

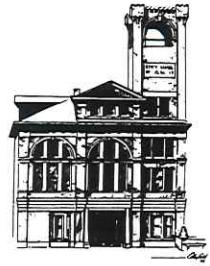
# City of Winchester

## Budget

### FY 2025



# City of Winchester



Office of the City Manager

Established 1793

## MEMORANDUM

TO: Honorable Mayor and City of Winchester Board of Commissioners

FROM: Michael H. Flynn, City Manager (thru May 17, 2024)   
Bruce Manley, City Manager (beginning May 20, 2024)  
Alicia Mayabb, Finance Director

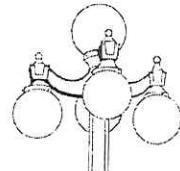
DATE: June 4, 2024

SUBJECT: **City of Winchester FY2024/2025 Operating and Capital Budgets**

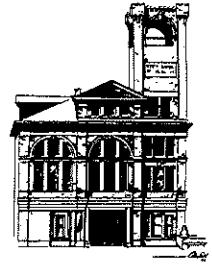
With conclusion of presentations by departmental staff and entities requesting transfers from the City including a budget review meeting on May 16, 2024 with the City Commission, staff formally submits the attached FY2024/2025 Operating and Capital budgets for consideration and approval. Much thoughtfulness and serious considerations have created the budget document that will guide the City in the coming fiscal year. Key elements of the budget are outlined below along with general comments regarding several of the items contained in the budget.

### General Fund (Operations and Maintenance)

The current financial stability of the City of Winchester remains favorable. As mentioned in previous budget communications the infusion of federal monies over previous years has allowed the City to maintain positive balances in general fund accounts. Preparation of this budget required utilization of a significant amount of FY23/24 general fund surplus and cuts to important operational needs to meet the requirements of a balanced budget (approximately \$4M). Items of note in the general fund for this fiscal year include 1) adjustment of the payroll tax rate from 2% to 2.15% beginning October 1, 2024 (approximately \$750K-\$1M increase), 2) increase in EMS revenue from last fiscal year (approximately \$100K), 3) COLA for all employees (4%), 4) no transfer of 8% of operating revenue to the Capital fund for the current fiscal year from general fund revenues. The transfer will be assessed at next fiscal year budget time for reallocation, 5) MAPS funds will remain at current levels and be funded as needed with review to occur next fiscal year, 6) remaining ARPA funds (federal) will be placed in the Capital fund (approximately \$1.4M), 7) maintain the current employer/employee health benefit ratio of 95% City and 5% employee (impact of approximately \$256K), and 8) implementation of the Compensation Study in October 2024 (approximately \$274K) to fix compression issues in the current grade and step payroll plan. With these items including various departmental cuts, the City budget reflects a positive cash flow in the amount of \$350K.



# City of Winchester



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Total City departmental expenses are projected to be \$25,853,200 with operating budget transfers approved at \$1,531,713 totaling \$27,384,913 of general fund expenses. The O&M budget reflects a full compliment of employees in all departments, a 4% COLA adjustment for all employees and implementation of the Compensation Study recommendations in October of 2024.

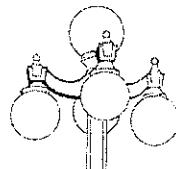
As mentioned in previous budgets and discussions, it can't be restated enough that receipt of the CARES and ARPA monies in the recent budget cycles masked critical needs that are on the immediate horizon. Inflation continues to rise; employee cost is escalating and essential services continue to be improved upon and expanded. Previous budgets were favorable to budget due to employee related expenses being down with the lack of filled positions in Fire, EMS, Police and Public Works. These vacant employee positions continue to be filled closing the gap as well as adding employee positions to improve services on all fronts.

The ultimate result of not reviewing tax adjustments during recent years can be summed up very simply, day-to-day operating expenses have outpaced revenues. This has been a reoccurring theme in the most recent budget preparations. Previous budget proposals and subsequent approvals were augmented by the CARES monies (FY22) ARPA (FY23) including general fund surplus. As noted above, to break this cycle adjustments to the payroll tax and insurance premium tax have been proposed in the current budget. Cost of Service Study recommendations concluded that incremental adjustments over the next three (3) years to these revenue streams will allow the City to increase revenues with the potential to provide approximately \$3M in surplus. Of course, many variables come in to play when calculating this dollar figure, which may cause a fluctuation up or down. It should be noted that the proposed insurance premium tax adjustment, if approved by the Commission, would not go into effect until July 1, 2025. As such, the most important variable with tax adjustment approvals is timing (implementation date). Staff recommends review of the revenue streams and expenses prior to the next proposed adjustment in 2028, so that proper decisions can be made.

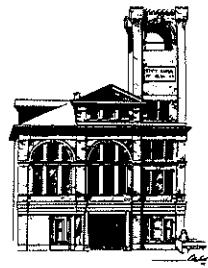
## Capital

The capital needs of the City continue to grow as more construction projects are identified and the City continues to expand and improve services requiring capital expenditures. As outlined in the O&M section this budget includes no transfer of 8% of operating revenue to the Capital fund for the current fiscal year from general fund revenues. This is atypical and should be reimplemented with future budget preparations, if possible. To offset the loss of this revenue stream, staff allocated the remaining ARPA funds (approximately \$1.4M) to the capital portion of the budget.

The capital portion of the budget details departmental and specific construction projects. The departmental capital needs of the City total \$1,590,461. This is approximately \$2M less than the previous year. The capital



# *City of Winchester*



Office of the City Manager

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construction portion of the budget identifies \$11,136,000 in projects. This is significantly more than the previous year as projects have been added. Total capital expenses are reflected at \$12,866,468. These expenses are identified as funded, unfunded, financing required, grant funded and/or a combination of some or all of the aforementioned.

Capital revenue projections include \$185,000 in projected revenue, \$1,515,393 in ARPA monies and \$284,281 in surplus from the previous fiscal year. This brings total capital revenues to \$1,984,674. This is nearly \$4.8M less than the previous fiscal year. In order to maintain positive cash flow staff has identified multiple construction projects that will be unfunded or require financing to complete.

Debt service payments for the year total \$140,007.42. These payments include the last interest and principal payment for the street sweeper (2-28-25). The lone remaining debt payment is the College Park Aquatics Center interest and principal, totaling \$104,204.76.

Overall capital needs remain at a deficit with the deficit expected to continue to grow in the coming years. As staff identifies stormwater construction project needs with the Asset Management Inventory Program, this number will multiply exponentially in upcoming budgets. While several of the proposed projects will not occur and be paid for in the coming fiscal year and potentially extend into multiple fiscal years, it is incumbent on management and the Commission to plan for these needs. Several of the unfunded construction projects currently identified include.

- Jackson Street Bridge Removal (\$1,000,000)
- North Main Street Stormwater Improvements (\$2,720,000)
- Wall/Maple Street Stormwater Improvements (\$1,800,000)
- Barlow/Holiday Hills Stormwater Improvements (\$600,000)
- Farmers Market (Depot Street), Phase II and III (\$500,000)
- Downtown Parking Structure (\$3,000,000)

Highlights of the departmental capital budget include the following.

#### Departmental

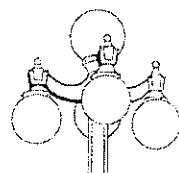
\*City Hall Improvements – \$88,000

\*Police (vehicles) – \$280,000

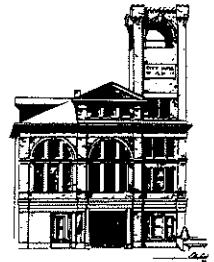
\*Fire Staff vehicle replacement - \$62,000

\*EMS various improvements - \$731,921

\*Public Works various capital needs – \$289,500



# *City of Winchester*



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Management worked diligently with staff to remove all unnecessary capital purchases from the departmental budget for the current fiscal year in an effort to provide a balanced budget. The current budget year reflects a significant decrease in departmental capital projects from the previous budget proposal.

Highlights of the construction capital budget include the following current projects. These projects are under construction or anticipated to begin construction in the coming fiscal year.

## Construction Projects

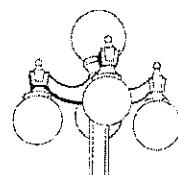
- \*Main Street High Side – \$5,500,000 total project cost
- \*Fulton Road Extension – \$1,600,000 total project cost
- \*Seventh Street Project – \$5,000,000 total project cost
- \*Eugene Gay Community Splash Pad – \$1,000,000 total project cost
- \*Winn Avenue Stormwater Improvements – \$100,000 total project cost
- \*Lincoln Street Redevelopment Project (Phase II) – \$110,000 total project administration fees

As previously stated, the capital needs of the City are great and will require much consideration moving forward. Staff anticipates discussions with financial advisors early in FY24/25 to determine a course of action for financing of critical projects that have been identified in the Capital plan.

## Conclusion

The O&M and Capital budgets of the City of Winchester provide for a positive cash flow balance at the end of FY24/25. The Commission as well as departmental staff worked collectively in order that budgetary cuts could be made to provide a balanced budget. I would like to thank all staff who worked diligently, to help finalize the budget, specifically Alicia Mayabb and Tammy Butler.

Finally, it is crucial to re-emphasize, if revenue stream adjustments (taxes) are not made in the coming year for the next fiscal year budget process, City reserves will completely be depleted and essential services will suffer dramatically. Future budgets will need to reflect additional monies (revenue streams/financing) as proposed in order to maintain pace with the growing O&M and Capital needs of the City that should include a comprehensive review of all licensing fees collected by the City.



Implementation Option	Total Salary-Only Cost	Number of Employees Adjusted	Average Adjustment for Impacted Employees	Average Percentage Adjustment	Projected Implementation Date
Pre-Implementation COLA Cost Estimate	4% \$ 336,367.34	155	\$ 2,170.11	4.0%	7/1/2024
Bring to New Minimum	\$ 274,825.09	155	\$ 1,773.07	2.9%	10/1/2024

# WINCHESTER

CLARK

COUNTY



**2024-25**

*City Budget*

**CITY OF WINCHESTER, KENTUCKY  
FISCAL YEAR 2025 BUDGET**

**ACRONYMS/ABBREVIATIONS**

501C(3)	IRS Non-Profit Status for Corporations
ACLS	Advanced Cardiac Life Support
AFG	Assistance to Firefighters Grant
AED	Automated Emergency Defibrillator
AICP	American Institute of Certified Planners
ALS	Advanced Life Support
AMLS	Advanced Medical Life Support
ASP	Application Service Provider
BDU	Basic Duty Uniform
BERT	Bluegrass Emergency Response Team
BGADD	Bluegrass Area Development District
BIO-HAZ	Biological Hazard
BIO-MED	Biological Medical
BMP	Best Management Practice
CAAK	Code Administrator Association of Kentucky
CALLYO	Cell Phone Investigation Tool
CAD	Computer-Aided Dispatch
CDBG	Community Development Block Grant
CDL	Commercial Drivers License
CDP	Carter Dixon Partnership
CELLIOTITE	Cell Phone Investigation Tool
CERS	County Employees Retirement System
CFDA	Catalog of Federal Direct Assistance
CID	Criminal Investigation Division
CM	City Manager
CMI	Civica Creative Microsystems Incorporated (Tax Client and Authority Tax software)
CMRS	Commercial Mobile Radio Service
CPA	Certified Public Accountant
CPI	Consumer Price Index
CPR	Cardiopulmonary Resuscitation
CPU	Central Processing Unit
CSEPP	Chemical Stockpile Emergency Preparedness Program
DES	Disaster Emergency Services
DGA	Dense Grade Aggregate (rock)
DNA	Deoxyribonucleic Acid
DOW	Division of Water
EC	Emergency Care
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
FCC	Federal Communications Commission
FF/EMT	Firefighter/Emergency Medical Technician
GAAP	Generally Accepted Auditing Procedures
GIS	Geographic Information Systems
GPS	Global Positioning System
HAZ-MAT	Hazardous Material
HPC	Historic Preservation Commission
HR	Human Resources
HRA	Health Reimbursement Account

ICMA	International City Managers Association
IFSTA	International Fire Service Training Association
IIMC	International Institute of Municipal Clerks
IT	Information Technology
ITLS	International Trauma Life Support
KACP	KY Chiefs Association
KAPA	Kentucky American Planning Association
KENA	Dispatcher Association
KGFOA	Kentucky Governmental Finance Officers Association
KIA	Kentucky Infrastructure Authority
KLC	Kentucky League of Cities
KLEPPF	KY Law Enforcement Foundation Program Fund
KMCA	Kentucky Municipal City Clerk
KMESHA	KY Municipal Environmental Safety & Health Association
KSP	Kentucky State Police
LEEDS	Internet Investigation Software
LGEA	Local Government Economic Assistance
LINK	Law Enforcement Information Network Kentucky
LOCATE PLUS	Investigations People Locator
MAPS	Municipal Aid Program
MCI	Mass Casualty Incident
MDC	Mobile Data Computer
MDT	Mobile Data Terminal
MICR	Magnetic Ink Character Recognition
MS4	Municipal Small Separate Storm water System
NCIC	National Crime Information Center
NFPA	National Fire Prevention Association
NIBP	Non-Invasive Blood Pressure
NPDES	National Pollution Detection Elimination System
O/T	Overtime
OC	Oleoresin Capsicum (Pepper Spray)
OSHA	Occupational Safety & Health Administration
P & F	Policeman & Fireman Pension Fund
P & F	Policeman & Fireman Retirement Fund
P/T	Part/time
PALO ALTO	Internet Security Emails
PALS	Pediatric Advanced Life Support
PEPP	Pediatric Education for Pre-Hospital Providers
PFFIP	Professional Firefighter Incentive Program
PILOT	Payment in Lieu of Taxes
PMI	Internet Investigation Software
PPV	Positive Ventilation Fan
PVA	Property Valuation Administrator
RC&D	Resource Conservation & Development
ROCIC	Regional Office Crime Information Center
R-O-W	Right of Way
S&W	Salaries and Wages
SCBA	Self-Contained Breathing Apparatus
SSI	Software Solutions Inc.
TDD	Telecommunication Device for the Deaf
TEA-21	Transportation Enhancement Act
UFIR	Uniform Financial Information Report
VIP	Visual Intelligence Portfolio (finance software)

W/CC                    **Winchester/Clark County**  
WI FI                    **Wireless Devices**  
WMU                    **Winchester Municipal Utilities**

**CITY OF WINCHESTER, KENTUCKY**  
**FISCAL YEAR 2024-2025 BUDGET**

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**City of Winchester**  
**FY 2024-25 Operating Budget**

Account #	Description	2022-23	2022-23	2023-24	2023-24	Actual to date	Budget Request	2024-25	CM Recom	2024-25
		Budget	Actual	Budget	Actual					Approved
<b>Taxes</b>										
01.00.4.101 Ad Valorem Tax		2,500,000	1,889,585	2,100,000	1,894,295			2,100,000	2,100,000	2,100,000
102 Vehicle Ad Valorem Tax		225,000	293,070	250,000	249,785			275,000	275,000	275,000
103 Delinquent Property Tax		32,000	16,782	25,000	21,198			25,000	25,000	25,000
104 Property Tax Penalty and Interest		35,000	16,117	20,000	25,806			20,000	20,000	20,000
105 Franchise Tax		90,000	77,180	100,000	997			100,000	100,000	100,000
107 Payroll Tax		9,500,000	9,740,270	9,250,000	7,822,855			11,050,000	11,050,000	11,050,000
108 Bank Shares		200,000	186,130	200,000	178,717			200,000	200,000	200,000
109 Pilot (Municipal Housing)		110,000	102,108	110,000	108,837			110,000	110,000	110,000
110 Pilot (Catalent)		44,000	43,397	44,000	319,434			320,000	320,000	320,000
111 Insurance Premium Tax		3,500,000	4,030,067	3,500,000	3,245,262			3,500,000	3,500,000	3,500,000
113 Omitted Tangible Tax		25,000	14,615	25,000	5,013			25,000	25,000	25,000
<b>Total Taxes</b>		<b>16,261,000</b>	<b>16,409,322</b>	<b>15,624,000</b>	<b>13,872,199</b>			<b>17,725,000</b>	<b>17,725,000</b>	<b>17,725,000</b>
<b>Licenses &amp; Permits</b>										
01.00.4.201 Occupational Licenses		375,000	373,732	375,000	125,424			375,000	375,000	375,000
203 Kentucky Utilities Franchise		500,000	872,052	560,000	541,640			560,000	560,000	560,000
205 Columbia Gas Franchise		180,000	248,099	180,000	139,679			180,000	180,000	180,000
206 Building Permits		130,000	115,819	110,000	66,654			110,000	110,000	110,000
<b>Total License and Permits</b>		<b>1,185,000</b>	<b>1,609,702</b>	<b>1,225,000</b>	<b>873,397</b>			<b>1,225,000</b>	<b>1,225,000</b>	<b>1,225,000</b>
<b>Non-Tax Revenue</b>										
01.00.4.301 Parking Fines		100	140	100	35			50	50	50
401 Lien Payment Arrangement		500	0	500	0			500	500	500
402 Interest		40,000	246,759	160,000	162,014			160,000	160,000	160,000
403 Miscellaneous Income		85,000	41,624	50,000	494,004			50,000	50,000	50,000
404 Reimbursable Grant Income		0	6,000	3,000	26,100			3,000	3,000	3,000
405 Insurance Recoveries		52,000	73,867	52,000	71,894			50,000	50,000	50,000
406 Administrative Hearing Board Fees		0	200	200	100			200	200	200

	2022-23	2022-23	2023-24	Budget	Actual to date	2023-24	Budget Request	2024-25	CM Recom	2024-25	Approved
	Budget	Actual	Budget								
407 Gain on Sale of Assets	25,000	0	0	10,058	0	0	0	0	0	0	0
408 Credit Card Convenience Fees	1,000	1,211	1,000	881	0	1,000	1,000	1,000	1,000	1,000	1,000
409 Maintenance Liens	45,000	38,405	30,000	36,989	45,000	45,000	45,000	45,000	45,000	45,000	45,000
410 Garnishment Revenue	45,000	0	0	0	0	0	0	0	0	0	0
411 W/CC IDA Grant	0	0	0	0	0	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
412 Other Income State/Local	0	0	0	11,551	0	0	0	0	0	0	0
511 Telecommunications Excise Tax	125,000	122,187	125,000	91,640	125,000	125,000	125,000	125,000	125,000	125,000	125,000
512 CMRS E911 Reimbursement State	260,000	18,250	260,000	207,558	260,000	260,000	260,000	260,000	260,000	260,000	260,000
515 Member Health Insurance Premiums	0	82,919	0	0	0	0	0	0	0	0	0
518 Benefits to General	1,350,000	754,607	1,350,000	0	0	0	0	0	0	0	0
<b>Total Non-Tax Revenue</b>	<b>2,028,600</b>	<b>1,386,169</b>	<b>1,998,600</b>	<b>1,112,824</b>	<b>2,694,750</b>						
<b>Intergovernmental Transfers</b>											
01.10.4.300 Safe Haven Baby Box	0	0	0	20,000	0	5,000	5,000	5,000	5,000	5,000	5,000
421 Lights over Lykins 4th of July	0	8,840	5,000	1,950	5,000	5,000	5,000	5,000	5,000	5,000	5,000
205 Right of Way Revenue	500	1,265	500	0	0	500	500	500	500	500	500
207 Storm Water Permit/Fees	3,000	1,273	2,500	11,391	2,500	2,500	2,500	2,500	2,500	2,500	2,500
502 Planning & Zoning Citation Fees	4,500	150	1,000	2,157	1,000	1,000	1,000	1,000	1,000	1,000	1,000
521 Fiscal Court Planning & Zoning	0	0	0	123,000	123,000	20,500	20,500	20,500	20,500	20,500	20,500
408 Communications Tower Lease	6,000	12,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
506 911 Revenue/Fiscal Court	275,000	212,595	0	351,201	275,000	275,000	275,000	275,000	275,000	275,000	275,000
507 Dispatch Reimbursement from County	150,000	329,563	150,000	105,759	150,000	150,000	150,000	150,000	150,000	150,000	150,000
404 Police Federal Grant	0	54,208	0	3,261	0	0	0	0	0	0	0
503 Police Service Fees/County	6,000	6,770	6,000	6,976	7,000	7,000	7,000	7,000	7,000	7,000	7,000
504 KLEPP Reimbursement	175,000	203,642	175,000	157,025	175,000	175,000	175,000	175,000	175,000	175,000	175,000
520 Federal Drug Task Force Reimbursement	40,000	92,927	45,000	44,099	50,000	50,000	50,000	50,000	50,000	50,000	50,000
505 PFFIP Reimbursement	285,000	282,864	285,000	204,327	285,000	285,000	285,000	285,000	285,000	285,000	285,000
508 Fire Reimb From County	2,350	2,879	2,350	7,889	3,000	3,000	3,000	3,000	3,000	3,000	3,000
405 EMS Revenue	1,200,000	1,473,275	1,400,000	1,191,814	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
508 EMS Reimbursement from County	500,000	462,491	450,000	521,056	550,000	550,000	550,000	550,000	550,000	550,000	550,000
503 PW Service Fees	0	10,689	10,000	9,303	10,000	10,000	10,000	10,000	10,000	10,000	10,000
<b>Total Intergovernmental Transfers</b>	<b>2,647,350</b>	<b>3,155,431</b>	<b>2,538,350</b>	<b>2,767,208</b>	<b>3,045,500</b>						

	2022-23	2022-23	2023-24	2023-24	2024-25	2024-25	2024-25
	Budget	Actual	Budget	Actual to date	Budget Request	CM Recom	Approved
<b>Total Revenues</b>	22,121,950	22,560,624	21,385,950	18,625,628	24,690,250	24,690,250	24,690,250
General Fund Surplus (as of 4/30/24)	0	0	6,078,254	6,078,254	3,041,836	3,041,836	3,041,836
American Recovery Act	2,500,000	2,500,000	0	0	0	0	0
<b>Total Expenditures</b>	24,548,046	25,122,348	24,548,046	21,434,021	27,720,414	27,336,913	27,336,913
Excess of Revenue over Expenditures	73,904	(61,724)	2,916,158	3,269,861	11,672	395,173	395,173

**City of Winchester**  
**FY 2024-25**  
**Overall Operating Budget**

	Commission	Legal	City Manager	Finance	Planning	Main Street	Engineering
General Fund Expenses							
Personnel	62,700	0	823,200	407,800	407,000	87,600	185,800
Contractual Services	24,600	81,000	40,200	198,000	0	20,200	235,520
Materials & Supplies	36,000	0	3,500	305,500	7,300	10,600	3,600
Other Expenses	2,575,000	1,000	2,000	4,500	3,600	600	50,000
<b>Total Expenses</b>	<b>2,698,300</b>	<b>82,000</b>	<b>868,900</b>	<b>915,800</b>	<b>417,900</b>	<b>119,000</b>	<b>474,920</b>

	Admin	Communications	Police	Fire	EMS	Public Works	Total
General Fund Expenses							
Personnel	50,000	1,418,600	5,172,000	4,967,580	3,203,000	1,455,400	18,240,680
Contractual Services	813,100	127,500	385,500	350,750	557,000	105,000	2,933,370
Materials & Supplies	15,750	13,000	334,700	440,500	371,500	190,900	1,732,850
Other Expenses	0	64,000	183,800	3,500	53,000	300	2,941,300
<b>Total Expenses</b>	<b>878,850</b>	<b>1,623,100</b>	<b>6,076,000</b>	<b>5,762,330</b>	<b>4,184,500</b>	<b>1,751,600</b>	<b>25,853,200</b>

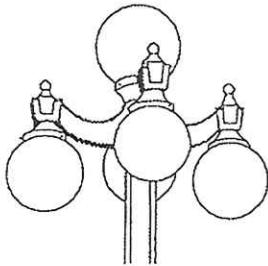
**City of Winchester**  
**FY 2024-2025 Operating Budget**  
**Transfers**

Account	Description	FY 2023		FY 2024		FY 2025		FY 2025 Budget Recom	FY 2025 Approved
		Budget	Actual	Budget	Actual to Date	Budget Request			
01.43.5.001	W/CC Planning Commission	9,500	17,642	9,400	9,400	12,000	12,000	12,000	12,000
01.43.5.002	W/CC Parks & Rec	528,546	1,131,703	563,000	999,945	591,000	591,000	591,000	591,000
01.43.5.003	W/CC Parks & Rec Capital	250,000	0	350,000	0	337,000	179,000	179,000	179,000
01.43.5.004	Fiscal Court - DES	11,900	11,900	11,900	11,900	11,925	11,925	11,925	11,925
01.43.5.004	KY River Foothills - Transportation	0	0	0	0	31,500	31,500	31,500	31,500
01.43.5.005	Fiscal Court Animal Shelter	10,000	10,000	18,500	18,500	20,000	20,000	20,000	18,500
01.43.5.005	Fiscal Court Spay & Neuter	20,000	19,565	13,000	11,345	20,000	15,000	15,000	16,500
01.43.5.006	Bluegrass ADD	3,635	3,635	3,635	3,635	3,635	3,635	3,635	3,635
01.43.5.007	KY River Foothills - Aging	28,500	33,250	30,000	88,601	33,000	33,000	33,000	33,000
01.43.5.008	W/CC Board of Adjustments	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
01.43.5.009	W/CC IDA/Tourism/Chamber	165,000	176,410	199,206	149,405	190,278	190,278	190,278	190,278
01.43.5.010	Win Council For The Arts	32,600	0	0	0	0	0	0	0
01.43.5.011	Heritage Commission	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
01.43.5.013	W/CC Tourism - Beautification	7,000	7,332	5,000	5,000	7,000	7,000	7,000	7,000
01.43.5.014	Fiscal Court - Operation Pride	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
01.43.5.017	Winchester Tree Board	500	0	500	928	500	500	500	500
01.43.5.027	Clark County GIS	92,000	91,029	99,000	59,283	99,000	99,000	99,000	99,000
01.43.5.029	Nursing Home Ombudsman	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
	Youth & Elderly Projects								
01.43.5.031	KY Regional Cable Commission	2,500	0	0	0	0	0	0	0
01.43.5.032	Bluegrass Heritage Museum	53,000	53,000	48,000	36,000	48,000	48,000	48,000	48,000
	Museum and House Upkeep	0	0	0	0	6,000	0	0	0
01.43.5.035	Daniel Boone Pioneer Festival	5,000	5,000	5,000	5,000	0	0	0	0
01.43.5.038	W/CC Tourism Commission	10,000	10,000	0	0	0	0	0	0
01.43.5.039	W/CC Parks & Rec Recreation	57,000	52,250	57,000	47,500	57,000	57,000	67,000	67,000
01.43.5.043	Winchester Historic Preservation	500	0	500	0	0	0	0	0
01.43.5.054	Bluegrass Emergency Response	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375
01.43.5.058	Farmers Market	5,000	5,000	5,000	1,289	5,000	2,500	2,500	2,500
01.43.5.059	Winchester Labor Day	12,000	12,000	12,000	12,000	14,000	12,000	12,000	12,000

Account	Description	FY 2023		FY 2023		FY 2024		FY 2025		FY 2025	
		Budget	Actual	Budget	Actual to Date	Budget	Actual to Date	Budget Req	CM Rec	CM Rec	Approved
01.43.5.060	Winchester Council for the Arts	35,000	35,000	35,000		35,000	150,000	35,000	35,000	48,000	
01.43.5.062	W/CC Unity MLK Celebration	2,500	2,500	2,500		2,500	2,500	2,500	2,500	2,500	
01.43.5.063	Community Work Camps	10,000	10,000	10,000		10,000	10,000	10,000	10,000	10,000	
01.43.5.064	BCTC Scholarship Program	50,000	50,000	50,000		50,000	50,000	50,000	50,000	50,000	
01.43.5.065	W/CC Planning Comm Comp Plan Update	21,500	0	100		0	0	0	0	0	
01.43.5.066	Halloween Mania	0	500	0		0	0	0	0	0	
01.43.5.068	Winchester First	0	0	8,000		8,000	10,000	10,000	10,000	10,000	
	Downtown Development Investment Fund	0	0	0		0	50,000	50,000	50,000	50,000	
01.43.5.070	Bluegrass Alliance (WCC/IDA)	0	0	2,500		0	0	0	0	0	
01.43.5.071	Walk-Bike Clark County	0	0	0		0	75,000	5,000	5,000	5,000	

Total Transfers

\$ 1,456,056 \$ 1,770,591 \$ 1,571,616 \$ 1,598,106 \$ 1,867,214 \$ 1,483,713 \$ 1,531,713



## WINCHESTER/CLARK COUNTY PLANNING COMMISSION

Robert Jeffries

Director of Planning and Community Development

Phone: 859-744-7019 Fax: 859-744-6240

[rjeffries@winchesterky.com](mailto:rjeffries@winchesterky.com)

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May 22, 2024

Mayor JoEllen Reed  
Winchester City Hall  
32 Wall Street  
Winchester KY, 40391

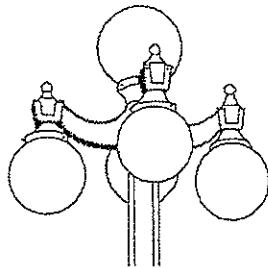
**Re: FY25 Planning Commission Budget Request**

The Winchester/Clark County Planning Commission request that the Winchester Board of Commissioners appropriate \$12,000 for the FY 2025 Budget.

Thank you for your assistance regarding this matter.

Sincerely,

Robert Jeffries  
Director of Planning and Community Development



## WINCHESTER/CLARK COUNTY PLANNING COMMISSION

Robert Jeffries

Director of Planning and Community Development

Phone: 859-744-7019 Fax: 859-744-6240

rjeffries@winchesterky.com

March 5, 2024

FY 7-1-24 to 6-30-25

<u>ESTIMATED EXPENDITURES</u>		<u>ESTIMATED REVENUES</u>
Insurance	11,000	12,000
Commissioners	8,000	9,400
Attorney Retainer	9,120	9,400
Newspaper	2,500	10,900
Secretary	3,600	14,600
Audit	5,000	Maps/Books
Engineering Review	2,600	20
Meeting Supplies	1,000	Revenue on hand
Training	1,200	<u>TOTAL</u> 7,849
<b>TOTAL</b>	<b>44,020</b>	<b>52,169</b>
<b>Contingency</b>	<b>8,149</b>	

\*Assumptions used to estimate revenue:

3 Preliminary Development Plan at \$300 each	900
5 Final Development Plan at \$400 each	2000
3 Preliminary Major Subdivision Plats at \$300 each	900
8 Final Major Subdivision Plats at \$300 each	2400
2 Zoning Map Amendments at \$550 each	1100
2 Zoning Map Preliminary Development Plans at \$300 each	600
6 Planned Dev Projects at \$500 each (Preliminary/Final)	3000
73 Minor Subdivision Plats at \$200 each	14600
	<b>TOTAL</b> \$25,500

\*This budget reflects \$100.00 compensation for 8 members attending 10 meetings per year.



## Winchester-Clark Co. Parks and Recreation

15 Wheeler Ave.  
Winchester, Ky. 40391  
(859)744-9554 fax: (859)737-3409

March 28, 2024

Mr. Mike Flynn  
City Manager  
City of Winchester  
P.O. Box 40  
Winchester, KY 40391

Dear Mr. Flynn:

Enclosed is our proposed FY 2024-25 Operations, and Capital Construction budget requests for the City Commission. This request also includes the recreation budget that supports the programming portion of the department, which has been covered by the City.

We are projecting \$375,000-\$400,000 of our proposed budget will be derived from the sale of passes and facility usage. These numbers are now on par with our highest usage numbers pre-covid. As you are aware we could potentially have our splash park open at the end of this summer. There is a Lifeguard shortage statewide, and Lexington is offering up to \$18 dollars an hour for guards. We have a great work culture and have been able to retain the majority of our part-time staff with small hourly increases. We will continue to express interest in inmate labor for weed eater staff shortages.

We have received updated quotes for outsourcing park mowing, and custodial staff. The quotes for custodial are now exceeding \$28 per hour, far exceeding what we are currently paying. Our staff continue to do a fantastic job. The same applies for mowing, quotes exceed \$68 per acre, far more than we pay our maintenance staff, and that does not include trash pickup, and general building maintenance. We have included a four percent cost of living adjustment for our seven permanent employees.

We added an addendum for Capital Construction items from highest priority to least. The College Park roof replacement will be completed by the end of FY2023-24. New mulch for our play areas was added to last FY as well as this FY's budget. Last FY we received two surplus trucks. Our fleet is old (2-1998's, 1-2003, 04, 05 and 07), therefore we put in a request to replace a truck for our maintenance crew this FY. We were unable to find a used truck for the \$20,000 budgeted. We have added \$50,000 this year in the hope of finding a good newer used truck.

We are blessed to have the City's support and the amazing staff we have!

We look forward to discussing our proposed budget and needs at a work session with you and the Commission if applicable. We appreciate the continued support given to the Parks and Recreation Board by the Commission.

Respectfully submitted,

Jeff Lewis, Director  
Winchester-Clark County  
Parks & Recreation

Enclosure



March 26, 2024

Mr. Mike Flynn  
City Manager  
City of Winchester  
P.O. Box 40  
Winchester, KY 40932

Dear Mr. Flynn:

The Parks Board is requesting funding for capital construction items for our FY 2024-2025 budget. The Board would like to thank you and the Commission for the Capital Budget we have been afforded not only FY2023-24, but for the past several years.

Thanks to you and the City Commission's support our department has been able to complete several much needed projects this fiscal year. With the Splash Park project potentially coming online at the end of this summer we understand the City is already going above and beyond for our Department and the Community!

This list will be sent to the Fiscal Court as well; although we have been notified that the County will not be funding any Capital Projects due to their budget constraints. Included in this request are many of the capital items needed for the future of the department. As we have discussed in the past, we anticipate the majority of these projects will NOT be funded.

They are listed in order of necessity:

-Pool and shutdown maintenance  
\$12,000 Pool Pump Impeller Replacement  
\$8,000 Paint and Supplies

-Community Park Shelter Replacement  
\$60,000

-Mulch  
\$24,000

-Gym Floor Resurfacing Due to Moisture  
\$20,000

-Pool Door Replacement  
\$20,000

-Lighting  
10,000

-Library Renovations  
\$75,000

-Paving of College Parks lower gravel lot  
\$40,000

-Maintenance Truck Replacement  
\$50,000

-Level floors in both workout rooms  
\$18,000

\* Reflects Potential Long Term Project

\*-Replacement Lights for Little League  
Little League Concession stand and restroom replacement  
\$500,000

\*-Skate Park  
\$75,000

\*-BMX Course  
\$50,000

\*-WMU Lake Project  
\$250,000

\*-Dectron (Pool Air Handler) Replacement  
\$500,000

\*-Future Sports Complex  
4-8 million Dollars

\*-Fence at Soccer Complex  
\$20-25,000

\*-Walk Bike Clark County  
\$75,000

Respectfully submitted,

Jeff Lewis  
Winchester-Clark County  
Parks & Recreation Board

# WINCHESTER-CLARK CO. PARKS AND RECREATION



**PROPOSED  
BUDGET  
2024-2025**

**Revenues:**

**Income:**

City of Winchester Income	\$ 591,000.00
Clark County Fiscal Court Income	\$ 286,000.00
Facilities Rental	\$ 74,000.00
Daily Pass Fees & Memberships	\$ 360,000.00
Silver Sneakers	\$ 30,000.00
Renew Active	\$ 12,000.00
Swim Lessons	\$ 56,000.00
Personal Trainers	\$ 40,000.00
Special Events	\$ 14,200.00
Splash Park Pass	\$ 25,000.00
<b>TOTAL:</b>	<b>\$ 1,488,200.00</b>

**Expenses: Salaries**

Director	\$ 59,360.00
Assistant Director/Program & Marketing Director	\$ 55,544.00
Programs & Marketing Supervisor	\$ 42,824.00
Memberships & Programming Assistant	\$ 33,920.00
Fitness Instructor Staff	\$ 14,300.00
Personal Trainers	\$ 33,000.00
Aquatics Director	\$ 48,972.00
Lifeguard Staff	\$ 130,000.00
Splash Park Supervisor	\$ 9,000.00
Splash Park Staff	\$ 12,000.00
Maintenance Supervisor & Mechanic	\$ 42,400.00
Maintenance Foreman	\$ 40,800.00
Maintenance Staff	\$ 102,526.00
Director of Finance & Administration	\$ 43,672.00
Summer Camp Director	\$ 4,960.00
Summer Camp Staff	\$ 36,000.00
Child Watch Staff	\$ 32,000.00
Front Desk Staff	\$ 27,000.00
Custodial Staff	\$ 65,560.00
<b>SALARIES TOTAL:</b>	<b>\$ 833,838.00</b>

Health Insurance	\$ 112,000.00
Dental/Vision Insurance	\$ 6,350.00
Simple IRA	\$ 4,250.00
Payroll Taxes	\$ 66,137.00
Payroll Processing Fees	\$ 2,000.00
Unemployment Taxes	\$ 5,000.00
Taxes Penalties & Interest	\$ 1,100.00
<b>INSURANCE TOTAL:</b>	<b>\$ 196,837.00</b>

**Operating Expenses:**

Advertising	\$ 500.00
Accounting Services	\$ 30,000.00
Bank Fees	\$ 13,000.00
Dues & Subscriptions	\$ 5,000.00
Computer Software	\$ 6,300.00
Merchant Fees	\$ 7,000.00
Taxes & Licenses	\$ 8,000.00
Insurance-Property & Gen. Liability	\$ 40,000.00

Insurance-Workman's Comp	\$ 20,000.00
Pool Chemicals & Supplies	\$ 15,722.00
Pool Facility Depreciation	\$ 5,000.00
Dectron	\$ 6,000.00
Janitorial Supplies	\$ 11,610.00
Porta Pot Rentals	\$ 3,530.00
Parks Maintenance	\$ 5,000.00
Building Maintenance	\$ 12,500.00
Pool Repairs	\$ 14,738.00
Splash Park Maintenance	\$ 6,000.00
Splash Park Supplies/Utilities	\$ 12,000.00
Supplies - Office/Programming	\$ 4,725.00
Instructor Training	\$ 500.00
Printing & Copying	\$ 2,000.00
Copier Lease	\$ 2,800.00
Fitness Equipment Rental	\$ 35,000.00
Fitness Equipment Purchases	\$ 3,000.00
Telephone/Media	\$ 32,000.00
Travel & Training	\$ 500.00
Utilities - Water	\$ 37,000.00
Utilities - Electric	\$ 69,000.00
Utilities - Natural Gas	\$ 25,000.00
Vehicle & Equipment Fuel	\$ 12,000.00
Vehicle & Equipment Repair/Maint.	\$ 10,000.00
Special Events/Activities	\$ 2,100.00
<b>TOTAL:</b>	<b>\$ 457,525.00</b>

<b>GRAND TOTAL - INCOME:</b>	<b>\$ 1,488,200.00</b>
------------------------------	------------------------

\$ 833,838.00
\$ 196,837.00
<b>\$ 457,525.00</b>
<b>\$ 1,488,200.00</b>

<b>GRAND TOTAL - EXPENSES:</b>	
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\$ -
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## **CLARK COUNTY EMERGENCY MANAGEMENT**

**STEVE ASBURY DIRECTOR  
200 MARYLAND AVE.  
WINCHESTER KY 40391**

TO: Alicia Mayabb  
FROM: Steve Asbury  
DATE: 4/02/2024  
RE: Budget request for FY'25

Clark county emergency management request the amount of \$11,925 for FY25. Please see the following for the breakdown.

FUEL/ TRAVEL	Travel, Emergency Response, Overnight travel, ect.	\$2000
OFFICE COST	Office Supplies , Utilities , Phone , Cable, Internet ect.	\$4000
EQUIPMENT	Maintenance and replacement for radio, office equipment, ect.	\$500
SALARY	Compensation for Director	\$20700
STAFF SALARY	10 Hours Per Week	\$8000
VEHICLE	Maintenance/Parts/Labor/ect.	\$1500
Dues	KY emergency management association dues	\$50
	County\$11,925 City\$11,925 State\$12,900	\$36,750

Thank you,

STEVE ASBURY

EMERGENCY MANAGEMENT DIRECTOR

April 8, 2024

Mrs. JoEllen Reed, Mayor  
City of Winchester  
32 Wall Street  
Winchester, KY 40392

**Kentucky River Foothills  
Development Council, Inc.**

*A Community Action Agency*



Dear Mayor Reed,

Foothills Express, the transportation department of Kentucky River Foothills Development Council, Inc. (KRFDC), has partnered with the City of Winchester as its transit provider since 2012.

Since its inception, Winchester-Clark County Transit has diligently worked to maximize the city's investment for the betterment of the community, particularly through its singular remaining route. In the City of Winchester, where more than 20% of the population resides below the poverty line, the Winchester Transit plays a vital role in facilitating access to essential amenities such as medical appointments, employment opportunities, educational resources, shopping facilities, and recreational venues. Between FY-2018 and FY-2023, Winchester Transit successfully provided transportation services to a total of 40,276 riders, with projections indicating an additional 5,000 riders to be served in FY-2024.

For FY-2025, KRFDC respectfully requests that the City of Winchester maintain its financial commitment at the current level, totaling \$31,500 annually (\$2,625 per month). The modest rate increase implemented last year has proven instrumental in mitigating the impacts of inflation on fuel costs, maintenance expenses, and wages. The transit route not only fosters economic opportunities but also enables community members to actively participate in civic life by granting them affordable access to employment centers, medical facilities, government offices, educational institutions, retail establishments, and leisure destinations.

KRFDC values and appreciates the enduring partnership with the City of Winchester and pledges to utilize any additional investment in public transportation to enhance service delivery for all residents, regardless of socioeconomic status or background.

Sincerely,

*Tyler G. Burris*

Tyler G. Burris  
Transportation Director  
Kentucky River Foothills Development Council, Inc.  
CC: City Manager, Mike Flynn

6021 Atwood Drive • Richmond, KY 40475

859) 624-2046 • TF: (877) 784-4391 • TTY: 711

FAX: (859) 624-2049 • [www.foothillscap.org](http://www.foothillscap.org)





5000 Ironworks Road  
Winchester, KY 40391  
(859)737-0053

April 2, 2024

Dear Members of the City Finance Department and City Commission,

I am respectfully requesting \$40,000 from the City of Winchester in the 2024-2025 fiscal year be allocated for the Clark County Animal Shelter. \$20,000 of this would be used to assist the county with providing animal control services while \$20,000 would be allocated to continue the low cost spay and neuter program for cats within the city limits.

For general operations the request remains the same as recent years however, you will notice an increase in the request for the spay and neuter program. The demand for this program continues to grow as we see the cost in veterinary care increasing overall. When this program was started in 2019, our launching partner, The Joanie Bernard Foundation, had a five year funding plan for our area. As we reach the maximum funds allocated, they will begin phasing out their financial support with the hope that municipalities will see the value in continuing the program and will fill that gap. This is the reason for the increase in the amount requested. We will still continue to seek additional grants and funders as we always have.

I would be happy to schedule a time to talk in more detail about my request.

Sincerely,

Adreanna Wills  
(859)749-6639



Address  
699 Perimeter Drive  
Lexington, Kentucky 40517  
  
Contact  
ph: 859.269.8021  
fax: 859.269.7917  
  
Web  
[www.bgadd.org](http://www.bgadd.org)

Anderson

June 6, 2024

Boyle

Bourbon

Mayor JoEllen Reed  
City Hall  
P.O. Box 40  
32 Wall St.  
Winchester, KY 40392-0040

Clark

Estill

Fayette

Franklin

Re: Local Contribution

Garrard

Dear Mayor Reed:

Harrison

Jessamine

Lincoln

Madison

Mercer

Nicholas

Powell

Scott

Woodford

Local contributions are assessed only to local governments that are members of the Bluegrass ADD. This is defined as each of our 17-counties, the county seats, and any other non-county seat with a population of greater than 10,000. Currently there is only one non-county seat city with a population of greater than 10,000 (Berea).

Winchester's local contribution to the Bluegrass Area Development District for FY25 is \$3,635.46. This amount is calculated based on your city's new 2020 Census population of 19,134 times a rate of 0.19¢ per capita. Your invoice is enclosed.

If you have any questions or concerns, please feel free to contact me at (859) 810-2484.

Very Respectfully,

A handwritten signature in blue ink that reads "MB" followed by a stylized "B".

Michael Buschmann  
Chief Financial Officer

Enclosure



April 18, 2024

Mrs. JoEllen Reed, Mayor  
City of Winchester  
32 Wall Street  
Winchester, KY 40392

RE: FY 25 Funding

Dear Mayor Reed:

Kentucky River Foothills Clark County Senior center is requesting funding for FY 2025. Center programs include congregate meals, trips, center services, and home-delivered meals. These programs are responsible for providing services to the community's frail elderly population and provides the exercise and social interaction they need to remain vibrant, and the nutritional assistance needed to remain healthy and be able to remain in their homes.

Foothills respectfully requests a slight increase in funding for a total of \$33,000. This financial support is essential to maintain the current level of services that the senior center can provide.

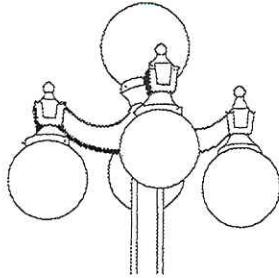
We appreciate your consideration of this request. Please contact me if additional information is needed.

Sincerely,

Shelly Howard  
Director of Community Services

**CLARK COUNTY SENIOR CITIZENS CENTER  
JAMES B ALLEN GENERATIONS CENTER  
PROPOSED 2025 BUDGET**

<b>Line Item Description</b>	<b>Fiscal Year 2025 Projected</b>
<b>Personnel</b>	
Salary	\$ 96,936.51
Fringe	\$ 36,070.42
Indirect	\$ 17,000.00
<i>Subtotal</i>	\$ 150,006.93
<b>Operating</b>	
Program Costs	\$ 48,968.00
<i>Subtotal</i>	\$ 48,968.00
<b>Revenue</b>	
Federal	\$ 68,518.01
State	\$ 47,642.00
In-Kind Match	\$ -
City of Winchester	\$ 33,000.00
Clark County	\$ 40,000.00
Cash Match	\$ 6,000.00
<i>Subtotal</i>	\$ 195,160.01
<b>TOTAL PROJECT BUDGET</b>	<b>\$ 195,160.01</b>



## WINCHESTER/CLARK COUNTY BOARD OF ADJUSTMENTS

Robert Jeffries

Director of Planning and Community Development

Phone: 859-744-7019 Fax: 859-744-6240

[rjeffries@winchesterky.com](mailto:rjeffries@winchesterky.com)

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April 2, 2024

Mayor JoEllen Reed  
Winchester City Hall  
32 Wall Alley  
Winchester, KY 40391

The Winchester/Clark Board of Adjustments request that the City appropriate \$3000.00 for FY 2025 by the City Commission.

Thank you for your assistance regarding this matter.

Sincerely,

Robert Jeffries  
Director of Planning and Community Development



March 28, 2024

Mr. Mike Flynn, City Manager  
City of Winchester  
32 Wall Street  
Winchester, KY 40391

Mr. Flynn:

Please accept this letter as our request for funding for the Winchester-Clark County Industrial Development Authority, Chamber of Commerce, and the Tourism Commission shared offices for Fiscal Year 2024-2025.

Per the Funding Agreement, please let this letter serve as a formal request on the Industrial Authority's behalf, that funds for \$190,278.18 be budgeted in FY 2024-2025 by the City in line-item fashion and appropriated to the Winchester-Clark County Industrial Development Authority. Disbursements are typically quarterly and would equate to \$47,569.55.

Our request this year is \$8,927.80 less than last year, primarily due to the reduced CERS percentage for State Retirement participation.

We appreciate your consideration, support, and investment in our organizations, which is ultimately an investment in our community.

Sincerely,

A handwritten signature in blue ink that reads "Brad".

Brad Sowden  
Executive Director  
Winchester-Clark County Industrial Development Authority

**Fiscal Year 2024-2025 Operating Budget - Shared Offices of WCCIDA, Chamber & Tourism**

\$0.00

Ramanujan Functions

Holly Rood  
28 Beckner Street  
Winchester, KY 40391



859-745-6664  
[Hollyroodevents.com](http://Hollyroodevents.com)

March 22, 2024

Alicia Mayabb  
Finance Director  
P.O. Box 4135  
Winchester, Ky  
40391

Dear Alicia:

Thank you for the reminder to submit a budget and request for funding. Holly Rood is doing well as the Good Giving Funds were more than expected. We are using all that amount on repairing the windows at Holly Rood. These are large double hung windows that will be re-glazed, repaired and painted. In addition, thanks to the Good Giving funds, we will be adding storm windows to the stained-glass panels on each side of the windows upstairs. This will cut down on the air entering the house and hopefully will result in savings on the heat and air.

We are also replacing the double storm doors at the back entry hall. These doors date to 1984 and the panels are loose and blow out on very windy days. Because the locks are worn out, we have seen attempts to enter the house through the back hall. Luckily the wooden doors are be locked and have a floor bolt.

Following our plans to work on the house with windows upgrading, protecting, and preserving the structure, we plan on next adding lights to the upstairs "Bride Room." This room is used by our brides and their friends to dress and get ready for their wedding. This will be a great help in renting the house for weddings as now the only light in that area is from table lamps.

The Friends of Holly Rood work hard on this building, to keep it in good shape for rentals which are so important to the revenue of the house. Our thrifty ways have enabled us to keep the house clean, comfortable and a welcoming presence for Winchester/ Clark County. We want to tackle issues before they become problems. A historic structure is saved everyday- not by waiting until it's too late.

The funding amount is now 18,000. Holly Rood receives 15,000 with 3,000 going to the Clark County / Winchester Heritage Commission. We hope to again receive this amount. Thank you for your time and consideration.

Debbie Barnes, Chair- FOHR

*Debbie L. Barnes*



May 23, 2024

Alicia Mayabb  
Finance Director  
P.O. Box 40  
32 Wall Street  
Winchester, KY 40391

Dear Alicia –

Please accept this letter as a request for an allocated \$7,000 to the Winchester-Clark County Beautification Program. The Winchester-Clark County Chamber of Commerce administers this program to benefit our community and visitors. This wonderful program displays our pride and is a welcoming display to our residents and visitors each year.

We are very appreciative to our city in providing the funds to make this program a reality. A special thanks to the work crews who do all the physical work in planting, hanging, watering, and maintaining these beautiful attributes.

Please send check to our new address: 61 South Main Street, Winchester

Thanking you in advance for your continued support and cooperation!

Sincerely,

Cindy Banks, Executive Director  
WCC Chamber of Commerce

**Mission Statement:**

The Winchester-Clark County Chamber of Commerce serves as an advocate for our members to promote and enhance our community through business, social, cultural and educational programs.

Allan W. Curtis  
Clark County Solid Waste Coordinator  
5 Hopkins Ln., Winchester, Ky 40391  
acurtisclarkcoroaddept@clarkcoky.com

Office: (859)-745-0255  
Fax: (859)-744-7269  
Cell: (859)-513-0529



#### 2024-2025 Operation Pride Budget Request

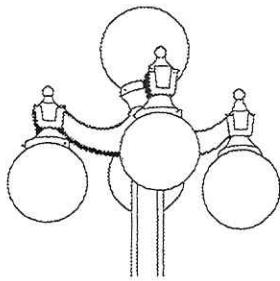
Litter/Trash & Special Events/ Clean ups/ Educational Public Outreach/ Advertising and Year-Round Tire Disposal

City Contribution	\$3000
County Contribution	\$3000
Tire Grant	<u>\$4000</u>
TOTAL	\$10,000

I am asking for a duplicate amount as last year due to the Waste Tire Disposal Grant being more restrictive and only covering the actual cost incurred of tire disposal to the contractor. The contributed funds are an essential mechanism that help fund river sweeps, advertising, bottled water, food etc. for any type of community events. Disposal costs have increased and the number of tires collected have increased as well. We have opened our shop and take in 50-100 tires per month on amnesty. We also fund the city garage collection with these funds. We want to continue the annual trash for cash program which allows charitable organizations, nonprofits, etc. This appears to be very restrictive and alienates several sports teams, private clubs and organizations. With the decline of volunteers to pick up roadside trash and public properties I want to be more aggressive and aid Clark County by presenting it in the cleanest form possible. By continuing this funding, we can supplement grant funds that otherwise do not allow these entities. These funds are also used in lieu of state grants for some local events such as 4<sup>th</sup> of July, Pioneer Fest, Beer Cheese Festival etc. when state funds are not allowed.

R/S Allan W. Curtis

Clark Co. Solid Waste Coordinator



## WINCHESTER TREE BOARD

Robert Jeffries

Director of Planning and Community Development

Phone: 859-744-7019 Fax: 859-744-6240

[rjeffries@winchesterky.com](mailto:rjeffries@winchesterky.com)

---

April 2, 2024

Mayor JoEllen Reed  
Winchester City Hall  
32 Wall Alley  
Winchester, KY 40391

The Planning and Community Development Department request that the City appropriate \$500.00 for FY 2025 by the City Commission.

Thank you for your assistance regarding this matter.

Sincerely,

Rob Jeffries  
Director of Planning and Community Development



March 25, 2024

Mr. Michael H. Flynn  
City Manager  
City of Winchester  
32 Wall Street  
Winchester, KY 40391

Dear Mr. Flynn,

Please find attached the Budget Summary for Clark County Geographic Information System Consortium (CCGIS) for Fiscal Year 2024-2025. CCGIS requests that the City of Winchester consider a funding level of \$99,000. This funding level maintains the City of Winchester CCGIS expenses at 2023-2024 levels. This funding will maximize the benefits that all partners receive from CCGIS and will insure fair distribution of CCGIS services.

Thank you for being one of our valued partners in CCGIS and look forward to increased cooperation in the future.

Stephen M. Berry, GISP  
Coordinator  
Clark County GIS

**Clark County GIS Consortium**  
**2024-25 Operating and Capital Budgets**  
**Summary**

	<b>Budget 2023-24</b>	<b>Budget 2024-25</b>
Operating Budget	312,850	329,329
Capital Budget	83,400	44,100
Payment to Capital Fund	53,000	32,000
<b>Total Budget</b>	<b>449,250</b>	<b>405,429</b>
Funding From CCGIS Capital Fund	83,400	44,100
Funding From CCGIS O & M Cash	41,155	36,634
Funding From School Board (O&M Cash)	32,000	32,000
<b>Balance of Funding from Members</b>		
City Portion	99,000	99,000
WMU Portion	99,000	99,000
Clark County Fiscal Court (non-cash contribution of \$4,305)	94,695	94,695
<b>Total Funding</b>	<b>449,250</b>	<b>405,429</b>



Nursing Home Ombudsman Agency  
*of the Bluegrass*

March 28, 2024

City of Winchester  
Attn: Finance Department  
P.O. Box 4135  
Winchester, KY 40392

**BOARD of DIRECTORS**

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Brian Dufresne, Esq.

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STATE LONG-TERM  
CARE OMBUDSMAN

Alice Rearick  
BLUEGRASS DISTRICT  
OMBUDSMAN

Denise Wells  
EXECUTIVE DIRECTOR

3138 Custer Drive  
Suite 110  
Lexington, KY 40517  
859.277.9215  
877.787.0077 (toll free)  
[nhoa@ombuddy.org](mailto:nhoa@ombuddy.org)  
[www.ombuddy.org](http://www.ombuddy.org)

Dear Mayor JoEllen Reed and City Commissioners,

I am writing to thank you for your continued support of the Nursing Home Ombudsman Agency of the Bluegrass (NHOA) and the 327 Winchester residents in long-term care. As you know, Winchester is home to two nursing homes serving 200 elderly and disabled Kentuckians as they seek short-term physical therapy or long-term care. The county is also home to a personal care home and assisted living community providing care for 127 individuals who need assistance with their activities of daily living.

Winchester Ombudsman Gene Layne visited those homes 291 times in 2023, spending more than 550 hours at the bedside of residents experiencing complex medical needs. During his visits, he meets residents and family members, explains the special rights they have, and answers questions about the complex long-term care industry. When residents have problems, he is a creative problem solver, authorized to investigate the issue and help the resident and facility find a resolution.

I am respectfully asking the City of Winchester to continue to support your most vulnerable citizens with a contribution of \$7,500 to provide Ombudsman services for the residents of Fountain Circle, Clark Regional Medical Center, Boonesboro Trail Senior Living, and Rose Mary C. Brooks Place for the State Fiscal Year of 2025. Thank you for protecting your long-term care residents!

Sincerely,

  
Denise Wells  
Executive Director

Enclosed: Budget for proposed services

2023 report of Ombudsman services in Winchester

<b>Nursing Home Ombudsman Agency of the Bluegrass, Inc.</b>			
<b>FY 2025 Budget for Winchester Ombudsman Services</b>			
<b>NHOA serves 327 LTC residents in Winchester.</b>			
<b>Revenue</b>	<b>FY 2024</b>	<b>FY 2025</b>	
Clark County Fiscal Court	\$0	\$0	
City of Winchester	\$7,500	\$7,500	
United Way of the Bluegrass	\$609	\$609	
Federal/state BGADD/ DAIL	\$8,615	\$13,038	
Donations, grants, special events	\$2,436	\$1,868	
<b>Total</b>	<b>\$19,160</b>	<b>\$23,015</b>	
<b>Expenses</b>	<b>FY 2024</b>	<b>FY 2025</b>	
Provision of advocacy services	\$16,286	\$19,563	
Ombudsman support, agency management	\$2,874	\$3,452	
<b>Total</b>	<b>\$19,160</b>	<b>\$23,015</b>	

Services are planned and budgeted for based on the number of residents in the local long term care facilities in that county. Provision of services is dependent upon local funding available.



Nursing Home Ombudsman Agency  
*of the Bluegrass*

## Winchester Service Report Calendar Year 2023

The Nursing Home Ombudsman Agency of the Bluegrass, Inc. (NHOA) is an independent, nonprofit agency with the mission to improve the quality of care for residents of long-term care facilities. We accomplish our mission by implementing an award-winning model of service created at NHOA to ensure that we have an Ombudsman (advocate) in every long-term care facility on a regular basis.

In Winchester, Ombudsman Gene Layne advocates for the city's long-term care residents. Gene has been an Ombudsman since 2007. Gene is regularly at the bedside, checking on the daily care and well-being of our most isolated and vulnerable citizens.

NHOA's goals are to:

- Identify, investigate and work to resolve residents' concerns.
- Make regular visits to residents to monitor care.
- Recognize and stop abuse and neglect of residents.
- Protect the rights of nursing home residents.
- Provide individuals and families with unbiased information.
- Empower residents to make informed choices.
- Educate the community and long-term care providers about the importance of quality care.

Where are Winchester's long-term care residents?		
Facility	Beds/Units	Level of Care
Fountain Circle	179	Nursing Facility
Clark Regional Medical Center	25	Nursing Facility
Boonesboro Trace Senior Living	83	Personal Care Home
Rose Mary C. Brooks Place	44	Assisted Living Facility
	327 beds total	

### Services Provided in Winchester

<b>Resident Visits</b>	291 visits and more than 550 hours
<b>Consultation to Individuals</b>	218 consultations
<b>Work with Resident Councils</b>	25 meetings
<b>Complaint Investigation</b>	8 complaints resolved

# Bluegrass Heritage Museum

March 25, 2024

Winchester Board of Commissioners  
City Hall, Wall Street  
Winchester, Ky. 40391



Dear Mayor Reed and Commissioners:

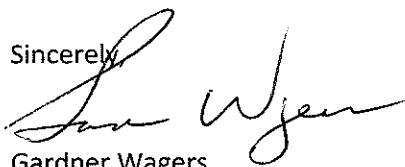
Enclosed is the Bluegrass Heritage Museum's proposed budget for 2025 Fiscal Year. In January we gave the museum a thorough cleaning, rearranged some closets with new shelving for extra storage and added more exhibits to the military room. This past year we had the windows on the first floor repaired and painted. We received a \$5000.00 grant from the Clark County Fiscal Court to help pay for the repair and painting of the windows.

This year is special for the museum. **This is our 20<sup>th</sup> year.** Our doors opened on October 12, 2004. We have many activities planned throughout the year to celebrate our anniversary.

We are asking the city for continuation funding of \$48,000.00. These funds are critical to the museum's continued success. We are also asking for \$6000.00 for help in the upkeep of the museum and the house at 21 Valentine Court.

With the help of the city, we have realized our dream of finishing the entire building and being debt free. We now have an alternative heat source which has drastically reduced our electric bill. We have also worked with community people to increase the amount of information available on our website.

We continue to seek grants to develop programs for students and adults and for building maintenance. We are grateful for the city's past support which made possible much of the success we are enjoying today. We believe even greater success is just ahead for Winchester's only full-time tourist attraction. The city's continued financial support is critical to helping us achieve that success and your consideration of our budget request will be appreciated. If you need additional information, call me at 745-1358.

Sincerely,  


Gardner Wagers

President, Bluegrass Heritage Museum

Encl: Bluegrass Heritage Museum proposed 2025 FY Budget

BLUEGRASS HERITAGE MUSEUM  
Proposed Budget      2025FY

**REVENUE**

BRICK SALES	200
CITY FUNDING	48000
CITY BUILDING MAINTENANCE	6000
COUNTY FUNDING	5000
SPONSORS AND GRANTS	50000
MUSEUM ADMISSIONS	2240
MEMBERSHIP	5600
MUSEUM GIFTSHOP	5155
SPECIAL EVENTS MISCELLANEOUS	10000
<b>Total Income</b>	<b>132195</b>

**BUILDING**

BUILDING MAINTENANCE/REPAIR	10,500
CYCCLICAL MAINTENANCE	2,735
SECURITY	900
SUPPLIES	2,000
GROUNDS	6,000
<b>TOTAL BUILDING</b>	<b>22,135</b>

**CURATORIAL**

EXHIBIT FABRICATION	2,500
SUPPLIES	2,000
<b>TOTAL CURATORIAL</b>	<b>4,500</b>

<b>OFFICE</b>	1,200
ACCOUNTING	
POSTAGE	1,500
SUPPLIES	2,000
<b>TOTAL OFFICE</b>	<b>4,700</b>
<b>MISCELLANEOUS</b>	
DUES & SUBSCRIPTIONS	300
BUILDING AND LIABILITY	9,000
OFFICER'S LIABILITY	1,000
EDUCATION	3,000
<b>TOTAL MISCELLANEOUS</b>	<b>13,300</b>
<b>Museum Store</b>	
MERCHANDISE	3,500
STATE SALES TAX	800
<b>TOTAL MUSEUM STORE</b>	<b>4,300</b>
<b>PERSONNEL</b>	
PAYROLL TAXES	14,082
SALARIES	39,484
TRAVEL & TRAINING	500
WORKER'S COMPENSATION	500
<b>TOTAL PERSONNEL</b>	<b>54,566</b>

<b>PROMOTIONS</b>	1,000
ADVERTISING	
WEBSITE	500
BRICK PURCHASE	50
NEWSLETTER	1,000
<b>TOTAL PROMOTIONS</b>	<b>2,550</b>
<b>UTILITIES</b>	
ELECTRIC	12,500
TELEPHONE/DSL	2,544
WMU	4,000
GAS	7,100
<b>TOTAL UTILITIES</b>	<b>26,144</b>
<b>BUDGET SUMMARY</b>	
BUILDING	22,135
CURATORIAL	4,500
OFFICE	4,700
MISCELLANEOUS	13,300
MUSEUM STORE	4,300
PERSONNEL	54,566
PROMOTIONS	2,550
UTILITIES	26,144
<b>TOTAL OPERATING EXPENSES</b>	<b>132,195</b>
<b>TOTAL INCOME</b>	<b>132,195</b>



## ***Winchester-Clark Co. Parks and Recreation***

*15 Wheeler Ave.  
Winchester, Ky. 40391  
(859)744-9554 or (859)745-0240*

### **FY2024– 2025 Recreation Budget**

#### **Revenues:**

City of Winchester	<b><u>\$ 57,000.00</u></b>
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<b>Total:</b>	<b><u>\$ 57,000.00</u></b>
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#### **Expenses:**

Swim Instructors	<b><u>\$45,000.00</u></b>
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Supplies	<b><u>\$12,000.00</u></b>
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Total	<b><u>\$57,000.00</u></b>
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<b>Grand Total:</b>	<b><u>\$57,000.00</u></b>
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# BERT Bluegrass Emergency Response Team

**ANDERSON, BOURBON, CLARK, ESTILL, GARRARD, FAYETTE, FRANKLIN, JESSAMINE, MADISON, NICHOLAS, POWELL, SCOTT AND WOODFORD**

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## Budget Request FY 24/25

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To: City Of Winchester  
30 Wall Street  
Winchester Ky 40391

From: Bluegrass Emergency Response Team  
c/o Drew Chandler, Treasurer  
PO Box 549  
Nicholasville, KY 40340

Subject: Budget Request

Date: 03/25/2024

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1. BERT Dues Request for FY2024/2025 \$1,375.00

2. Additional balance of \$1,375.00 to be paid by Clark County



To :

City of Winchester  
Finance Office  
P.O. Box 40  
Winchester, KY 40391

April 2, 2024

Greetings!

RE: WCCFM: Request of Funds City of Winchester FY2025 Budget

To Whom It May Concern,

The Winchester Clark County Farmers Market would like to request to be considered for \$5000 in funds from the City of Winchester FY2025 budget. These funds in the past have assisted the market with operating expenses and the market manager's salary.

Regards,

Olivia Sparks

WCCFM Manager

## Winchester Labor Day Committee, Inc.

PO Box 859  
Winchester, KY 40392-0859

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March 26, 2024

Alicia Mayabb, Finance Director  
P.O. Box 4135  
Winchester, KY 40392-4135

RE: Fiscal Year 2025 Budget

Dear Ms. Mayabb:

The Winchester Labor Day Committee is submitting its 2024 budget request for the Fiscal Year 2025. The Committee is requesting \$14,000.00 to be used toward activities planned for the Labor Day weekend celebration and parade, as well as activities planned throughout the year. We are a non-profit organization, became incorporated November 9, 1992 and in good standing in the State of Kentucky. We are exempt from Federal Income tax under section 501 (a) of the Internal Revenue Code. The following are our primary functions:

*To conduct meetings and plan activities for the Labor Day weekend festivities and parade involving the community in wholesome and recreational activities.*

*To promote education, recruit, encourage and to achieve self-esteem with youth in the community, through writing, acting, songs, talent and (for those interested through religion).*

*To recruit members to join and assist our organization in fundraisers, professional entertainment, education, scholarships and planned activities.*

*Meet with city and county officials, law enforcement and local news media concerning the activities and safety for the community during the Labor Day weekend.*

*To help and work with other organizations, youth groups and parents whenever possible. To encourage and promote Drug awareness in our community especially with the youth and their parents.*

The Winchester Labor Day Parade (a historic event since 1904) attracts many people from around the state of Kentucky and surrounding states. We will be celebrating our 120<sup>th</sup> year of parades this September 2, 2024.

If you have any questions, please call me Flora Shelby at 859-644-9074 or Sherry Hampton, Public Relations Director at (859-749-9782) or Ann Carter (859)749-5936.

Sincerely,  
*Flora L. Shelby*

Flora Shelby



859-744-6437  
[contact@leedscenter.org](mailto:contact@leedscenter.org)  
[www.leedscenter.org](http://www.leedscenter.org)  
37 North Main Street  
Winchester, KY 40391

**Winchester Council  
for the Arts  
Board of Directors**

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*Vice President*  
Zachary Combs

*Treasurer*  
Olivia Davis

*Members at Large*  
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Sasha Holt  
Shonda Johnston  
Patrick Lee Lucas  
Carlisle Mayer

*Director of Operations*  
Elizabeth Massie

*Director of Marketing  
and Outreach*  
Ellie Miller

*Director of Development*  
Bo List

February 12, 2024

Tammy Butler  
Finance Department  
City Hall  
32 Wall Alley  
Winchester, Kentucky 40391

Dear Mayor Reed and City Commission Members:

On behalf of the Leeds Center for the Arts, we respectfully submit a budget request for \$150,000, to be used in the coming year to help fund the salaries of our professional staff, care for our beautiful and historic building, and assist with the cost of operating a bustling cultural organization.

Leeds plays a leading role in the economic well-being and quality of life in our community. An investment in this will allow us to keep bringing hundreds of audience members to Main Street with every production. It will allow us to grow our education program, including our SPARK classes and our Youth Advisory Board, so that we can continue teaching and enriching the next generation of learners, artists, and leaders.

We continue to be very grateful for your support; without it we would not have been able to see the exponential growth we have seen over the last 10 years. We also understand that you have so many essential services that you have to fund. Leeds continues to be an economic asset as an arts destination that sees over 8,000 patrons per year. As a testament to our economic impact, we have attached letters of support from multiple downtown restaurants. These letters attest to the fact that these merchants see increased revenue when we have events. Additionally, our performers and families of our SPARK students spend money with our downtown merchants when they are here for rehearsals or classes, typically five nights per week throughout the year.

When this Board began in 2014, we were an all-volunteer organization and we ran the theater that way until 2022. Post-pandemic, our volunteer base has not recovered. We believe that the current economy has forced our volunteers to work more, leaving them with less time to offer their time and talents as volunteers. We currently have three paid staff members. I volunteer as our Executive Director, a yearly savings to the organization of over \$67,000 per year, based upon average Executive Director salaries for similar arts organizations. We typically all work over 50-60 hours per week providing services to our community. We can no longer operate Leeds

solely with volunteers. Therefore, we are asking for your support to help us with our operations budget. Without your support we are in danger of closing our doors.

Our continued goal is to be self-sustaining. We strive toward this goal daily through programming, donations, and grants. We are currently working through our 2024/2025 fundraising plan which will include multiple fundraising events, a sustaining donor campaign, Good Giving, request for support from the Fiscal Court, Kentucky Gives Day, applying for as many grants as possible, meetings with several potential legacy donors in hopes of increasing our endowment, and requests to several foundations for support.

Again, your support has been instrumental in our success. Your gifts over the past several years have helped us update aging systems and maintain our facilities. Last year's gift has been and will be used in the manner indicated on the provided spreadsheet from last year, with the exception of tuck pointing at the front of the building. This is due to the fact that it will cost over \$30,000 to complete; we hope to write a separate grant to facilitate that project. We are providing you with up-to-date information as to how we have spent last year's gift thus far. While we have not yet spent all of the allocated funding, we will by July 1st as we are waiting on contractor availability to complete the drywall repair at 33 North Main. If you have any questions regarding the attached document, please let us know.

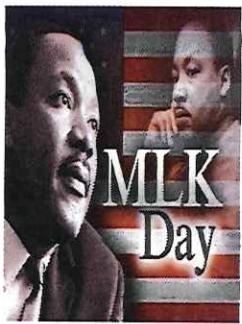
In 2025, Leeds will celebrate its 100th anniversary, as well as our 10th under its current, successful organizational structure. We have existed, in one form or another, in the hearts and minds of our community for almost a century. With your partnership, we can be even more entertaining, more innovative, and more vital for the *next* 100 years.

Thank you for your continued support and consideration,

Sincerely,



**Tracey Miller**  
Board President  
Leeds Center for the Arts



# Winchester/Clark County

## Unity Committee

The Winchester/Clark County Unity Committee  
P.O. Box 345  
Winchester, KY 40392

Friday, March 22, 2024

Dear Mayor and Commissioners,

On behalf of the Winchester/ Clark County Unity Committee, I am respectfully asking that the City of Winchester allocate \$2,500 to support the breakfast and activities for the 2025 Martin Luther King celebration on January 20, 2025.

Your financial support assists the committee in providing breakfast and table linens for the event. Attached you will find a budget for our financial request.

This event allows the community to celebrate the life and contributions of Dr. King. In addition to the single-day celebration, we have been able to involve the local school system in activities related to the principles Dr. King espoused.

Finally, as a service project, the Unity Committee supports the stocking of a blessing box throughout the year. The foodstuffs are acquired through donations from the community.

Again, we would appreciate your financial support.

Sincerely,

Rick Beach

Winchester/Clark County Unity Committee  
Proposed Budget for 2025 FY

**Revenue**

City Funding	2500
County Funding	1500
Sponsors	1000
<b>Total</b>	5000

**Expenditures**

Breakfast	3000
Linens	750
Plates and cutlery	450
Rental	100
Media Promotions	500
Humanitarian Award	200
<b>Total</b>	5000

Winchester/ Clark County Unity Committee  
P.O. Box 345  
Winchester, KY \$0392

Budget for 2025 Martin Luther King Breakfast

Food and Service items	\$2,250.00
Linens	\$250.00
	\$2,500.00

# WINCHESTER COMMUNITY WORK GROUP

March 17, 2024

**To Mike Flynn, Mayor Reed and the Winchester City Commission**

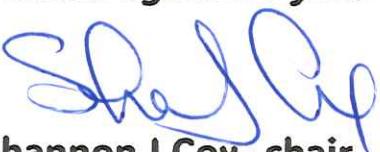
**I am requesting the Winchester City Commission include an allocation for Winchester Community Work Group of \$10000.00 in the 2025 Fiscal Budget.**

**You are all aware of the mission of WCWG and the impact and benefit to the community. The next camp will be July 7-12. We currently have 365 kids and 81 adults from 22 churches and 16 different states. Some will be in town a day early and a couple plan to stay to visit our area a couple days after camp. We currently have a list of 67 projects and may include more if we complete some early.**

**As you know, this is a great benefit to those in our community would need work done and can't afford the cost. But according to the formula of the parent organization, Group Mission Trips, the total economic impact of Camp Week is over \$500,000.**

**I hope you will consider our request and will make myself available for questions. I have included two years of financial statements, a fact sheet of WCWG and a brochure.**

**Thanks again for your consideration.**



Shannon J Cox- chair

# Winchester Community Work Group

In operation since 2018

EIN no 84-1157651

WCWG does home repair projects for elderly, disabled and veteran homeowners. We host a summer camp July 7-13 when numerous high school and college students will come from several states to complete approximately 70 projects.

WCWG will also complete or assist in 50(more or less) additional projects each year. Wheelchair ramps, porch and step repair, painting, basic home repair, etc. are completed by local churches and individuals.

According to the formula provided by Group Mission Trips, our parenting partner, we provide an economic impact in excess of \$500,000 annually.

All work done by WCWG is done at no cost to the homeowner. Labor is provided by volunteers and materials are purchased by WCWG. Since 2018, WCWG has completed more than 440 individual projects.

WCWG partners with Clark County Community Services, the Salvation Army and Habitat for Humanity. WCWG also receives support from the City of Winchester, the Clark County Fiscal Court, WMU, and Clark County Public Schools.

WCWG also led groups 6 weekends to Eastern Kentucky to assist with flood clean-up. All funds were provided by individuals outside of Winchester. We stand by to assist in similar endeavors if needed.



May 23, 2024

Alicia Mayabb  
Finance Director  
City of Winchester  
PO Box 4135  
Winchester, KY 40392

Dear Ms. Mayabb,

Bluegrass Community & Technical College (BCTC) Winchester-Clark County Campus has provided over 700 dual credit classes to GRC students in Fall 2023 and Spring 2024. With the establishment of the City of Winchester Dual Credit Scholarship, these students received their college credit TUITION FREE!

**This year, BCTC is asking for \$25,000 to keep the scholarship funded for our Winchester students and \$25,000 for smart technology in our new BCTC building at 1919 Rolling Hills Lane for a total request of \$50,000.**

Dual credit is becoming the fastest way for students to stay on track for a college degree. We increased our dual credit enrollment by over 16% this academic year and expect to grow again in the 2024-2025 academic year. This is why your support is critical for students in our community. The scholarship will cover the cost of over 180 courses, helping our students get a jump start on their college career and thus graduate and be a part of the workforce faster. It also helps fund the Bluegrass College Academy, where students take full-time dual credit and earn their associate degree BEFORE they graduate from GRC. This May, we had 14 GRC students graduating from the first Bluegrass College Academy cohort. These students are prepared to do great things!

Additionally, the BCTC Winchester-Clark County Campus is positioned to grow and expand academic and workforce offerings with the addition of the recently acquired building at 1919 Rollings Hills Lane. Your support of technology upgrades will help accelerate that growth.

I appreciate the City of Winchester's support for higher education in our community and making BCTC a priority in your grant funding process. Please reach out to me at [michael.chambers@kctcs.edu](mailto:michael.chambers@kctcs.edu) if you have any other questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Chambers".

Michael Chambers, Ed.D.

BCTC Winchester-Clark County Interim Campus Director

**Per Campus**  
470 Cooper Drive  
Lexington, KY 40506  
(859) 246-6200

**Danville Campus**  
59 Corporate Drive  
Danville, KY 40422  
(859) 239-7030

**Georgetown - Scott County Campus**  
200 Technology Court  
Georgetown, KY 40324  
(502) 570-0734

**Lawrenceburg Campus**  
1500 Bypass North, US 127  
Lawrenceburg, KY 40342  
(502) 830-8488

**Leestown Campus**  
164 Opportunity Way  
Lexington, KY 40511  
(859) 246-6200

**Newtown Campus**  
500 Newtown Pike  
Lexington, KY 40508  
(859) 246-6200

**Winchester - Clark County Campus**  
2020 Rolling Hills Lane  
Winchester, KY 40391  
(859) 737-3098



859-385-5950  
winchesterfirst.org  
32 Wall St, Winchester, KY

To :

Mayor JoEllen Reed  
City Hall  
PO Box 40  
Winchester, KY 40391

April 11th, 2024

Dear Mayor Reed,

Winchester First expresses gratitude for the advancements achieved downtown, generously supported by the City Commission. This year, we aim to enhance stakeholder engagement by expanding networking opportunities for downtown professionals. Concurrently, efforts are underway to secure funding to replenish the Downtown Development Investment Fund, which has seen over \$500,000 invested in downtown since its inception in 2018.

Winchester First respectfully requests a financial contribution from the City of Winchester. This appeal marks the third solicitation, following the initial request in 2018 and a subsequent one in 2020. We take pride in the judicious allocation of funds over the past four years.

In light of the above, we seek a transfer of \$10,000 to the Winchester First Special Projects account and \$50,000 to the Downtown Development Investment Fund. These allocations are intended to support downtown events and facilitate the implementation of vital physical investments.

We extend our gratitude for your thoughtful consideration and continued support of downtown Winchester.

Regards,

*Cameron Correll*

Cameron Correll  
MARKETING AND EVENTS  
DIRECTOR  
WINCHESTER FIRST



March 22, 2024

Mr. Michael H. Flynn  
City Manager  
City of Winchester  
32 Wall Street  
Winchester, KY 40391

Dear Mr. Flynn,

Walk-Clark County has identified multiple, local projects that would improve safety for pedestrians and bicyclists in Winchester and Clark County. Walk-Bike Clark County recognizes that grant funding may be required to develop these projects. Walk-Bike Clark County requests that the City of Winchester consider a funding level of \$75,000. This funding would be reserved to provide a cash match to any federal, state, or private grants that would apply to active transportation planning, design, and construction.

Thank you for being one of our valued partners in Walk-Bike Clark County and look forward to increased cooperation in the future.

Stephen M. Berry, GISP  
Group Lead  
Walk-Bike Clark County

**City of Winchester**  
**FY 2024-25 Operating Budget**  
**COMMISSION**

Account #	Description	2022-23		2022-23		2023-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Actual to Date	Budget Request	CW Recom						
<b>Commission</b>													
110	Salary & Wages	50,218	51,663	53,582		44,701		56,000		56,000		56,000	
140	Social Security	3,842	3,952	4,099		3,404		4,300		4,300		4,300	
145	Worker's Compensation	2,060	3,035	170		231		200		200		200	
146	Unemployment Insurance	22	0	45		0		0		0		0	
147	CERS	0	13,260	0		1,968		2,200		2,200		2,200	
<b>Total Personnel Costs</b>		<b>56,142</b>	<b>71,910</b>	<b>57,896</b>		<b>50,304</b>		<b>62,700</b>		<b>62,700</b>		<b>62,700</b>	
210	Postage	100	40	100		165		200		200		200	
211	Advertising	2,500	3,445	3,000		3,504		4,000		4,000		4,000	
212	Duplicating & Printing	1,752	1,552	1,574		2,049		2,000		2,000		2,000	
215	Training & Travel	5,301	2,988	3,301		3,201		4,000		4,000		4,000	
220	Professional Fees	4,500	9,408	4,500		12,672		12,000		12,000		12,000	
230	Communication Services	1,000	1,270	1,000		1,445		1,400		1,400		1,400	
246	Hardware/Software Support	1,000	42	1,000		129		1,000		1,000		1,000	
299	Other Contractual Services	0	0	0		0		0		0		0	
<b>Total Contractual Services</b>		<b>16,153</b>	<b>18,745</b>	<b>14,475</b>		<b>23,165</b>		<b>24,600</b>		<b>24,600</b>		<b>24,600</b>	
300	Safe Haven Baby Box	0	0	0		15,000		5,000		5,000		5,000	
350	Equipment & Furniture	0	394	2,000		1,983		7,000		7,000		7,000	
355	Christmas Employees	11,000	14,102	15,000		20,802		21,000		21,000		21,000	
399	Other Materials & Supplies	5,000	3,915	3,000		3,297		3,000		3,000		3,000	
<b>Total Materials &amp; Supplies</b>		<b>16,000</b>	<b>18,411</b>	<b>20,000</b>		<b>41,082</b>		<b>36,000</b>		<b>36,000</b>		<b>36,000</b>	

	2022-23 Budget	2022-23 Actual To Date	2023-24 Budget	2023-24 Actual to Date	2024-25 Budget Request	2024-25 CM Recom	2024-25 Approved
405	Dues & Subscriptions	11,000	9,352	11,000	7,740	8,000	8,000
415	Grant Match	0	0	0	0	0	0
420	Special Projects	17,000	8,540	17,000	510,823	12,000	12,000 **
421	Lights over Lykins 4th of July	0	17,650	0	10,100	10,000	10,000
641	Econ Dev Win Plaza	125,000	52,013	125,000	78,723	125,000	125,000
462	Econ Dev Hospital Drive	350,000	467,351	350,000	300,096	350,000	350,000
463	Econ Dev McCann Dr	10,000	6,613	10,000	4,639	10,000	10,000
503.	Econ Tax Incentive - Taica	35,000	0	35,000	0	35,000	35,000
510	Econ Tax Incentive - Downtown	20,000	58,602	20,000	0	25,000	25,000
540	Grant Funds W/CC IDA	0	0	0	0	2,000,000	2,000,000
	<b>Total Other Expenses</b>	<b>568,000</b>	<b>620,121</b>	<b>568,000</b>	<b>912,121</b>	<b>2,575,000</b>	<b>2,575,000</b>
	<b>Total Commission Expenses</b>	<b>656,295</b>	<b>729,187</b>	<b>660,371</b>	<b>1,026,672</b>	<b>2,698,300</b>	<b>2,698,300</b>

\*Commission 110 account reflects a 4.0% increase\*

**\*\*420 Account Detail: \*\***

2023-24 Actual to Date currently includes a pass-through grant to W/CC IDA of \$500,000.

Per ordinance #1-2010 Tax increment Financing Project (20 years) Pledge is 50% of incremental payroll tax revenue and 100% of incremental real estate tax revenue paid to developer on an annual basis.

Per order # 2012-9 Interlocal Agreement with Fiscal Court for sharing of revenue (15 years) Per ordinance # 4-2012. Pledge was 35% of payroll taxes and 50% of insurance premium taxes to Fiscal Court. Amended by Ordinance # 6-2014, pledge will be 37% of payroll taxes to Fiscal Court.

Per Order # 2012-9 Interlocal Agreement with Fiscal Court for sharing of revenue (15 years). Old hospital area at McCann Drive; effective 4-1-2012. Pledge is 35% of payroll taxes and 50% of insurance premium taxes. Amended by Ordinance #6-2014, pledge will be 37% of payroll taxes to Fiscal Court.

Per Resolution #R2012-10 granting inducement pursuant to KY Business Investment Act forgoing 0.5% of the occupation license fees collected. Activation date is 04-01-2015 effective for ten years.

Per Resolution #R2024-4 authorizing the Cabinet for Economic Development to disperse EDF funds of \$2M to the City for developing a build-ready site (Washington Penn Plastics). The City is a pass-through recipient of these funds for the Winchester/Clark County Industrial Development Authority.

**City of Winchester**  
**FY 2024-25 Operating Budget**  
**LEGAL**

Account #	Description	2022-23		2023-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom	Approved	CM Approved	Approved	Approved
<b>Legal</b>											
145	Worker's Compensation	100	0	0	0	0	0	0	0	0	0
<b>Total Personnel Costs</b>		<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
215	Training & Travel	500	0	0	0	0	0	0	0	0	0
217	Retainer Fees	26,500	22,947	26,000	18,824	26,000	26,000	26,000	26,000	26,000	0
220	Professional Services	40,000	43,122	49,000	34,612	55,000	55,000	55,000	55,000	55,000	0
<b>Total Contractual</b>		<b>67,000</b>	<b>66,069</b>	<b>75,000</b>	<b>53,436</b>	<b>81,000</b>	<b>81,000</b>	<b>81,000</b>	<b>81,000</b>	<b>81,000</b>	<b>0</b>
311	Books Maps & Manuals	0	0	0	0	0	0	0	0	0	0
312	Uniforms	0	0	0	0	0	0	0	0	0	0
<b>Total Materials</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
405	Dues & Subscription	4,500	1,486	1,000	855	1,000	1,000	1,000	1,000	1,000	1,000
<b>Total Supplies</b>		<b>4,500</b>	<b>1,486</b>	<b>1,000</b>	<b>855</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>Total Legal Expenses</b>		<b>71,600</b>	<b>67,555</b>	<b>76,000</b>	<b>54,291</b>	<b>82,000</b>	<b>82,000</b>	<b>82,000</b>	<b>82,000</b>	<b>82,000</b>	<b>82,000</b>

**City of Winchester**  
**FY 2024-25 Operating Budget**  
**CITY MANAGER**

(9 Approved Positions)  
(Grant Writer position not included)

Account #	Description	2022-23		2022-23		2023-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom	Budget Request	CM Recom	Approved	Approved	Approved	Approved
City Manager													
110	Salary & Wages	435,821	424,696	546,921	400,923	556,000	556,000	556,000	556,000	556,000	556,000	556,000	556,000
111	Salary & Wages P/T	0	0	0	0	0	0	0	0	0	0	0	0
112	Salaries & Wages O/T	0	4,863	0	4,316	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
135	Medical & Dental Insurance	92,932	106,267	99,880	79,875	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
136	Life Insurance	1,159	1,392	1,453	1,400	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
137	Health Reimbursement	6,393	2,772	4,968	0	0	0	0	0	0	0	0	0
140	Social Security	33,328	32,338	41,828	31,271	43,000	43,000	43,000	43,000	43,000	43,000	43,000	43,000
145	Worker's Compensation	4,100	4,419	3,700	3,485	3,700	3,700	3,700	3,700	3,700	3,700	3,700	3,700
146	Unemployment Insurance	183	0	459	0	0	0	0	0	0	0	0	0
147	CERS	116,715	124,144	127,615	98,526	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
<b>Total Personnel Costs</b>		<b>690,631</b>	<b>700,891</b>	<b>826,824</b>	<b>619,796</b>	<b>823,200</b>							
210	Postage	900	546	600	429	600	600	600	600	600	600	600	600
211	Advertising	600	375	300	0	0	0	0	0	0	0	0	0
212	Duplicating & Printing	1,800	1,621	1,800	1,474	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
215	Training & Travel	15,479	8,556	12,479	8,752	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500
216	Education Reimbursement	7,500	1,506	6,500	960	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
220	Professional Fees	2,000	3,016	4,000	4,495	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
227	Office Equipment Repair	1,000	153	3,000	0	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
228	Rents & Storage	2,200	2,227	3,600	2,515	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600
230	Communication Services	10,000	7,901	10,000	9,548	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
246	Hardware/Software Support	11,700	203	11,700	1,719	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700
299	Other Contractual Services	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Contractual Services</b>		<b>53,179</b>	<b>26,104</b>	<b>53,979</b>	<b>29,892</b>	<b>40,200</b>							

		2022-23	2022-23	2023-24	2023-24	2024-25	2024-25	2024-25
	Budget	Actual to Date	Budget	Actual to Date	Budget Request	CM Recom	Approved	
310	Office Supplies	37	144	25	0	0	0	0
311	Books Maps & Manuals	0	125	0	0	0	0	0
312	Uniforms	1,000	786	1,000	448	1,000	1,000	1,000
350	Equipment & Furniture	500	82	1,000	0	1,000	1,000	1,000
399	Other Materials & Supplies	1,500	616	1,500	285	1,500	1,500	1,500
<b>Total Materials &amp; Supplies</b>		<b>3,037</b>	<b>1,753</b>	<b>3,525</b>	<b>733</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
405	Dues & Subscriptions	2,000	1,199	2,000	1,311	2,000	2,000	2,000
<b>Total Other Expenses</b>		<b>2,000</b>	<b>1,199</b>	<b>2,000</b>	<b>1,311</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>Total City Manager Expenses</b>		<b>748,847</b>	<b>729,947</b>	<b>886,328</b>	<b>651,732</b>	<b>868,900</b>	<b>868,900</b>	<b>868,900</b>

\*\*All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.\*\*

**City of Winchester**  
**FY 2024-25 Operating Budget**  
**FINANCE**

(5 Approved Positions)

Account #	Description	2022-23		2023-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom	Budget Request	CM Recom	Budget Request	Approved
<b>Finance</b>											
110	Salary & Wages	244,633	227,591	271,535	229,475	300,000	300,000	300,000	300,000	300,000	300,000
111	Salary & Wages P/T	0	0	0	0	0	0	0	0	0	0
112	Salaries & Wages O/T	0	392	0	389	0	0	0	0	0	0
135	Medical & Dental Insurance	41,888	112,265	40,880	40,210	41,000	41,000	41,000	41,000	41,000	41,000
136	Life Insurance	654	718	728	808	1,000	1,000	1,000	1,000	1,000	1,000
137	Health Reimbursement	2,876	301	2,760	0	0	0	0	0	0	0
140	Social Security	18,703	17,198	20,761	18,623	2,800	2,800	2,800	2,800	2,800	2,800
145	Worker's Compensation	2,400	4,448	1,000	970	1,000	1,000	1,000	1,000	1,000	1,000
146	Unemployment Insurance	103	0	228	0	0	0	0	0	0	0
147	CERS	65,498	66,747	63,342	53,097	62,000	62,000	62,000	62,000	62,000	62,000
<b>Total Personnel Costs</b>		<b>376,755</b>	<b>429,660</b>	<b>401,234</b>	<b>343,572</b>	<b>407,800</b>	<b>407,800</b>	<b>407,800</b>	<b>407,800</b>	<b>407,800</b>	<b>407,800</b>
210	Postage	15,000	10,718	14,000	6,481	12,000	12,000	12,000	12,000	12,000	12,000
211	Advertising	3,000	0	1,500	0	1,500	0	0	0	0	0
212	Duplicating & Printing	6,005	8,046	6,996	5,137	8,000	8,000	8,000	8,000	8,000	8,000
215	Training & Travel	13,549	5,526	15,549	14,414	20,000	20,000	17,500	17,500	17,500	17,500
219	Credit Card Usage Fees	2,000	3,911	5,000	2,385	5,000	5,000	5,000	5,000	5,000	5,000
220	Professional Fees	50,000	62,739	70,000	51,173	60,000	60,000	60,000	60,000	60,000	60,000
221	Audit Services	40,000	22,170	35,000	30,756	30,000	30,000	30,000	30,000	30,000	30,000
227	Office Equipment Repair	800	404	1,000	0	1,000	1,000	1,000	1,000	1,000	1,000
228	Rents & Storage	5,500	4,700	12,000	3,749	7,500	7,500	7,500	7,500	7,500	7,500
230	Communication Services	0	5,548	6,000	6,598	6,000	6,000	6,000	6,000	6,000	6,000
246	Hardware/Software Support	73,100	52,966	129,540	52,553	50,000	50,000	50,000	50,000	50,000	50,000
299	Other Contractual Services	3,000	1,169	3,000	1,432	1,000	1,000	1,000	1,000	1,000	1,000
<b>Total Contractual Services</b>		<b>211,954</b>	<b>177,897</b>	<b>299,585</b>	<b>174,678</b>	<b>202,000</b>	<b>198,000</b>	<b>198,000</b>	<b>198,000</b>	<b>198,000</b>	<b>198,000</b>

	2022-23	2022-23	2023-24	2023-24	Actual to Date	Budget Request	2024-25	2024-25
	Budget	Actual	Budget				CM Recom	Approved
310	Office Supplies	79	(99)	85	0	0	0	0
311	Books Maps & Manuals	1,000	0	1,000	0	2,500	2,500	2,500
312	Uniforms	900	434	900	0	500	500	500
350	Equipment & Furniture	500	1,099	1,200	200	2,000	2,000	2,000
360	HDL Companies Expense	0	0	0	18,233	20,000	20,000	20,000
370	Catalent Pilot Expense	0	0	0	276,038	280,000	280,000	280,000
399	Other Materials & Supplies	517	601	517	211	500	500	500
	<b>Total Materials &amp; Supplies</b>	<b>2,996</b>	<b>2,035</b>	<b>3,702</b>	<b>294,682</b>	<b>305,500</b>	<b>305,500</b>	<b>305,500</b>
405	Dues & Subscriptions	1,500	990	2,000	1,435	4,500	4,500	4,500
	<b>Total Other Expenses</b>	<b>1,500</b>	<b>990</b>	<b>2,000</b>	<b>1,435</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>
	<b>Total Finance Expenses</b>	<b>593,205</b>	<b>610,582</b>	<b>706,521</b>	<b>814,367</b>	<b>919,800</b>	<b>915,800</b>	<b>915,800</b>

\*\*All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.\*\*

**City of Winchester**  
**FY 2024-25 Operating Budget**  
**PLANNING**

(4 Approved Positions)

Account #	Description	2022-23		2022-23		2023-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom						
<b>Planning &amp; Zoning</b>													
110	Salary & Wages	308,740	279,256	297,779	238,486	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000
112	Salaries & Wages O/T	0	238	0	701	0	0	0	0	0	0	0	0
135	Medical & Dental Insurance	78,672	98,688	44,680	46,769	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
136	Life Insurance	916	895	790	828	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
137	Health Reimbursement	5,424	751	2,208	0	0	0	0	0	0	0	0	0
140	Social Security	23,598	21,112	22,760	19,247	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000
145	Worker's Compensation	12,339	5,848	7,900	47,274	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
146	Unemployment Insurance	130	0	250	0	0	0	0	0	0	0	0	0
147	CERS	8,265	80,818	69,440	52,155	57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000
<b>Total Personnel Costs</b>		<b>438,084</b>	<b>487,606</b>	<b>445,807</b>	<b>405,460</b>	<b>407,000</b>							
210	Postage	850	1,512	1,100	525	0	0	0	0	1,100	1,100	1,100	1,100
211	Advertising	500	495	500	0	500	500	500	500	500	500	500	500
212	Duplicating & Printing	500	881	915	749	0	0	0	0	1,000	1,000	1,000	1,000
215	Training & Travel	3,000	2,460	3,000	4,891	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
220	Professional Fees	167,813	21,890	165,813	223	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000
226	Vehicle Maintenance	1,500	885	1,500	266	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
227	Office Equipment Repair	200	153	200	0	200	200	200	200	200	200	200	200
228	Rents & Storage	450	223	600	489	600	600	600	600	600	600	600	600
230	Communication Services	10,500	9,695	10,500	9,416	20,260	20,260	20,260	20,260	20,260	20,260	20,260	20,260
246	Hardware/Software Support	20,500	16,819	20,260	2,303	23,010	23,010	23,010	23,010	23,010	23,010	23,010	23,010
299	Other Contractual Services	40,000	24,741	30,000	15,380	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
<b>Total Contractual Services</b>		<b>245,813</b>	<b>79,754</b>	<b>234,388</b>	<b>34,242</b>	<b>91,070</b>	<b>83,410</b>						

		2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25	2024-25
		Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom	Approved	
311	Books Maps & Manuals	300	380	425	70	400	400	400	400
312	Uniforms	1,500	174	1,200	0	1,200	1,200	1,200	1,200
322	Promotion/Education Material	300	410	300	(8)	500	500	500	500
326	Motor Fuel & Lubricants	3,000	2,245	3,000	1,432	3,000	3,000	3,000	3,000
330	Tools & Hardware	200	0	200	0	200	200	200	200
350	Equipment & Furniture	1,000	0	1,000	770	1,000	1,000	1,000	1,000
399	Other Materials & Supplies	600	1,681	1,000	711	1,000	1,000	1,000	1,000
	<b>Total Materials &amp; Supplies</b>	<b>6,900</b>	<b>4,890</b>	<b>7,125</b>	<b>2,975</b>	<b>7,300</b>	<b>7,300</b>	<b>7,300</b>	<b>7,300</b>
405	Dues & Subscriptions	3,600	663	2,650	15,745	3,600	3,600	3,600	3,600
420	**Special Projects**	3,000	0	3,000	0	0	0	0	0
	<b>Total Other Expenses</b>	<b>6,600</b>	<b>663</b>	<b>5,650</b>	<b>15,745</b>	<b>3,600</b>	<b>3,600</b>	<b>3,600</b>	<b>3,600</b>
	<b>Total Planning Expenses</b>	<b>697,397</b>	<b>572,913</b>	<b>692,970</b>	<b>458,422</b>	<b>508,970</b>	<b>501,310</b>	<b>0</b>	

\*\*All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.\*\*

**City of Winchester**  
**FY 2024-25 Operating Budget**  
**MAIN STREET**

(1 Approved Position)

Account #	Description	2022-23		2022-23		2023-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom						
110	Salary & Wages	40,720	29,847	52,000		40,900		55,000		55,000		55,000	
111	Salary & Wages P/T	0	0	0	0	0	0	0	0	0	0	0	0
112	Salaries & Wages O/T	0	198	0		47		0		0		0	
135	Medical & Dental Insurance	23,076	40,397	24,540		11,607		16,000		16,000		16,000	
136	Life Insurance	110	102	140		157		200		200		200	
137	Health Reimbursement	1,594	717	552		0		0		0		0	
140	Social Security	3,115	2,232	3,978		3,312		4,200		4,200		4,200	
145	Worker's Compensation	2,100	3,100	200		182		200		200		200	
146	Unemployment Insurance	17	0	44		0		0		0		0	
147	CERS	10,909	8,494	12,137		10,359		12,000		12,000		12,000	
<b>Total Personnel Costs</b>		<b>81,641</b>	<b>85,087</b>	<b>93,591</b>		<b>66,564</b>		<b>87,600</b>		<b>87,600</b>		<b>87,600</b>	
210	Postage	150	16	200		67		200		200		200	
211	Advertising	8,012	2,292	8,512		2,340		10,000		10,000		10,000	
212	Duplicating & Printing	1,500	71	1,500		470		1,000		1,000		1,000	
215	Training & Travel	4,500	75	500		500		1,000		1,000		1,000	
220	Professional Fees	1,000	1,003	5,500		0		5,500		5,500		5,500	
230	Communication Services	2,000	1,963	2,000		1,921		2,000		2,000		2,000	
246	Hardware/Software Support	1,500	308	500		359		500		500		500	
<b>Total Contractual Services</b>		<b>18,662</b>	<b>5,728</b>	<b>18,712</b>		<b>5,657</b>		<b>20,200</b>		<b>20,200</b>		<b>20,200</b>	

		2022-23	2022-23	2023-24	2023-24	Actual to Date	Budget Request	2024-25	2024-25
		Budget	Actual	Budget				CM Recom	Approved
312	Uniforms	100	47	100	0	0	100	100	100
322	Promotion/Education Materials	7,500	0	8,000	553	8,000	8,000	8,000	8,000
324	Photographic Supplies	0	0	500	0	500	500	500	500
350	Small Equipment & Furniture	2,000	302	721	148	500	500	500	500
399	Other Materials & Supplies	1,000	481	1,500	383	1,500	1,500	1,500	1,500
<b>Total Materials &amp; Supplies</b>		<b>10,600</b>	<b>830</b>	<b>10,821</b>	<b>1,084</b>	<b>10,600</b>	<b>10,600</b>	<b>10,600</b>	<b>10,600</b>
405	Dues & Subscriptions	850	150	600	0	600	600	600	600
420	**Special Projects**	6,900	5,015	0	338	0	0	0	0
<b>Total Other Expenses</b>		<b>7,750</b>	<b>5,165</b>	<b>600</b>	<b>338</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>
<b>Total Main Street Expenses</b>		<b>118,653</b>	<b>96,810</b>	<b>123,724</b>	<b>73,643</b>	<b>119,000</b>	<b>119,000</b>	<b>119,000</b>	<b>119,000</b>

\*\*All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.\*\*

\*\*420 account moved to Transfers\*\*

**City of Winchester**  
**FY 2024-25 Operating Budget**  
**ENGINEERING**

(2 Approved Positions)  
(1 position is hybrid)

Account #	Description	2022-23		2022-23		2023-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Budget	Actual to Date	Budget Request	CM Recom	Budget Request	CM Recom	Approved	Approved	Approved
<b>Engineering</b>													
110	Salary & Wages	48,131		53,133		99,816		74,081		105,000		105,000	
111	Salary & Wages P/T	0		0		0		0		0		0	
112	Salaries & Wages O/T	0		0		0		295		0		0	
135	Medical & Dental Insurance	23,076		21,837		49,080		31,150		46,000		46,000	
136	Life Insurance	129		162		268		282		300		300	
137	Health Reimbursement	1,594		(69)		1,104		0		0		0	
140	Social Security	3,682		3,916		7,636		6,032		8,000		8,000	
145	Worker's Compensation	3,100		3,187		4,500		4,106		4,500		4,500	
146	Unemployment Insurance	20		0		84		0		0		0	
147	CERS	12,894		15,606		23,297		18,751		22,000		22,000	
<b>Total Personnel Costs</b>		<b>92,626</b>		<b>97,772</b>		<b>185,785</b>		<b>134,697</b>		<b>185,800</b>		<b>185,800</b>	
210	Postage	100		1		100		0		100		0	
211	Advertising	0		0		1,000		0		1,000		0	
212	Duplicating & Printing	100		0		100		0		100		0	
215	Training & Travel	1,500		0		4,000		0		4,000		4,000	
220	Professional Fees	125,000		19,434		200,000		45,878		220,000		220,000	
226	Vehicle Maintenance	600		22		1,200		61		1,500		1,500	
230	Communication Services	1,600		1,163		3,200		2,033		3,680		3,500	
246	Hardware/Software Support	2,200		115		2,200		2,229		6,520		6,520	
<b>Total Contractual Services</b>		<b>131,100</b>		<b>20,735</b>		<b>211,800</b>		<b>50,201</b>		<b>236,900</b>		<b>235,520</b>	

		2022-23	2022-23	2023-24	2023-24	2024-25	2024-25	2024-25
	Budget	Actual	Budget	Actual to Date	Budget Request	CMI Recom	CMI Recom	Approved
312	Uniforms & Incidentals	200	0	400	0	400	500	500
326	Motor Fuel & Lubricants	1,200	2,106	3,000	1,139	3,000	2,500	2,500
330	Small Tools & Hardware	200	0	300	0	300	300	300
350	Small Equipment & Furniture	0	0	500	0	0	0	0
399	Other Materials & Supplies	500	456	0	0	500	300	300
<b>Total Materials &amp; Supplies</b>		<b>2,100</b>	<b>2,562</b>	<b>4,200</b>	<b>1,139</b>	<b>4,200</b>	<b>3,600</b>	<b>3,600</b>
420	**Special Projects**	85,300	29,967	50,000	25,173	50,000	50,000	50,000
<b>Total Other Expenses</b>		<b>85,300</b>	<b>29,967</b>	<b>50,000</b>	<b>25,173</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Total Engineering Expenses</b>		<b>311,126</b>	<b>151,036</b>	<b>451,785</b>	<b>211,210</b>	<b>476,900</b>	<b>474,920</b>	<b>474,920</b>

\*\*All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.\*\*

\*\* 220 Account Detail\*\*

Stormwater Engineering Services

Stormwater Asset Inventory

\*\* 420 Account Detail\*\*

Local Road Safety Plan

**City of Winchester**  
**FY 2024-25 Operating Budget**  
**ADMINISTRATION**

Account #	Description	2022-23 Budget	2022-23 Actual	2023-24 Budget	2023-24 Actual to Date	2023-24 Budget Request	2024-25 CIVI Recom	2024-25 Approved
<b>Administration</b>								
130	P & F Pension Fund	50,000	75,000	50,000	0	50,000	50,000	50,000
137	Health Reimbursement	7,500	157,727	0	0	0	0	0
<b>Total Personnel Costs</b>		<b>57,500</b>	<b>232,727</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
205	Urban Renewal Board	3,000	3,000	3,000	150	3,000	3,000	3,000
207	Administrative Hearing Board	3,000	4,900	3,000	4,100	4,800	4,800	4,800
218	Appeals Board	500	0	500	0	0	0	0
219	Licensing Board	1,800	1,800	1,800	450	900	900	900
220	Professional Fees	10,700	904	40,500	46,631	30,000	30,000	30,000
224	Equipment Maintenance Repairs	8,000	1,845	2,400	1,971	2,400	2,400	2,400
225	Bldg Maintenance Repairs	14,317	19,554	19,030	13,799	20,000	20,000	20,000
226	Vehicle Maintenance	3	0	3	0	0	0	0
228	Rents & Storage	3,600	3,710	3,600	3,184	3,600	3,600	3,600
230	Communications Services	1,500	1,362	1,400	955	1,400	1,400	1,400
231	Natural Gas Services	27,000	28,898	27,000	23,575	27,000	27,000	27,000
232	Electric Services	100,009	125,246	100,009	78,284	100,000	100,000	100,000
233	Street Lights	340,000	320,872	320,000	286,737	300,000	300,000	300,000
234	Traffic Lights	19,000	10,833	6,005	5,979	6,000	6,000	6,000
235	Water & Sanitation	25,000	30,298	31,000	17,710	25,000	25,000	25,000
240	Performance/Security Bonds	5,000	3,005	2,500	4,557	5,000	5,000	5,000
241	Auto Insurance	125,000	124,224	150,000	138,305	150,000	150,000	150,000
242	Liability Insurance	120,000	98,311	75,000	78,578	75,000	75,000	75,000
243	Building Content Insurance	100,000	47,008	46,000	53,293	50,000	50,000	50,000
244	Self-Insured Liability	12,000	955	10,000	0	1,000	1,000	1,000
246	Hardware/Software Support	26,000	17,241	17,700	4,690	10,000	8,000	8,000
<b>Total Contractual Services</b>		<b>945,429</b>	<b>843,966</b>	<b>860,447</b>	<b>762,948</b>	<b>815,100</b>	<b>813,100</b>	<b>813,100</b>

	2022-23	2022-23	2023-24	2023-24	2024-25	2024-25	2024-25
	Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom	Approved
309	Supply Room Inventory	3,000	2,121	3,000	352	1,000	500
310	Office Supplies	18,000	10,581	4,000	6,819	10,000	10,000 *
330	Small Tools & Hardware	200	0	200	0	0	0
340	Janitorial Supplies	4,008	2,666	3,013	2,456	3,000	3,000
351	Household Supplies	3,000	1,828	3,000	1,281	1,000	2,000
352	Household Appliances	500	1,125	500	0	0	250
<b>Total Materials &amp; Supplies</b>		<b>28,708</b>	<b>18,321</b>	<b>13,713</b>	<b>10,908</b>	<b>15,000</b>	<b>15,750</b>
<b>Total Administrative Expenditures</b>		<b>1,031,637</b>	<b>1,095,014</b>	<b>924,160</b>	<b>773,856</b>	<b>880,100</b>	<b>878,850</b>

\*\*All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.\*\*

\*\*All City Hall Departments account # 310 have been move to 19.5.310\*\*

**City of Winchester**  
**FY 2024-25 Operating Budget**  
**COMMUNICATIONS**

(17 Approved Positions)

Account #	Description	2022-23		2022-23		2023-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Actual to Date	Budget Request	CIM Recom	Budget Request	CIM Recom	Approved	Approved	Approved	Approved
<b>Communications</b>													
110	Salary & Wages	616,785	599,757	757,961	577,277	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000
112	Salaries & Wages O/T	100,000	143,037	151,000	127,473	151,000	151,000	151,000	151,000	151,000	151,000	151,000	151,000
135	Medical & Dental Insurance	184,792	231,591	243,000	146,015	197,000	197,000	197,000	197,000	197,000	197,000	197,000	197,000
136	Life Insurance	1,652	1,846	2,027	2,014	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200
137	Health Reimbursement	12,697	2,106	8,832	0	0	0	0	0	0	0	0	0
140	Social Security	54,793	55,909	69,494	56,829	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000
145	Worker's Compensation	3,400	5,218	2,400	2,395	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400
146	Unemployment Insurance	301	0	763	0	0	0	0	0	0	0	0	0
147	CERS	191,881	235,087	212,025	178,683	194,000	194,000	194,000	194,000	194,000	194,000	194,000	194,000
<b>Total Personnel Costs</b>		<b>1,166,301</b>	<b>1,274,551</b>	<b>1,447,502</b>	<b>1,090,686</b>	<b>1,418,600</b>							
210	Postage	100	0	100	0	100	0	100	0	100	0	0	0
211	Advertising	900	0	500	0	0	0	0	0	0	0	0	0
212	Duplicating & Printing	2,200	1,325	2,000	1,412	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
215	Training & Travel	5,000	4,367	10,000	7,242	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
220	Professional Fees	10,000	28,325	25,000	16,153	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
225	Building Repairs	1,500	385	1,000	258	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
227	Office Equipment Repair	3,500	0	3,500	3,223	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
228	Rents & Storage	5,000	4,400	5,000	4,794	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
229	Radio Install & Repair	6,000	1,000	4,000	0	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
230	Communication Services	70,000	39,140	45,000	35,306	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
242	Liability Insurance	12,000	10,000	12,000	10,909	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
246	Hardware/Software Support	65,000	35,210	11,392	2,201	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
<b>Total Contractual Services</b>		<b>181,200</b>	<b>124,152</b>	<b>119,492</b>	<b>81,498</b>	<b>128,600</b>	<b>127,500</b>						

		2022-23	2022-23	2023-24	2023-24	Actual to Date	Budget Request	2024-25	2024-25	Approved
	Budget	Actual	Budget							
310	Office Supplies	2,000	1,846	2,001		855	2,000	2,000	2,000	2,000
311	Books Maps & Manuals	0	0	0		0	0	0	0	0
312	Uniforms	3,056	2,911	6,055		4,579	6,000	6,000	6,000	6,000
322	Promotional Materials	350	489	500		500	2,000	2,000	2,000	2,000
350	Small Equipment & Furniture	1,000	241	500		511	1,500	1,500	1,500	1,500
399	Other Materials & Supplies	1,500	1,074	1,500		566	1,500	1,500	1,500	1,500
	<b>Total Materials &amp; Supplies</b>	<b>7,906</b>	<b>6,561</b>	<b>10,556</b>		<b>7,011</b>	<b>13,000</b>	<b>13,000</b>	<b>13,000</b>	<b>13,000</b>
405	Dues & Subscriptions	0	0	50,300		49,355	64,000	64,000	64,000	64,000
	<b>Total Other Expenses</b>	<b>0</b>	<b>0</b>	<b>50,300</b>		<b>49,355</b>	<b>64,000</b>	<b>64,000</b>	<b>64,000</b>	<b>64,000</b>
	<b>Total Communications Expenses</b>	<b>1,355,407</b>	<b>1,405,264</b>	<b>1,627,850</b>		<b>1,228,550</b>	<b>1,624,200</b>	<b>1,623,100</b>	<b>1,623,100</b>	

\*\*All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.\*\*

**City of Winchester**  
**FY 2024-25 Operating Budget**  
**POLICE**

(42 Approved Positions)  
(39 sworn officers and 3 administrative)

Account #	Description	2022-23		2023-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Actual to Date	Budget Request	CIV Recom	Budget Request	CIV Recom	Approved	
Police											
110	Salary & Wages	1,934,634	2,162,402	2,287,351		1,884,557		2,300,000		2,300,000	
111	Salaries & Wages, P/T	70,000	89,888	88,000		76,726		88,000		88,000	
112	Salaries & Wages O/T	470,000	603,897	615,000		522,200		615,000		615,000	
113	KLEPPF Salaries	140,000	0	174,800		0		0		0	
135	Medical & Dental Insurance	495,972	596,785	662,820		463,403		580,000		580,000	
136	Life Insurance	5,086	6,112	6,012		6,161		6,000		6,000	
137	Health Reimbursement	34,088	3,809	22,632		0		0		0	
140	Social Security	199,678	215,068	241,792		199,932		244,000		244,000	
145	Worker's Compensation	107,000	115,392	113,120		79,101		113,000		113,000	
146	Unemployment Insurance	1,096	0	2,655		0		0		0	
147	CERS - Non-Hazardous	30,058	100,930	34,794		33,442		31,000		31,000	
148	CERS - Hazardous	1,229,609	1,165,855	1,231,290		1,260,983		1,125,000		1,125,000	
149	CERS - KLEPPF	69,426	186,191	76,370		173,966		70,000		70,000	
<b>Total Personnel Costs</b>		<b>4,786,647</b>	<b>5,246,329</b>	<b>5,556,636</b>		<b>4,700,471</b>		<b>5,172,000</b>		<b>5,172,000</b>	
210	Postage	500	928	500		527		1,000		1,000	
211	Advertising	1,000	0	500		0		0		0	
212	Duplicating & Printing	3,000	2,266	3,206		2,185		3,500		3,500	
215	Training & Travel	20,000	19,511	30,000		25,427		40,000		40,000	
220	Professional Fees	3,000	3,175	3,000		2,614		3,000		3,000	
222	Narcotics Investigation	71,000	43,000	68,000		31,000		40,000		40,000	
225	Building Repairs	40,000	17,603	20,101		13,417		50,000		50,000	

		2022-23	2022-23	2023-24	2023-24	Actual to Date	Budget Request	2024-25	2024-25	2024-25
	Budget	Budget	Actual	Budget	Budget			CW Recom		Approved
226	Vehicle Maintenance	60,742	45,211	56,023	59,863	65,000	65,000	65,000	65,000	65,000
	Rents & Storage	5,000	4,210	5,000	3,848	5,000	5,000	5,000	5,000	5,000
228	Radio/Video Repair	11,000	2,499	5,000	0	13,000	13,000	13,000	13,000	13,000
229	Communication Services	70,000	74,070	70,000	57,088	70,000	70,000	70,000	70,000	70,000
230	Police Liability Insurance	33,000	42,817	33,000	43,110	50,000	50,000	50,000	50,000	50,000
242	Hardware/Software Support	78,110	58,182	44,502	17,854	30,000	30,000	30,000	30,000	30,000
246	Other Contractual Services	35,000	26,624	20,000	1,129	15,000	15,000	15,000	15,000	15,000
299	<b>Total Contractual Services</b>	<b>431,352</b>	<b>340,096</b>	<b>358,832</b>	<b>258,062</b>	<b>385,500</b>	<b>385,500</b>	<b>385,500</b>	<b>385,500</b>	<b>385,500</b>
310	Office Supplies	5,189	3,940	5,264	2,504	5,000	5,000	5,000	5,000	5,000
312	Uniforms	42,850	35,051	56,972	37,213	52,900	52,900	52,900	52,900	52,900
316	Medical & First Aid	800	465	800	0	800	800	800	800	800
317	Ammo, Weapons & Police Supplies	55,044	48,733	54,837	59,393	75,000	75,000	75,000	75,000	75,000
322	Promotional Materials	1,500	0	2,000	1,043	4,000	4,000	4,000	4,000	4,000
326	Motor Fuels & Lubricants	160,000	146,306	180,000	129,149	180,000	180,000	180,000	180,000	180,000
340	Janitorial Supplies	3,101	2,731	4,326	2,529	5,000	5,000	5,000	5,000	5,000
350	Small Equipment & Furniture	2,000	1,855	5,000	2,215	5,000	5,000	5,000	5,000	5,000
351	Household Supplies	1,500	1,515	1,500	1,384	2,000	2,000	2,000	2,000	2,000
399	Other Materials & Supplies	4,001	3,731	4,001	6,506	5,000	5,000	5,000	5,000	5,000
	<b>Total Materials &amp; Supplies</b>	<b>275,985</b>	<b>244,327</b>	<b>314,700</b>	<b>241,936</b>	<b>334,700</b>	<b>334,700</b>	<b>334,700</b>	<b>334,700</b>	<b>334,700</b>
405	Dues & Subscriptions	55,000	40,412	108,450	104,125	183,800	183,800	183,800	183,800	183,800
	<b>Total Other Expenses</b>	<b>55,000</b>	<b>40,412</b>	<b>108,450</b>	<b>104,125</b>	<b>183,800</b>	<b>183,800</b>	<b>183,800</b>	<b>183,800</b>	<b>183,800</b>
	<b>Total Police Expenses</b>					<b>5,304,594</b>	<b>6,076,000</b>	<b>6,076,000</b>	<b>6,076,000</b>	<b>6,076,000</b>

\*\*All 110 accounts reflect a 4% COLA raise, longevity raise and educational incentives per policy.\*\*

**City of Winchester**  
**FY 2024-25 Operating Budget**  
**FIRE**

(48 Approved Positions)  
(47 Fire Fighters and 1 administrative)

Account #	Description	2022-23			2023-24			2023-24			2024-25			2024-25		
		Budget	Actual	Budget	Actual	Date	Budget Request	CM Recom	Approved							

Fire															
110	Salary & Wages	2,654,844	1,406,445	2,702,818		1,085,318		1,360,000	1,360,000	1,360,000					
112	Salaries & Wages O/T	663,035	1,345,379	1,302,500		1,284,628		1,300,000	1,300,000	1,300,000					
113	PFFIP Salaries	224,000	0	216,200		0		0	0	0					
120	Salaries & Wages Adj	40,880	0	12,000		0		0	0	0					
135	Medical & Dental Insurance	1,113,700	761,845	866,400		555,213		720,000	720,000	720,000					
136	Life Insurance	7,999	5,467	7,152		6,483		7,500	7,500	7,500					
137	Health Reimbursement	76,944	23,420	26,496		0		0	0	0					
140	Social Security	273,874	206,552	323,657		197,007		221,000	221,000	221,000					
145	Worker's Compensation	143,202	135,704	126,380		91,125		126,380	126,000	126,000					
146	Unemployment Insurance	1,504	0	3,554		0		0	0	0					
147	CERS - Non-Hazardous	16,074	99,627	15,813		14,317		7,080	7,080	7,080					
148	CERS - Hazardous	693,214	1,138,192	1,738,172		886,716		1,046,000	1,046,000	1,046,000					
149	CERS - PFFIP	172,000	98,938	94,458		154,918		180,000	180,000	180,000					
	<b>Total Personnel Costs</b>	<b>6,081,270</b>	<b>5,221,569</b>	<b>7,435,600</b>		<b>4,275,725</b>		<b>4,967,960</b>	<b>4,967,580</b>	<b>4,967,580</b>					
210	Postage	545	251	750		112		750	750	750					
211	Advertising	3,000	1,264	4,000		338		4,000	2,000	2,000					
212	Duplicating & Printing	1,340	247	2,000		1,582		2,000	2,000	2,000					
215	Training & Travel	18,951	15,534	20,401		11,414		25,000	25,000	25,000					
216	Educational Reimbursement	0	50	0		150		0	0	0					
220	Professional Fees	36,261	24,029	41,261		15,818		30,000	25,000	25,000					

		2022-23	2022-23	2023-24	2023-24	Actual to Date	Budget Request	2024-25	2024-25	2024-25
		Budget	Actual	Budget			CM Recom		Approved	
224	Equipment Maintenance & Repair	5,000	6,741	7,500	7,852		7,500	7,500	7,500	
225	Building Repairs	52,165	31,609	45,991	37,473		50,000	50,000	50,000	
226	Vehicle Maintenance	114,778	94,117	194,327	112,830		125,000	125,000	125,000	
228	Rents & Storage	5,000	3,714	6,500	3,201		6,500	5,000	5,000	
229	Radio Install & Repair	6,470	1,763	9,980	2,952		15,000	10,000	10,000	
230	Communication Services	27,500	27,154	30,345	17,648		35,000	30,000	30,000	
246	Hardware/Software Support	56,000	19,194	88,451	65,510		65,000	65,000	65,000	
299	Other Contractual Services	1,372	819	3,172	936		3,500	3,500	3,500	
	<b>Total Contractual Services</b>	<b>328,382</b>	<b>226,486</b>	<b>454,678</b>	<b>277,816</b>		<b>369,250</b>	<b>350,750</b>	<b>350,750</b>	
310	Office Supplies	2,000	2,068	3,016	5,442		3,000	3,000	3,000	
311	Books Maps & Manuals	1,500	0	1,500	0		2,000	2,000	2,000	
312	Uniforms & Incidentals	50,031	36,966	55,346	37,780		45,000	45,000	45,000	
313	Protective Clothing	145,782	11,901	233,696	166,716		150,000	150,000	150,000	
314	Firefighting Supplies	91,680	58,217	83,109	42,343		55,000	55,000	55,000	
315	Haz-Mat Supplies	13,805	8,347	18,579	6,766		18,000	18,000	18,000	
318	Breathing Apparatus	25,745	2,940	36,537	29,190		20,000	20,000	20,000	
322	Promotional Materials	10,220	6,306	13,242	5,243		14,000	14,000	14,000	
323	Training Materials	8,054	1,952	17,544	9,950		18,000	18,000	18,000	
324	Photographic Supplies	3,652	0	1,152	0		0	0	0	
325	Equipment Parts	6,547	935	8,839	3,241		10,000	5,000	5,000	
326	Motor Fuels & Lubricants	40,000	53,406	60,000	37,932		60,000	60,000	60,000	
327	Equip Certification Tests	12,730	8,078	20,472	18,881		20,000	20,000	20,000	
330	Small Tools & Hardware	2,000	1,676	2,500	355		2,500	2,500	2,500	
331	Maintenance Equipment	1,500	81	2,000	21		1,000	1,000	1,000	
340	Janitorial Supplies	6,000	5,626	7,000	8,732		8,000	8,000	8,000	
350	Small Equipment & Furniture	4,000	1,531	7,350	5,350		7,000	7,000	7,000	
351	Household Supplies	3,000	4,517	3,549	4,924		4,000	4,000	4,000	
352	Household Appliances	5,000	3,120	6,177	2,134		6,000	4,000	4,000	
399	Other Materials & Supplies	7,000	2,247	7,224	2,306		7,000	4,000	4,000	
	<b>Total Materials &amp; Supplies</b>	<b>440,246</b>	<b>209,914</b>	<b>588,832</b>	<b>387,306</b>		<b>450,500</b>	<b>440,500</b>	<b>440,500</b>	

		2022-23	2022-23	2023-24	2023-24	2024-25	2024-25	2024-25
		Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom	Approved
405	Dues & Subscriptions	3,000	3,843	3,500	2,092	3,500	3,500	3,500
	Total Other Expenses	3,000	3,843	3,500	2,092	3,500	3,500	3,500
	<b>Total Fire Expenses</b>	<b>6,852,898</b>	<b>5,661,812</b>	<b>8,482,610</b>	<b>4,942,939</b>	<b>5,791,210</b>	<b>5,762,330</b>	<b>5,762,330</b>

\*\*All 110 accounts reflect a 4% COLA raise, longevity raise and educational incentives per policy.\*\*

**City of Winchester**  
**FY 2024-25 Operating Budget**  
**EMS**

(21 Approved Positions)  
(1 new position deferred to FY 2026)

Account #	Description	2022-23		2022-23		2023-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom	CM Recom	Approved	CM Recom	Approved	CM Recom	Approved
<b>EMS</b>													
110	Salary & Wages	1,101,436	854,843	1,044,248	909,499	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
111	Salaries & Wages, P/T	165,000	267,828	350,000	160,273	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
112	Salaries & Wages O/T	276,220	328,477	456,900	231,881	457,000	457,000	457,000	457,000	457,000	457,000	457,000	457,000
113	PFFIP Salaries	80,000	0	36,800	0	0	0	0	0	0	0	0	0
120	Salaries & Wages Adj	16,790	0	5,200	0	0	0	0	0	0	0	0	0
135	Medical & Dental Insurance	385,200	376,837	338,560	281,483	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000
136	Life Insurance	3,370	2,419	2,805	2,886	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
137	Health Reimbursement	26,544	(1,459)	11,592	0	0	0	0	0	0	0	0	0
140	Social Security	119,561	109,471	144,810	106,909	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
145	Worker's Compensation	62,517	41,392	63,500	33,642	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000
146	Unemployment Insurance	656	0	1,590	0	0	0	0	0	0	0	0	0
147	CERS - Non-Hazardous	0	154,578	0	60,453	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
148	CERS - Hazardous	693,214	447,686	658,036	519,855	564,000	564,000	564,000	564,000	564,000	564,000	564,000	564,000
149	CERS - PFFIP	39,672	5,904	16,078	22,857	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
<b>Total Personnel Costs</b>		<b>2,970,180</b>	<b>2,587,976</b>	<b>3,130,119</b>	<b>2,329,738</b>	<b>3,203,000</b>							
210	Postage	0	5	0	100	500	500	500	500	500	500	500	500
211	Advertising	4,000	500	4,000	0	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
212	Duplicating & Printing	1,140	608	2,000	2,240	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
213	EMT/Paramedic Certification	53,000	6,682	60,960	27,876	60,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
215	Training & Travel	10,000	7,584	20,000	13,498	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
220	Professional Fees	50,335	25,752	58,335	47,420	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
224	Equipment Maintenance & Repair	41,250	38,241	41,074	25,731	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
225	Building Repairs	20,000	5,691	29,689	25,217	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
226	Vehicle Maintenance	84,830	91,608	124,966	73,934	125,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000

		2022-23	2022-23	2023-24	2023-24	Actual to Date	Budget Request	2024-25	2024-25	2024-25
	Budget	Actual	Budget					CM Recom		Approved
228	Rents & Storage	3,000	2,018	3,000	1,526	3,000	3,000	3,000	3,000	3,000
229	Radio Install & Repair	3,473	3,519	3,980	0	7,500	7,500	7,500	7,500	7,500
230	Communication Services	18,500	19,845	25,000	10,249	25,000	20,000	20,000	20,000	20,000
241	Auto Insurance	32,000	40,946	35,000	46,578	40,000	40,000	40,000	40,000	40,000
242	Liability Insurance	27,000	15,000	30,000	27,273	30,000	30,000	30,000	30,000	30,000
246	Hardware/Software Support	45,000	30,032	63,778	58,630	65,000	65,000	65,000	65,000	65,000
250	Billing Collection Fees	40,000	31,808	35,000	8,230	60,000	60,000	60,000	60,000	60,000
299	Other Contractual Services	2,000	0	2,000	936	3,500	2,000	2,000	2,000	2,000
<b>Total Contractual Services</b>		<b>435,528</b>	<b>319,839</b>	<b>538,782</b>	<b>369,438</b>	<b>601,000</b>	<b>557,000</b>	<b>557,000</b>	<b>557,000</b>	<b>557,000</b>
310	Office Supplies	500	226	3,000	604	3,000	1,000	1,000	1,000	1,000
311	Books/Maps & Manuals	2,000	1,834	4,087	0	4,000	4,000	4,000	4,000	4,000
312	Uniforms & Incidentals	40,064	18,164	50,703	30,700	35,000	35,000	35,000	35,000	35,000
313	Protective Clothing	48,227	16,617	50,311	33,758	50,000	40,000	40,000	40,000	40,000
315	EMS Supplies	180,421	177,755	196,330	161,022	200,000	200,000	200,000	200,000	200,000
322	Promotional Materials	0	128	2,000	0	3,000	2,000	2,000	2,000	2,000
323	Training Materials	9,000	909	16,847	12,589	12,000	12,000	12,000	12,000	12,000
325	Equipment Parts	3,000	510	3,000	1,844	4,000	4,000	4,000	4,000	4,000
326	Motor Fuels & Lubricants	45,500	51,317	59,772	38,020	60,000	60,000	60,000	60,000	60,000
340	Janitorial Supplies	2,500	2,369	3,000	74	4,000	4,000	4,000	4,000	4,000
350	Small Equipment & Furniture	3,000	287	5,000	3,502	5,000	4,000	4,000	4,000	4,000
351	Household Supplies	1,500	1,429	1,549	372	15,000	1,500	1,500	1,500	1,500
352	Household Appliances	1,000	950	4,000	0	4,000	4,000	4,000	4,000	4,000
399	Other Materials & Supplies	0	0	0	0	0	0	0	0	0
<b>Total Materials &amp; Supplies</b>		<b>336,712</b>	<b>272,495</b>	<b>399,599</b>	<b>282,485</b>	<b>399,000</b>	<b>371,500</b>	<b>371,500</b>	<b>371,500</b>	<b>371,500</b>
405	Dues & Subscriptions	600	46,944	399,600	282,486	1,000	1,000	1,000	1,000	1,000
500	HB 8 Healthcare Provider Tax	0	0	0	52,443	52,000	52,000	52,000	52,000	52,000
<b>Total Other Expenses</b>		<b>600</b>	<b>46,944</b>	<b>399,600</b>	<b>334,929</b>	<b>53,000</b>	<b>53,000</b>	<b>53,000</b>	<b>53,000</b>	<b>53,000</b>
<b>Total EMS Expenses</b>		<b>3,227,254</b>	<b>4,468,100</b>	<b>3,316,590</b>	<b>4,256,000</b>	<b>4,184,500</b>	<b>4,184,500</b>	<b>4,184,500</b>	<b>4,184,500</b>	<b>4,184,500</b>

\*\*All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.\*\*

**City of Winchester**  
**FY 2024-25 Operating Budget**  
**PUBLIC WORKS**

(16 Approved Positions)

Account #	Description	2022-23		2022-23		2023-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Actual	To Date	Budget Request	CM Recom	Approved	CM Recom	Approved	CM Recom	Approved
<b>Public Works</b>													
110 Salary & Wages	705,218	727,116	757,925	635,224	865,000	865,000	865,000	865,000	865,000	865,000	865,000	865,000	865,000
111 Salaries & Wages, P/T	0	0	0	0	0	0	0	0	0	0	0	0	0
112 Salaries & Wages O/T	25,000	20,545	25,000	27,336	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
135 Medical & Dental Insurance	223,172	226,967	294,000	189,383	276,000	276,000	276,000	276,000	276,000	276,000	276,000	276,000	276,000
136 Life Insurance	1,863	2,052	2,011	2,245	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400
137 Health Reimbursement	15,377	68,381	8,832	0	0	0	0	0	0	0	0	0	0
140 Social Security	55,794	55,943	59,826	53,213	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
145 Worker's Compensation	33,000	36,218	47,500	19,066	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000
146 Unemployment Insurance	306	0	657	0	0	0	0	0	0	0	0	0	0
147 CERS - Non-Hazardous	195,390	213,062	182,529	165,940	184,000	184,000	184,000	184,000	184,000	184,000	184,000	184,000	184,000
<b>Total Personnel Costs</b>	<b>1,255,120</b>	<b>1,350,284</b>	<b>1,378,280</b>	<b>1,092,407</b>	<b>1,455,400</b>								
210 Postage	20	(189)	20	0	0	0	0	0	0	0	0	0	0
211 Advertising	1,400	1,020	1,200	429	700	700	700	700	700	700	700	700	700
212 Duplicating & Printing	300	340	300	102	300	300	300	300	300	300	300	300	300
215 Training & Travel	27,790	14,768	20,900	15,441	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500
220 Professional Fees	7,967	3,089	2,467	3,265	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
224 Equipment Maintenance & Repair	2,428	1,974	2,400	748	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400
225 Building Maintenance	12,593	8,447	11,550	3,277	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500
226 Vehicle Maintenance	62,923	29,463	67,762	44,886	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
227 Office Equipment Repair	120	153	100	0	100	100	100	100	100	100	100	100	100
228 Rents & Storage	2,000	1,511	2,583	1,395	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
229 Radio Install & Repair	350	0	350	0	0	0	0	0	0	0	0	0	0
230 Communication Services	11,000	10,066	8,000	5,543	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
246 Hardware/Software Support	1,200	473	1,200	1,645	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
299 Other Contractual Services	10,400	565	11,200	5,600	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000
<b>Total Contractual Services</b>	<b>140,491</b>	<b>71,680</b>	<b>130,032</b>	<b>82,331</b>	<b>105,020</b>								

	2022-23	2022-23	2023-24	2023-24	Actual to Date	Budget Request	2024-25	2024-25	2024-25
	Budget	Actual	Budget				CM Recom		Approved
310 Office Supplies	2,400	2,424	2,400	588	2,400	2,400	2,400	2,400	2,400
311 Books Maps & Manuals	40	0	40	0	40	40	0	0	0
312 Uniforms	14,357	14,288	15,254	12,447	15,500	15,500	15,500	15,500	15,500
320 Storm Sewer Repair	15,560	12,820	20,671	6,405	20,000	20,000	20,000	20,000	20,000
325 Equipment Parts	10,024	9,440	15,434	7,609	15,000	12,000	12,000	12,000	12,000
326 Motor Fuels & Lubricants	55,000	52,830	55,000	41,451	57,000	57,000	57,000	57,000	57,000
330 Small Tools & Hardware	4,000	3,463	5,022	3,788	3,000	3,000	3,000	3,000	3,000
331 Maintenance Equipment	3,700	1,186	3,500	0	3,500	3,500	3,500	3,500	3,500
332 Garage Tools/Hardware	0	0	0	0	2,500	2,500	2,500	2,500	2,500
335 Road/R O W Repair	4,205	3,630	3,598	1,654	3,000	3,000	3,000	3,000	3,000
340 Janitorial Supplies	1,200	1,632	2,000	571	2,000	2,000	2,000	2,000	2,000
345 Chemicals	4,840	7,132	5,207	4,818	5,500	5,500	5,500	5,500	5,500
350 Small Equipment & Furniture	500	0	600	34	2,000	2,000	2,000	2,000	2,000
351 Household Supplies	3,200	3,628	3,500	2,471	3,500	3,500	3,500	3,500	3,500
360 Shop Supplies	6,073	5,582	6,079	7,310	7,500	7,500	7,500	7,500	7,500
365 Safety Equipment	2,582	3,001	3,082	2,186	3,000	3,000	3,000	3,000	3,000
370 Curb & Sidewalk Replacement	0	0	15,000	699	45,000	45,000	45,000	45,000	45,000
399 Other Materials & Supplies	1,869	2,339	2,264	3,713	3,500	3,500	3,500	3,500	3,500
<b>Total Materials &amp; Supplies</b>	<b>129,550</b>	<b>123,395</b>	<b>158,651</b>	<b>95,744</b>	<b>193,940</b>	<b>190,900</b>	<b>190,900</b>	<b>190,900</b>	<b>190,900</b>
405 Dues & Subscriptions	150	272	300	257	300	300	300	300	300
420 **Special Projects**	25,000	17,967	2	0	0	0	0	0	0
<b>Total Other Expenses</b>	<b>25,150</b>	<b>18,239</b>	<b>302</b>	<b>257</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>
<b>Total Public Works Expenses</b>	<b>1,550,311</b>	<b>1,563,598</b>	<b>1,667,265</b>	<b>1,270,739</b>	<b>1,754,660</b>	<b>1,751,600</b>	<b>1,751,600</b>		

\*\*All 110 accounts reflect a 4% COLA raise, Longevity raise and educational incentives per policy.\*

\*\* 420 Account Detail\*\*

0.00 in account due to projects moved to Engineering and Capital



**2024-25**

*City Capital  
Budget*

**City of Winchester**  
**FY 2024-25**  
**Capital Revenue Budget**

	2022-23	2022-23	2023-24	2023-24	Actual to Date	Budget Request	2024-25	2024-25	2024-25
	Budget	Actual to date	Budget			CM Recom			Approved
Capital Equipment Fund Revenue	1,250,000	1,285,033	1,250,000	1,118,727	0	0	0	0	0
Reimbursable Grant Income	0	0	0	0	0	0	0	0	0
Gain on Sale of Assets	0	0	0	0	0	0	0	0	0
Transfer in	0	550,085	0	0	0	0	0	0	0
Capital Equipment Interest Income	18,000	112,275	30,000	58,278	60,000	60,000	60,000	60,000	60,000
Other Capital Income	10,000	9,602	10,000	353,028	0	0	0	0	0
Loan Proceeds	0	0	0	0	0	0	0	0	0
Fiscal Court Aquatic Center	25,000	35,582	25,000	27,490	25,000	25,000	25,000	25,000	25,000
Other Income State/Local	0	0	0	0	0	0	0	0	0
Dispatch Reimbursement from County	0	49,464	0	49,864	50,000	50,000	50,000	50,000	50,000
State Grant Fire	0	0	0	0	0	0	0	0	0
EMS Reimbursement from County	50,000	30,123	50,000	24,714	50,000	50,000	50,000	50,000	50,000
EMS State Grant	10,000	0	10,000	0	0	0	0	0	0
<b>Total Revenues</b>	<b>1,363,000</b>	<b>2,072,164</b>	<b>1,375,000</b>	<b>1,632,101</b>	<b>185,000</b>	<b>185,000</b>	<b>185,000</b>	<b>185,000</b>	<b>185,000</b>
Capital Debt Services					140,007	140,007	140,007		
Capital Item Departmental Purchases					1,560,461	1,560,461	1,560,461		
<b>Total Expenditures</b>	<b>9,289,681</b>	<b>0</b>	<b>9,860,374</b>	<b>9,860,374</b>	<b>1,700,468</b>	<b>1,700,468</b>	<b>1,700,468</b>		
ARPA Funding Utilized	2,303,000	2,303,000	3,367,770	3,367,770	1,515,393	1,515,393	1,515,393		
Capital Equipment Surplus - as of 4/30/24			2,044,766	2,044,766	284,281	284,281	284,281		
<b>Excess Revenue over Expenditures</b>	<b>(5,623,681)</b>	<b>4,375,164</b>	<b>(3,072,838)</b>	<b>(2,815,737)</b>	<b>284,206</b>	<b>284,206</b>	<b>284,206</b>		

**City of Winchester**  
**FY 2024-25**  
**Capital Expense Budget**

	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2023-24</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2024-25</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual to Date</b>	<b>Budget Request</b>	<b>CM Recom</b>	<b>Approved</b>

<b>Capital Fund Expenses</b>							
Commission	5,000	0	8,100	8,100	0	0	0
Legal	0	0	0	0	0	0	0
City Manager	1,000	0	1,000	1,000	0	0	0
Finance	5,000	0	5,000	5,000	0	0	0
Planning	0	0	0	0	0	0	0
Winchester First	1,500	0	0	0	0	0	0
Engineering	75,450	681,377	0	0	0	0	0
Administration	134,000	162,205	206,000	206,000	88,000	88,000	88,000
Communications	148,000	148,576	51,000	51,000	28,000	28,000	28,000
Police	340,525	242,390	485,900	485,900	345,790	345,790	345,790
Fire	1,121,281	846,812	1,284,795	1,284,795	107,250	107,250	107,250
EMS	182,570	106,330	1,003,941	1,003,941	701,921	701,921	731,921
Public Works	813,000	237,582	816,000	816,000	289,500	289,500	289,500
<b>Total Capital Item Expenses</b>	<b>2,827,326</b>	<b>2,425,272</b>	<b>3,861,736</b>	<b>3,861,736</b>	<b>1,560,461</b>	<b>1,560,461</b>	<b>1,590,461</b>
Capital Debt Service	208,355	160,560	149,626	149,626	140,007	140,007	140,007
Capital Construction ( <i>Unfunded</i> )	5,374,000	0	5,849,012	5,849,012	8,371,000	8,371,000	8,371,000
<b>Total Overall Capital Expenses</b>	<b>8,409,681</b>	<b>2,585,832</b>	<b>9,860,374</b>	<b>9,860,374</b>	<b>10,071,468</b>	<b>10,071,468</b>	<b>10,101,468</b>

**City of Winchester**  
**FY 2024-25 Capital Debt Service**

Street Sweeper -Interest	434.14	last payment 02/28/25
Street Sweeper - Principal	35,368.52	last payment 02/28/25
College Park Aquatics Center - interest	2,649.92	last payment 11/1/2029
College Park Aquatics Center - Principal	101,554.84	last payment 11/1/2029
<b>Total Financing</b>	<b>140,007.42</b>	

**\*\*Street Sweeper will be retired in February 2025\*\***

**City of Winchester**  
**FY 2024-24 Debt Service Detail**

<b>Name of item:</b>	Principal & Interest/Fees for College Park Natatorium
<b>Department:</b>	Capital Financing
<b>Category:</b>	605
<b>Funding Source:</b>	Budget

**Description:**  
 Principal and Interest expense /service fees on financing (20 years) for Aquatic Center

**Justification:**  
**The lease ends 11/01/2029**  
 Original Lease with KLC was \$1.8 million  
 Fiscal court to be billed 23% of interest and service fees

<b>Estimate of Total Cost (\$):</b>	<b>Principal</b>	<b>Interest</b>
	101,554.84	2,649.92
Total Estimated Cost:	101,554.84	2,649.92

<b>Budget Allocation by Year (\$)</b>		
	<b>Principal</b>	<b>Interest</b>
2021-2022 (Year 1)	\$ 93,850.72	3,674.07
2022-2023 (Year 2)	\$ 109,482.78	3,339.90
2023-2024 (Year 3)	\$ 98,888.13	3,001.53
<b>2024-2025 (Year 4)</b>	<b>\$ 101,554.84</b>	<b>2,649.92</b>
2025-2026 (Year 5)	\$ 104,240.31	2,290.21
Total included in Plan	\$ 508,016.78	14,955.63

**Operating Cost Impact:**

**City of Winchester**  
**FY 2024-24 Debt Service Detail**

<b>Name of item:</b>	Street Sweeper - Principal & Interest
<b>Department:</b>	Public Works
<b>Category:</b>	601 & 602
<b>Funding Source:</b>	Budget

<b>Description:</b> 2020 Elgin Whirlwing Street Sweeper
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<b>Justification:</b> To replace non working street sweeper 2.45% on 5 years at Truist Bank (formerly BB&T) <b>Final Payment 2-28-2025</b> Financed Amount \$224,000
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<b>Estimate of Total Cost (\$):</b>	<b>Principal</b>	<b>Interest</b>
	35,368.52	434.14
Total Estimated Cost:	35,368.52	434.14

<b>Budget Allocation by Year (\$)</b>		
	<b>Principal</b>	<b>Interest</b>
2021-2022 (Year 1)	\$ 43,960.56	3,776.36
2022-2023 (Year 2)	\$ 45,047.52	2,689.38
2023-2024 (Year 3)	\$ 46,161.36	1,575.53
<b>2024-2025 (Year 4)</b>	<b>\$ 35,368.52</b>	<b>434.14</b>
Total included in Plan	\$ 170,537.96	8,475.41

<b>Operating Cost Impact:</b>
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**City of Winchester**  
**FY 2024-25**  
**Summary of Capital Items by Department**

<u>Department</u>	<u>Item</u>	<u>Page</u>	<u>Approved Total</u>
Administration	City Hall Improvements - 3rd Floor Focus		88,000
	<b>Total</b>		<b>88,000</b>
Communications	Eventide Recording System		28,000
	<b>Total</b>		<b>28,000</b>
Police	Computer Equipment		26,400
	Motor Vehicles		280,000
	Handheld Radars		8,400
	Portable Radios		12,000
	Accident Reconstruction Drone		13,000
	Accident Reconstruction Software		5,990
	<b>Total</b>		<b>345,790</b>
Fire	LDH Fire Hose		26,250
	Parking Lot Maintenance		19,000
	Staff Vehicle		62,000
	<b>Total</b>		<b>107,250</b>
EMS	Parking Lot Maintenance		19,000
	Staff Vehicle		62,000
	Ambulance Seat Belt Upgrades		71,250
	Replacement Stretchers		252,004
	Zoll Ventilator		60,000
	Video Laryngoscopes		22,667
	Cardiac Monitors		215,000
	<b>Total</b>		<b>701,921</b>
Public Works	1/2 ton pickup		55,000
	Zero Turn Mower		17,000
	Wheel Balancer		10,000
	Hosty Pressure Washer		18,000
	John Deere Tractor with Flail Mower		57,500
	Compact Track Loader		50,000
	Automatic Gate Opener		7,000
	3/4 Ton Pickup Snow Equipment		75,000
	<b>Total</b>		<b>289,500</b>
<b>Total of Capital Purchases Approved by Commission</b>			<b>1,560,461</b>

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

<b>Name of item:</b>	City Hall Improvements
<b>Department:</b>	Administrative
<b>Category:</b>	651
<b>Funding Source:</b>	Budget

<b>Description:</b> City Hall Improvements
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<b>Justification:</b> Kitchen renovation, upstairs flooring, stairwell runners, gutters, and 3rd floor sprinklers.
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<b>Estimate of Total Cost (\$):</b>	\$ 88,000
Total Estimated Cost: \$ 88,000	

<b>Budget Allocation by Year (\$)</b>		
Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	88,000
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan		\$ 88,000

<b>Operating Cost Impact:</b>
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**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

Name of item:	Eventide Recording Systems
Department:	Communications
Category:	611
Funding Source:	Budget

**Description:**

Eventide Recording System records all incoming phone calls including 911 and administrative lines. Also records all radio traffic between dispatch and the units in the fields.

**Justification:**

Current system is at the end of life. A grant application has been applied for. If received, the city will have to match at 10% -\$2,800

Estimate of Total Cost (\$):	\$ 28,000
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Total Estimated Cost:	\$ 28,000
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**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	28,000
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan	\$	28,000

**Operating Cost Impact:**

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

<b>Name of item:</b>	Computer Equipment
<b>Department:</b>	Police
<b>Category:</b>	610
<b>Funding Source:</b>	Budget

**Description:**  
5 MDT's as needed for new officers or end of life equipment.

**Justification:**  
Computers are used by officers to perform daily duties including writing reports, issuing citations and communication between officers and dispatch.

**Estimate of Total Cost (\$):** \$ 26,400

Total Estimated Cost: \$ 26,400

**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	26,400
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan		\$ 26,400

**Operating Cost Impact:**

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

<b>Name of item:</b>	Motor Vehicles
<b>Department:</b>	Police
<b>Category:</b>	615
<b>Funding Source:</b>	Budget

**Description:**  
Motor Vehicles

**Justification:**  
Adding 4 patrol vehicles (Dodge Durango) and 3 CID/Administrative vehicles (Dodge Durango).  
All equipment needed for operation including Emergency lights/Sirens, Prisoner Transport System, printer, MDT mount, radio mount, graphic package, etc.

**5 new vehicles approved - distribute to departments as necessary**

**Estimate of Total Cost (\$):** \$ 280,000

Total Estimated Cost: \$ 280,000

**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	280,000
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan	\$	280,000

**Operating Cost Impact:**

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

Name of item:	Handheld Radars
Department:	Police
Category:	623
Funding Source:	Budget

**Description:**  
5 Handheld Radars

**Justification:**  
Devices will replace outdated radar equipment and be used in enforcing speed laws to ensure safety within the community.

Estimate of Total Cost (\$):	\$ 8,400
Total Estimated Cost:	
	\$ 8,400

<b>Budget Allocation by Year (\$)</b>		
Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	8,400
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan		\$ 8,400

**Operating Cost Impact:**

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

Name of item:	Portable Radios
Department:	Police
Category:	621
Funding Source:	Budget

Description:
8 portable radios

Justification:
Addition of 8 portable radios plus needed radio accessories. Portable radios are carried by all officers during their daily shifts. Proper working radios are a safety necessity to provide communication between officers and dispatch.

Estimate of Total Cost (\$):	\$ 12,000
Total Estimated Cost: \$ 12,000	

<b>Budget Allocation by Year (\$)</b>		
Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	12,000
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan		\$ 12,000

Operating Cost Impact:
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**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

<b>Name of item:</b>	Accident Reconstruction Drone
<b>Department:</b>	Police
<b>Category:</b>	623
<b>Funding Source:</b>	Budget

**Description:**  
Accident Reconstruction Drone

**Justification:**  
Device is necessary to complete in depth reconstruction of accidents involving serious physical injuries or fatalities. Device provides ariel view of scene as well as documents the scene through photographs and video. Device provides additional measurements needed for a detailed reconstruction of events.

<b>Estimate of Total Cost (\$):</b>	\$ 13,000
Total Estimated Cost: \$ 13,000	

<b>Budget Allocation by Year (\$)</b>		
Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	13,000
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan		\$ 13,000

<b>Operating Cost Impact:</b>
N/A

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

<b>Name of item:</b>	Accident Reconstruction Software
<b>Department:</b>	Police
<b>Category:</b>	611
<b>Funding Source:</b>	Budget

**Description:**  
Accident reconstruction software.

**Justification:**  
Software needed to link Reconstruction Drone with ground reconstruction equipment already in department use. This software will provide data necessary for computing measurements that will enhance the reconstruction of any accident scene where serious injuries or fatalities have occurred.

<b>Estimate of Total Cost (\$):</b>	\$ 5,990
Total Estimated Cost: \$ 5,990	

<b>Budget Allocation by Year (\$)</b>		
Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	5,990
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan		\$ 5,990

**Operating Cost Impact:**

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

<b>Name of item:</b>	LDH Fire Hose
<b>Department:</b>	Fire
<b>Category:</b>	Firefighting Equipment
<b>Funding Source:</b>	Budget

**Description:**

This project proposal is to purchase new large diameter fire hose for our fire engines. Each fire engine carries approximately 1000 feet of LDH fire hose. We would be replacing approximately 5,000 feet of fire hose over a three year period.

**Justification:**

The majority of our LDH fire hose is greater than 20 years old and past its useful life span. We have had several failures over the past 2-3 years while on fire scenes. We take meticulous pride in the cleaning and maintaining of our fire hose, this a major reason we get so many years of life, often times many more than recommended by NFPA and manufacturer.

**Estimate of Total Cost (\$):**

The total cost of this project is \$78,750 and will be divided over a three year period. This would be year 2 of three year implantation.

Total Estimated Cost	78,750
Already Completed:	26,250
Remaining:	52,500
Total Estimated Cost:	\$ 78,750

**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	26,250
<b>2024-2025 (Year 1)</b>	\$	<b>26,250</b>
2025-2026 (Year 2)	\$	26,250
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan	\$	78,750

**Operating Cost Impact:**

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

<b>Name of item:</b>	Parking Lot Maintenance
<b>Department:</b>	Fire
<b>Category:</b>	
<b>Funding Source:</b>	Capital

**Description:**

This request is for reseal all blacktop areas within the department. The lower driveway and employee parking at Station 3, parking and side drive at Station 1 and parking at Station 2. We also in need of replacement of the parking back stops at all parking locations.

**Justification:**

The sealant has completely worn off in many area of our blacktop. At Station 3 on the lower driveway, we are starting to see signs of the blacktop starting to sink because of this lack of water barrier. All three stations were done at the same time when last completed and we need to keep them on same schedule.

**Estimate of Total Cost (\$):**

Total cost \$38,000. Requesting \$19,000 from 26 budget and remaining \$19,000 from 28 budget.

Total Estimated Cost:	\$ 19,000
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**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$
2024-2025 (Year 1)	\$ 19,000
2025-2026 (Year 2)	\$
2026-2027 (Year 3)	\$
2027-2028 (Year 4)	\$
2028-2029 (Year 5)	\$
Total included in Plan	\$ 19,000

**Operating Cost Impact:**

Increased O&M

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

Name of item:	Staff Vehicle
Department:	26-Fire
Category:	615
Funding Source:	Capital

**Description:**

This request is for the addition of two staff vehicles for the division of Fire within the Fire department.

**Justification:**

The addition of Assistant Fire Chief and Fire Inspector positions both require the use of a vehicle. Currently, the assistant chief utilizes a vehicle that would have been a spare vehicle for departmental use, and currently we do not have any spare vehicles for an Inspector to use upon filling this position. The fulfillment of this capital item request would put us back in a decent standing with passenger vehicles.

**Estimate of Total Cost (\$):**

Based Vehicle Price:	48,500
Up fit and graphics:	13,500

Total Estimated Cost:	\$ 62,000
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**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	62,000
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	\$ 62,000

Total included in Plan

**Operating Cost Impact:**

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

Name of item:	Parking Lot Maintenance
Department:	28-EMS
Category:	
Funding Source:	Capital

**Description:**

This request is for reseal all blacktop areas within the department. The lower driveway and employee parking at Station 3, parking and side drive at Station 1 and parking at Station 2 . We also in need of replacement of the parking back stops at all parking locations.

**Justification:**

The sealant has completely worn off in many area of our blacktop. At Station 3 on the lower driveway, we are starting to see signs of the blacktop starting to sink because of this lack of water barrier. All three stations were done at the same time when last completed and we need to keep them on same schedule.

**Estimate of Total Cost (\$):**

Total cost \$38,000. Requesting \$19,000 from 26 budget and remaining \$19,000 from 28 budget.

Total Estimated Cost:	\$ 19,000
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**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	19,000
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan	\$	19,000

**Operating Cost Impact:**

Increased O&M

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

Just one approved

Name of item:	Staff Vehicle
Department:	28-EMS
Category:	615
Funding Source:	Capital

**Description:**

This request is for the addition of two staff vehicles for the division of Fire within the Fire department.

**Justification:**

The addition of Assistant Fire Chief and Fire Inspector positions both require the use of a vehicle. Currently, the assistant chief utilizes a vehicle that would have been a spare vehicle for departmental use, and currently we do not have any spare vehicles for an Inspector to use upon filling this position. The fulfillment of this capital item request would put us back in a decent standing with passenger vehicles.

**Estimate of Total Cost (\$):**

Based Vehicle Price:	48,500
Up fit and graphics:	13,500

1/2 on 26 budget and other half on 28 budget.

Total Estimated Cost:	\$	62,000
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**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	62,000
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	\$ 62,000

Total included in Plan

**Operating Cost Impact:**

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

Name of item:	Ambulance Seat Belt Upgrades
Department:	EMS
Category:	615
Funding Source:	Capital

**Description:**  
This request is for the upfit of seatbelts in our front-line ambulances.

**Justification:**  
We currently operate 4 remounted ambulance bodies and two new construction boxes. The new construction boxes are 2010 and 2013 models. The remount bodies date back as far as 2003. In the past 5 years new ambulance standards have upgraded the rear box to have four-point seatbelts in the rear module for providers. Currently none of our trucks meet these new standards. We want to proactively upgrade our trucks to meet the most current safety standards for our crew members. The process of making these upgrades will require manufacturer and having these seat belts installed. The process should take about 2 weeks per truck, which will be completed one at a time. We need to upfit a total of 6 trucks.

**Estimate of Total Cost (\$):**  
Upfit per truck is estimated at \$23,750.  
2 year plan

Total Estimated Cost:      \$ 142,500

**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	71,250
2025-2026 (Year 2)	\$	71,250
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan	\$	142,500

**Operating Cost Impact:**

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

<b>Name of item:</b>	Replacement Stretchers
<b>Department:</b>	EMS
<b>Category:</b>	
<b>Funding Source:</b>	Capital (28)

**Description:**  
7 new stretchers for EC Units.

**Justification:**  
Our current stretchers are 8 years old. They have multiple repeat problems and crews have had many issues with failures at critical times. They can be operated manually, however, due to their weight, they require 5 personnel to operate safely in manual mode while a patient is secured to them. 6 or 7 current stretchers have had to go the factory in Ohio for cracked frames. The frames were simply replaced and will likely occur again due to design flaw.

**Estimate of Total Cost (\$):**

Total Estimated Cost:	\$ 504,008
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<b>Budget Allocation by Year (\$)</b>		
Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	252,004
2025-2026 (Year 2)	\$	252,004
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan		\$ 504,008

**Operating Cost Impact:**  
Increased O&M

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

Defer

<b>Name of item:</b>	Zoll Ventilators
<b>Department:</b>	EMS
<b>Category:</b>	
<b>Funding Source:</b>	Capital

**Description:**  
5 additional Zoll ventilators

**Justification:**  
At the beginning of this project, we had one advanced ventilator that stayed as Station 1 and was retrieved when necessary for certain critical out of town transfers. This prevented its use on emergency runs were its advanced options increased our level of care. These should be standard equipment on any ambulances labeled ALS.

**Estimate of Total Cost (\$):**  
This has been split into two sections, 2 ventilators were purchased last year (FY 2024), this is for the 3 this year.

Total Estimated Cost:      \$ 100,000

**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	40,000
2024-2025 (Year 1)	\$	60,000
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan		\$ 100,000

**Operating Cost Impact:**

**City of Winchester  
FY 2024-2025  
Capital Item Detail Information**

Name of item:	Video Laryngoscopes
Department:	EMS
Category:	
Funding Source:	

**Description:**

Upgrade Video Laryngoscopes. Targeting a device that has default on recording. Multiple blade sizes and shapes including infant sizing and both Mac and Miller shapes. The device should have traditional Geometry to better utilize our existing skill set.

### Justification:

The King Vision, our current device for VL is proving to be inadequate. The device does not provide crews with the confidence to preform VL and most providers are electing to not even use this device. In addition, the King Vision does not provided capabilities for pediatric/infant intubation. A better VL device could improve intubation success in difficult in difficult airways, improve cardiac arrest survivability for our citizens, and by choosing a device with recording capabilities we could improve post run QA and provide more high-quality training opportunities for providers. Since the original writing of this proposal, support for the consumables for the King Vision has been discontinued, making this device obsolete.

**Estimate of Total Cost (\$):**

UESCOPE VL460 plan to get 7(one for each EC unit and one for Medic One)@\$2,250.99 each x7 total \$15,756.93. With Rigid Stylets Adult and Pediatric (\$35x10 \$56x10 \$560 7 for units 3 for stockroom) and an assortment of blades for each adult and pediatric sizes. And resupply for the stockroom. Price range from \$51.99 to \$60.99 each. Cost \$6,905.67. Finally, Ridgid stylets for use with the device \$51.99 for pediatrics and \$35.00 for adult. 18 of each 2 for each ambulance and additional for supply room initial stock. Cost of \$1,481.04.

Total Estimated Cost: \$ 22,667

### Budget Allocation by Year (\$)

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	22,667
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan	\$	22,667

### Operating Cost Impact:

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

<b>Name of item:</b>	Cardiac Monitors
<b>Department:</b>	EMS
<b>Category:</b>	
<b>Funding Source:</b>	Capital

**Description:**  
7 replacement cardiac monitors

**Justification:**  
Our current cardiac monitors are now 10 years old. Unfortunately the previous years saving for this replacement project, we have requested to divert to replacing stretchers. However, we are still in need of replacing the cardiac monitors. We are just having to restart the funding process for them.

**Estimate of Total Cost (\$):**

Total Estimated Cost:	\$ 430,000
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**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	215,000
2025-2026 (Year 2)	\$	215,000
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan		\$ 430,000

**Operating Cost Impact:**  
Increased O&M

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

Name of item:	1/2 Ton Pickup
Department:	Public Works
Category:	615 Motor Vehicles
Funding Source:	

**Description:**  
Replacing 2008 Chevrolet 1/2 ton pickup.

**Justification:**  
Truck is currently 16 years old with 130,000 miles. Consistently burns oil and engine is starting to show signs of severe internal wear. Frame is showing severe rust and risk of cracking.  
Truck is used daily by Street Foreman for all functions of the department.

**Estimate of Total Cost (\$):**

\$	55,000
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Total Estimated Cost:

**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	55,000
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	\$ 55,000

Total included in Plan

**Operating Cost Impact:**  
Decrease in maintenance costs.

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

Name of item:	Zero Turn Mower
Department:	Public Works
Category:	690 Other Equipment
Funding Source:	

**Description:**  
Replacing 2009 Toro Z Master Mower  
for all City-owned vehicles.

**Justification:**  
Mower is nearing its end of useful life and maintenance costs are increasing. Mower is necessary to mow some city lots and Daniel Grove Cemetery.

**Estimate of Total Cost (\$):**

Total Estimated Cost:	\$ 17,000
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**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	17,000
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan	\$	17,000

**Operating Cost Impact:**  
Lower maintenance.

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

Name of item:	Wheel Balancer
Department:	Public Works
Category:	660 Garage Equipment
Funding Source:	

**Description:**  
Replace 11 year old tire balancer

**Justification:**  
Current tire balancer is nearing the end of its usable lifespan. Fully functional tire balancer is necessary to preform daily maintenance on all city vehicles.

**Estimate of Total Cost (\$):**

Total Estimated Cost:	\$ 10,000
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**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	10,000
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan	\$	10,000

**Operating Cost Impact:**  
Necessary equipment. No surprise purchases.

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

<b>Name of item:</b>	Hotsy Pressure Washer
<b>Department:</b>	Public Works
<b>Category:</b>	660 Garage Equipment
<b>Funding Source:</b>	

**Description:**  
Replacing 15 year old Jenny pressure washer.

**Justification:**  
Current pressure washer is nearing the end of its usable life. Pressure has been declining in recent years as well as frequent break downs. Serves both Public Works and Police departments.

**Estimate of Total Cost (\$):**

Total Estimated Cost:	\$ 18,000
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**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	18,000
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan	\$	18,000

**Operating Cost Impact:**  
N/A

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

<b>Name of item:</b>	John Deere Tractor with Flail Mower
<b>Department:</b>	Public Works
<b>Category:</b>	620 Heavy Equipment
<b>Funding Source:</b>	

**Description:**  
Replace current 2009 New Holland T5040 tractor and Tiger Flail Mower.

**Justification:**  
Tractor is currently 15 years old with 3,363 hours of use. Mowers is in poor condition and is nearing the point past reasonable repairs. Tractor has intermittent steering problems that cannot be diagnosed by staff or manufacturer. Lead times on Tractor and mover is 1 year plus. Tractor is also nearing point of needing major/costly repairs.

**Estimate of Total Cost (\$):**

John Deere 5095M Utility Tractor	\$	80,000
Tiger Side Flail Mower	\$	35,000
Total Estimated Cost:		\$ 115,000

**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	57,500
2025-2026 (Year 2)	\$	57,500
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan		\$ 115,000

**Operating Cost Impact:**  
Lower maintenance Costs

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

<b>Name of item:</b>	Compact Track Loader
<b>Department:</b>	Public Works
<b>Category:</b>	620
<b>Funding Source:</b>	

**Description:**

Add a 10,000lb compact truck loader (CTL) to our operations. Price would include pavement breaker and cold planer.

**Justification:**

CTL opens up opportunities for increased efficiency in road, storm sewer, and sidewalk repairs/replacements. Increase ability to work in storm sewer easements that are in the rear of properties. Cold planer allows for more efficient ways to repair roadways. Lessen physical labor required to do these functions.

<b>Estimate of Total Cost (\$):</b>	Compact Track Loader	82,000
	Cold Planer	23,000
	Hydraulic Hammer and Chisel	20,000
	<b>Total Estimated Cost:</b>	<b>\$ 125,000</b>

**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	50,000
2025-2026 (Year 2)	\$	50,000
2026-2027 (Year 3)	\$	25,000
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
	<b>Total included in Plan</b>	<b>\$ 125,000</b>

**Operating Cost Impact:**

Increased efficiency, less Worker's Comp Claims.

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

Name of item:	Automatic Gate Opener
Department:	Public Works
Category:	650
Funding Source:	

**Description:**  
 Installation of an automatic gate opener at 98 Pendleton Street main gate.

**Justification:**  
 Increased security, faster response times during overnight operations. Allows for overnight drop offs of PD and Fire Departments without tracking down a key.

**Estimate of Total Cost (\$):**

Total Estimated Cost:	\$ 7,000
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**Budget Allocation by Year (\$)**

Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	7,000
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan	\$	7,000

**Operating Cost Impact:**  
 Less chance of injury upon opening/closing gate. Increased security.

**City of Winchester**  
**FY 2024-2025**  
**Capital Item Detail Information**

Name of item:	3/4 Ton Pickup Snow Equipped
Department:	Public Works
Category:	615 Motor Vehicles
Funding Source:	

<b>Description:</b> Replaces 2011 Chevrolet pickup with salt spreader and plow.
--

<b>Justification:</b> Truck currently has severe rusting due to work performed in salt operations. Frequent electrical issues and body has considerable damage due to rust. Current age is 13 years.
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<b>Estimate of Total Cost (\$):</b>	3/4 Ton Pickup	55,000
	Salt Spreader/Plow	20,000
	with installation	
	Total Estimated Cost:	\$ 75,000

<b>Budget Allocation by Year (\$)</b>		
Carryover prior year plan:	\$	
2024-2025 (Year 1)	\$	75,000
2025-2026 (Year 2)	\$	
2026-2027 (Year 3)	\$	
2027-2028 (Year 4)	\$	
2028-2029 (Year 5)	\$	
Total included in Plan	\$	75,000

<b>Operating Cost Impact:</b> Lower Maintenance costs.
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City of Winchester  
FY 2024-25 Small Funds

## Hotel/Motel Transient Room Tax FUND 06

FUND 06 Hotel/Motel Transient Room Tax						
Account #	Description	2022-23		2023-24		2024-25
		Budget	Actual	Budget	Actual to Date	Budget Request
00.4.120	REVENUE Room Tax Revenue	155,000	210,869	155,000	143,709	155,000
00.4.104	Delinquent Penalty and Interest	1,200	64	1,200	599	1,200
00.4.402	Interest on Checking Account	100	1,077	1,000	784	1,000
	<b>Total Revenue</b>	<b>156,300</b>	<b>212,010</b>	<b>157,200</b>	<b>145,092</b>	<b>157,200</b>
50.5.050	<b>EXPENSES</b>					
	Room Tax Transfer	155,000	137,751	155,000	145,228	157,200
	<b>Total Expenses</b>	<b>155,000</b>	<b>137,751</b>	<b>155,000</b>	<b>145,228</b>	<b>157,200</b>
	Total Revenue	156,300	212,010	157,200	145,092	157,200
	Total Expenses	155,000	137,751	155,000	145,228	157,200
	<b>Excess of Revenue over Expenses</b>	<b>1,300</b>	<b>74,259</b>	<b>2,200</b>	<b>(136)</b>	<b>0</b>

Reserve/Cash Balance as of 4/30/24: \$38,94

**Police Department Special Fund**  
**FUND 07**

Account #	Description	2022-23		2022-23		2023-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget Request	CM Recom	Budget Request	CM Recom
<b>REVENUE</b>													
00.4.402	Interest Income	150	1,392	1,500		2,905		1,500		1,500		1,500	
00.4.403	Miscellaneous Income	1,000	0	0		800		0		0		0	
00.4.404	911 for Kids Calendar Advertising	3,000	0	0		2,375		0		0		0	
00.4.421	Calendar Proceeds	2,000	0	0		0		0		0		0	
00.4.425	Auction Proceeds	5,000	0	0		0		0		0		0	
00.4.445	Private Grant Revenue	0	0	0		0		0		0		0	
00.4.450	Donation Revenue	0	0	0		0		0		0		0	
25.4.501	K-9 Program	1,500	0	0		0		0		0		0	
25.4.502	Police Citation Fees/State	500	0	0		0		0		0		0	
00.4.519	State & Local Forfeiture Money	2,000	52,999	0		4,450		0		0		0	
<b>Total Revenue</b>		15,150	54,391	1,500		10,530		1,500		1,500		1,500	
<b>EXPENSES</b>													
00.5.700	Transfer to Grant Funds	0	0	0		0		0		0		0	
23.5.220	Professional Services	0	0	0		0		0		0		0	
23.5.322	Promotion/Education Materials	0	0	1,500		2,856		1,500		1,500		1,500	
23.5.399	Other Materials/Supplies	200	0	7,500		0		0		0		0	
25.5.215	Training & Travel	3,000	3,352	6,000		4,231		7,500		7,500		7,500	
25.5.220	Professional Services	0	0	0		0		0		0		0	
25.5.222	Narcotics Investigation	0	0	0		0		0		0		0	
25.5.299	Other Contractual Services	0	0	0		0		10,150		0		0	
25.5.315	Police Supplies	0	0	0		0		0		0		0	
25.5.322	Promotion/Education Materials	3,000	1,874	0		0		0		0		0	
25.5.399	Other Materials/Supplies	0	0	5,000		8,204		5,000		5,000		5,000	
25.5.420	Special Projects	0	0	0		0		0		0		0	
25.5.615	Motor Vehicles	0	0	31,000		16,668		0		0		0	
<b>Total</b>		6,200	5,226	51,000		42,109		14,000		14,000		0	
Police Department Surplus Revenue		0	0	79,458		51,577		46,010		46,010			
Total Revenue		15,150	54,391	1,500		10,530		1,500		1,500			
Total Expenses		6,200	5,226	51,000		42,109		14,000		14,000			
Excess of Revenue over Expenses		8,950	49,165	29,958		19,998		33,510		33,510		0	
Reserve/Cash Balance as of 4/30/24: \$46,010.23													

**Police Department Federal Forfeiture**  
**FUND 08**

Account #	Description	2022-23		2022-23		2023-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom						
<b>REVENUE</b>													
00.4.402	Interest Income	500	246	500	0	0	0	0	0	0	0	0	0
00.4.403	Miscellaneous Income	5,000	0	5,000	0	0	0	0	0	0	0	0	0
00.4.425	Auction Proceeds	0	0	0	0	0	0	0	0	0	0	0	0
00.4.520	Federal Forfeiture Revenue	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Revenue</b>		<b>5,500</b>	<b>246</b>	<b>5,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENSES</b>													
25.5.215	Training/Travel	0	0	0	0	0	0	0	0	0	0	0	0
25.5.222	Informant & Buy Money	5,000	5,000	5,000	0	0	0	0	0	0	0	0	0
25.5.246	Communications/Computers	0	0	0	0	0	0	0	0	0	0	0	0
25.5.312	Body Armor	0	0	0	0	0	0	0	0	0	0	0	0
25.5.317	Firearms & Weapons	0	0	0	0	0	0	0	0	0	0	0	0
25.5.399	Other	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Expenses</b>		<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenue</b>		<b>5,500</b>	<b>246</b>	<b>5,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenses</b>		<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excess of Revenue over Expenses</b>		<b>500</b>	<b>(4,754)</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Reserve/Cash Balance as of 4/30/24: \$73,518.42

**Fire Department Special Fund**  
**FUND 10**

Account #	Description	2022-23		2022-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom	Approved			
<b>REVENUE</b>											
00.4.402	Interest Income	150	1,803	1,500		2,090		1,500		1,500	
00.4.403	Miscellaneous Income	0	0	0		0		0		0	
00.4.405	Hazmat Reimbursements	0	0	0		0		0		0	
00.4.420	CPR/AED Revenue	1,000	0	1,000		0		0		0	
00.4.422	Smoke Detector Revenue	0	0	0		0		0		0	
00.4.425	Fireworks/Fire Code Enforcement	5,000	5,850	5,000		6,500		5,000		5,000	
00.4.445	Private Grant Revenue	0	0	0		0		0		0	
00.4.450	Donation Revenue	0	0	0		0		0		0	
<b>Total Revenue</b>		<b>6,150</b>	<b>7,653</b>	<b>6,150</b>		<b>7,653</b>		<b>6,500</b>		<b>6,500</b>	
<b>EXPENSES</b>											
26.5.215	Training/Travel	0	0	0		0		0		0	
26.5.220	Professional Services	0	0	0		0		0		0	
26.5.299	Other Contractual Services	1,400	0	0		0		0		0	
26.5.310	Office Supplies	0	0	0		0		0		0	
26.5.315	Fire Supplies	600	0	0		0		0		0	
26.5.322	Promotion/Education Materials	0	159	0		0		0		2,000	
26.5.399	Other Materials & Supplies	1,000	0	1,500		1,500		1,500		1,500	
28.5.224	Community CPR/AED	500	0	0		0		3,700		3,700	
<b>Total Expenses</b>		<b>3,500</b>	<b>159</b>	<b>1,500</b>		<b>1,500</b>		<b>7,200</b>		<b>7,200</b>	
Fire Department Surplus											
Total Revenue		6,150	7,653	6,150		7,653		6,500		6,500	
Total Expenses		3,500	159	1,500		1,500		7,200		7,200	
<b>Excess of Revenue over Expenses</b>		<b>2,650</b>	<b>7,494</b>	<b>4,650</b>		<b>6,153</b>		<b>48,812</b>		<b>48,812</b>	

Reserve/Cash Balance as of 4/30/24: \$49,512.11

**Main Street Project**  
**FUND 12**

Account #	Description	2022-23		2023-24		2023-24		Budget Request	2024-25	2024-25
		Budget	Actual	Budget	Actual to Date	Actual to Date	CM Recom			
<b>REVENUE</b>										
00.4.402	Interest	500	5,775	5,500	9,377	7,000	7,000			
00.4.403	Miscellaneous Income	1,500	500	1,500	0	0	0			
00.4.404	PayPal Revenue	1,500	0	1,500	0	1,500	1,500			
00.4.407	Reimbursable Grant Income	20,000	5,288	0	0	0	0			
16.4.403	Rock the Block Revenue	0	0	0	2,000	0	0			
16.4.404	Beer Cheese Festival Revenue	75,000	20,659	75,000	15,600	30,000	30,000			
16.4.405	DDIF Grant Fund	0	26,808	0	66,540	0	0			
16.4.406	Miscellaneous Income	0	500	0	8,050	0	0			
16.4.408	Subscription Box Revenue	0	0	0	0	0	0			
16.4.409	BTB Grant Revenue	0	0	0	20,000	0	0			
<b>Total Revenue</b>		<b>98,500</b>	<b>59,530</b>	<b>83,500</b>	<b>121,567</b>	<b>38,500</b>	<b>38,500</b>			
<b>EXPENSES</b>										
16.5.210	Postage	0	0	0	0	0	0			
16.5.211	Advertising	0	0	0	0	0	0			
16.5.212	Duplicating & Printing	0	0	0	0	0	0			
16.5.215	Training/Travel	0	0	0	0	0	0			
16.5.220	Professional & Technical Fees	0	0	0	0	0	0			
16.5.230	Communication Services	0	0	0	0	0	0			
16.5.250	Beer Cheese Expense	0	40,750	0	7,759	0	30,000			
16.5.255	DDIF Expense	0	61,333	0	75,045	0	0			
16.5.299	Other Contractual Services	0	0	0	0	0	0			
16.5.310	Office Supplies	0	0	0	0	0	0			
16.5.322	Promotional Materials	0	0	0	0	0	0			
16.5.399	Other Materials/Supplies	0	0	0	0	0	0			
16.5.405	Dues & Subscriptions	0	46,825	49,979	34,900	71,328	150	0	0	
16.5.420	Special Projects				0	0	19,000	19,000		
16.5.509	Transfers In / Out				0	0	0	0	0	
<b>Total Expenses</b>		<b>46,825</b>	<b>152,062</b>	<b>34,900</b>	<b>154,282</b>	<b>49,000</b>	<b>49,000</b>			
Main St. Surplus		98,500	59,530	83,500	250,677	225,930	225,930			
Total Revenue		46,825	152,062	34,900	121,567	38,500	38,500			
Total Expenses		51,675	(92,532)	48,600	154,282	49,000	49,000			
<b>Excess of Revenue over Expenses</b>					<b>217,962</b>	<b>215,430</b>	<b>215,430</b>			

Reserve/Cash Balance as of 4/30/24: \$225,929.93

**Administration Special Fund**  
**FUND 1.3**

Account #	Description	2022-23		2022-23		2023-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Actual to Date	Budget	Actual	Budget	Actual	Budget Request	CM Recom	Budget	Approved
<b>REVENUE</b>													
00.4.103	Delinquent Ad Valorum Tax	500	0	500	0	500	0	0	0	0	0	0	
00.4.402	Interest	1,000	1,469	1,000	1,467	0	0	1,500	1,500	0	0	1,500	
00.4.403	Miscellaneous Income	0	0	0	0	0	0	0	0	0	0	0	
00.4.445	Private Grant Revenue	0	0	0	0	0	0	0	0	0	0	0	
00.4.450	Donation Revenue	1,000	0	1,000	0	0	0	1,000	1,000	0	0	1,000	
00.4.552	Christmas Parade Revenue	0	0	0	0	0	0	0	0	0	0	0	
00.4.553	HPC Appropriation	0	0	0	0	0	0	0	0	0	0	0	
00.4.554	Winchester Tree Board Allocation	0	700	0	0	0	0	500	500	500	500	500	
<b>Total Revenue</b>		<b>2,500</b>	<b>2,169</b>	<b>2,500</b>	<b>2,169</b>	<b>2,500</b>	<b>2,169</b>	<b>1,467</b>	<b>1,467</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	
<b>EXPENSES</b>													
01.5.299	Other Contractual Services	1,000	0	1,000	0	0	0	0	0	0	0	0	
01.5.399	Other Materials & Supplies	0	0	0	0	0	0	0	0	0	0	0	
01.5.420	Special Projects	0	0	0	0	0	0	0	0	0	0	0	
15.5.206	Historic Preservation Board Fees	1,800	550	1,800	325	0	0	0	0	0	0	0	
15.5.211	Advertising	200	0	200	0	0	0	0	0	0	0	0	
15.5.215	Training/Travel	3,500	0	3,500	0	0	0	0	0	0	0	0	
15.5.220	Professional Services	7,000	0	7,000	0	0	0	0	0	0	0	0	
15.5.230	Communications Services	0	0	0	0	0	0	0	0	0	0	0	
15.5.299	Other Contractual Services	1,000	0	1,000	0	0	0	0	0	0	0	0	
15.5.322	Promotion/Education Materials	1,250	0	1,250	0	0	0	0	0	0	0	0	
15.5.323	Training Materials	250	0	250	0	0	0	0	0	0	0	0	
15.5.399	Other Materials & Supplies	350	0	350	0	0	0	0	0	0	0	0	
15.5.405	Dues & Subscriptions	200	0	200	0	0	0	0	0	0	0	0	
16.5.215	Training & Travel	200	0	200	0	0	0	0	0	0	0	0	
16.5.220	Professional Services	700	0	700	0	0	0	0	0	0	0	0	
16.5.299	Other Contractual Services	700	0	700	0	0	0	0	0	0	0	0	
16.5.399	Other Materials & Supplies	0	0	0	0	0	0	0	0	0	0	0	
16.5.420	Special Projects	500	0	500	0	0	0	0	0	0	0	0	
31.5.299	Other Contractual Services	0	0	0	0	0	0	0	0	0	0	0	
31.5.399	Other Materials & Supplies	2,000	0	2,000	0	0	0	0	0	0	0	0	
<b>Total Expenses</b>		<b>20,650</b>	<b>550</b>	<b>20,650</b>	<b>325</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Administration Special Fund**  
**FUND 13**

	2022-23	2022-23	2023-24	2023-24	2024-25	2024-25	2024-25
	Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom	Approved
Administrative Special Fund Surplus							
Total Revenue	2,500	2,169	2,500	1,467	3,000	3,000	
Total Expenses	20,650	550	20,650	325	0	0	
Excess of Revenue over Expenses	(18,150)	1,619	(18,150)	1,142	3,000	3,000	0.00

Reserve/Cash Balance as of 4/30/24: \$34,501.71

**Municipal Aid Program**  
**FUND 03**

Account #	Description	2022-23		2022-23		2023-24		2023-24		2024-25		2024-25	
		Budget	Actual	Budget	Actual to Date	Budget Request	CM Recom	Budget Request	CM Recom	Budget Request	CM Recom	Budget Request	CM Recom
<b>REVENUE</b>													
00.4.402	Interest	3,000	14,720	12,000		11,785		12,000		12,000		12,000	
00.4.403	Miscellaneous Revenue	0	0	0	0	2,262		0	0	0	0	0	0
00.4.404	Reimbursable Grant Income	0	0	0	0	0		0	0	0	0	0	0
00.4.515	Municipal Road Bond Funds (Discretionary)	375,000	383,709	375,000		365,648		380,000		380,000		380,000	
00.4.516	Municipal Aid Road Funds	0	0	0	0	0		0	0	0	0	0	0
<b>Total Revenues</b>		<b>378,000</b>	<b>398,429</b>	<b>387,000</b>		<b>379,695</b>		<b>392,000</b>		<b>392,000</b>		<b>392,000</b>	
<b>EXPENSES</b>													
31.5.701	Paving	450,000	519,716	510,000		459,628		550,000		525,000		525,000	
31.5.702	Pavement Repair	35,000	33,574	35,000		4,999		20,000		20,000		20,000	
31.5.703	Advertising	400	0	400		437		500		500		500	
31.5.704	Construction Materials	35,000	15,357	40,000		12,823		15,000		15,000		15,000	
31.5.705	Salt	90,000	30,713	100,000		44,698		90,000		80,000		80,000	
31.5.707	Special Projects	0	0	0	0	0		0	0	0	0	0	0
31.5.708	Miscellaneous Expenses	3,000	2,942	3,000		1,546		4,000		4,000		4,000	
31.5.709	Traffic signs, Paint, Miscellaneous	30,000	30,165	30,000		24,788		35,000		35,000		35,000	
31.5.710	Engineering Services	0	0	0	0	0		0	0	0	0	0	0
31.5.720	MAPS Transfers Out	0	0	0	0	0		0	0	0	0	0	0
<b>Total Expenses</b>		<b>643,400</b>	<b>632,467</b>	<b>718,400</b>		<b>548,919</b>		<b>714,500</b>		<b>679,500</b>		<b>679,500</b>	
<b>MAPS surplus</b>													
Transfer from General Fund		0	0	0	0	0		0	0	0	0	0	0
Total Revenue		378,000	398,429	387,000		379,695		392,000		392,000		392,000	
Total Expenses		643,400	632,467	718,400		548,919		714,500		679,500		679,500	
Excess of Revenue over Expenses		<b>(265,400)</b>	<b>(234,038)</b>	<b>(331,400)</b>		<b>(169,224)</b>		<b>-214,008</b>		<b>-179,008</b>		<b>0</b>	

Reserve/Cash Balance as of 4/30/2024: \$108,492.48