	0
Lincoln Street a CDBG Urban Renewal Project	91	2,032,100.00	1,000,000.00	632,100.00	292,285.98	40,000
Colby Ridge / Redwing Storm Sewer	92	50,000.00	0.00	50,000.00	50,000.00	50,000
Main/Broadway Handicap Ramp	93	125,000.00	0.00	125,000.00	125,000.00	125,000
Frontier Way		100,000.00	0.00	100,000.00	100,000.00	0
Vaught Road Stormwater Remediation	94	180,000.00	108,000.00	72,000.00	72,000.00	72,000
Main Street Sidewalks	95	75,000.00	0.00	75,000.00	75,000.00	75,000
Community Sidewalks Project	96	25,000.00	0.00	25,000.00	25,000.00	35,000
Fifth St Cul-de-sac Project	103					150,000
Jackson St Bridge	102					500,000
MLK Bridge		25,000.00	0.00	25,000.00	25,000.00	0
Total Ongoing Projects		580,000.00	108,000.00	472,000.00	472,000.00	2,143,500

New Projects

N Main St Project	97	80,000
Barlow Dr Stormwater Project	98	52,000
Total New Projects		132,000

Identified Projects

Winn Ave Stormwater Project	99	500,000
Town Branch Project	100	3,000,000
Wall Alley/Maple St Project	101	900,000
Total Identified Projects		4,400,000

Identified & New Projects					4,532,000
Ongoing Projects	580,000.00	108,000.00	472,000.00	472,000.00	2,143,500
Total Capital Projects	580,000	108,000	472,000	472,000	6,675,500

City of Winchester
FY 2023
Capital Construction Projects

Name of item:	Fulton Road Project			
Department:	Capital Construction			
Category:				
Funding Source:	Kentucky Department of Transportation			
Description:				
This is a State approved project through JL08 Bond Funds for design and utility relocations. Palmer Engineering is the engineer of record for the project. Environmental permitting has been submitted to the US Army Corps of Engineers (404 Permit). The purchase of right-of-way acquisitions is complete.				
Justification:				
The project was developed to help alleviate heavy truck traffic through residential neighborhoods. The project will enhance safety and reliability of roadway conditions. The Kentucky Department of Transportation will provide				
Estimate of Total Cost (\$):	300,000.00			
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$	300,000.00		
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan		300,000.00		
Operating Cost Impact:				
1.4 million dollar project with an 80/20 split so \$300,000 is an estimate. Project estimates have been revised (increased) providing for the shortfall.				

City of Winchester
FY 2023
Capital Construction Projects

Name of item:	Seventh Street Project			
Department:	Capital Construction			
Category:				
Funding Source:	KY Department of Transportation			
Description: Project constructing a connector roadway from Seventh Street to Maple Expressway (KY627). The City of Winchester has agreed to allocate \$300,000. The City's required match is actually \$800,000, with anticipation of using \$500,000 allocated from KDOT discretionary funds.				
Justification:	The project will enhance safety and reliability of roadway conditions. to enhance safety and reliability of roadway conditions. The Kentucky Department of Transportation will provide up to \$4,450,000 and the City will be responsible for any excess over that amount.			
Estimate of Total Cost (\$):	546,500			
	\$	546,500		
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$	300,000 Commitment over grant		
2023-2024 (Year 2)	\$	246,500 shortfall		
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan		\$ 546,500		
Operating Cost Impact:				
The City is responsible for any cost above \$4,450,000. The City has allocated an initial \$300,000 to this project and project estimates have been revised (increased) providing for the shortfall.				

City of Winchester
FY 2023
Capital Construction Projects

Name of item:	Eugene Gay Community Splash Park			
Department:	Capital Projects			
Category:				
Funding Source:	Grant/Budget			
Description: This is for the Eugene Gay Community Splash Park on the site that was once Eugene Gay Community Pool Complex.				
Justification:	There is a Land and Water Conservation Funds grant that has been awarded in the amount of \$250,000.00. It is estimated that the City/County portion will be approximately \$350,000 with a total project cost of \$600,000.			
Estimate of Total Cost (\$):		250,000.00		
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$	250,000.00		
2023-2024 (Year 2)	\$			
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan \$		250,000.00		
Operating Cost Impact:				

City of Winchester
FY 2023
Capital Construction Projects

Name of item:	Lincoln Street Project															
Department:	Capital Construction															
Category:																
Funding Source:	CDBG Grant/City Match															
Description: This is a redevelopment project located along Lincoln Street. CDBG funds have been approved in the amount of \$1M to pay for the project improvements. Total funds committed by the City are \$632,100 and \$400,000 by Habitat for Humanity bringing the total cost of the project to \$2,032,100. The City has contracted with Kriss Lowry and Associates to administer the project from beginning to end.																
Justification: Improvement of blited neighborhood facilities within the city limits.																
Estimate of Total Cost (\$):	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">CDBG Grant</td> <td style="width: 60%;">\$1,000,000</td> </tr> <tr> <td>City of Winchester</td> <td>\$632,100</td> </tr> <tr> <td>Habitat for Humanity</td> <td>\$400,000</td> </tr> <tr> <td>Total</td> <td>\$2,032,010</td> </tr> <tr> <td>Habitat for Humanity</td> <td>\$50,000 In Kind Services</td> </tr> <tr> <td></td> <td>\$2,082,100</td> </tr> </table>		CDBG Grant	\$1,000,000	City of Winchester	\$632,100	Habitat for Humanity	\$400,000	Total	\$2,032,010	Habitat for Humanity	\$50,000 In Kind Services		\$2,082,100		
CDBG Grant	\$1,000,000															
City of Winchester	\$632,100															
Habitat for Humanity	\$400,000															
Total	\$2,032,010															
Habitat for Humanity	\$50,000 In Kind Services															
	\$2,082,100															
Budget Allocation by Year (\$)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Carryover prior year plan:</td> <td style="width: 60%;">\$</td> </tr> <tr> <td>2022-2023 (Year 1)</td> <td>\$ 40,000</td> </tr> <tr> <td>2023-2024 (Year 2)</td> <td>\$</td> </tr> <tr> <td>2024-2025 (Year 3)</td> <td>\$</td> </tr> <tr> <td>2025-2026 (Year 4)</td> <td>\$</td> </tr> <tr> <td>2026-2027 (Year 5)</td> <td>\$</td> </tr> <tr> <td>Total included in Plan</td> <td>\$ 40,000 balance of project</td> </tr> </table>		Carryover prior year plan:	\$	2022-2023 (Year 1)	\$ 40,000	2023-2024 (Year 2)	\$	2024-2025 (Year 3)	\$	2025-2026 (Year 4)	\$	2026-2027 (Year 5)	\$	Total included in Plan	\$ 40,000 balance of project
Carryover prior year plan:	\$															
2022-2023 (Year 1)	\$ 40,000															
2023-2024 (Year 2)	\$															
2024-2025 (Year 3)	\$															
2025-2026 (Year 4)	\$															
2026-2027 (Year 5)	\$															
Total included in Plan	\$ 40,000 balance of project															
Operating Cost Impact: Decreased O&M																

City of Winchester
FY 2023
Capital Construction Projects

Name of item:	Colby Ridge/Redwing Storm Sewer			
Department:	Capital Projects			
Category:				
Funding Source:	Budget			
Description:	Repair of a Storm Sewer			
Justification:	Alleviate potential property owner complaints and damage during precipitation events.			
Estimate of Total Cost (\$):	50,000.00 Getting project shovel ready Defer to FY2024			
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$	0 Getting this project shovel ready		
2023-2024 (Year 2)	\$	50,000.00		
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan \$		50,000.00		
Operating Cost Impact:				
No Grant City Budget				

City of Winchester
FY 2023
Capital Construction Projects

Name of item:	Main & Broadway ADA Ramp			
Department:	Capital Projects			
Category:				
Funding Source:	Budget			
Description: ADA Handicap Ramp at the corner of Main & Broadway on the high side of Main.				
Justification: Improve overall safety of pedestrians in the area and access to the handicap. Design completed.				
Estimate of Total Cost (\$):	Defer to Fy2024	125,000.00		
Budget Allocation by Year (\$)				
Carryover prior year plan:	\$			
2022-2023 (Year 1)	\$	0.00 Getting this project shovel ready		
2023-2024 (Year 2)	\$	125,000.00		
2024-2025 (Year 3)	\$			
2025-2026 (Year 4)	\$			
2026-2027 (Year 5)	\$			
Total included in Plan	\$	125,000.00		
Operating Cost Impact: No Grant City Budget				

City of Winchester
FY 2023
Capital Construction Projects

Name of item:	Vaught Road Stormwater Remediation	
Department:	Capital Projects	
Category:		
Funding Source:	60/40 319 Funds	
Description:	Capital Project for Storm Water Remediation	
Justification:	Mitigate storm water runoff and potential flooding in Vaught Road / Boonesboro Road area. Also, provide water quality improvements for Lower Howards Creek.	
Estimate of Total Cost (\$):	108,000.00 Grant _____ 72,000.00 City _____ 180,000.00	
Budget Allocation by Year (\$)		
Carryover prior year plan:	\$	
2022-2023 (Year 1)	\$	72,000.00
2023-2024 (Year 2)	\$	
2024-2025 (Year 3)	\$	
2025-2026 (Year 4)	\$	
2026-2027 (Year 5)	\$	
 Total included in Plan	\$	72,000.00
Operating Cost Impact:		

**City of Winchester
FY 2023
Capital Construction Projects**

Name of item:	Main Street Sidewalks	
Department:	Capital Projects	
Category:		
Funding Source:	Budget	
 Description: Replacement of certain sidewalks in the downtown area		
 Justification:		
Estimate of Total Cost (\$):	75,000.00	
 Budget Allocation by Year (\$)		
Carryover prior year plan:	\$	
2022-2023 (Year 1)	\$	75,000.00
2023-2024 (Year 2)	\$	
2024-2025 (Year 3)	\$	
2025-2026 (Year 4)	\$	
2026-2027 (Year 5)	\$	
 Total included in Plan \$		75,000.00
 Operating Cost Impact:		
No Grant /City Budget		

City of Winchester
FY 2023
Capital Construction Projects

Name of item:	Community Sidewalk Project	
Department:	Capital Projects	
Category:		
Funding Source:	Budget	
Description:	A financing plan to allow residents to have their sidewalk on their property repaired or replaced and the City will allow them to finance over a certain amount of months.	
Justification:	Improved pedestrian safety throughout city.	
Estimate of Total Cost (\$):	35,000.00	
Budget Allocation by Year (\$)		
Carryover prior year plan:	\$	
2022-2023 (Year 1)	\$	35,000.00
2023-2024 (Year 2)	\$	
2024-2025 (Year 3)	\$	
2025-2026 (Year 4)	\$	
2026-2027 (Year 5)	\$	
Total included in Plan	\$	35,000.00
Operating Cost Impact:		
No Grant		

City of Winchester
FY 2023
Capital Construction Projects

Name of item:	North Main Sewer
Department:	Capital Projects
Category:	
Funding Source:	Budget
Description: Stormwater remediation project as a result of a study completed by Integrated Engineering	
Justification: Bring project to full design in order that grant funding can be applied for.	
Estimate of Total Cost (\$):	80,000 Final design, Bid docs, Plans & Specifications
Budget Allocation by Year (\$) Carryover prior year plan: 2022-2023 (Year 1) 80,000 Get Shovel Ready 2023-2024 (Year 2) 2024-2025 (Year 3) 2025-2026 (Year 4) 2026-2027 (Year 5) Total included in Plan 80,000	
Operating Cost Impact:	

City of Winchester**FY 2023****Capital Construction Projects**

Name of item:	Barlow/Holiday Hills Storm Sewer Project
Department:	Capital Projects
Category:	
Funding Source:	Budget
 Description: Stormwater remediation project as a result of a study completed by Integrated Engineering	
 Justification: Bring project to full design in order that grant funding can be applied for.	
Estimate of Total Cost (\$):	52,000 Final design, Bid docs, Plans & Specifications 52,000
 Budget Allocation by Year (\$) Carryover prior year plan: 2022-2023 (Year 1) 52,000 Get shovel ready 2023-2024 (Year 2) 2024-2025 (Year 3) 2025-2026 (Year 4) 2026-2027 (Year 5) Total included in Plan 52,000.00	
 Operating Cost Impact:	

City of Winchester
FY 2023
Capital Construction Projects

Name of item:	Winn Avenue Stormwater Project
Department:	Capital Projects
Category:	
Funding Source:	Budget
Description: Stormwater remediation project as a result of the October 7, 2021 flooding. ARPA project	
Justification: Mitigate stormwater issues and flooding in the Winn Avenue area. Eliminate potential property owner claims.	
Estimate of Total Cost (\$):	500,000 ARPA Project
	500,000
Budget Allocation by Year (\$)	
Carryover prior year plan:	
2022-2023 (Year 1)	500,000 ARPA Project
2023-2024 (Year 2)	
2024-2025 (Year 3)	
2025-2026 (Year 4)	
2026-2027 (Year 5)	
Total included in Plan	500,000

City of Winchester
FY 2023
Capital Construction Projects

Name of item:	Town Branch Project
Department:	Capital Projects
Category:	
Funding Source:	Budget
Description: Repair/Replacement of Town Branch due to flooding on October 7, 2021.	
Justification: Emergency repairs of main storm sewer system in downtown Winchester.	
Estimate of Total Cost (\$):	3,000,000 ARPA Project
	3,000,000
Budget Allocation by Year (\$)	
Carryover prior year plan:	3,000,000 ARPA Project
2022-2023 (Year 1)	
2023-2024 (Year 2)	
2024-2025 (Year 3)	
2025-2026 (Year 4)	
2026-2027 (Year 5)	
Total included in Plan	3,000,000

City of Winchester
FY 2023
Capital Construction Projects

Name of item:	Wall Ally/Maple St Project
Department:	Capital Projects
Category:	
Funding Source:	Budget
Description: Repair/replacement of aged storm sewer facilities	
Justification: Installation of a new storm sewer infrastructure to replace existing undersize, failing system from Wall Alley down to Maple Street to College Street.	
Estimate of Total Cost (\$):	900,000
Budget Allocation by Year (\$)	
Carryover prior year plan:	
2022-2023 (Year 1)	900,000 ARPA Project
2023-2024 (Year 2)	
2024-2025 (Year 3)	
2025-2026 (Year 4)	
2026-2027 (Year 5)	
Total included in Plan	900,000

**City of Winchester
FY 2023
Capital Construction Projects**

Name of item:	Jackson St Project
Department:	Capital Projects
Category:	
Funding Source:	Budget
Description:	
Recent inspections of the Jackson Street Bridge near New Street revealed that deterioration of the bridge structure in certain areas will require significant work. As such, Palmer Engineering was approved to provide design improvements that would remove the bridge. With this approval, Palmer has initiated design efforts on this project with survey work nearing completion and a formal design in process that includes coordination.	
Justification:	
Required improvement per KDOT inspections.	
Estimate of Total Cost (\$):	500,000
Budget Allocation by Year (\$)	
Carryover prior year plan:	
2022-2023 (Year 1)	500,000
2023-2024 (Year 2)	
2024-2025 (Year 3)	
2025-2026 (Year 4)	
2026-2027 (Year 5)	
Total included in Plan	500,000

City of Winchester
FY 2023
Capital Construction Projects

Name of item:	5th St Cul-de-sac
Department:	Capital Projects
Category:	
Funding Source:	Budget
Description:	
In an effort to improve parking in the Fifth Street area, Palmer Engineering was selected to design roadway improvements for a cul-de-sac at the dead end of Fifth Street including work in the alleyway between Fifth and Sixth Streets.	
Justification:	
Improved neighborhood services and overall use.	
Estimate of Total Cost (\$):	150,000
Budget Allocation by Year (\$)	
Carryover prior year plan:	
2022-2023 (Year 1)	150,000
2023-2024 (Year 2)	
2024-2025 (Year 3)	
2025-2026 (Year 4)	
2026-2027 (Year 5)	
Total included in Plan	150,000

City of Winchester
FY2022-23 Small Funds

Hotel/Motel Transient Room Tax
FUND 06

2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

Account # Description

REVENUE

00.4.120	Room Tax Revenue	138,000.00	109,236.00	140,000.00	134,981.00	155,000.00	155,000.00	155,000.00
00.4.104	Delinquent Penalty and Interest	500.00	563.00	750.00	3,663.00	1,200.00	1,200.00	1,200.00
00.4.402	Interest on Checking Account	100.00	63.00	100.00	44.00	100.00	100.00	100.00
	Total Revenue	138,600.00	109,862.00	140,850.00	138,688.00	156,300.00	156,300.00	156,300.00

EXPENSES

50.5.050	Room Tax Transfer	138,600.00	142,469.00	140,000.00	159,890.00	155,000.00	155,000.00	155,000.00
	Total Expenses	138,600.00	142,469.00	140,000.00	159,890.00	155,000.00	155,000.00	155,000.00
	Total Revenue	138,600.00	142,469.00	140,850.00	138,688.00	156,300.00	156,300.00	156,300.00
	Total Expenses	138,600.00	142,469.00	140,000.00	159,890.00	155,000.00	155,000.00	155,000.00
	Excess of Revenue over Expenses	0.00	479.00	850.00	-21,202.00	1,300.00	1,300.00	1,300.00

Reserve/Cash Balance as of 4/30/2022: \$11042.35

Police Department Special Fund
Fund 07

Account #	Description	2020-21	2020-2021	2021-22	2021-22	2022-23	2022-23	2022-23	
		Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved	
Revenue									
00.4.402 Interest Income									
00.4.402	Interest Income	100.00	97.00	150.00	97.00	150.00	150.00	150.00	
00.4.403	Miscellaneous Income	900.00	15,516.00	1,000.00	15,516.00	1,000.00	1,000.00	1,000.00	
00.4.404	911 for Kids Calendar Advertising	3,000.00	0.00	3,000.00	0.00	3,000.00	3,000.00	3,000.00	
00.4.421	Calendar Proceeds	2,000.00	0.00	2,000.00	0.00	2,000.00	2,000.00	2,000.00	
00.4.425	Auction Proceeds	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	
00.4.445	Privant Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
00.4.450	Donation Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
00.4.519	State & Local Forfeiture Money	2,000.00	0.00	2,000.00	0.00	2,000.00	2,000.00	2,000.00	
Total Revenue		8,000.00	15,613.00	8,150.00	15,613.00	13,150.00	13,150.00	13,150.00	
Expenses									
00.5.700 Transfer to Grant Funds									
00.5.700	Transfer to Grant Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
23.5.220	Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
23.5.322	Promotion/Education Materials	2,700.00	0.00	0.00	0.00	0.00	0.00	0.00	
23.5.399	Other Materials/Supplies	200.00	0.00	2,000.00	0.00	200.00	200.00	200.00	
25.5.215	Training & Travel	3,500.00	0.00	3,000.00	0.00	3,000.00	3,000.00	3,000.00	
25.5.220	Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
25.5.222	Narcotics Investigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
25.5.299	Other Contractual Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
25.5.315	Police Supplies	10,000.00	0.00	0.00	6,656.00	0.00	0.00	0.00	
25.5.322	Promotion /Education Materials	5,100.00	2,004.00	3,000.00	1,029.00	3,000.00	3,000.00	3,000.00	
25.5.399	Other Materials/Supplies	18,000.00	10,656.00	0.00	38.00	0.00	0.00	0.00	
25.5.420	Special Projects	0.00	-24,765.00	0.00	0.00	0.00	0.00	0.00	
25.5.615	Motor Vehicles	36,336.00	5,836.00	0.00	0.00	0.00	0.00	0.00	
Total		75,836.00	-6,269.00	8,000.00	7,723.00	6,200.00	6,200.00	6,200.00	
Total Revenue									
	Total Revenue	8,000.00	15,613.00	8,150.00	15,613.00	13,150.00	13,150.00	13,150.00	
Total Expenses									
	Total Expenses	75,836.00	-6,269.00	8,000.00	7,723.00	6,200.00	6,200.00	6,200.00	
Excess of Revenue over Expenses									
	Excess of Revenue over Expenses	-67,836.00	21,882.00	150.00	7,890.00	6,950.00	6,950.00	6,950.00	

Reserve/Cash Balance as of 4/30/22: \$30357.23

Police Department Federal Forfeiture
FUND 08

	2020-21	2020-2021	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

REVENUE							
00.4.402	Interest Income	500.00	246.00	500.00	169.00	500.00	500.00
00.4.403	Miscellaneous Income	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00
00.4.425	Auction Proceeds	0.00	0.00	0.00	0.00	0.00	0.00
00.4.520	Federal Forfeiture Revenue	29,500.00	0.00	0.00	0.00	0.00	0.00
	Total Revenue	30,000.00	246.00	5,500.00	169.00	5,500.00	5,500.00

EXPENSES							
25.5.215	Training/Travel	0.00	0.00	0.00	0.00	0.00	0.00
25.5.222	Informant & Buy Money	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
25.5.246	Communications/Computers	0.00	0.00	0.00	0.00	0.00	0.00
25.5.312	Body Armor	0.00	0.00	0.00	0.00	0.00	0.00
25.5.317	Firearms & Weapons	0.00	0.00	0.00	0.00	0.00	0.00
25.5.399	Other	0.00	0.00	0.00	1,186.00	0.00	0.00
	Total Expenses	5,000.00	5,000.00	5,000.00	6,186.00	5,000.00	5,000.00

Total Revenue	30,000.00	246.00	5,500.00	169.00	5,500.00	5,500.00	5,500.00
Total Expenses	5,000.00	5,000.00	5,000.00	6,186.00	5,000.00	5,000.00	5,000.00
Excess of Revenue over Expenses	25,000.00	-4,754.00	500.00	-6,017.00	500.00	500.00	500.00

Reserve/Cash Balance as of 4/30/22: \$66,772.03

Fire Department Special Fund

FUND 10

	2020-21	2020-2021	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

REVENUE

00.4.402	Interest Income	500.00	108.00	150.00	81.00	150.00	150.00
00.4.403	Miscellaneous Income	0.00	0.00	500.00	0.00	0.00	0.00
00.4.405	Hazmat Reimbursements	3,000.00	0.00	0.00	0.00	0.00	0.00
00.4.420	CPR/AED Revenue	0.00	0.00	1,500.00	0.00	1,000.00	1,000.00
00.4.422	Smoke Detector Revenue	0.00	0.00	0.00	0.00	0.00	0.00
00.4.425	Fireworks/Fire Code Enforcement	4,000.00	0.00	5,000.00	0.00	5,000.00	5,000.00
00.4.445	Private Grant Revenue	1,500.00	0.00	0.00	0.00	0.00	0.00
00.4.450	Donation Revenue	0.00	0.00	500.00	0.00	0.00	0.00
Total Revenue		9,000.00	108.00	7,650.00	81.00	6,150.00	6,150.00

EXPENSES

26.5.215	Training/Travel	0.00	0.00	0.00	0.00	0.00	0.00
26.5.220	Professional Services	0.00	0.00	0.00	0.00	0.00	0.00
26.5.299	Other Contractual Services	1,400.00	0.00	500.00	0.00	1,400.00	1,400.00
26.5.310	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00
26.5.315	Fire Supplies	600.00	0.00	600.00	0.00	600.00	600.00
26.5.322	Promotion/Education Materials	6,400.00	0.00	5,550.00	159.00	0.00	0.00
26.5.399	Other Materials & Supplies	1,000.00	0.00	1,000.00	0.00	1,000.00	1,000.00
28.5.224	Community CPR/AED	0.00	500.00	0.00	0.00	500.00	500.00
9,400.00		500.00	7,650.00	159.00	3,500.00	3,500.00	3,500.00

Total Revenue	9,000.00	108.00	7,650.00	81.00	6,150.00	6,150.00	6,150.00
Total Expenses	9,400.00	500.00	7,650.00	159.00	3,500.00	3,500.00	3,500.00
Excess of Revenue over Expenses	-400.00	-392.00	0.00	-78.00	2,650.00	2,650.00	2,650.00

Reserve/Cash Balance as of 4/30/2022: \$32,948.64

Main Street Project

FUND 12

	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

REVENUE

00.4.402	Interest	500.00	432.00	500.00	313.00	500.00	500.00
00.4.403	Miscellaneous Income	44,500.00	1,500.00	1,500.00	530.00	1,500.00	1,500.00
00.4.404	Paypal Revenue	0.00	0.00	0.00	1,651.00	1,500.00	1,500.00
00.4.407	Reimbursable Grant Income	0.00	14,868.00	30,000.00	2,000.00	20,000.00	20,000.00
12.16.403	Rock the Block Revenue	0.00	0.00	0.00	0.00	0.00	0.00
12.16.404	Beer Cheese Festival Revenue	0.00	0.00	50,000.00	0.00	75,000.00	75,000.00
12.16.406	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		45,000.00	16,800.00	82,000.00	4,494.00	98,500.00	98,500.00

Expenses

16.5.210	Postage	0.00	0.00	0.00	0.00	0.00	0.00
16.5.211	Advertising	500.00	128.00	500.00	0.00	0.00	0.00
16.5.212	Duplicating & Printing	0.00	0.00	0.00	0.00	0.00	0.00
16.5.215	Training/Travel	0.00	0.00	0.00	0.00	0.00	0.00
16.5.220	Professional & Technical Fees	1,200.00	200.00	1,500.00	0.00	0.00	0.00
16.5.230	Communication Services	0.00	0.00	0.00	0.00	0.00	0.00
16.5.299	Other Contractual Services	0.00	0.00	0.00	0.00	0.00	0.00
16.5.310	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00
16.5.322	Promotional Materials	0.00	0.00	0.00	0.00	0.00	0.00
16.5.399	Other Materials/Supplies	0.00	0.00	0.00	0.00	0.00	0.00
16.5.405	Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00
16.5.420	Special Projects	0.00	33,792.00	86,500.00	-25,601.00	46,825.00	46,825.00
16.5.509	Transfers Inn / Out			0.00	0.00	0.00	0.00
Total Expenses		1,700.00	34,120.00	88,500.00	-25,601.00	46,825.00	46,825.00

Total Revenue	45,000.00	16,800.00	82,000.00	4,494.00	98,500.00	98,500.00	98,500.00
Total Expenses	1,700.00	34,120.00	88,500.00	-25,601.00	46,825.00	46,825.00	46,825.00
Excess of Revenue over Expenses	43,300.00	-17,320.00	-6,500.00	30,095.00	51,675.00	51,675.00	51,675.00

Reserve/Cash Balance as of 4/30/22: \$165,333.72

Administration Special Fund
FUND 13

	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

REVENUE							
00.4.103	Delinquent Ad Valorum Tax	500.00	0.00	500.00	0.00	500.00	500.00
00.4.402	Interest	13,500.00	138.00	1,000.00	79.00	1,000.00	1,000.00
00.4.403	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00
00.4.445	Private Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
00.4.450	Donation Revenue	0.00	800.00	1,000.00	0.00	1,000.00	1,000.00
00.4.452	Christmas Parade Revenue	0.00	0.00	500.00	0.00	0.00	0.00
00.4.453	HPC Appropriation	0.00	0.00	500.00	0.00	0.00	0.00
00.4.454	Winchester Tree Board Allocation	0.00	0.00	500.00	0.00	0.00	0.00
Total Revenue		14,000.00	938.00	4,000.00	79.00	2,500.00	2,500.00
EXPENSES							
01.5.299	Other Contractual Services	1,000.00	0.00	1,000.00	0.00	1,000.00	1,000.00
01.5.399	Other Materials & Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01.5.420	Special Projects	0.00	0.00	0.00	0.00	0.00	0.00
15.5.206	Historic Preservation Board Fees	1,800.00	225.00	1,800.00	300.00	1,800.00	1,800.00
15.5.211	Advertising	200.00	0.00	200.00	0.00	200.00	200.00
15.5.215	Training/Travel	3,500.00	0.00	3,500.00	0.00	3,500.00	3,500.00
15.5.220	Professional Services	7,000.00	0.00	7,000.00	0.00	7,000.00	7,000.00
15.5.230	Communications Services	0.00	0.00	0.00	0.00	0.00	0.00
15.5.299	Other Contractual Services	1,000.00	0.00	1,000.00	0.00	1,000.00	1,000.00
15.5.322	Promotion/Education Materials	1,250.00	0.00	1,250.00	0.00	1,250.00	1,250.00
15.5.323	Training Materials	250.00	0.00	250.00	0.00	250.00	250.00
15.5.399	Other Materials & Supplies	300.00	326.00	300.00	326.00	350.00	350.00
15.5.405	Dues & Subscriptions	200.00	0.00	200.00	0.00	200.00	200.00
16.5.215	Training & Travel	200.00	0.00	200.00	0.00	200.00	200.00
16.5.220	Professional Services	700.00	0.00	700.00	0.00	700.00	700.00
16.5.299	Other Contractual Services	700.00	0.00	700.00	0.00	700.00	700.00
16.5.399	Other Materials & Supplies	0.00	0.00	0.00	0.00	0.00	0.00
16.5.420	Special Projects	500.00	0.00	500.00	0.00	500.00	500.00
31.5.299	Other Contractual Services	0.00	0.00	0.00	0.00	0.00	0.00
31.5.399	Other Materials & Supplies	0.00	0.00	0.00	1,622.00	2,000.00	2,000.00
Total Expenses		18,600.00	551.00	18,600.00	2,248.00	20,650.00	20,650.00

Administration Special Fund**FUND 13**

	2020-21	2021-22	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved
Total Revenue	14,000.00	16,800.00	4,000.00	79.00	2,500.00	2,500.00	2,500.00
Total Expenses	18,600.00	551.00	18,600.00	2,248.00	20,650.00	20,650.00	20,650.00
Excess of Revenue over Expenses	-4,600.00	16,249.00	-14,600.00	-2,169.00	-18,150.00	-18,150.00	-18,150.00

Reserve/Cash Balance as of 4/30/22: \$31,488.11

Local Government Economic Assistance Fund (LGEA)

Fund 05

	2020-21	2020-2021	2021-22	2021-22	2022-23	2022-23	2022-23
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

	REVENUE						
00.4.402	Interest	100.00	49.00	500.00	5.00	50.00	0.00
00.4.512	Model Curb Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00
00.4.520	Coal Severence Tax	12,000.00	0.00	0.00	0.00	0.00	0.00
	Total Revenue	12,100.00	49.00	500.00	5.00	50.00	0.00
	Expenses						
05.00.103	Transfers In/Out	0.00	10,000.00	0.00	0.00	0.00	0.00
05.31.501	Curb Repair	0.00	0.00	5,000.00	0.00	0.00	0.00
05.31.502	Special Projects	9,500.00	7,125.00	0.00	0.00	0.00	0.00
	Total Expenses	9,500.00	17,125.00	5,000.00	0.00	0.00	0.00
	Total Revenue	12,100.00	49.00	500.00	5.00	50.00	0.00
	Total Expenses	9,500.00	17,125.00	5,000.00	0.00	0.00	0.00
	Excess of Revenue over Expenses	2,600.00	-17,076.00	-4,500.00	5.00	50.00	0.00

Account no longer being funded.

Reserve/Cash Balance as of 4/30/22: \$2,150.28

Municipal Aid Program

Fund 03

	2020-21	2020-2021	2021-22	2021-22	2022-23	2022-23	2022-23
REVENUE							
00.4.402	Interest	25,000.00	2,804.00	5,000.00	1,796.00	3,000.00	3,000.00
00.4.403	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00
00.4.404	Reimbursable Grant Income	0.00	0.00	0.00	0.00	0.00	0.00
00.4.515	Municipal Road Bond Funds (Discretionary)	267,929.00	267,929.00	370,000.00	257,097.00	375,000.00	375,000.00
00.4.516	Municipal Aid Road Funds	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		292,929.00	270,733.00	375,000.00	258,893.00	378,000.00	378,000.00
EXPENSES							
701	Paving	334,300.00	327,456.00	450,000.00	479,412.00	510,000.00	510,000.00
702	Pavement Repair	35,000.00	29,695.00	35,000.00	31,892.00	35,000.00	35,000.00
703	Advertising	400.00	314.00	400.00	0.00	400.00	400.00
704	Construction Materials	39,873.00	18,737.00	35,000.00	9,029.00	40,000.00	40,000.00
705	Salt	39,000.00	89,886.00	90,000.00	81,427.00	100,000.00	100,000.00
707	Special Projects	0.00	0.00	0.00	0.00	0.00	0.00
708	Miscellaneous Expenses	3,066.00	2,484.00	3,000.00	675.00	3,000.00	3,000.00
709	Traffic signs, Paint, Miscellaneous	25,003.00	23,324.00	30,000.00	23,775.00	30,000.00	30,000.00
710	Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00
720	MAPS Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenses		476,642.00	491,896.00	643,400.00	626,210.00	718,400.00	718,400.00
Total Revenue		292,929.00	270,733.00	375,000.00	258,893.00	378,000.00	378,000.00
Total Expenses		476,642.00	491,896.00	643,400.00	626,210.00	718,400.00	718,400.00
Excess of Revenue over Expenses		-183,713.00	-221,163.00	-268,400.00	-367,317.00	-340,400.00	-340,400.00

Reserve/Cash Balance as of 4/30/22: \$502,909.32