

City of Winchester
2023-24 Operating Budget

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Actual to date	Budget Request	CM Recom	Approved

Account #Description

Taxes							
01.00.4.101Ad Valorem Tax	2,100,000	2,111,708	2,500,000	1,868,568	2,100,000	2,100,000	2,100,000
102Vehicle Ad Valorem Tax	200,000	204,503	225,000	213,661	250,000	250,000	250,000
103Delinquent Property Tax	30,000	17,998	32,000	19,384	25,000	25,000	25,000
104Property Tax Penalty and Interest	35,000	20,926	35,000	13,044	20,000	20,000	20,000
105Franchise Tax	80,000	84,953	90,000	63,239	100,000	100,000	100,000
107Payroll Tax	9,000,000	7,698,409	9,500,000	7,283,259	9,250,000	9,250,000	9,250,000
108Bank Shares	150,000	179,871	200,000	186,130	200,000	200,000	200,000
109Pilot (Municipal Housing)	110,000	96,031	110,000	0	110,000	110,000	110,000
110Pilot (Catalent)	44,000	44,000	44,000	43,397	44,000	44,000	44,000
111Insurance Premium Tax	3,000,000	2,869,796	3,500,000	2,985,007	3,500,000	3,500,000	3,500,000
112Datamax Collections	25,000	28,848	35,000	29,234	35,000	35,000	35,000
113Omitted Tangible Tax	75,000	7,268	25,000	15,616	25,000	25,000	25,000
Total Taxes	14,849,000	13,364,311	16,296,000	12,720,540	15,659,000	15,659,000	15,659,000
Licenses & Permits							
01.00.4.201Occupational Licenses	335,000	245,917	375,000	122,673	375,000	375,000	375,000
203Kentucky Utilities Franchise	500,000	476,915	500,000	552,170	560,000	560,000	560,000
205Columbia Gas Franchise	125,000	172,075	180,000	176,132	180,000	180,000	180,000
206Building Permits	95,000	96,611	130,000	70,350	110,000	110,000	110,000
Total License and Permits	1,055,000	991,518	1,185,000	921,325	1,225,000	1,225,000	1,225,000
Non-Tax Revenue							
01.00.4.301Parking Fines	300	70	100	140	100	100	100
401Lien Payment Arrangement	0	94	500	0	500	500	500
402Interest	25,000	39,675	40,000	164,166	160,000	160,000	160,000
403Miscellaneous Income	85,000	263,467	85,000	10,727	50,000	50,000	50,000
404Reimburseable Grant Income	1,500	0	0	3,000	3,000	3,000	3,000
405Insurance Recoveries	0	50,327	52,000	24,746	52,000	52,000	52,000
406Administrative Hearing Board Fees	500	0	0	200	200	200	200

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
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407Gain on Sale of Assets	5,000	17,546	25,000	0	0	0	0
408Credit Card Convenience Fees	1,000	826	1,000	796	1,000	1,000	1,000
409Maintenance Liens	30,000	38,607	45,000	28,485	30,000	30,000	30,000
410Garnishment Revenue	2,750	3,490	45,000	0	0	0	0
511Telecommunications Excise Tax	125,000	101,637	125,000	91,640	125,000	125,000	125,000
512CMRS E911 Reimbursement State	260,000	216,968	260,000	220,730	260,000	260,000	260,000
515Member Health Insurance Premiums	200,000	0	0	0	0	0	0
518Benefits to General	0	1,341,454	1,350,000	754,607	1,350,000	1,350,000	1,350,000
Total Non-Tax Revenue	736,050	2,074,161	1,998,600	1,299,237	2,031,800	2,031,800	2,031,800

Intergovernmental Transfers

01.10.4.421Lights over Lykins 4th of July	500	0	0	5,280	5,000	5,000	5,000
01.15.4.205Right of Way Revenue	3,000	0	500	0	500	500	500
01.15.4.207Storm Water Permit/Fees	2,500	1,723	3,000	782	2,500	2,500	2,500
01.15.4.502Planning & Zoning Citation Fees	500	4,043	4,500	200	1,000	1,000	1,000
01.15.4.521Fiscal Court Planning & Zoning	0	0	0	3,707	3,000	3,000	3,000
01.23.4.408Communications Tower Lease	250,000	6,000	6,000	6,000	6,000	6,000	6,000
01.23.4.506911 Revenue/Fiscal Court	45,000	49,602	275,000	0	0	0	0
01.23.4.507Dispatch Reimbursement from County	0	133,367	150,000	85,096	150,000	150,000	150,000
01.25.4.404Police Federal Grant		0	0	54,208	0	0	0
01.25.4.501K-9 Program	500	900	1,500	0	0	0	0
01.25.4.502Police Citation Fees/State	6,000	123	500	0	0	0	0
01.25.4.503Police Service Fees/County	175,000	4,278	6,000	4,770	6,000	6,000	6,000
01.25.4.504KLEPPF Reimbursement	25,000	140,638	175,000	153,048	175,000	175,000	175,000
01.25.4.520Federal Drug Task Force Reimbursement	285,000	33,776	40,000	35,393	45,000	45,000	45,000
01.26.4.505PFFIP Reimbursement	0	194,134	285,000	214,806	285,000	285,000	285,000
01.26.4.508Fire Reimb From County	0	2,350	2,350	4,417	2,350	2,350	2,350
01.28.4.405EMS Revenue	500,000	1,096,604	1,200,000	1,040,972	1,400,000	1,400,000	1,400,000
01.28.4.508EMS Reimbursement from County	0	133,367	500,000	425,526	450,000	450,000	450,000
01.31.4.503PW Service Fees	0	0	0	10,689	10,000	10,000	10,000

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Actual to date	Budget Request	CM Recom	CM Recom
Total Intergovernmental Transfers	2,199,000	1,800,905	2,649,350	2,044,894	2,541,350	2,541,350	2,541,350
Total Revenues	18,839,050	18,230,895	22,128,950	16,985,995	21,457,150	21,457,150	21,457,150
General Fund Surplus	0	0	0	0	6,078,254	6,078,254	6,078,254
CARES / American Recovery Act	4,155,479	2,408,752	2,500,000	2,500,000	0	0	0
Total Expenditures	22,282,808	25,122,348	24,548,046	17,935,754	28,323,672	27,507,273	27,507,273

Excess of Revenue over Expenditures	711,721	-4,482,701	80,904	1,550,241	-788,268	28,131	28,131
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City of Winchester
FY 2024
Overall Operating Budget

General Fund Expenses	Commission	Legal	City Manager	Finance	Planning	Winchester 1st	Engineering
Personnel	57,896	0	826,669	401,089	445,542	93,591	185,785
Contractual Services	13,800	75,000	44,500	242,000	84,575	18,700	211,800
Materials & Supplies	20,000	0	3,500	3,200	7,125	10,600	4,200
Other Expenses	563,000	1,000	2,000	2,000	2,650	600	50,000
Total Expenses	654,696	76,000	876,669	648,289	539,892	123,491	451,785

General Fund Expenses	Admin	Dispatch	Police	Fire	EMS	Public Works	Total
Personnel	50,000	1,446,960	5,552,164	7,432,896	3,126,919	1,377,401	20,996,912
Contractual Services	847,700	118,100	315,000	343,750	483,500	107,070	2,905,495
Materials & Supplies	13,700	10,500	302,250	378,860	339,225	155,540	1,248,700
Other Expenses	0	50,300	108,200	3,500	1,000	300	784,550
Total Expenses	911,400	1,625,860	6,277,614	8,159,006	3,950,644	1,640,311	25,935,657

City of Winchester
2023-24 Operating Budget
Transfers

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
Account	Budget	Actual	Budget	Actual to Date	Budget Req	CM Rec	Approved

1W/CC Planning Commission	9,400	19,400	9,500	9,500	9,400	9,400	9,400
W/CC Planning Comm Comp Plan Update			21,500	0	100	100	100
2W/CC Parks & Rec	350,000	260,000	482,845	0	563,000	563,000	563,000
W/CC Parks & Rec Capital	0	0	250,000	998,361	958,500	350,000	350,000
3Fiscal Court - DES	10,000	10,000	11,900	11,900	11,900	11,900	11,900
5Fiscal Court Animal Shelter	20,000	19,998	17,000	17,000	20,000	18,500	18,500
Fiscal Court Spay & Neuter			13,000	7,580	13,000	13,000	13,000
6Bluegrass ADD	3,500	3,493	3,635	3,635	3,635	3,635	3,635
7KY River Foothills - Aging	32,600	46,850	28,500	21,375	30,000	30,000	30,000
8W/CC Board of Adjustments	1,500	1,500	3,000	3,000	3,000	3,000	3,000
9W/CC IDA/Tourism/Chamber	100,000	100,000	165,000	132,308	199,206	199,206	199,206
11Heritage Commission	0	0	18,000	18,000	18,000	18,000	18,000
12Fiscal Court - Tire roundup	0	2,500	0	0	3,000	3,000	3,000
13W/CC Tourism - Beautification	0	0	7,000	7,332	7,000	7,000	5,000
17Winchester Tree Board	0	0	500	0	500	500	500
27Clark County GIS	41,000	39,169	92,000	57,323	99,000	99,000	99,000
29Youth & Elderly Projects	*****						
Nusing Home Ombudsman	7,500	2,375	7,500	7,500	7,500	7,500	7,500
31KY Regional Cable Commission	2,500	2,375	2,500	0	2,500	0	0
32Bluegrass Heritage Museum	20,000	20,000	48,000	37,000	48,000	48,000	48,000
Bluegrass Heritage Museum one time			5,000	5,000	5,000	0	0
35Daniel Boone Pioneer Festival	0	0	5,000	5,000	5,000	5,000	5,000

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Rec	Approved
39W/CC Parks & Rec Recreation	57,000	38,000	57,000	42,750	57,000	57,000	57,000
43Winchester Historic Preservation	500	0	500	0	500	500	500
54Bluegrass Emergency Response	1,375	0	1,375	1,375	1,375	1,375	1,375
58Farmers Market	4,000	4,000	5,000	5,000	5,000	5,000	5,000
59Winchester Labor Day	8,000	8,000	12,000	12,000	14,000	12,000	12,000
60Winchester Council for the Arts	25,000	25,000	35,000	35,000	50,000	35,000	35,000
61W/CC Unity MLK Celebration	2,500	2,500	2,500	2,500	3,000	2,500	2,500
62Community Work Camps	10,000	10,000	10,000	10,000	10,000	10,000	10,000
63BCTC Scholarship Program			50,000	50,000	50,000	50,000	50,000
64Winchester First	0	0	0	0	8,000	8,000	8,000
65Bluegrass Alliance (WCC/IDA)	0	0	0	0	2,500	2,500	2,500
Total Transfers	706,375	615,160	1,364,755	1,500,439	2,208,616	1,573,616	1,571,616

City of Winchester
2023-24 Operating Budget
COMMISSION

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom	Approved

Account # Description

Commission

10.110	Salary & Wages	49,142	40,712	50,218	38,810	53,582	53,582	53,582
10.140	Social Security	3,760	3,115	3,842	2,956	4,099	4,099	4,099
10.145	Worker's Compensation	700	629	2,060	2,562	170	170	170
10.146	Unemployment Insurance	200	0	22	0	45	45	45
10.147	CERS	0	0	0	0	0	0	0
Total Personnel Costs		53,802	44,455	56,142	44,328	57,896	57,896	57,896
10.210	Postage	100	41	100	33	100	100	100
10.211	Advertising	1,875	1,939	2,500	2,577	3,000	3,000	3,000
10.212	Duplicating & Printing	400	341	1,400	609	1,200	1,200	1,200
10.215	Training & Travel	2,500	479	5,000	2,282	3,000	3,000	3,000
10.220	Professional Fees	4,500	3,987	4,500	8,872	4,500	4,500	4,500
10.230	Communication Services	525	1,234	1,000	885	1,000	1,000	1,000
10.246	Hardware/Software Support	750	345	1,000	0	1,000	1,000	1,000
10.299	Other Contractual Services	75	813	0	0	0	0	0
Total Contractual Services		10,725	9,179	15,500	15,258	13,800	13,800	13,800
10.350	Equipment & Furniture	0	0	0	251	2,000	2,000	2,000
10.355	Christmas Employees	8,500	7,099	11,000	14,102	15,000	15,000	15,000
10.399	Other Materials & Supplies	2,500	2,987	5,000	2,829	3,000	3,000	3,000
Total Materials & Supplies		11,000	10,086	16,000	17,182	20,000	20,000	20,000

		2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
		Budget	Actual To Date	Budget	Actual to Date	Budget Requ	CM Recom	Approved
10.405	Dues & Subscriptions	11,000	10,054	11,000	7,700	11,000	11,000	11,000
10.415	Grant Match	0	0	0	0	0	0	0
10.420	**Special Projects**	12,000	60,118	12,000	8,540	12,000	12,000	12,000
10.5.421	Lights over Lykins 4th of July	0	0	0	11,200	0	0	0
10.641	Econ Dev Win Plaza	125,000	0	125,000	52,013	125,000	125,000	125,000
10.462	Econ Dev Hospital Drive	350,000	169,318	350,000	374,723	350,000	350,000	350,000
10.463	Econ Dev McCann Dr	10,000	3,544	10,000	5,604	10,000	10,000	10,000
10.501	Econ Tax Incentive - Amazon	300,000	165,408	300,000	0	0	0	0
10.503	Econ Tax Incentive - Taica	20,000	32,131	35,000	0	35,000	35,000	35,000
10.510	Econ Tax Incentive - Downtown		14,088	20,000	72,900	20,000	20,000	20,000
	Total Other Expenses	828,000	454,661	863,000	532,680	563,000	563,000	563,000
	Total Commission Expenses	903,527	518,381	950,642	609,448	654,696	654,696	654,696

****Commission 110 account reflects a 4.0% increase****

****420 Account Detail: ****

Halloween Mania/Leadership Class for Staff/Fireworks for Independence Day (County 50% and City 50%)

10.641	Econ Dev Win Plaza	Per ordinance #1-2010 Tax increment Financing Project (20 years) Pledge is 50% of incremental payroll tax revenue and 100% of incremental real estate tax revenue paid to developer on an annual basis.
10.462	Econ Dev Hospital Drive	Per order # 2012-9 Interlocal Agreement with Fiscal Court for sharing of revenue (15 years) Per ordinance # 4-2 Pledge was 35% of payroll taxes and 50% of insurance premium taxes to Fiscal Court. Amended by Ordinance # 6-2014, pledge will be 37% of payroll taxes to Fiscal Court.
10.463	Econ Dev McCann Dr	Per Order # 2012-9 Interlocal Agreement with Fiscal Court for sharing of revenue (15 years). Old hospital area at McCann Drive; effective 4-1-2012. Pledge is 35% of payroll taxes and 50% of insurance premium taxes. Amended by Ordinance #6-2014, pledge will be 37% of payroll taxes to Fiscal Court.
10.501	Econ Tax Incentive - Amazon	Per Resolution #R2015-1 granting inducement pursuant to KY Business Investment Act forgoing 1% of the occupied license fees collected. Activation date is 04-01-2015 effective for ten years.
10.503	Econ Tax Incentive - Taica	Per Resolution #R2012-10 granting inducement pursuant to KY Business Investment Act forgoing 0.5% of the occupied license fees collected. Activation date is 04-01-2015 effective for ten years.
10.510	Econ Tax Incentive - Downtown	2023 numbers reflects 2-3 years allocation to this account

City of Winchester
2023-24 Operating Budget
LEGAL

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Actual to Date	Budget Requ	CM Recom	Approved

Account # Description

LEGAL

145	Worker's Compensation	100	0	100	0	0	0
	Total Personnel Costs	100	0	100	0	0	0
215	Training & Travel	500	0	500	0	0	0
217	Retainer Fees	26,500	20,739	26,500	17,291	26,000	26,000
220	Professional Services	41,500	24,117	40,000	25,827	49,000	49,000
	Total Contractual	68,500	44,856	67,000	43,118	75,000	75,000
311	Books Maps & Manuals	0	0	0	0	0	0
312	Uniforms	0	0	0	0	0	0
	Total Materials	0	0	0	0	0	0
405	Dues & Subscription	3,000	3,426	4,500	1,720	1,000	1,000
	Total Supplies	3,000	3,426	4,500	1,720	1,000	1,000
Totals		71,600	48,282	71,600	44,838	76,000	76,000

City of Winchester
2023-2024 Operating Budget
CITY MANAGER

(8 Approved Positions)
(1 proposed Grant Writer)

2021-22	2021-22	2022-23	2022-23	2023-2024	2023-2024	2023-2024
Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom	Approved

Account # Description

City Manager

110	Salary & Wages	418,950	346,660	435,821	208,108	546,766	546,766	546,766
111	Salary & Wages P/T	0	0	0	0	0	0	0
112	Salaries & Wages O/T	0	404	0	2,135	0	0	0
135	Medical & Dental Insurance	76,800	75,913	92,932	81,535	99,880	99,880	99,880
136	Life Insurance	850	692	1,159	885	1,453	1,453	1,453
137	Health Reimbursement	11,205	36,660	6,393	3,325	4,968	4,968	4,968
140	Social Security	32,050	26,166	33,328	16,696	41,828	41,828	41,828
145	Worker's Compensation	1,200	4,060	4,100	3,413	3,700	3,700	3,700
146	Unemployment Insurance	530	0	183	0	459	459	459
147	CERS	112,907	51,448	116,715	60,452	127,615	127,615	127,615
Total Personnel Costs		654,492	542,003	690,631	376,549	826,669	826,669	826,669
210	Postage	1,000	401	900	427	600	600	600
211	Advertising	1,000	0	600	250	300	300	300
212	Duplicating & Printing	1,300	1,763	1,800	1,285	1,800	1,800	1,800
215	Training & Travel	15,000	7,123	15,000	3,492	15,000	12,000	12,000
216	Education Reimbursement	7,500	4,228	7,500	960	7,500	6,500	6,500
220	Professional Fees	1,000	11,330	2,000	2,961	4,000	4,000	4,000
227	Office Equipment Repair	1,000	0	1,000	306	3,400	3,000	3,000
228	Rents & Storage	2,200	1,723	2,200	1,509	3,600	3,600	3,600
230	Communication Services	6,000	8,471	10,000	5,584	10,000	10,000	10,000
246	Hardware/Software Support	33,000	21,376	2,700	0	2,700	2,700	2,700
299	Other contractual Services	0	0	0	0	0	0	0
Total Contractual Services		69,000	56,415	43,700	16,774	48,900	44,500	44,500

		2021-22	2021-22	2022-23	2022-23	2023-2024	2023-2024	2023-2024
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310	Office Supplies	0	3,305	0	704	0	0	0
311	Books Maps & Manuals	0	0	0	125	0	0	0
312	Uniforms	1,000	196	1,000	200	1,000	1,000	1,000
350	Equipment & Furniture	2,000	377	500	0	1,000	1,000	1,000
399	Other Materials & Supplies	1,500	636	1,500	608	1,500	1,500	1,500
Total Materials & Supplies		4,500	4,514	3,000	1,637	3,500	3,500	3,500
405	Dues & Subscriptions	2,000	1,511	2,000	1,099	2,000	2,000	2,000
Total Other Expenses		2,000	1,511	2,000	1,099	2,000	2,000	2,000
Total City Manager Expenses		729,992	604,443	739,331	396,059	881,069	876,669	876,669

All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.

City of Winchester
2023-24 Operating Budget
FINANCE (5 Approved Positions)

2021-22	2021-22	2022-23	2022-23	2023-2024	2023-2024	2023-2024
Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

Account # Description

Finance

110	Salary & Wages	244,488	176,900	244,488	131,236	271,390	271,390
111	Salary & Wages P/T	0	0	0	0	0	0
112	Salaries & Wages O/T	0	365	0	392	0	0
135	Medical & Dental Insurance	41,888	39,484	41,888	109,049	40,880	40,880
136	Life Insurance	654	391	654	515	728	728
137	Health Reimbursement	2,876	107,416	2,876	599	2,760	2,760
140	Social Security	18,703	13,227	18,703	10,625	20,761	20,761
145	Worker's Compensation	2,400	2,391	2,400	3,330	1,000	1,000
146	Unemployment Insurance	103	0	103	0	228	228
147	CERS	65,498	26,595	65,498	38,439	63,342	63,342
Total Personnel Costs		376,610	366,769	376,610	294,186	401,089	401,089
210	Postage	15,000	7,063	15,000	10,187	15,000	14,000
211	Advertising	3,000	0	3,000	0	3,000	1,500
212	Duplicating & Printing	5,000	1,722	5,000	6,621	7,000	7,000
215	Training & Travel	12,000	7,666	12,000	4,646	15,000	12,500
219	Credit Card Usage Fees	2,000	2,576	2,000	3,027	5,000	5,000
220	Professional Fees	50,000	89,764	50,000	62,383	70,000	70,000
221	Audit Services	40,000	27,700	40,000	21,320	40,000	35,000
227	Office Equipment Repair	800	541	800	404	1,000	1,000
228	Rents & Storage	5,500	3,297	5,500	3,110	16,000	12,000
230	Communication Services	0	6,054	0	3,912	6,000	6,000
246	Hardware/Software Support	65,000	54,403	65,000	48,123	85,000	75,000

		2021-22	2021-22	2023-2024	2022-23	2023-2024	2023-2024	2023-2024
		Budget	Actual to Date	Approved	Actual to Date	Budget Req	CM Recom	Approved
299	Other Contractual Services	3,000	345	3,000	1,054	3,000	3,000	3,000
	Total Contractual Services	201,300	201,131	201,300	164,788	266,000	242,000	242,000
310	Office Supplies	0	3,031	0	3,880	0	0	0
311	Books Maps & Manuals	0	0	1,000	0	1,000	1,000	1,000
312	Uniforms	500	566	500	0	500	500	500
350	Equipment & Furniture	350	0	500	1,099	1,200	1,200	1,200
399	Other Materials & Supplies	500	548	500	601	500	500	500
	Total Materials & Supplies	1,350	4,145	2,500	5,580	3,200	3,200	3,200
405	Dues & Subscriptions	1,500	872	1,500	525	2,000	2,000	2,000
	Total Other Expenses	1,500	1,094	1,500	525	2,000	2,000	2,000
	Total Finance Expenses	580,760	573,139	581,910	465,078	672,289	648,289	648,289

****All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.****

City of Winchester
2023-24 Operating Budget

PLANNING

(4 Approved Positions)

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Budget to Actual	Budget Req	CM Recom	Approved

Account # Description

Planning & Zoning

110	Salary & Wages	305,550	249,825	308,475	149,717	297,514	297,514	297,514
112	Salaries & Wages O/T	0	1,352	0	128	0	0	0
135	Medical & Dental Insurance	61,600	65,257	78,672	89,288	44,680	44,680	44,680
136	Life Insurance	510	468	916	595	790	790	790
137	Health Reimbursement	9,045	59,838	5,424	1,111	2,208	2,208	2,208
140	Social Security	23,375	18,393	23,598	11,967	22,760	22,760	22,760
145	Worker's Compensation	8,600	5,496	12,339	4,348	7,900	7,900	7,900
146	Unemployment Insurance	390	0	130	0	250	250	250
147	CERS	82,346	32,413	8,265	43,043	69,440	69,440	69,440
Total Personnel Costs		491,415	433,042	437,818	300,197	445,542	445,542	445,542

210	Postage	850	781	850	909	1,100	1,100	1,100
211	Advertising	1,250	0	500	0	500	500	500
212	Duplicating & Printing	1,200	337	500	776	915	915	915
215	Training & Travel	3,000	1,775	3,000	2,210	3,000	3,000	3,000
220	Professional Fees	9,000	15,744	18,000	21,825	16,000	16,000	16,000
226	Vehicle Maintenance	1,000	1,161	1,500	366	1,500	1,500	1,500
227	Office Equipment Repair	200	18	200	153	200	200	200
228	Rents & Storage	2,500	476	450	27	600	600	600
230	Communication Services	10,500	10,370	10,500	6,909	10,500	10,500	10,500
246	Hardware/Software Support	26,500	17,477	20,500	16,520	20,260	20,260	20,260
299	Other Contractual Services	50,000	15,004	40,000	14,757	40,000	30,000	30,000
Total Contractual Services		106,000	63,143	96,000	64,452	94,575	84,575	84,575

		2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
		Budget	Actual	Budget	Budget to Actual	Budget Req	CM Recom	Approved
311	Books Maps & Manuals	300	0	300	318	425	425	425
312	Uniforms	1,500	167	1,500	174	1,200	1,200	1,200
322	Promotion/Education Material	300	133	300	145	300	300	300
326	Motor Fuel & Lubricants	3,000	2,364	3,000	1,963	3,000	3,000	3,000
330	Tools & Hardware	200	18	200	0	200	200	200
350	Equipment & Furniture	1,000	0	1,000	0	1,000	1,000	1,000
399	Other Materials & Supplies	600	939	600	1,319	1,000	1,000	1,000
Total Materials & Supplies		6,900	3,621	6,900	3,919	7,125	7,125	7,125
405	Dues & Subscriptions	3,600	825	3,600	588	2,650	2,650	2,650
420	**Special Projects**	3,000	2,275	0	0	0	0	0
Total Other Expenses		6,600	3,100	3,600	588	2,650	2,650	2,650
Total Planning Expenses		610,915	502,906	544,318	369,156	549,892	539,892	539,892

****All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.****

City of Winchester
2023-24 Operating Budget
WINCHESTER FIRST (1 Approved Position)

2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
Budget	Actual	Budget	Budget to Actual	Budget Req	CM Recom	Approved

Account # Description

Main St

110	Salary & Wages	40,950	32,587	40,720	12,805	52,000	52,000	52,000
111	Salary & Wages P/T	0	0	0	0	0	0	0
112	Salaries & Wages O/T	0	0	0	0	0	0	0
135	Medical & Dental Insurance	12,500	12,911	23,076	37,989	24,540	24,540	24,540
136	Life Insurance	100	89	110	45	140	140	140
137	Health Reimbursement	1,830	24,872	1,594	754	552	552	552
140	Social Security	3,133	2,426	3,115	1,042	3,978	3,978	3,978
145	Worker's Compensation	150	2,027	2,100	2,255	200	200	200
146	Unemployment Insurance	5,200	0	17	0	44	44	44
147	CERS	11,036	5,248	10,909	4,612	12,137	12,137	12,137
Total Personnel Costs		74899	80160	81,641	59,501	93,591	93,591	93,591
210	Postage	150	2	150	3	200	200	200
211	Advertising	8,000	1,637	8,000	12	8,500	8,500	8,500
212	Duplicating & Printing	1,500	141	1,500	42	1,500	1,500	1,500
215	Training & Travel	4,500	895	4,500	75	500	500	500
220	Professional Fees	1,000	0	1,000	571	5,500	5,500	5,500
230	Communication Services	1,000	2,011	2,000	1,403	2,000	2,000	2,000
246	Hardware/Software Support	1,500	748	1,500	168	500	500	500
Total Contractual Services		17,650	5,434	18,650	2,274	18,700	18,700	18,700

		2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
		Budget	Actual to Date	Budget	Budget to Actual	Budget Req	CM Recom	Approved
312	Uniforms	100	100	100	0	100	100	100
322	Promotion/Education Materials	7,500	0	7,500	0	8,000	8,000	8,000
324	Photographic Supplies	0	0	0	0	500	500	500
350	Small Equipment & Furniture	2,000	0	2,000	0	500	500	500
399	Other Materials & Supplies	1,000	1,369	1,000	256	1,500	1,500	1,500
Total Materials & Supplies		10,600	1,469	10,600	256	10,600	10,600	10,600
405	Dues & Subscriptions	850	828	850	150	600	600	600
420	**Special Projects**	6,900	1,050	6,900	2,404	0	0	0
Total Other Expenses		7,750	1,878	7,750	2,554	600	600	600
Total Main St Expenses		110,899	88,941	118,641	64,586	123,491	123,491	123,491

****All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.****

****420 account moved to Transfers****

City of Winchester
2023-24 Operating Budget

ENGINEERING

(1 Approved Positions)

(1 Proposed position - hybrid)

2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

Account # Description

Engineering

110	Salary & Wages	43,050	38,634	43,050	25,595	99,816	99,816	99,816
111	Salary & Wages P/T	0	0	0	0	0	0	0
112	Salaries & Wages O/T	0	0	0	0	0	0	0
135	Medical & Dental Insurance	18,860	18,729	18,860	15,043	49,080	49,080	49,080
136	Life Insurance	100	94	100	105	268	268	268
137	Health Reimbursement	2,800	9,932	2,800	0	1,104	1,104	1,104
140	Social Security	3,293	2,849	3,293	2,072	7,636	7,636	7,636
145	Worker's Compensation	2,100	3,022	2,100	2,342	4,500	4,500	4,500
146	Unemployment Insurance	52	0	52	0	84	84	84
147	CERS	11,602	6,174	11,602	7,971	23,297	23,297	23,297
Total Personnel Costs		81,857	79,434	81,857	53,127	185,785	185,785	185,785
210	Postage	100	0	100	1	100	100	100
211	Advertising	200	0	0	0	1,000	1,000	1,000
212	Duplicating & Printing	200	23	100	0	100	100	100
215	Training & Travel	1,500	500	1,500	0	4,000	4,000	4,000
220	Professional Fees	105,000	62,468	125,000	0	220,000	200,000	200,000
226	Vehicle Maintenance	600	400	600	17	1,200	1,200	1,200
230	Communication Services	1,600	1,093	1,600	871	3,200	3,200	3,200
246	Hardware/Software Support	4,658	575	2,200	115	2,200	2,200	2,200
Total Contractual Services		113,858	65,059	131,100	1,003	231,800	211,800	211,800

		2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
		Budget	Actual to Date	Budget	Actual to Date	Budget Req	CM Recom	Approved
312	Uniforms & Incidentals	200	0	200	0	400	400	400
326	Motor Fuel & Lubricants	0	1,411	1,200	1,903	3,000	3,000	3,000
330	Small Tools & Hardware	600	0	200	0	300	300	300
350	Small Equipment & Furniture	200	0	0	0	500	500	500
399	Other Materials & Supplies	0	158	500	456	0	0	0
Total Materials & Supplies		1,000	1,569	2,100	2,359	4,200	4,200	4,200
420	**Special Projects**	75,000	307,313	75,000	19,555	50,000	50,000	50,000
Total Other Expenses		75,000	307,313	75,000	19,555	50,000	50,000	50,000
Total Engineering Expenses		271,715	453,375	290,057	76,044	471,785	451,785	451,785

****All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.****

**** 220 Account Detail****

Engineering review of drainage and subdivision platts

Other Engineering Fees/Engineering Stormwater Construction Projects

**** 420 Account Detail****

Demolitions

CCTV

City of Winchester
2023-24 Operating Budget
ADMINISTRATION

2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
Budget	Act to Date	Budget	Budget to Actual	Budget Req	CM Recom	Approved

Account # Description

Administration

130	P & F Pension Fund	100,000	100,000	50,000	50,000	50,000	50,000
137	Health Reimbursement	7,500	31,969	7,500	157,727	0	0
Total Personnel Costs		107,500	131,969	57,500	207,727	50,000	50,000
205	Urban Renewal Board	3,000	2,700	3,000	2,250	3,000	3,000
207	Administrative Hearing Board	2,000	3,200	3,000	3,600	3,000	3,000
218	Appeals Board	500	0	500	0	500	500
219	Licensing Board	1,800	1,650	1,800	1,350	1,800	1,800
220	Professional Fees	5,500	19,443	10,700	664	40,500	40,500
224	Equipment Maintenance Repairs	15,300	4,714	8,000	1,395	2,400	2,400
225	Bldg Maintenance Repairs	8,130	9,963	12,000	17,698	15,300	15,300 most moved to CEF
226	Vehicle Maintenance		167	0	0	0	0
228	Rents & Storage	5,000	2,776	3,600	2,672	3,600	3,600
230	Communications Services	10,000	1,098	1,500	1,257	1,400	1,400
231	Natural Gas Services	24,000	23,365	27,000	23,887	27,000	27,000
232	Electric Services	100,000	74,807	100,000	75,539	100,000	100,000
233	Street Lights	335,000	310,650	340,000	265,530	320,000	320,000
234	Traffic Lights	19,000	12,463	19,000	5,568	6,000	6,000
235	Water & Sanitation	25,000	18,178	25,000	23,790	31,000	31,000
240	Performance/Security Bonds	5,000	3,691	5,000	2,241	2,500	2,500
241	Auto Insurance	100,000	103,705	125,000	102,105	163,000	150,000
242	Liability Insurance	130,000	89,854	120,000	83,565	75,000	75,000
243	Building Content Insurance	38,000	92,055	100,000	37,150	46,000	46,000
244	Self-Insured Liability	15,000	8,068	12,000	955	10,000	10,000
246	Hardware/Software Support	16,300	3,713	17,000	17,099	8,700	8,700
Total Contractual Services		858,530	786,260	934,100	668,315	860,700	847,700

		2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2022-23
		Budget	Act to Date	Budget	Budget to Actual	Budget Req	CM Recom	Approved
309	Supply Room Inventory	2,000	3,270	3,000	2,121	3,000	3,000	3,000
310	Office Supplies	6,800	377	18,000	8,134	4,000	4,000	4,000*
330	Small Tools & Hardware	250	0	200	0	200	200	200
340	Janitorial Supplies	4,007	2,818	4,000	1,860	3,000	3,000	3,000
351	Household Supplies	3,000	2,110	3,000	1,623	3,000	3,000	3,000
352	Household Appliances	500	129	500	1,125	500	500	500
Total Materials & Supplies		16,557	8,704	28,700	14,863	13,700	13,700	13,700
Total Administrative Expenditures		982,587	926,933	1,020,300	890,905	924,400	911,400	911,400

All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.

All City Hall Departments account # 310 have been move to 19.5.310

City of Winchester
2023-24 Operating Budget

COMMUNICATIONS

(15 Approved Positions)

(1 Proposed Position)

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

Account #	Description	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
		Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved
Communications								
110	Salary & Wages	614,355	460,265	616,243	301,592	757,419	757,419	757,419
112	Salaries & Wages O/T	154,350	81,304	100,000	86,483	151,000	151,000	151,000
135	Medical & Dental Insurance	149,700	120,926	184,792	190,912	243,000	243,000	243,000
136	Life Insurance	1,500	1,207	1,652	1,193	2,027	2,027	2,027
137	Health Reimbursement	22,000	127,786	12,697	3,153	8,832	8,832	8,832
140	Social Security	58,806	41,065	54,793	31,201	69,494	69,494	69,494
145	Worker's Compensation	2,000	3,360	3,400	4,127	2,400	2,400	2,400
146	Unemployment Insurance	975	0	301	0	763	763	763
147	CERS	207,166	79,208	191,881	120,660	212,025	212,025	212,025
Total Personnel Costs		1,210,852	915,121	1,165,759	739,321	1,446,960	1,446,960	1,446,960
210	Postage	100	0	100	0	100	100	100
211	Advertising	900	1,027	900	0	500	500	500
212	Duplicating & Printing	2,200	1,386	2,200	910	2,000	2,000	2,000
215	Training & Travel	5,000	700	5,000	3,924	10,000	10,000	10,000
220	Professional Fees	10,000	23,838	10,000	18,365	25,000	25,000	25,000
225	Building Repairs	1,500	0	1,500	385	1,000	1,000	1,000
227	Office Equipment Repair	3,500	0	3,500	0	3,500	3,500	3,500
228	Rents & Storage	5,000	4,035	5,000	3,831	5,000	5,000	5,000
229	Radio Install & Repair	6,000	0	6,000	1,000	4,000	4,000	4,000
230	Communication Services	70,000	30,563	70,000	28,638	70,000	45,000	45,000
242	Liability Insurance	12,000	10,895	12,000	8,182	12,000	12,000	12,000
246	Hardware/Software Support	65,000	54,814	65,000	35,657	10,000	10,000	10,000
Non Contractual Services		181,200	127,258	181,200	100,892	143,100	118,100	118,100

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Actual	Budget Req	CM Recom	Approved
310 Office Supplies	2,000	897	2,000	1,564	2,000	2,000	2,000
311 Books Maps & Manuals	200	0	0	0	0	0	0
312 Uniforms	3,000	154	3,000	2,911	6,000	6,000	6,000
322 Promotional Materials	350	0	350	489	500	500	500
350 Small Equipment & Furniture	1,000	1,097	1,000	241	500	500	500
399 Other Materials & Supplies	1,500	0	1,500	761	1,500	1,500	1,500
I Materials & Supplies	8,050	2,148	7,850	5,966	10,500	10,500	10,500
405 Dues & Subscriptions	0	0	0	0	50,300	50,300	50,300
Total Other Expenses	0	0	0	0	50,300	50,300	50,300
Total Communications Expenses	1,400,102	1,044,527	1,354,809	846,179	1,650,860	1,625,860	1,625,860

****All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.****

City of Winchester
2023-24 Operating Budget

POLICE **(39 Approved Positions)**

(36 sworn officers and 3 administrative), (2 proposed positions)

2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
Budget	Actual	Budget	Budget to Actual	Budget Req	CM Recom	Approved

Account # Description

Police

110	Salary & Wages	1,914,570	2,019,921	1,930,163	1,091,800	2,282,880	2,282,880
111	Salaries & Wages, P/T	73,500	64,057	70,000	47,452	88,000	88,000
112	Salaries & Wages O/T	425,000	495,787	470,000	355,063	615,000	615,000
113	KLEFPF Salaries	147,000	19,277	140,000	0	174,800	174,800
135	Medical & Dental Insurance	395,000	322,703	495,972	486,305	662,820	662,820
136	Life Insurance	4,000	3,817	5,086	3,924	6,012	6,012
137	Health Reimbursement	58,000	11,408	34,088	10,275	22,632	22,632
140	Social Security	190,500	196,478	199,678	121,883	241,792	241,792
145	Worker's Compensation	92,500	106,126	107,000	84,847	113,120	113,120
146	Unemployment Insurance	3,400	0	1,096	0	2,655	2,655
147	CERS - Non-Hazardous	60,638	38,095	30,058	23,660	34,794	34,794
148	CERS - Hazardous	1,095,150	994,033	1,229,609	640,830	1,231,290	1,231,290
149	CERS - KLEFPF	66,150	67,957	69,426	101,776	76,370	76,370
Total Personnel Costs		4,525,408	4,339,659	4,782,176	2,967,815	5,552,164	5,552,164

210	Postage	500	837	500	512	500	500
211	Advertising	1,000	250	1,000	0	500	500
212	Duplicating & Printing	3,000	1,962	3,000	1,817	3,000	3,000
215	Training & Travel	12,000	9,399	20,000	14,089	30,000	30,000
220	Professional Fees	3,000	3,045	3,000	2,891	3,000	3,000
222	Narcotics Investigation	50,000	29,000	50,000	27,000	40,000	40,000
225	Building Repairs	40,000	19,567	40,000	12,279	20,000	20,000

		2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
		Budget	Actual	Budget	Budget to Actual	Budget Req	CM Recom	Approved
226	Vehicle Maintenance	45,000	42,842	60,000	36,854	70,000	55,000	55,000
228	Rents & Storage	5,000	4,379	5,000	3,056	5,000	5,000	5,000
229	Radio/Video Repair	11,000	11,007	11,000	2,499	5,000	5,000	5,000
230	Communication Services	70,000	68,180	70,000	51,139	70,000	70,000	70,000
242	Police Liability Insurance	33,000	35,177	33,000	36,454	33,000	33,000	33,000
246	Hardware/Software Support	50,000	41,924	65,000	57,481	30,000	30,000	30,000
299	Other Contractual Services	35,000	1,325	35,000	26,624	20,000	20,000	20,000
Total Contractual Services		358,500	268,894	396,500	272,695	330,000	315,000	315,000
310	Office Supplies	4,500	5,366	5,000	3,156	5,000	5,000	5,000
312	Uniforms	30,000	45,015	40,000	33,247	49,950	49,950	49,950
316	Medical & First Aid	800	447	800	465	800	800	800
317	Ammo, Weapons & Police Supp	45,000	44,325	50,000	30,409	50,000	50,000	50,000
322	Promotional Materials	600	0	1,500	0	2,000	2,000	2,000
326	Motor Fuels & Lubricants	130,000	152,432	160,000	125,770	200,000	180,000	180,000
340	Janitorial Supplies	2,500	2,964	3,000	2,272	4,000	4,000	4,000
350	Small Equipment & Furniture	2,000	104	2,000	1,855	6,000	5,000	5,000
351	Household Supplies	1,500	1,839	1,500	1,178	1,500	1,500	1,500
399	Other Materials & Supplies	4,000	4,488	4,000	3,529	4,000	4,000	4,000
Total Materials & Supplies		220,900	256,980	267,800	201,881	323,250	302,250	302,250
405	Dues & Subscriptions	25,000	37,199	55,000	50,833	108,200	108,200	108,200
Total Other Expenses		25,000	37,199	55,000	50,833	108,200	108,200	108,200
Total Police Expenses		5,129,808	4,902,732	5,501,476	3,493,224	6,313,614	6,277,614	6,277,614

All 110 accounts reflect a 4% COLA raise, longevity raise and educational incentives per policy.

City of Winchester
2023-24 Operating Budget
FIRE

(44 Approved Positions), (4 proposed positions)

(43 Fire Fighters and 1 administrative) as of FY23

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Rec	Approved

Account # Description

Fire

110	Salary & Wages	2,093,700	1,221,886	2,652,140	666,412	2,700,114	2,700,114	2,700,114
112	Salaries & Wages O/T	523,950	687,909	663,035	754,756	1,302,500	1,302,500	1,302,500
113	PFFIP Salaries	163,800	19,333	224,000	0	216,200	216,200	216,200
120	Salaries & Wages Adj	12,000	1,032	40,880	0	12,000	12,000	12,000
135	Medical & Dental Insurance	640,000	510,641	1,113,700	625,004	866,400	866,400	866,400
136	Life Insurance	4,400	3,164	7,999	3,570	7,152	7,152	7,152
137	Health Reimbursement	45,000	116,695	76,944	29,369	26,496	26,496	26,496
140	Social Security	214,200	149,652	273,874	117,307	323,657	323,657	323,657
145	Worker's Compensation	97,000	127,350	143,202	99,571	126,380	126,380	126,380
146	Unemployment Insurance	3,600	0	1,504	0	3,554	3,554	3,554
147	CERS - Non-Hazardous	17,000	8,495	16,074	21,240	15,813	15,813	15,813
148	CERS - Hazardous	1,155,000	430,614	693,214	646,865	1,738,172	1,738,172	1,738,172
149	CERS - PFFIP	70,350	26,351	172,000	22,219	94,458	94,458	94,458
Total Personnel Costs		5,040,000	3,303,122	6,078,566	2,986,313	7,432,896	7,432,896	7,432,896

210	Postage	500	290	500	248	750	750	750
211	Advertising	1,500	3,723	3,000	1,129	4,000	4,000	4,000
212	Duplicating & Printing	1,200	353	1,200	325	2,000	2,000	2,000
215	Training & Travel	18,000	10,253	18,000	10,181	25,000	20,000	20,000
216	Educational Reimbursement	0	25	0	50	0	0	0
220	Professional Fees	35,000	30,429	35,000	23,637	40,000	40,000	40,000

		2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
		Budget	Actual	Budget	Budget to Act	Budget Req	CM Rec	Approved
224	Equipment Maintenance & Repair	5,000	3,311	5,000	6,741	7,500	7,500	7,500
225	Building Repairs	47,500	15,596	52,000	26,049	65,000	40,000	40,000
226	Vehicle Maintenance	104,809	104,580	100,000	92,203	125,000	125,000	125,000
228	Rents & Storage	4,000	2,940	5,000	2,770	6,500	6,500	6,500
229	Radio Install & Repair	5,850	856	5,000	1,763	30,000	10,000	10,000
230	Communication Services	25,000	21,381	27,500	18,464	60,000	30,000	30,000
246	Hardware/Software Support	46,000	27,399	56,000	22,678	60,000	55,000	55,000
299	Other Contractual Services	1,370	860	1,200	0	3,000	3,000	3,000
Total Contractual Services		295,729	221,996	309,400	206,238	428,750	343,750	343,750
310	Office Supplies	1,800	760	2,000	1,989	3,000	3,000	3,000
311	Books Maps & Manuals	1,000	533	1,500	0	1,500	1,500	1,500
312	Uniforms & Incidentals	32,175	30,695	45,000	29,988	46,360	46,360	46,360
313	Protective Clothing	77,800	26,603	73,000	12,037	100,000	100,000	100,000
314	Firefighting Supplies	45,000	23,619	73,000	51,045	54,000	54,000	54,000
315	Haz-Mat Supplies	12,000	9,732	12,000	6,637	12,000	12,000	12,000
318	Breathing Apparatus	9,800	1,045	15,000	13,572	27,500	25,000	25,000
322	Promotional Materials	4,100	5,702	10,000	3,768	13,500	12,500	12,500
323	Training Materials	4,000	10,326	8,000	541	14,000	12,500	12,500
325	Equipment Parts	5,100	1,693	5,000	2,482	8,000	8,000	8,000
326	Motor Fuels & Lubricants	36,000	42,080	40,000	48,504	60,000	60,000	60,000
327	Equip Certification Tests	6,400	4,140	8,500	7,100	13,000	12,000	12,000
330	Small Tools & Hardware	1,000	1,619	2,000	1,535	2,500	2,500	2,500
331	Maintenance Equipment	500	0	1,500	0	2,000	2,000	2,000
340	Janitorial Supplies	6,000	5,123	6,000	4,281	7,000	7,000	7,000
350	Small Equipment & Furniture	3,500	40	4,000	748	5,000	5,000	5,000
351	Household Supplies	3,000	2,372	3,000	3,537	3,500	3,500	3,500
352	Household Appliances	2,000	469	5,000	2,054	5,000	5,000	5,000
399	Other Materials & Supplies	1,000	4,025	7,000	1,883	7,000	7,000	7,000
Total Materials & Supplies		252,175	170,576	321,500	191,701	384,860	378,860	378,860

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Budget to Act	Budget Req	CM Rec	Approved
405 Dues & Subscriptions	1,500	1,780	3,000	3,843	3,500	3,500	3,500
Total Other Expenses	1,500	1,780	3,000	3,843	3,500	3,500	3,500
Total Fire Expenses	5,589,404	3,697,474	6,712,466	3,388,095	8,250,006	8,159,006	8,159,006

All 110 accounts reflect a 4% COLA raise, longevity raise and educational incentives per policy.

City of Winchester
2023-24 Operating Budget

EMS

(20 Approved Positions) as of FY23

(1 proposed position)

2021	2021	2022-23	2022-23	2023-24	2023-24	2023-24
Budget	Actual	Budget	Actual to Date	Budget Req	CM Req	Approved

Account # Description

EMS

110	Salary & Wages	883,100	562,767	865,927	399,263	1,044,048	1,044,048	1,044,048
111	Salaries & Wages, P/T	348,000	267,529	320,000	149,223	350,000	350,000	350,000
112	Salaries & Wages O/T	211,680	154,631	176,000	190,784	456,900	456,900	456,900
113	PFFIP Salaries	82,080	1,388	76,000	0	36,800	36,800	36,800
120	Salaries & Wages Adj	6,000	36	6,000	0	5,200	5,200	5,200
135	Medical & Dental Insurance	195,000	166,090	273,748	321,838	335,560	335,560	335,560
136	Life Insurance	2,000	1,416	2,328	1,510	2,805	2,805	2,805
137	Health Reimbursement	28,500	186,595	18,882	1,248	11,592	11,592	11,592
140	Social Security	101,658	74,708	110,460	59,708	144,810	144,810	144,810
145	Worker's Compensation	45,000	28,726	29,000	30,483	63,500	63,500	63,500
146	Unemployment Insurance	1,700	0	606	0	1,590	1,590	1,590
147	CERS - Non-Hazardous	10,800	19,002	0	54,549	0	0	0
148	CERS - Hazardous	471,960	167,053	519,667	243,853	658,036	658,036	658,036
149	CERS - PFFIP	36,720	8,767	37,688	5,904	16,078	16,078	16,078
Total Personnel Costs		2,424,198	1,638,708	2,436,306	1,458,363	3,126,919	3,126,919	3,126,919
211	Advertising	1,500	3,243	4,000	0	4,000	4,000	4,000
212	Duplicating & Printing	1,000	344	1,000	490	2,000	2,000	2,000
213	EMT/Paramedic Certification	2,000	1,030	53,000	4,445	60,000	60,000	60,000
215	Training & Travel	12,000	19,075	10,000	4,626	20,000	20,000	20,000
220	Professional Fees	45,000	33,142	47,000	19,441	55,000	55,000	55,000
224	Equipment Maintenance & Repair	25,391	8,818	25,000	25,432	45,000	40,000	40,000
225	Building Repairs	20,000	1,718	20,000	5,636	30,000	25,000	25,000
226	Vehicle Maintenance	73,365	44,879	65,000	80,919	93,500	93,500	93,500

		2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
		Budget	Actual to Date	Budget	Actual	Budget Req	CM Req	Approved
228	Rents & Storage	3,000	1,618	3,000	1,499	3,000	3,000	3,000
229	Radio Install & Repair	2,982	482	2,500	993	4,000	4,000	4,000
230	Communication Services	13,000	15,170	18,500	15,446	25,000	25,000	25,000
241	Auto Insurance	32,000	15,011	32,000	33,827	35,000	35,000	35,000
242	Liability Insurance	27,000	14,746	27,000	12,273	30,000	30,000	30,000
246	Hardware/Software Support	40,000	26,265	45,000	29,917	50,000	50,000	50,000
250	Billing Collection Fees	40,000	25,181	40,000	24,425	40,000	35,000	35,000
299	Other Contractual Services	2,000	1,580	2,000	0	2,000	2,000	2,000
Total Contractual Services		340,738	212,302	395,000	259,369	498,500	483,500	483,500
310	Office Supplies	500	0	500	226	3,000	3,000	3,000
311	Books Maps & Manuals	750	204	2,000	1,670	4,000	4,000	4,000
312	Uniforms & Incidentals	22,753	13,271	26,000	14,343	41,725	41,725	41,725
313	Protective Clothing	25,686	3,168	38,000	15,468	20,000	20,000	20,000
315	EMS Supplies	192,900	164,897	160,000	139,632	180,000	180,000	180,000
322	Promotional Materials	2,000	1,497	2,000	128	2,000	2,000	2,000
323	Training Materials	9,000	0	9,000	483	12,000	12,000	12,000
325	Equipment Parts	2,500	0	3,000	510	3,000	3,000	3,000
326	Motor Fuels & Lubricants	45,000	30,807	45,000	46,000	60,000	60,000	60,000
340	Janitorial Supplies	2,500	851	2,500	1,965	3,000	3,000	3,000
350	Small Equipment & Furniture	2,500	4,601	3,000	288	5,000	5,000	5,000
351	Household Supplies	1,500	0	1,500	785	1,500	1,500	1,500
352	Household Appliances	1,000	0	1,000	950	5,000	4,000	4,000
399	Other Materials & Supplies	500	0	0	0	0	0	0
Total Materials & Supplies		309,089	219,296	293,500	222,448	340,225	339,225	339,225
405	Dues & Subscriptions	400	13,721	600	24,911	1,000	1,000	1,000
Total Other Expenses		400	13,721	600	24,911	1,000	1,000	1,000
Total EMS Expenses		3,074,425	2,084,027	3,125,406	1,965,091	3,966,644	3,950,644	3,950,644

****All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.****

City of Winchester
2023-24 Operating Budget
PUBLIC WORKS (16 Approved Positions)

Account #	Description	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24	
		Budget	Actual	Budget	Actual to Date	Budget Req	CM Rec	Approved	
Public Works									
110Salary & Wages	649,000	547,768	704,338	401,164	757,045	757,045	757,045	757,045	
111Salaries & Wages, P/T	0	0	0	0	0	0	0	0	
112Salaries & Wages O/T	16,300	19,593	25,000	14,066	25,000	25,000	25,000	25,000	
135Medical & Dental Insurance	184,100	173,339	223,172	174,788	294,000	294,000	294,000	294,000	
136Life Insurance	1,600	1,321	1,863	1,340	2,011	2,011	2,011	2,011	
137Health Reimbursement	27,000	363,014	15,377	69,329	8,832	8,832	8,832	8,832	
140Social Security	62,100	42,556	55,794	33,159	59,826	59,826	59,826	59,826	
145Worker's Compensation	36,000	32,976	33,000	26,672	47,500	47,500	47,500	47,500	
146Unemployment Insurance	1,100	0	306	0	657	657	657	657	
147CERS - Non-Hazardous	219,000	81,679	195,390	118,344	182,529	182,529	182,529	182,529	
Total Personnel Costs	1,196,200	1,262,246	1,254,240	838,862	1,377,401	1,377,401	1,377,401	1,377,401	
210Postage	20	2	20	0	20	20	20	20	
211Advertising	2,000	2,086	1,400	748	1,200	1,200	1,200	1,200	
212Duplicating & Printing	100	0	300	278	300	300	300	300	
215Training & Travel	6,100	2,318	20,600	14,385	19,000	19,000	19,000	19,000	
220Professional Fees	8,500	2,785	8,500	2,248	3,000	3,000	3,000	3,000	
224Equipment Maintenance & Repair	1,500	1,673	1,750	1,787	2,400	2,400	2,400	2,400	
225Building Maintenance	10,000	5,928	12,000	8,113	11,500	11,500	11,500	11,500	
226Vehicle Maintenance	45,000	49,888	60,000	22,501	50,000	50,000	50,000	50,000	
227Office Equipment Repair	150	0	120	0	100	100	100	100	
228Rents & Storage	2,000	1,277	2,000	595	2,000	2,000	2,000	2,000	
229Radio Install & Repair	500	0	350	0	350	350	350	350	
230Communication Services	11,000	9,379	11,000	7,946	8,000	8,000	8,000	8,000	
246Hardware/Software Support	2,200	5,421	1,200	473	1,200	1,200	1,200	1,200	
299Other Contractual Services	10,000	7,902	10,000	565	8,000	8,000	8,000	8,000	
Total Contractual Services	99,070	88,659	129,240	59,639	107,070	107,070	107,070	107,070	

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Budget to Act	Budget Req	CM Rec	Approved
310Office Supplies	2,100	2,026	2,400	1,559	2,400	2,400	2,400
311Books Maps & Manuals	60	0	40	0	40	40	40
312Uniforms	13,000	11,961	14,200	10,737	15,000	15,000	15,000
320Storm Sewer Repair	15,000	6,990	15,000	11,965	20,000	20,000	20,000
325Equipment Parts	5,000	5,969	10,000	8,398	14,000	14,000	14,000
326Motor Fuels & Lubricants	45,000	47,948	55,000	44,479	55,000	55,000	55,000
330Small Tools & Hardware	4,000	3,194	4,000	3,491	5,000	5,000	5,000
331Maintenance Equipment	1,500	0	3,700	0	3,500	3,500	3,500
335Road/R O W Repair	5,000	613	4,000	1,578	3,500	3,500	3,500
340Janitorial Supplies	2,000	714	1,200	1,380	2,000	2,000	2,000
345Chemicals	4,000	6,430	4,600	6,169	5,000	5,000	5,000
350Small Equipment & Furniture	500	13	500	0	600	600	600
351Household Supplies	3,000	2,413	3,200	3,104	3,500	3,500	3,500
360Shop Supplies	5,500	3,179	6,000	4,453	6,000	6,000	6,000
365Safety Equipment	2,500	2,280	2,500	2,927	3,000	3,000	3,000
370Curb & Sidewalk Replacement	0	0	0	0	15,000	15,000	15,000
399Other Materials & Supplies	1,750	1,763	1,750	1,453	2,000	2,000	2,000
Total Materials & Supplies	109,910	95,493	128,090	101,693	155,540	155,540	155,540
405Dues & Subscriptions	150	0	150	272	300	300	300
420**Special Projects**	0	282,199	25,000	1,593	0	0	0
Total Other Expenses	150	282,199	25,150	1,865	300	300	300
Total Public Works Expenses	1,405,330	1,728,597	1,536,720	1,002,059	1,640,311	1,640,311	1,640,311

All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.

** 420 Account Detail**

0.00 in account due to projects moved to Engineering and Capital

City of Winchester
FY 2023-24
Capital Revenue Budget

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual to date	Budget	Actual to Date	Budget Request	CM Recom	Approved
Capital Equipment Fund Revenue	1,000,000	1,079,797	1,250,000	780,028	1,250,000	1,250,000	1,250,000
Reimbursable Grant Income	0	0	0	0	0	0	0
Gain on Sale of Assets	10,000	0	0	0	0	0	0
Transfer in	0	0	0	0	0	0	0
Capital Equipment Interest Income	15,000	11,348	18,000	62,654	30,000	30,000	30,000
Other Capital Income	45,000	1,868	10,000	9,602	10,000	10,000	10,000
Loan Proceeds	0	0	0	10,214	0	0	0
Fiscal Court Aquatic Center	23,000	18,072	25,000	15,269	25,000	25,000	25,000
Other Income State/Local	0	0	0	0	0	0	0
Dispatch Reimbursement from County	0	0	0	0	0	0	0
State Grant Fire	0	0	0	0	0	0	0
EMS Reimbursement from County	50,000	6,692	50,000	0	50,000	50,000	50,000
EMS State Grant	10,000	10,000	10,000	0	10,000	10,000	10,000
Total Revenues	1,153,000	1,127,777	1,363,000	877,767	1,375,000	1,375,000	1,375,000
Total Expenditures	3,752,991	972,375	9,289,681	0	9,860,374	6,390,374	6,390,374
Transfer out to General Fund	0	0	0	0	0	0	0
Cares/ARPA Funding Utilized	2,303,000	2,303,000	2,303,000	2,303,000	3,367,770	3,367,770	3,367,770
Capital Equipment Surplus					2,044,766	2,044,766	2,044,766
Excess Revenue over Expenditures	-2,599,991	155,402	-5,623,681	877,767	-3,072,838	397,162	397,162

City of Winchester
FY 2023-24
Capital Expense Budget

2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom	Approved

Capital Fund Expenses

Commission	5,500	2,582	5,000	0	8,100	8,100	8,100
Legal	0	0	0	0	0	0	0
City Manager	2,500	1,119	1,000	0	1,000	1,000	1,000
Finance	0	1,167	5,000	0	5,000	5,000	5,000
Planning	3,000	104,838	0	0	0	0	0
Main St	0	0	1,500	0	0	0	0
Engineering	33,865	204,665	75,450	681,377	0	0	0
Administration	162,000	0	134,000	162,205	206,000	206,000	206,000
Communications	16,000	-22,600	148,000	148,576	51,000	51,000	51,000
Police	221,290	165,309	340,525	242,390	485,900	485,900	485,900
Fire	1,124,770	184,218	1,121,281	846,812	1,284,795	1,284,795	1,284,795
EMS	338,800	41,330	182,570	106,330	1,003,941	1,003,941	1,003,941
Public Works	397,500	190,120	813,000	237,582	816,000	816,000	816,000
Total Expenses	2,305,225	872,748	2,827,326	2,425,272	3,861,736	3,861,736	3,861,736
Capital Financing	277,197	208,335	208,355	160,560	149,626	149,626	149,626
Capital Construction	1,170,570	0	5,374,000	0	5,849,012	2,379,012	2,379,012
Total Capital Expenses	3,752,992	1,081,083	8,409,681	2,585,832	9,860,374	6,390,374	6,390,374

City of Winchester
FY 2020-23 Capital Debt Service

Street Sweeper -Interest	1,575.53	last payment 02/28/25
Street Sweeper - Principal	46,161.36	last payment 02/28/25
College Park Aquatics Center - interest	3,001.53	last payment 11/1/2029
College Park Aquatics Center - Principal	98,888.13	last payment 11/1/2029
Total Financing	149,626.55	

****Street Sweeper will be retired in February 2025****

City of Winchester
FY 2023-24 Debt Service Detail

Name of item:	Principal & Interest/Fees for College Park Natatorium
Department:	Capital Financing
Category:	605
Funding Source:	Budget

Description:
 Principal and Interest expense /service fees on financing (20 years) for Aquatic Center

Justification:
The lease ends 11/01/2029
 Original Lease with KLC was \$1.8 million
 Fiscal court to be billed 23% of interest and service fees

Estimate of Total Cost (\$):	<u>Principal</u>	<u>Interest</u>
	109,482.78	3,339.90

Total Estimated Cost:	109,482.78	3,339.90
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Budget Allocation by Year (\$)			
		<u>Principal</u>	<u>Interest</u>
2021-2022 (Year 1)	\$	93,850.72	3,674.07
2022-2023 (Year 2)	\$	109,482.78	3,339.90
2023-2024 (Year 3)	\$	98,888.13	3,001.53
2024-2025 (Year 4)	\$	101,554.84	2,649.92
2025-2026 (Year 5)	\$	104,240.31	2,290.21
Total included in Plan	\$	508,016.78	14,955.63

Operating Cost Impact:

City of Winchester
FY 2023-24 Debt Service Detail

Name of item:	Street Sweeper - Principal & Interest
Department:	Public Works
Category:	601 & 602
Funding Source:	Budget

Description: 2020 Elgin Whirlwing Street Sweeper
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Justification: To replace non working street sweeper 2.45% on 5 years at Truist Bank (formerly BB&T)
Final Payment 2-28-2025 Financed Amount \$224,000

Estimate of Total Cost (\$):	<u>Principal</u>	<u>Interest</u>
	45,047.52	2,689.38
Total Estimated Cost:	45,047.52	2,689.38

Budget Allocation by Year (\$)		
	<u>Principal</u>	<u>Interest</u>
2021-2022 (Year 1)	\$ 43,960.56	3,776.36
2022-2023 (Year 2)	\$ 45,047.52	2,689.38
2023-2024 (Year 3)	\$ 46,161.36	1,575.53
2024-2025 (Year 4)	\$ 35,368.52	434.14
Total included in Plan	\$ 170,537.96	8,475.41

Operating Cost Impact:

City of Winchester
FY 2023-24
Capital Items by Department Summary

<u>Department</u>	<u>Item</u>	<u>Page</u>	<u>Price</u>	
Commission	Table & Chairs	39	5,000	
	Camera	40	3,100	
	Commission Total		8,100	
City Manager	Furniture	41	1,000	
	City Manager Total		1,000	
Finance	Office equipment and furniture as needed	42	1,000	
	Check Printer / Color printer as needed	43	2,500	
	Laptop	44	1,500	
	Finance Total		5,000	
Planning	No items requested		0	
	Planning Total		0	
Winchester 1st	No items requested		0	
	Winchester 1st total		0	
Engineering	No items requested		0	
	Engineering Total		0	
Capital Projects	Fulton Road	80	100,000	<i>Capital Project</i>
	Seventh St	81	250,000	<i>Capital Project</i>
	Eugene Gay Community Splash Pad	82	50,000	<i>Capital Project</i>
	Vaught Rd Stormwater	83	96,000	<i>Capital Project</i>
	Main St Sidewalks	84	75,000	<i>Capital Project</i>
	Main St High Side Project	85	48,012	<i>Capital Project</i>
	Colby Ridge/Redwing Storm Sewer	86	25,000	<i>Capital Project</i>
	Winn Ave Stormwater	87	100,000	<i>Capital Project</i>
	5th Street Cul-de-sac	88	50,000	<i>Capital Project</i>
	Jackson St Bridge	89	100,000	<i>Capital Project</i>
	North Main St Stormwater Project	90	2,720,000	<i>Capital Project/Unfunded</i>
	Wall Alley/Maple St Stormwater	91	900,000	<i>Capital Project</i>
	Community Sidewalk Program	92	0	<i>Capital Project</i>
	Town Branch Repairs	93	500,000	<i>Capital Project</i>
	Barlow/Holiday Hills Stormwater Project	94	500,000	<i>Capital Project/Unfunded</i>
	Farmers Market	95	250,000	<i>Capital Project/Unfunded</i>
	Lincoln St	96	85,000	<i>Capital Project</i>
	MLK Bridge	97	0	<i>Capital Project</i>
	Total		5,849,012	
	Total without Highlighted Projects		2,379,012	
Administration	City Hall Improvements	45	200,000	
	Furnace for City Hall	46	6,000	
	Total		206,000	
Communications	Server Systems	47	51,000	
	Total		51,000	

Police	Computer Equipment	48	15,000	
	Motor Vehicles	49	350,000	
	Radio Equipment	50	10,000	
	Radar Trailer	51	9,000	
	DUI Goggles	52	4,400	
	Police Power Bicycles	53	12,000	
	Uncover Investigative Equipment	54	4,000	
	Virtual Reality Training Modules	55	69,500	
	Trimble Forensic Accident Reconstruction Equip.	56	12,000	
	Total		485,900	
Fire	Fire Station One Renovations	57	180,000	
	New Fire Station 2	58	275,000	
	Office Trailer	59	30,000	
	2003 Ford F550 replacement	60	185,000	
	Engine/Ladder 1 replacement	61	554,526	Year 2 of 4 program
	LDH Fire Hose	62	26,250	3yr program
	Phone systems and Internet Access for 3 Station	63	17,500	
	Honor Guard Class/Class A's	64	16,519	
	Total		1,284,795	
EMS	Fire Station One Renovations	65	180,000	
	New Fire Station 2	66	275,000	
	Office Trailer	67	30,000	
	Cardiac Monitors Replacement	68	220,305	
	Ambulance	69	213,000	2 yr program
	Phone systems and Internet Access for 3 Station 3	70	17,500	3yr program
	Honor Guard Class/Class A's	71	8,136	3yr program
	Zoll Ventilater	72	60,000	
	Total		1,003,941	
Public Works	Computer Equipment	73	3,000	
	1/2 ton pickup	74	40,000	
	1 1/4 ton dump truck	75	120,000	
	Mini Excavator/Trailer	76	100,000	
	Salt Building Completion	77	550,000	
	MIG Welder	78	3,000	
	Total		816,000	
	Total of Capital Purchases		3,861,736	
	Total of All Capital Purchases		9,710,748	
	Total of All Capital Purchases without projects unfunded		6,240,748	

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Tables & Chairs			
Department:	Commission			
Category:	610 Office Equipment & Furniture			
Funding Source:	Budget			
Description: 6 ft conference table and 50 chairs with no arms to replace current arm chairs and wooden tables.				
Justification: Replacement of deteriorated and worn items in the Commission Chambers. One-Time Cost				
Estimate of Total Cost (\$):	\$	5,000		
Total Estimated Cost: \$ 5,000				
Budget Allocation by Year (\$) Carryover prior year plan				
2023-2024 (Year 1)	\$	5,000		
2024-2025 (Year 2)	\$			
2025-2026 (Year 3)	\$			
2026-2027 (Year 4)	\$			
2027-2028 (Year 5)	\$			
Total included in Plan \$ 5,000				
Operating Cost Impact: N/A				

City of Winchester FY2024 Capital Item Detail Information

Name of item:	Video Camera
Department:	Commission
Category:	
Funding Source:	Budget

Description:
Video Camera for Commission Chambers

Justification:
At end of useful life

Estimate of Total Cost (\$): \$ 3,100

Budget Allocation by Year (\$)		
Carryover prior year plan		
2023-2024 (Year 1)	\$	3,100
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan		\$ 3,100

Operating Cost Impact:
N/A

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Furniture
Department:	City Manager
Category:	610 Office Equipment & Furniture
Funding Source:	Budget

Description:
Replace existing furniture as needed

Justification:
Allocation to be used on as-needed basis

Estimate of Total Cost (\$):	\$ 1,000
Total Estimated Cost: \$ 1,000	

Budget Allocation by Year (\$)

Carryover prior year plan	
2023-2024 (Year 1)	\$ 1,000
2024-2025 (Year 2)	\$
2025-2026 (Year 3)	\$
2026-2027 (Year 4)	\$
2027-2028 (Year 5)	\$
Total included in Plan	
	\$ 1,000

Operating Cost Impact:
N/A

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Office Furniture as needed
Department:	Finance
Category:	610 Office Equipment & Furniture
Funding Source:	Budget

Description: Office Furniture

Justification: Allocation to be used on as-needed basis

Estimate of Total Cost (\$):	\$ 1,000
Total Estimated Cost: \$ 1,000	

Budget Allocation by Year (\$)		
Carryover prior year plan		
2023-2024 (Year 1)	\$	1,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan		\$ 1,000

Operating Cost Impact: N/A

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Color Printer
Department:	Finance
Category:	610 Office Equipment & Furniture
Funding Source:	Budget

Description: Color Printer

Justification: Replace existing outdated color printer. One-time cost.

Estimate of Total Cost (\$):	\$ 2,500
Total Estimated Cost: \$ 2,500	

Budget Allocation by Year (\$)		
Carryover prior year plan		
2023-2024 (Year 1)	\$	2,500
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan		\$ 2,500

Operating Cost Impact: N/A

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Laptop
Department:	Finance
Category:	611 Computer Equipment
Funding Source:	Budget

Description: Replace outdated laptop
--

Justification: Current laptop is outdated and does not have support services. One-time cost.

Estimate of Total Cost (\$):	\$ 1,500
Total Estimated Cost: \$ 1,500	

Budget Allocation by Year (\$)	
Carryover prior year plan	
2023-2024 (Year 1)	\$ 1,500
2024-2025 (Year 2)	\$
2025-2026 (Year 3)	\$
2026-2027 (Year 4)	\$
2027-2028 (Year 5)	\$
Total included in Plan \$ 1,500	

Operating Cost Impact:
N/A

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	City Hall Improvements
Department:	Administrative
Category:	651
Funding Source:	Budget

Description: City Hall Improvements

Justification: Kitchen renovation, replace all windows, upstairs flooring, stairwell runners, gutters, roof, sprinkler 3rd floor, possible reconfiguration
--

Estimate of Total Cost (\$):	\$ 200,000
Total Estimated Cost:	
\$ 200,000	

Budget Allocation by Year (\$)		
Carryover prior year plan		
2023-2024 (Year 1)	\$	200,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan		\$ 200,000

Operating Cost Impact:
N/A

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	City Hall Improvements
Department:	Administrative
Category:	651
Funding Source:	Budget

Description: Furnace for City Hall
Justification: Replacement of aged & worn unit.
Estimate of Total Cost (\$): \$ 6,000
Total Estimated Cost: \$ 6,000

Budget Allocation by Year (\$)
Carryover prior year plan
2023-2024 (Year 1) \$ 6,000
2024-2025 (Year 2) \$
2025-2026 (Year 3) \$
2026-2027 (Year 4) \$
2027-2028 (Year 5) \$
Total included in Plan \$ 6,000

Operating Cost Impact: Improve heating efficency.

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Computer Equipment
Department:	Communications
Category:	611
Funding Source:	Budget

Description: Server Systems

Justification: Replace 2 servers that are at end of life. All data for Police Department and Communications Division is backed up on these servers. 1 server is operating on 2008 operating system, the second is operating on 2012 operating system. Both servers security patch will be inoperable as of October 2023.
--

Estimate of Total Cost (\$):	\$ 51,000
Total Estimated Cost:	\$ 51,000

Budget Allocation by Year (\$)	
Carryover prior year plan	
2023-2024 (Year 1)	\$ 51,000
2024-2025 (Year 2)	\$
2025-2026 (Year 3)	\$
2026-2027 (Year 4)	\$
2027-2028 (Year 5)	\$
Total included in Plan	\$ 51,000

Operating Cost Impact:
Increase efficiency

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Computer Equipment
Department:	Police
Category:	611
Funding Source:	Budget

Description: MDT's

Justification: 5 MDT's as needed for new officers or end of life equipment.

Estimate of Total Cost (\$):	\$ 15,000
Total Estimated Cost:	
\$ 15,000	

Budget Allocation by Year (\$)	
Carryover prior year plan	
2023-2024 (Year 1)	\$ 15,000
2024-2025 (Year 2)	\$
2025-2026 (Year 3)	\$
2026-2027 (Year 4)	\$
2027-2028 (Year 5)	\$
Total included in Plan	
\$ 15,000	

Operating Cost Impact:
N/A

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Motor Vehicles
Department:	Police
Category:	615
Funding Source:	Budget

Description: Motor Vehicles

Justification: Replace 5 patrol Vehicles and CID vehicles with new. Currently have 14 vehicles with over 114,000 miles these vehicles have increased maintenance cost and are often out of service for repairs. Vehicles will be purchased based on model availability at state contract price. Attachments and installation included: power supplies, strobes, siren, light bar, and graphics packages. Will reuse equipment when possible.
Estimate of Total Cost (\$): \$ 350,000

Total Estimated Cost: \$ 350,000

Budget Allocation by Year (\$)
Carryover prior year plan
2023-2024 (Year 1) \$ 350,000
2024-2025 (Year 2) \$
2025-2026 (Year 3) \$
2026-2027 (Year 4) \$
2027-2028 (Year 5) \$
Total included in Plan \$ 350,000

Operating Cost Impact: Improved O&M.
--

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Radio Equipment
Department:	Police
Category:	621
Funding Source:	Budget

Description: Mobile/Portable Radios

Justification: 5 Additional portable and mobile radios to replace outdated equipment.

Estimate of Total Cost (\$):	\$ 10,000
Total Estimated Cost:	\$ 10,000

Budget Allocation by Year (\$)		
Carryover prior year plan		
2023-2024 (Year 1)	\$	10,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	10,000

Operating Cost Impact:
N/A

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Radar Trailer
Department:	Police
Category:	623
Funding Source:	Budget

Description: Radar Trailer

Justification: Add additional Radar trailer that can be placed at various locations throughout the community to act as a deterrent to speeders. Current Radar Trailer is often requested by the citizens, this would augment ability to place multiple radar trailers at once.
--

Estimate of Total Cost (\$):	\$ 9,000
Total Estimated Cost:	\$ 9,000

Budget Allocation by Year (\$)	
Carryover prior year plan	
2023-2024 (Year 1)	\$ 9,000
2024-2025 (Year 2)	\$
2025-2026 (Year 3)	\$
2026-2027 (Year 4)	\$
2027-2028 (Year 5)	\$
Total included in Plan	\$ 9,000

Operating Cost Impact:
N/A

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	DUI Goggles
Department:	Police
Category:	623
Funding Source:	Budget

Description: DUI Goggles

Justification: Replace current DUI goggles that are at end of life. These tools are used in educational settings to show community members the effects and dangers of driving impaired.

Estimate of Total Cost (\$):	\$ 4,400
Total Estimated Cost: \$ 4,400	

Budget Allocation by Year (\$)		
Carryover prior year plan		
2023-2024 (Year 1)	\$	4,400
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan		\$ 4,400

Operating Cost Impact: N/A

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Police Power Bicycles
Department:	Police
Category:	623
Funding Source:	Budget

Description: Police Power Bicycles
--

Justification: Add two additional electronic bicycles to the fleet. Provides the capability for more than two officers to patrol while on bicycles. Effective in the downtown district as well as public events.
--

Estimate of Total Cost (\$):	\$ 12,000
Total Estimated Cost: \$ 12,000	

Budget Allocation by Year (\$)	
Carryover prior year plan	
2023-2024 (Year 1)	\$ 12,000
2024-2025 (Year 2)	\$
2025-2026 (Year 3)	\$
2026-2027 (Year 4)	\$
2027-2028 (Year 5)	\$
Total included in Plan \$ 12,000	

Operating Cost Impact:
N/A

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Undercover Investigative Equipment
Department:	Police
Category:	623
Funding Source:	Budget

Description: Undercover Investigative Equipment

Justification: Equipment will expand capability for Narcotics investigators to conduct undercover investigations.

Estimate of Total Cost (\$):	\$ 4,000
Total Estimated Cost: \$ 4,000	

Budget Allocation by Year (\$)	
Carryover prior year plan	
2023-2024 (Year 1)	\$ 4,000
2024-2025 (Year 2)	\$
2025-2026 (Year 3)	\$
2026-2027 (Year 4)	\$
2027-2028 (Year 5)	\$
Total included in Plan \$ 4,000	

Operating Cost Impact:
N/A

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Virtual Reality Training Modules
Department:	Police
Category:	623
Funding Source:	Capital

Description: Virtual reality training modules.
--

Justification: Virtual reality training modules will give officers to train in techniques that include de-escalation arrest procedures, response to active shooter, domestic disputes, mental health issues and many other incidents officers respond to on a daily basis.
--

Estimate of Total Cost (\$):	\$ 69,500
Total Estimated Cost:	\$ 69,500

Budget Allocation by Year (\$)		
Carryover prior year plan		
2023-2024 (Year 1)	\$	69,500
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan		\$ 69,500

Operating Cost Impact:
N/A

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Trimble Forensic Accident Reconstruction Equip.
Department:	Police
Category:	623
Funding Source:	Capital

Description:
Accident reconstruction equipment.

Justification:
Would give accident reconstruction team equipment necessary to properly investigate accidents involving serious physical injuries or fatalities. Two officers have recently completed 480 hours of accident reconstruction training this equipment will aid them in any future incident reconstructions.

Estimate of Total Cost (\$):

Total Estimated Cost:	\$ 12,000
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Budget Allocation by Year (\$)

Carryover prior year plan		
2023-2024 (Year 1)	\$	12,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan		\$ 12,000

Operating Cost Impact:

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Ecton Station One Renovations(Design Engineering)
Department:	Fire
Category:	
Funding Source:	Capital (26)

Description:

This proposal is for a major renovation to Ecton Station One on Maple St. It is to completely remove the dormitory side of the building rebuild it as a two-story addition. This would also include moving the kitchen to the dormitory side. This is needed to get as much of the station to comply with OSHA standards and as close to NFPA as possible. The current fire station has major plumbing issues that often result in sewage backup and major electrical deficiencies.

Justification:

Ecton Station One has become grossly inadequate for the needs of the personnel stationed there. The Division of Fire needs at least 9 bedrooms with the Division of EMS in need of 7. Along with this the station needs at least 3 more offices than it currently has and a larger common office for work station for report writing etc.

Estimate of Total Cost (\$):

The total square footage of the project is estimated at 4,750 square feet. With an average commercial construction cost of \$720 per/ sq/ft. We estimate this will cost \$3,427,200. Half of the total cost would fall under EMS(\$1,713,600)

Total Estimated Cost: \$ 1,713,600

Budget Allocation by Year (\$)

Carryover prior year plan

2023-2024 (Year 1)	\$	180,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	

Total included in Plan \$ 180,000

Operating Cost Impact:

City of Winchester FY2024 Capital Item Detail Information

Name of item:	New Fire Station 2
Department:	Fire
Category:	Building Construction
Funding Source:	Capital

Description:

This is a request to start the process of a new fire station to replace Station 2. We know that we are desperatley in need of a new facility however believe that it would be in the departments best interest to tackle this project in phases. We believe the first phase is getting an architect involved to conduct a department needs and location assessment. Based on their finding they would provide the financial needs to move forward.

Justification:

Station 2 is grossly inadequate facility in desperate need of replacement. It is the only facility known to have double stacked trucks that are both staffed. This is a huge safety issue due to so many backing trucks in the same bay. Bedrooms are inadequate with bunk beds, plumbing and electrical are in terrible shape, the overall living environment is poor. There isn't enough square footage for the amount of personnel assigned to the building.

Estimate of Total Cost (\$):

Phase one of this project should be cover the location/needs, study and concluded with a final architectural document. This document should include the estimated cost of construction, and be in a format ready to bid to a construction firm. We estimate this should cost about \$550,000 and would be split 50/50 between Fire and Ems.

Total Estimated Cost: \$ 275,000

Budget Allocation by Year (\$)

Carryover prior year plan

2023-2024 (Year 1)	\$	275,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	

Total included in Plan \$ 275,000

Operating Cost Impact:

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Office Trailer
Department:	Fire
Category:	
Funding Source:	Capital (26)

Description:

An officer trailer for administrative staff to use to make room at Station 1 and during renovations.

Justification:

We have outgrown our space and must get creative in the solutions to adapt. There is a strong need to renovate large portions of Station 1 while also introducing more office space in addition to renovations ahead of the construction of a new Station 2. Having compared leasing vs purchase, it appears that we will have reached the purchase price at a 12 month point. This is not to serve an expanded/new project, but to simply make room for currently approved staffing.

Estimate of Total Cost (\$):

Total Estimated Cost: \$ 30,000

Budget Allocation by Year (\$)

Carryover prior year plan	\$	30,000
2023-2024 (Year 1)	\$	
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	30,000

Operating Cost Impact:

City of Winchester FY2024 Capital Item Detail Information

Name of item:	2004 Ford F550 Replacement
Department:	Fire
Category:	615 Motor Vehicles
Funding Source:	Budget

Description:

This request is to purchase a new chassis, equip this chassis with a body already owned by the fire department. It also includes all parts required to upfit the stock chassis to emergency ready with lights, sirens and graphics.

Justification:

This is to replace a 2004 Ford F550 that was determined in its last inspection to have critical amount of frame rust/rot. The front and rear spring hangers are pulling out of the frame. We have had two inspections and both concluded it would need an entire new frame. We have been unable to get actual quote due to the scope of work required. The three places contacted stated this repair far exceeded the value of the truck.

Estimate of Total Cost (\$):

The total cost of the chassis, body mounting, lights, sirens, graphics and miscellaneous items required to get this vehicle in service is

Total Estimated Cost: \$ 185,000

Budget Allocation by Year (\$)

Carryover prior year plan	\$	
2023-2024 (Year 1)	\$	185,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	185,000

Operating Cost Impact:

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	New Engine/Ladder
Department:	Fire
Category:	615 Motor Vehicles
Funding Source:	Budget

Description: This a combined purchase of a new engine and ladder apparatus.

Justification: The engine and ladder were approved for purchase in previous budgets. The department has recommended both specs be awarded to one vendor for the builds (Pierce Manufacturing). This will result in a cost savings of \$40,000. Combining encumbered monies of both (\$1,172,333) award grant monies (\$500,000) and extending the budget cycle out to FY2026/2027 will result in a budgeted number for both apparatuses reduced by \$279,556 from previous year's budget.

Estimate of Total Cost (\$):
Engine Encumbered = \$789,000
Ladder Encumbered = \$383,333
Grant = \$500,000
Total Estimated Cost: \$ 2,218,107

Budget Allocation by Year (\$)
Carryover prior year plan \$ 1,172,333
2023-2024 (Year 1) \$ 554,527
2024-2025 (Year 2) \$ 554,527
2025-2026 (Year 3) \$ 554,527
2026-2027 (Year 4) \$ 554,527
2027-2028 (Year 5) \$ 554,527
Total included in Plan \$ 3,390,441

Operating Cost Impact:

City of Winchester FY2024 Capital Item Detail Information

Name of item:	LDH Fire Hose (large diameter hose)
Department:	Fire
Category:	Firefighting Equipment
Funding Source:	Budget

Description:
This project proposal is to purchase new large diameter fire hose for our fire engines. Each fire engine carries approximately 1000 feet of LDH fire hose. We would be replacing approximately 3,000 feet of fire hose over a three year period.
Justification:
The majority of our LDH fire hose is greater than 20 years old and past its useful life span. We have had several failures over the past 2-3 years while on fire scenes. We take meticulous pride in the cleaning and maintaining of our fire hose, this is a major reason we get so many years of life, often times many more than recommended by NFPA and manufacturer.
Estimate of Total Cost (\$):
The total cost of this project is \$78,750 and will be divided over a three year period.

Budget Allocation by Year (\$)		
Carryover prior year plan		
2023-2024 (Year 1)	\$	26,250
2024-2025 (Year 2)	\$	26,250
2025-2026 (Year 3)	\$	26,250
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan		\$ 78,750

Operating Cost Impact:

City of Winchester FY2024 Capital Item Detail Information

Name of item:	Phone Systems and Internet Access for Three Stations
Department:	Fire
Category:	Infrastructure
Funding Source:	Budget

Description:

This project replaces the phone system at Station One and install new phones at Station Two and Station Three. This would also install internet access point in the stations to allow for the same internet SSID to be accessed throughout all three stations.

Justification:

Currently Station Two and Three's phone systems have stopped working and the system is non repairable . This system would put an interconnected phone system at all three Stations to allow for calls in and out as well as inter-station paging. The access points would create a uniform Wifi that will be accessed through out the stations.

Estimate of Total Cost (\$):

Total cost \$35,000 with 50% of total cost in the Fire budget.

Total Estimated Cost: \$ 17,500

Budget Allocation by Year (\$)

Carryover prior year plan	\$	
2023-2024 (Year 1)	\$	17,500
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	17,500

Operating Cost Impact:

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Honor Guard Class/Class A's
Department:	Fire
Category:	Capital (26)
Funding Source:	

Description: Replace outdated trench coats for honor guard members. Outfit the rest of the department in full Class A Uniforms. Obtain a stock of badges for all ranks. Obtain a stock of all ribbons available for awards.

Justification: Our Honor Guard is very active in the community and state, and being able to assist and perform in all weather conditions is a must. Having trench coats available that are up to date and fit current members allows Honor Guard to take place year-round and in inclement weather. Outfitting the entire department in Class A's allows us all to look professional during promotions award presentations, and funerals. Having a stock of badges and ribbons will allow us to be ready for promotions, new hires, and ceremonies.

Estimate of Total Cost (\$): See associated quote for estimate. This cost will be split between Fire and EMS according to the number of personnel. \$24,655 reflects the cost of the project as a whole, of which the Fire budget will account for \$16,519
Total Estimated Cost: \$ 24,655

Budget Allocation by Year (\$) Carryover prior year plan
2023-2024 (Year 1) \$ 16,519
2024-2025 (Year 2) \$
2025-2026 (Year 3) \$
2026-2027 (Year 4) \$
2027-2028 (Year 5) \$ 16,519
Total included in Plan

Operating Cost Impact:

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Ecton Station One Renovations(Design Engineering)
Department:	EMS
Category:	
Funding Source:	Capital (28)

Description:

This proposal is for a major renovation to Ecton Station One on Maple St. It is to completely remove the dormitory side of the building rebuild it as a two-story addition. This would also include moving the kitchen to the dormitory side. This is needed to get as much of the station to comply with OSHA standards and as close to NFPA as possible. The current fire station has major plumbing issues that often result in sewage backup and major electrical deficiencies.

Justification:

Ecton Station One has become grossly inadequate for the needs of the personnel stationed there. The Division of Fire needs at least 9 bedrooms with the Division of EMS in need of 7. Along with this the Station needs at least 3 more offices than it currently has and a larger common office for work station for report writing etc.

Estimate of Total Cost (\$):

The total square footage of the project is estimated at 4,750 square feet. With an average commercial construction cost of \$720 per/ sq/ft. We estimate this will cost \$3,427,200. Half of the total cost would fall under Fire(\$1,713,600)

Total Estimated Cost: \$ 1,713,600

Budget Allocation by Year (\$)

Carryover prior year plan

2023-2024 (Year 1)	\$	180,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	

Total included in Plan \$ 180,000

Operating Cost Impact:

City of Winchester FY2024 Capital Item Detail Information

Name of item:	New Fire Station 2
Department:	EMS
Category:	Building Construction
Funding Source:	Capital

Description:

This is a request to start the process of a new fire station to replace Station 2. We know that we are desperatley in need of a new facility; however believe that it would be in the departments best interest to tackle this project in phases. We believe the first phase is getting an architect involved to conduct a department needs and location assessment. Based on their finding they would provide the financial needs to move forward.

Justification:

Station 2 is grossly inadequate facility in desperate need of replacement. It is the only facility known to have double stacked trucks that are both staffed. This is a huge safety issue due to so many backing trucks in the same bay. Bedrooms are inadequate with bunk beds, plumbing and electrical are in terrible shape, the overall living environment is poor. There isn't enough square footage for the amount of personnel assigned to the building.

Estimate of Total Cost (\$):

Phase one of this project should cover the location/needs, study and conclude with a final architectural document. This document should include the estimated cost of construction, and be in a format ready to bid to a construction firm. We estimate this should cost about \$550,000 and would be split 50/50 between Fire and Ems.

Total Estimated Cost: \$ 275,000

Budget Allocation by Year (\$)

Carryover prior year plan

2023-2024 (Year 1)	\$	275,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	

Total included in Plan \$ 275,000

Operating Cost Impact:

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Office Trailer
Department:	EMS
Category:	
Funding Source:	Capital (28)

Description: An officer trailer for administrative staff to use to make room at Station 1 and during renovations.

Justification: We have outgrown our space and must get creative in the solutions to adapt. There is a strong need to renovate large portions of Station 1 while also introducing more office space in addition to renovations ahead of the construction of a new Station 2. Having compared leasing vs purchase, it appears that we will have reached the purchase price at a 12 month point. This is not to serve an expanded/new project, but to simply make room for currently approved staffing.
--

Estimate of Total Cost (\$): The total estimated cost of this will be \$60,000 split between EMS and Fire. The following reflects a 50% split.
Total Estimated Cost: \$ 30,000

Budget Allocation by Year (\$)
Carryover prior year plan \$ 30,000
2023-2024 (Year 1) \$
2024-2025 (Year 2) \$
2025-2026 (Year 3) \$
2026-2027 (Year 4) \$
2027-2028 (Year 5) \$
Total included in Plan \$ 30,000

Operating Cost Impact:

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Cardiac Monitors Replacement
Department:	EMS
Category:	
Funding Source:	Capital

Description: Second year of funding for replacement plan of 7 Cardiac Monitors.

Justification: The current Cardiac Monitors are 10 years old. They experience more frequent problems and require frequent repair which is getting harder to accomplish. We have had an EMS monitor in Massachusetts for 3 months awaiting repair due to "supply chain" problems. We have also had replacement batteries for these monitors on order from Zoll for 6 months with no delivery date in site. The current monitors are in desperate need of replacement and can be done so in July if this second round of funding is approved.

Estimate of Total Cost (\$): There was a significant price increase after this project was approved last year.
Total Estimated Cost: \$ 375,000

Budget Allocation by Year (\$)		
Carryover prior year plan		154,965
2023-2024 (Year 1)	\$	220,305
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan		\$ 375,270

Operating Cost Impact: Final year of funding for this project.

City of Winchester FY2024 Capital Item Detail Information

Name of item:	Ambulance
Department:	EMS
Category:	615 Motor Vehicle
Funding Source:	Budget

Description:

This request is to purchase two new ambulances. These will be based off the same bid award as last year. They will replace two existing trucks in front line status so that they can be pushed back to reserve status and be kept for another 4 to 6 years. These trucks would have to remain front line status for at least 3 more years past the award of the build contract.

Justification:

Even though we would use the same bid as last summer, there has however been a 12% cost increase since that award, with potential of another 8% before we could award. Our last bid was quoted at over 2 years delivery and we are now being told any award this summer could be in excess of three years. Our front line trucks will have to serve a longer front statute then any other ambulance in at least the last 20 years due to extended build times.

Estimate of Total Cost (\$):

\$320,000 each

Total Estimated Cost: \$ 640,000

Budget Allocation by Year (\$)

Carryover prior year plan

2023-2024 (Year 1)	\$	213,000
2024-2025 (Year 2)	\$	213,000
2025-2026 (Year 3)	\$	213,000
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	

Total included in Plan \$ 639,000

Operating Cost Impact:

City of Winchester FY2024 Capital Item Detail Information

Name of item:	Phone Systems and Internet Access for Three Stations
Department:	EMS
Category:	Infrastructure
Funding Source:	Budget

Description:

This project replace the phone system at Station One and install new phones at Station Two and Station Three. This would also install internet access point in the stations to allow for the same internet SSID to be accessed throughout all three stations.

Justification:

Currently Station Two and Three's phone systems have stopped working and the system is non repairable . This system would put an interconnected phone system at all three Stations to allow for calls in and out as well as inter station-paging. The access points would create a uniform Wifi that will be accessed through out the stations.

Estimate of Total Cost (\$):

Total cost \$35,000 with 50% of total cost in the EMS budget.

Total Estimated Cost: \$ 17,500

Budget Allocation by Year (\$)

Carryover prior year plan	\$	
2023-2024 (Year 1)	\$	17,500
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	17,500

Operating Cost Impact:

**City of Winchester
FY2024
Capital Item Detail Information**

Name of item:	Honor Guard Class/Class A's
Department:	EMS
Category:	
Funding Source:	Capital (28)

Description:

Replace outdated trench coats for honor guard members. Outfit the rest of the department in full Class A Uniforms. Obtain a stock of badges for all ranks. Obtain a stock of all ribbons available for awards.

Justification:

Our Honor Guard is very active in the community and state, and being able to assist and perform in all weather conditions is a must. Having trench coats available that are up to date and fit current members allows Honor Guard to take place year-round and in inclement weather. Outfitting the entire department in Class A's allows us all to look professional during promotions, award presentations, and funerals. Having a stock of badges and ribbons will allow us to be ready for promotions, new hires, and ceremonies.

Estimate of Total Cost (\$):

See associated quote for estimate. This cost will be split between Fire and EMS according to number of personnel. \$24,655 reflects the cost of the project as a whole, of which the EMS budget will account for \$8,136

Total Estimated Cost: \$ 24,655

Budget Allocation by Year (\$)

Carryover prior year plan	\$	
2023-2024 (Year 1)	\$	8,136
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	8,136

Operating Cost Impact:

City of Winchester FY2024 Capital Item Detail Information

Name of item:	Zoll Ventilators
Department:	EMS
Category:	
Funding Source:	Capital

Description:
5 additional Zoll ventilators

Justification:
We have one advance ventilator that stays at station 1 and is retrieved when necessary for certain critical out of town transfers. This prevents us from utilizing it on emergency runs where it has certain advanced options that increase our level of care. These should be the standard ventilator that we have on all front line trucks.

Estimate of Total Cost (\$):
This will be split into two section, purchasing 2 in this budget year and 3 next budget year.

Budget Allocation by Year (\$)		
Carryover prior year plan		40,000
2023-2024 (Year 1)	\$	60,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan		\$ 100,000

Operating Cost Impact:
Completes the funding for this project.

City of Winchester FY2024 Capital Item Detail Information

Name of item:	Office Computer
Department:	Public Works
Category:	611 Computer Equipment
Funding Source:	

Description:
Replacing Director's office computer

Justification:
Current computer is not functioning correctly.
Unit is very slow and is somewhere around 15 years old. Currently using laptop assigned to the PW Street Foreman until it can be replaced.

Estimate of Total Cost (\$):

Total Estimated Cost:	\$ 3,000
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Budget Allocation by Year (\$)	
Carryover prior year plan	\$ 3,000
2023-2024 (Year 1)	\$
2024-2025 (Year 2)	\$
2025-2026 (Year 3)	\$
2026-2027 (Year 4)	\$
2027-2028 (Year 5)	\$ 3,000
Total included in Plan	

Operating Cost Impact:
Decreased calls for computer support and maintenance.

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	1/2 Ton Pickup
Department:	Public Works
Category:	615 Motor Vehicles
Funding Source:	

Description:

Replaces 18 year old truck. Used by the mechanics to pickup parts and for Roadside Assistance for all City-owned vehicles.

Justification:

18 years old
body rust
Only 2 wheel-drive, need 4 wheel-drive to get to offroad areas of work
102,959 miles, vehicle not dependable to travel out of town.

Estimate of Total Cost (\$):

Total Estimated Cost: \$ 40,000

Budget Allocation by Year (\$)

Carryover prior year plan	\$	
2023-2024 (Year 1)	\$	40,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	40,000

Operating Cost Impact:

lower maintenance cost/old truck to be transferred to Parks & Rec.

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	1 1/4 Ton Dump Truck
Department:	Public Works
Category:	620 Heavy Equipment
Funding Source:	

Description:

Replaces 15 year old 2 ton dump truck. It will be fully equipped with Vbed Salt Hopper and 10 foot plow. Deferred from FY2023

Justification:

Frame and body deterioration from salt usage, Electrical issues

Estimate of Total Cost (\$):

Total Estimated Cost: \$ 120,000

Budget Allocation by Year (\$)

Carryover prior year plan	\$	
2023-2024 (Year 1)	\$	120,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	120,000

Operating Cost Impact:

Lower operating/maintenance cost than 2 ton dump truck

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Mini Excavator/Trailer
Department:	Public Works
Category:	620 Heavy Equipment
Funding Source:	

Description:
10,000lb excavator will replace 23 year-old backhoe

Justification:
Backhoe is unsafe to take off lot to use in salt operations. Consistent problems with hydraulic line failures and engine issues. Allows us to repair roads and make storm sewer repairs more efficiently. Can be used in much smaller areas where space is critical. Still powerful enough to do what we need it to do.

Estimate of Total Cost (\$):

Total Estimated Cost: \$ 100,000

Budget Allocation by Year (\$)

Carryover prior year plan	\$	
2023-2024 (Year 1)	\$	100,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	100,000

Operating Cost Impact:

Lower fuel cost, allows more work to be completed in-house as opposed to being contracted.

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Salt Building Completion
Department:	Public Works
Category:	650 Building Improvements
Funding Source:	

Description:

220 & 222 Cook Ave Improvements for a new salt building.

Update: Engineering of new Salt Building complete. Repairs to existing building on Cook Ave lot completed. Fencing of property has been completed.

Justification:

Originally approved FY22 and again in FY23. Current building is a 35-40 yr old pole building.

Approximately 60-65% of wooden support posts have rotted out or in the process of rotting.

Overall roof condition is poor and it has been repaired in the past but it too dangerous to be repaired again. Enlarge building for greater salt capacity due to increase city streets.

Current building is 2352 sq ft, new building will be 3600 sq ft

Estimate of Total Cost (\$):

Total Estimated Cost: \$ 550,000

Budget Allocation by Year (\$)

Carryover prior year plan	\$	813,500
2023-2024 (Year 1)	\$	550,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	1,363,500

Operating Cost Impact:

Improvement of operations department wide

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	MIG Welder
Department:	Public Works
Category:	660 Garage Equipment
Funding Source:	

Description:
210 Amp MIG Welder

Justification:
Current MIG Welder is malfunctioning frequently. This piece of equipment is crucial to the maintenance of city-owned equipment and infrastructure.

Estimate of Total Cost (\$):

Total Estimated Cost: \$ 3,000

Budget Allocation by Year (\$)

Carryover prior year plan	\$	
2023-2024 (Year 1)	\$	3,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	3,000

Operating Cost Impact:
Equipment repairs can be made in-house

City of Winchester
FY 2023-24
Capital Construction Projects

Engineering and constructions costs are still on-going for:

Ongoing Projects	Page	Project Cost	Grant Money	City Portion	FY21/22	FY22/23	FY23/24	Funding Source
Fulton Road	80	400,000	0	0	0	300,000	100,000	JL08 Bond Funds/Being BID FY23
Seventh Street	81	600,000	4,450,000	800,000	546,500	253,500	250,000	KDOT funds/Match
Eugene Gay Community Splash Pad	82	750,000	250,000	250,000	0	250,000	50,000	
Vaught Road Stormwater Remediation	83	276,000	108,000	72,000	0	72,000	96,000	60/40 319 funds
Main Street Sidewalks	84	75,000	0	75,000	75,000	75,000	75,000	
Main St High Side Project	85	260,000	86,988			125,000	48,012	Downtown TIF Funds
Colby Ridge / Redwing Storm Sewer	86	75,000	0	50,000	50,000	50,000	25,000	Capital
Winn Ave Stormwater Project	87					500,000	100,000	ARPA/Debt Service
Fifth St Cul-de-sac Project	88					50,000	50,000	ARPA/Debt Service
Jackson St Bridge	89					500,000	100,000	Capital
North Main St Stormwater Project	90					80,000	2,720,000	Unfunded
Wall Alley/Maple St Project	91					900,000	900,000	ARPA/Debt Service
Community Sidewalks Project	92	25,000	0	25,000	25,000	35,000	0	Capital
Town Branch Project	93					2,500,000	500,000	ARPA
Barlow Dr Stormwater Project	94					52,000	500,000	Debt Service/Capital/Unfunded
Farmers Market	95					0	250,000	Debt Service/Capital/Unfunded
Lincoln Street a CDBG Urban Renewal Project	96	2,032,100	1,000,000	632,100	292,286	40,000	85,000	CDBG / Habitat \$400,000
MLK Bridge	97	25,000	0	25,000	25,000	0	0	Fully Funded

Total Ongoing Projects	4,518,100	5,894,988	1,929,100	1,013,786	5,782,500	5,849,012
Total Excluding Highlighted Projects	4,518,100	11,789,976	1,929,100	1,013,786	5,650,500	2,379,012

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Fulton Road Extension
Department:	17
Category:	641
Funding Source:	KYTC Grant w/match

Description:
Fulton Road Extension

Justification:
Completion of Fulton Road, connecting the East and West sections of Fulton Road

Estimate of Total Cost (\$):	\$ 400,000
Total Estimated Cost:	\$ 400,000

Budget Allocation by Year (\$)		
Carryover prior year plan:		300,000
2023-2024 (Year 1)	\$	100,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	400,000

Operating Cost Impact:
We have paid Palmer Engineering \$2,125M for services thus far.
\$2.365M state reimbursable.
Bid schedule May 3, 2023.

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Seventh Street Extension
Department:	17
Category:	642
Funding Source:	KYTC Grant w/match

Description: 7th Street Extension

Justification: Completion of the 7th Street Extension design work by Palmer Engineering, property acquisitions and constructions
--

Estimate of Total Cost (\$):	\$ 250,000
Total Estimated Cost:	\$ 250,000

Budget Allocation by Year (\$)		
Carryover prior year plan:		550,000
2023-2024 (Year 1)	\$	250,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	800,000

Operating Cost Impact: \$800,000 City Match after construction. Total cost is \$4.45 million. Palmer Engineering professional services has been approximately \$350,000.
--

**City of Winchester
FY2024
Capital Item Detail Information**

Name of item:	Eugene Gay Community Splash Park
Department:	17
Category:	604
Funding Source:	Land and Water Grant Funds

Description:

This is for the Eugene Gay Community Splash Park on the site that was once Eugene Gay Community

Justification:

Installation of the Eugene Gay Splash Park

Estimate of Total Cost (\$):	\$ 750,000
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Total Estimated Cost:	\$ 750,000
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Budget Allocation by Year (\$)

Carryover prior year plan:		250,000
2023-2024 (Year 1)	\$	50,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	300,000

Operating Cost Impact:

\$14,025.12 has been paid thus far for Engineering.

**City of Winchester
FY2024
Capital Item Detail Information**

Name of item:	Vaught Road
Department:	17
Category:	643
Funding Source:	319 Grant Funds with 60/40 City match

Description: Construction phase of the grant project to help eliminate flooding on Vaught Road
--

Justification: Flooding complaints in the Vaught Road/RDC area
--

Estimate of Total Cost (\$):	\$ 168,000
Total Estimated Cost:	\$ 168,000

Budget Allocation by Year (\$)		
Carryover prior year plan:		72,000
2023-2024 (Year 1)	\$	96,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan		\$ 168,000

Operating Cost Impact: Orginal estimate was \$180,000. Received bid \$276,000 on April 25, 2023. State will pay \$108,000 of the construction project.
--

**City of Winchester
FY2024
Capital Item Detail Information**

Name of item:	Main Street Sidewalks
Department:	17
Category:	644
Funding Source:	Downtown TIF Funds

Description: Main Street Sidewalk Replacements within the TIF District.

Justification: Main Street Sidewalk Replacement as needed for annual consideration.

Estimate of Total Cost (\$):	\$ 75,000
Total Estimated Cost:	\$ 75,000

Budget Allocation by Year (\$)		
Carryover prior year plan:		
2023-2024 (Year 1)	\$	75,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	75,000

Operating Cost Impact:

**City of Winchester
FY2024
Capital Item Detail Information**

Name of item:	Main Street Highside Project
Department:	17
Category:	644
Funding Source:	Downtown TIF Funds

Description: Main Street High Side Project.

Justification: Completion of the engineering.

Estimate of Total Cost (\$):	\$ 260,000
Total Estimated Cost:	\$ 260,000

Budget Allocation by Year (\$)	TIF	86,988
Carryover prior year plan:		125,000
2023-2024 (Year 1)	\$	48,012
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	260,000

Operating Cost Impact: Using Downtown TIF Funds and other capital resources.
--

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Colby Ridge/Redwing Dr.
Department:	17
Category:	601
Funding Source:	

Description:
Special Projects from the Engineering Department

Justification:
Repair of defective storm sewer.

Estimate of Total Cost (\$): \$ 75,000

Total Estimated Cost: \$ 75,000

Budget Allocation by Year (\$)

Carryover prior year plan:		50,000
2023-2024 (Year 1)	\$	25,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	75,000

Operating Cost Impact:

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Winn Avenue Storm Sewer
Department:	17
Category:	602
Funding Source:	ARPA Funds/Debt Service

Description: Winn Avenue Storm Sewer Project
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Justification: Repairs/improvements as a result of the October 7, 2021 flood and previous flooding issues.
--

Estimate of Total Cost (\$):	\$ 500,000
Total Estimated Cost:	\$ 500,000

Budget Allocation by Year (\$)		
Carryover prior year plan:		500,000
2023-2024 (Year 1)	\$	100,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	600,000

Operating Cost Impact: \$36,000 engineering costs thus far from FY2023 Budget.
--

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	5th Street Cul-de sac project
Department:	17
Category:	603
Funding Source:	Capital/Debt Service

Description:

In an effort to improve parking in the Fifth Street area.

Justification:

Improved neighborhood services and overall use.

Estimate of Total Cost (\$): \$ 50,000

Total Estimated Cost: \$ 50,000

Budget Allocation by Year (\$)

Carryover prior year plan: \$ 50,000

2023-2024 (Year 1) \$ 50,000

2024-2025 (Year 2) \$

2025-2026 (Year 3) \$

2026-2027 (Year 4) \$

2027-2028 (Year 5) \$

Total included in Plan \$ 100,000

Operating Cost Impact:

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Jackson Street Bridge Removal
Department:	17
Category:	645
Funding Source:	Grant

Description: Removal of Jackson Street Bridge

Justification: Bridge load capacity was downgraded in 2020 from 25 tons to 15 tons. This bridge is a heavily traveled section of the roadway by not only local residential traffic, but also semi-trucks traffic going to and from Pepsi. The rail line has been abandoned, therefore, there is no need to continue to maintain a bridge when the gap can be filled altogether.

Estimate of Total Cost (\$):	\$ 600,000
Total Estimated Cost:	\$ 600,000

Budget Allocation by Year (\$)		
Carryover prior year plan:		500,000
2023-2024 (Year 1)	\$	100,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	600,000

Operating Cost Impact: \$22,000 Engineering costs thus far.

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	North Main Storm Sewer
Department:	17
Category:	646
Funding Source:	Debt Service/Unfunded

Description: North Main Storm Sewer

Justification: Installation of storm sewer along North Main Street to alleviate flooding in the area.

Estimate of Total Cost (\$):	\$ 2,800,000
Total Estimated Cost:	\$ 2,800,000

Budget Allocation by Year (\$)		
Carryover prior year plan:		80,000
2023-2024 (Year 1)	\$	2,720,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan		\$ 2,800,000

Operating Cost Impact: \$80,000 final Engineering design.

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Wall/ Maple Storm Sewer
Department:	17
Category:	640
Funding Source:	ARPA Funds/Debt Services

Description:
Repair/replacement of aged storm sewer facilities.

Justification:
Installation of new storm sewer to replace the existing undersized, failing system from Wall Alley down Maple St to College St

Estimate of Total Cost (\$): \$ 900,000

Total Estimated Cost: \$ 900,000

Budget Allocation by Year (\$)

Carryover prior year plan:		900,000
2023-2024 (Year 1)	\$	900,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	1,800,000

Operating Cost Impact:
Engineering costs thus far is \$65,000.
\$1.65M dollar construction estimate.

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Community Sidewalk Program
Department:	17
Category:	608
Funding Source:	

Description:
Community Sidewalk Replacement Program

Justification:
This request can be broken down into 2 sections:
Section 1 - Community owned sidewalk replacement program - \$35,000

Estimate of Total Cost (\$): \$ 35,000

Total Estimated Cost: \$ 35,000

Budget Allocation by Year (\$)

Carryover prior year plan: \$ 35,000

2023-2024 (Year 1)	\$	0
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	

Total included in Plan \$ 35,000

Operating Cost Impact:

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Town Branch Repairs Project
Department:	17
Category:	647
Funding Source:	ARPA Funds

Description:
Repair of Town Branch as a result of October 7, 2021 flooding

Justification:
Final billing for the East Broadway repairs of Town Branch and the continuation of the Family Dollar end of the Town Branch Repairs

Estimate of Total Cost (\$): \$ 3,000,000

Total Estimated Cost: \$ 3,000,000

Budget Allocation by Year (\$)

Carryover prior year plan: 2,500,000

2023-2024 (Year 1) \$ 500,000

2024-2025 (Year 2) \$

2025-2026 (Year 3) \$

2026-2027 (Year 4) \$

2027-2028 (Year 5) \$

Total included in Plan \$ 3,000,000

Operating Cost Impact:

\$1.7 million construction bill from Sunesis. \$1 million from Todd Johnson for construction. Palmer Engineering approximately \$300,000.

**City of Winchester
FY2024
Capital Item Detail Information**

Name of item:	Barlow/Holiday Storm Sewer
Department:	17
Category:	648
Funding Source:	Debt Service/Capital Funding

Description: Barlow/Holiday Storm Sewer improvements
--

Justification: Barlow/Holiday Storm Sewer Improvements Family Dollar end of the Town Branch Repairs
--

Estimate of Total Cost (\$):	\$ 500,000
Total Estimated Cost:	\$ 500,000

Budget Allocation by Year (\$)		
Carryover prior year plan:		52,000
2023-2024 (Year 1)	\$	500,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan		\$ 552,000

Operating Cost Impact: \$52,000 final design cost.
--

**City of Winchester
FY2024
Capital Item Detail Information**

Name of item:	Farmers Market
Department:	17
Category:	
Funding Source:	Unfunded

Description: Farmers Market

Justification: Phase 2. Add pavillion and bathrooms.
--

Estimate of Total Cost (\$):	\$ 250,000
Total Estimated Cost:	\$ 250,000

Budget Allocation by Year (\$)		
Carryover prior year plan:		
2023-2024 (Year 1)	\$	250,000
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	250,000

Operating Cost Impact: N/A

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	Lincoln Street Project Phase 2
Department:	Capital Construction
Category:	
Funding Source:	CDBG Grant/City Match

Description:

This is a redevelopment project located along Lincoln Street. CDBG funds have been approved in the amount of \$1M to pay for the project improvements. Total funds committed by the City are \$632,000 and \$400,000 by Habitat for Humanity bringing the total cost of the project to \$2,032,100. The City has contracted with Kriss Lowry and Associates to administer the project from beginning to end.

Justification:

Phase 2

Estimate of Total Cost (\$):

Currently unknown.

Budget Allocation by Year (\$)

Carryover prior year plan: \$ 40,000

2023-2024 (Year 1) \$ 85000

2024-2025 (Year 2) \$

2025-2026 (Year 3) \$

2026-2027 (Year 4) \$

2027-2028 (Year 5) \$

Total included in \$ 125,000

Operating Cost Impact:

Decreased O&M

City of Winchester
FY2024
Capital Item Detail Information

Name of item:	MLK Bridge	
Department:	Capital	Budget
Category:		
Funding Source:	Budget	

Description: MLK Bridge

Justification: Need to finish project and paint

Estimate of Total Cost (\$):	\$ 25,000
Total Estimated Cost:	\$ 25,000

Budget Allocation by Year (\$)		
Carryover prior year plan:		25,000
2023-2024 (Year 1)	\$	0
2024-2025 (Year 2)	\$	
2025-2026 (Year 3)	\$	
2026-2027 (Year 4)	\$	
2027-2028 (Year 5)	\$	
Total included in Plan	\$	25,000

Operating Cost Impact: \$52,000 final design cost.
--

City of Winchester
FY2023-24 Small Funds

Hotel/Motel Transient Room Tax

FUND 06

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

REVENUE

Account #	Description	2021-22 Budget	2021-22 Actual	2022-23 Budget	2022-23 Actual to Date	2023-24 Budget Req	2023-24 CM Recom	2023-24 Approved
00.4.120	Room Tax Revenue	140,000	134,981	155,000	143,095	155,000	155,000	155,000
00.4.104	Delinquent Penalty and Interest	750	3,663	1,200	0	1,200	1,200	1,200
00.4.402	Interest on Checking Account	100	44	100	763	1,000	1,000	1,000
	Total Revenue	140,850	138,688	156,300	143,858	157,200	157,200	157,200

EXPENSES

50.5.050	Room Tax Transfer	140,000	142,469	155,000	137,751	155,000	155,000	155,000
	Total Expenses	140,000	142,469	155,000	137,751	155,000	155,000	155,000
	Transient Room Tax Fund Surplus	0	0	0	0	0	6,149	6,149
	Total Revenue	140,850	138,688	156,300	143,858	157,200	157,200	157,200
	Total Expenses	140,000	142,469	155,000	137,751	155,000	155,000	155,000
	Excess of Revenue over Expenses	850	-3,781	1,300	6,107	2,200	8,349	8,349

Reserve/Cash Balance as of 3/31/23: \$6,148.90

**Police Department Special Fund
Fund 07**

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

Account #	Description	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
		Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved
Revenue								
Interest Income								
00.4.402	Interest Income	150	97	150	1,392	1,500	1,500	1,500
00.4.403	Miscellaneous Income	1,000	15,516	1,000	0	0	0	0
00.4.404	911 for Kids Calendar Advertising	3,000	0	3,000	0	0	0	0
00.4.421	Calendar Proceeds	2,000	0	2,000	0	0	0	0
00.4.425	Auction Proceeds	0	0	5,000	0	0	0	0
00.4.445	Private Grant Revenue	0	0	0	0	0	0	0
00.4.450	Donation Revenue	0	0	0	0	0	0	0
00.4.519	State & Local Forfeiture Money	2,000	0	2,000	52,999	0	0	0
Total Revenue		8,150	15,613	13,150	54,391	1,500	1,500	1,500

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24	
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved	
Expenses								
Transfer to Grant Funds								
00.5.700	Transfer to Grant Funds	0	0	0	0	0	0	
23.5.220	Professional Services	0	0	0	0	0	0	
23.5.322	Promotion/Education Materials	0	0	0	0	1,500	1,500	
23.5.399	Other Materials/Supplies	2,000	0	200	0	7,500	7,500	
25.5.215	Training & Travel	3,000	0	3,000	3,352	6,000	6,000	
25.5.220	Professional Services	0	0	0	0	0	0	
25.5.222	Narcotics Investigation	0	0	0	0	0	0	
25.5.299	Other Contractual Services	0	0	0	0	0	0	
25.5.315	Police Supplies	0	6,656	0	0	0	0	
25.5.322	Promotion /Education Materials	3,000	1,029	3,000	1,874	0	0	
25.5.399	Other Materials/Supplies	0	38	0	0	5,000	5,000	
25.5.420	Special Projects	0	0	0	0	0	0	
25.5.615	Motor Vehicles	0	0	0	0	31,000	31,000	
Total		8,000	7,723	6,200	5,226	51,000	51,000	51,000

Police Department Surplus Revenue	0	0	0	0	0	79,458	79,458
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Total Revenue	8,150	15,613	13,150	54,391	1,500	1,500	1,500
Total Expenses	8,000	7,723	6,200	5,226	51,000	51,000	51,000
Excess of Revenue over Expenses	150	7,890	6,950	49,165	-49,500	28,458	28,458

Reserve/Cash Balance as of 3/31/23: \$79,457.92

**Police Department Federal Forfeiture
FUND 08**

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

REVENUE

00.4.402	Interest Income	500	246	500	2,142	1,500	1,500	1,500
00.4.403	Miscellaneous Income	5,000	0	5,000	0	5,000	5,000	5,000
00.4.425	Auction Proceeds	0	0	0	0	0	0	0
00.4.520	Federal Forfeiture Revenue	0	0	0	0	0	0	0
	Total Revenue	5,500	246	5,500	2,142	6,500	6,500	6,500

EXPENSES

25.5.215	Training/Travel	0	0	0	0	0	0	0
25.5.222	Informant & Buy Money	5,000	5,000	5,000	0	0	0	0
25.5.246	Communications/Computers	0	0	0	0	0	0	0
25.5.312	Body Armor	0	0	0	0	0	0	0
25.5.317	Firearms & Weapons	0	0	0	0	0	0	0
25.5.399	Other	0	0	0	0	0	0	0
	Total Expenses	5,000	5,000	5,000	0	0	0	0

PD Federal Forfeiture Fund Surplus	0	0	0	0	0	69,092	69,092
Total Revenue	5,500	246	5,500	2,142	6,500	6,500	6,500
Total Expenses	5,000	5,000	5,000	0	0	0	0
Excess of Revenue over Expenses	500	-4,754	500	2,142	6,500	75,592	75,592

Reserve/Cash Balance as of 3/31/23: \$69,092.45

**Fire Department Special Fund
FUND 10**

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

REVENUE

00.4.402	Interest Income	150	81	150	1,240	1,500	1,500	1,500
00.4.403	Miscellaneous Income	500	0	0	0	0	0	0
00.4.405	Hazmat Reimbursements	0	0	0	0	0	0	0
00.4.420	CPR/AED Revenue	1,500	0	1,000	0	1,000	1,000	1,000
00.4.422	Smoke Detector Revenue	0	0	0	0	0	0	0
00.4.425	Fireworks/Fire Code Enforcement	5,000	0	5,000	5,850	5,000	5,000	5,000
00.4.445	Private Grant Revenue	0	0	0	0	0	0	0
00.4.450	Donation Revenue	500	0	0	0	0	0	0
Total Revenue		7,650	81	6,150	7,090	7,500	7,500	7,500

EXPENSES

26.5.215	Training/Travel	0	0	0	0	0	0	0
26.5.220	Professional Services	0	0	0	0	0	0	0
26.5.299	Other Contractual Services	500	0	1,400	0	0	0	0
26.5.310	Office Supplies	0	0	0	0	0	0	0
26.5.315	Fire Supplies	600	0	600	0	0	0	0
26.5.322	Promotion/Education Materials	5,550	159	0	0	1,500	1,500	1,500
26.5.399	Other Materials & Supplies	1,000	0	1,000	0	1,500	1,500	1,500
28.5.224	Community CPR/AED	0	0	500	0	3,700	3,700	3,700
Total Expenses		7,650	159	3,500	0	6,700	6,700	6,700

FD Special Fund Surplus	0	0	0	0	0	40,126	40,126
Total Revenue	7,650	81	6,150	7,090	7,500	7,500	7,500
Total Expenses	7,650	159	3,500	0	6,700	6,700	6,700
Excess of Revenue over Expenses	0	-78	2,650	7,090	800	40,926	40,926

Reserve/Cash Balance as of 3/31/23: \$40,126.34

Main Street Project
FUND 12

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

REVENUE

00.4.402	Interest	500	313	500	5,775	5,500	5,500	5,500
00.4.403	Miscellaneous Income	1,500	530	1,500	500	1,500	1,500	1,500
00.4.404	Paypal Revenue	0	1,651	1,500	0	1,500	1,500	1,500
00.4.407	Reimbursable Grant Income	30,000	2,000	20,000	5,288	0	0	0
12.16.403	Rock the Block Revenue	0	0	0	0	0	0	0
12.16.404	Beer Cheese Festival Revenue	50,000	0	75,000	20,659	75,000	75,000	75,000
12.16.4.405	DDIF Grant Fund	0	0	0	26,808	0	0	0
Total Revenue		82,000	4,494	98,500	59,030	83,500	83,500	83,500

Expenses

16.5.210	Postage	0	0	0	0	0	0	0
16.5.211	Advertising	500	0	0	0	0	0	0
16.5.212	Duplicating & Printing	0	0	0	0	0	0	0
16.5.215	Training/Travel	0	0	0	0	0	0	0
16.5.220	Professional & Technical Fees	1,500	0	0	0	0	0	0
16.5.230	Communication Services	0	0	0	0	0	0	0
16.5.299	Other Contractual Services	0	0	0	0	0	0	0
16.5.310	Office Supplies	0	0	0	0	0	0	0

16.5.322	Promotional Materials	0	0	0	0	0	0	0
16.5.399	Other Materials/Supplies	0	0	0	0	0	0	0
16.5.405	Dues & Subscriptions	0	0	0	0	0	0	0
16.5.420	Special Projects	86,500	-25,601	46,825	49,979	34,900	34,900	34,900
16.5.509	Transfers Inn / Out			0	0	0	0	0
	Total Expenses	88,500	-25,601	46,825	49,979	34,900	34,900	34,900
	Main St Fund Surplus	0	0	0	0	0	184,320	184,320
	Total Revenue	82,000	4,494	98,500	59,030	83,500	83,500	83,500
	Total Expenses	88,500	-25,601	46,825	49,979	34,900	34,900	34,900
	Excess of Revenue over Expenses	-6,500	30,095	51,675	9,051	48,600	232,920	232,920

Reserve/Cash Balance as of 3/31/23: \$184,319.94

Administration Special Fund

FUND 13

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved

REVENUE

00.4.103	Delinquent Ad Valorum Tax	500	0	500	0	500	500	500
00.4.402	Interest	1,000	79	1,000	1,008	1,500	1,500	1,500
00.4.403	Miscellaneous Income	0	0	0	0	0	0	0
00.4.445	Private Grant Revenue	0	0	0	0	0	0	0
00.4.450	Donation Revenue	1,000	0	1,000	0	1,000	1,000	1,000
00.4.552	Christmas Parade Revenue	500	0	0	0	0	0	0
00.4.553	HPC Appropriation	500	0	0	0	0	0	0
00.4.554	Winchester Tree Board Allocation	500	0	0	700	0	700	700
	Total Revenue	4,000	79	2,500	1,708	3,000	3,700	3,700

EXPENSES

01.5.299	Other Contractual Services	1,000	0	1,000	0	0	0	0
01.5.399	Other Materials & Supplies	0	0	0	0	0	0	0
01.5.420	Special Projects	0	0	0	0	0	0	0
15.5.206	Historic Preservation Board Fees	1,800	300	1,800	450	500	500	500

15.5.211	Advertising	200	0	200	0	0	0	0
15.5.215	Training/Travel	3,500	0	3,500	0	0	0	0
15.5.220	Professional Services	7,000	0	7,000	0	0	0	0
15.5.230	Communications Services	0	0	0	0	0	0	0
15.5.299	Other Contractual Services	1,000	0	1,000	0	0	0	0
15.5.322	Promotion/Education Materials	1,250	0	1,250	0	0	0	0
15.5.323	Training Materials	250	0	250	0	0	0	0
15.5.399	Other Materials & Supplies	300	326	350	0	0	0	0
15.5.405	Dues & Subscriptions	200	0	200	0	0	0	0
16.5.215	Training & Travel	200	0	200	0	0	0	0
16.5.220	Professional Services	700	0	700	0	0	0	0
16.5.299	Other Contractual Services	700	0	700	0	0	0	0
16.5.399	Other Materials & Supplies	0	0	0	0	0	0	0
16.5.420	Special Projects	500	0	500	0	0	0	0
31.5.299	Other Contractual Services	0	0	0	0	0	0	0
31.5.399	Other Materials & Supplies	0	1,622	2,000	0	0	0	0
Total Expenses		18,600	2,248	20,650	450	500	500	500

Administration Special Fund FUND 13

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
	Budget	Actual	Budget	Actual to Date	Budget Req	CM Recom	Approved
Administration Special Fund Surplus	0	0	0	0	0	32,837	32,837
Total Revenue	4,000	79	2,500	1,708	3,000	3,700	3,700
Total Expenses	18,600	2,248	20,650	450	500	500	500
Excess of Revenue over Expenses	-14,600	-2,169	-18,150	1,258	2,500	37,037	37,037

Reserve/Cash Balance as of 3/31/23: \$32,837.43

**Municipal Aid Program
Fund 03**

	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2023-24
REVENUE							
00.4.402	Interest	5,000	4,207	3,000	11,247	12,000	12,000
00.4.403	Miscellaneous Revenue	0	0	0	0	0	0
00.4.404	Reimbursable Grant Income	0	0	0	0	0	0
00.4.515	Gasoline Tax Revenue	370,000	375,585	375,000	286,479	375,000	375,000
	Total Revenues	375,000	379,792	378,000	297,726	387,000	387,000

701 EXPENSES							
702 Paving	450,000	479,412	510,000	519,716	565,000	565,000	565,000
703 Pavement Repair	35,000	34,546	35,000	30,536	15,000	15,000	15,000
704 Advertising	400	0	400	0	400	400	400
705 Construction Materials	35,000	13,585	40,000	10,710	35,000	35,000	35,000
707 Salt	90,000	81,427	100,000	30,713	90,000	90,000	90,000
709 Miscellaneous Expenses	3,000	675	3,000	1,785	4,000	4,000	4,000
710 Traffic signs, Paint, Miscellaneous	30,000	28,215	30,000	29,554	32,000	32,000	32,000
Total Expenses	643,400	637,860	718,400	623,014	741,400	741,400	741,400
Maps Fund Surplus	0	0	0	0	0	200,507	200,507
Transfer from LGEA Fund	0	0	0	0	0	2,225	2,225
Total Revenue	375,000	379,792	378,000	297,726	387,000	387,000	387,000
Total Expenses	643,400	637,860	718,400	623,014	741,400	741,400	741,400
Excess of Revenue over Expenses	-268,400	-258,068	-340,400	-325,288	-354,400	-151,668	-151,668

Reserve/Cash Balance as of 3/31/2023: \$200,507.38